



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** January 7, 2016

**Staff Contact:** Nick Marano, City Manager

**Agenda Title:** For Possible Action: To appoint members of the Board of Supervisors to various Boards, Committees, and Commissions. (Nick Marano, nmarano@carson.org)

**Staff Summary:** Board members serve on various Boards, Committees, and Commissions. Each January appointments are made for the upcoming calendar year.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 20 mins

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## Proposed Motion

I move to appoint -

\_\_\_\_\_ to the Audit Committee for a one year term expiring 12/31/16;  
\_\_\_\_\_ to the Parks and Recreation Commission for a four year term expiring 12/31/19;  
\_\_\_\_\_ to the Regional Transportation Commission for a two year term expiring 12/31/17;  
\_\_\_\_\_ to the Carson City Municipal Golf Corporation for a one year term expiring 12/31/16;  
\_\_\_\_\_ to the Nevada Association of Counties (NACo) for a one year term expiring 12/31/16;  
\_\_\_\_\_ as an alternate to the Nevada Association of Counties for a one year term expiring 12/31/16;  
\_\_\_\_\_ and \_\_\_\_\_ to the Western Nevada Legislative Coalition for one year terms expiring on 12/31/16; and  
\_\_\_\_\_ to NevadaWorks for a two year term expiring 12/31/17.

## Board's Strategic Goal

Efficient Government

## Previous Action

See attached 2015 Board Appointments roster.

## Background/Issues & Analysis

N/A

## Applicable Statute, Code, Policy, Rule or Regulation

Various

## Financial Information

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

**Alternatives**

N/A

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

**Board Appointments**  
**Held by Carson City Board of Supervisors**  
(January 5, 2015 BOS Meeting)

	BCC	Term	Term Ends	Notes
<b>Mayor Crowell</b>	NV Com for the Reconstruction of the V&T Railway	4 years**	12/31/2016	
	Nevada Association of Counties (NACo)	1 year	12/31/2015	
	Regional Transportation Commission (RTC/CAMPO)	2 years	12/31/2016	
	Western Nevada Legislative Coalition	1 year	1/2016	
<b>Karen Abowd</b>	Mayor Pro Tem	2 years	1/2017	<i>BOS decides the term</i>
	Redevelopment Authority - Chair	1 year	1/2016	<i>RDA appointed</i>
	Carson Water Subconservancy District	4 years	12/31/2018	
	Carson City Visitors Bureau	4 years	12/2018	<i>Coterminous with term of office</i>
	Cultural Commission	3 years	12/31/2017	<i>No provision requiring Board member be appointed.</i>
	NevadaWorks <i>Note: With option to delegate meeting attendance to staff.</i>	2 years**	12/31/2015	<i>"Their two year terms on the Nevadaworks Board are determined by their respective county commissions and run from January 1 in even numbered years through December 31 in odd numbered years."</i>
<b>Lori Bagwell</b>	Audit Committee	1 year	12/31/2015	
	Carson City Municipal Golf Corp	1 year	12/31/2015	
	Nevada Association of Counties (Alternate)	1 year	12/31/2015	
	Parks and Recreation Commission	1 year	12/31/2015	<i>Filled John McKenna's unexpired term</i>
	Redevelopment Authority Citizens Committee (RACC)	3 years	1/2018	<i>RDA appointed</i>
<b>Brad Bonkowski</b>	Carson Water Subconservancy District	2 years	12/31/2016	<i>Filled John McKenna's unexpired term</i>
	Debt Management Commission	2 years	1/2017	<i>Term begins in odd years</i>
	Redevelopment Authority - Vice Chair	1 year	1/2016	<i>RDA Appointment</i>
	Regional Transportation Commission (RTC/CAMPO)	1 year	12/31/2015	<i>Filled John McKenna's unexpired term</i>
	Western Nevada Legislative Coalition	1 year	1/2016	
	Northern Nevada Development Authority (NNDA)	**		
<b>Jim Shirk</b>	Airport Authority	4 years **	1/2017	

Tahoe Regional Planning Agency (TRPA) one year term - Shelly Aldean (expires 1/2016)

\*\*No action was taken by the BOS at their 1/5/2015 meeting.

2.14.030 - Composition of the Carson City audit committee.

1. The Carson City audit committee will be independent and objective in its collective mindset individually and as a group. The committee will reflect the following attributes:
  - a. Excellent communication skills with each other and with others;
  - b. A willingness to fully participate in complex and sensitive matters that require resolution;
  - c. Public accounting, governmental accounting and auditing experience.
2. The Carson City audit committee shall be comprised of five (5) members; one (1) member from the board of supervisors and four (4) members from the public at-large.
  - a. One (1) member of the Carson City audit committee will be selected from the board of supervisors. The board member shall be selected each January when the board of supervisors addresses board and commission assignments.
  - b. The four (4) members at-large of the Carson City audit committee will be interviewed and selected by the board of supervisors. These members should have experience in financial services, public accounting, and/or governmental auditing, and current knowledge of public laws and regulations governing an audit committee. The terms shall be for staggered two (2) years; expiring on each alternate year.
  - c. The members at-large shall not accept any consulting, advisory, or other compensatory fees from the city and may not be an affiliated person with the city or any subsidiary thereof.
3. Should a vacancy occur in any position on the Carson City audit committee, the board of supervisors must follow the procedure set forth above to select a new member for the committee. The selection must occur within one (1) month of the vacancy occurring.
4. When deemed necessary, the Carson City audit committee may request that the city manager and other management employees attend a Carson City audit committee meeting in an advisory capacity. This individual may be requested to provide necessary information relative to internal controls, data, and analysis related to the specific objectives of the Carson City audit committee.

(Ord. 2008-10 § 5, 2008)

[\(Ord. No. 2009-24, § I, 10-1-2009\)](#)

## **Chapter 2.16 - CARSON CITY PARKS AND RECREATION COMMISSION**

### **Sections:**

#### **2.16.010 - Organization.**

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of seven members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public.

(Ord. 2005-17 § 1, 2005: Ord. 1991-56 § 1, 1991: Ord. 1981-45 § 1, 1981: Ord. 1974-10 § 1, 1974).

#### **2.16.020 - Membership requirements.**

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City.

(Ord. 1981-45 § 2, 1981).

#### **2.16.030 - Term of office.**

1. All terms will be for four (4) years.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st.

(Ord. 1991-56 § 2, 1991: Ord. 1985-36 § 1, 1985: Ord. 1985-28 § 1, 1985).

11.20.030 - Creation and organization of regional street and highway commission.

1. The board does hereby create the regional street and highway commission of Carson City, state of Nevada.
2. The commission shall be composed of representatives to be selected as follows by the board:
  - a. Two (2) members of the board of supervisors one of whom must be designated by the commission to serve as chairman of the commission;
  - b. Three representatives of the city at large.

(Ord. 1999-18 § 2, 1999).

11.20.035 - Terms and regulations of commission.

1. One representative of the commission who is a member of the board of supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 or an even numbered year; and
2. One representative of the commission who is a member of the board of supervisors and two (2) representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.
3. Commission members shall serve terms of two (2) years and any vacancies shall be filled for the unexpired term.
4. The commission shall adopt such rules and regulations as are not in conflict with this chapter, Chapter 373 of the 1966 Statutes of Nevada, or any other law of the state of Nevada for the organization of the commission and the conduct of its business.

Amended & Restated Golf Course Agreement  
Approved 5/16/13

events.

1.7.8 To submit to City's Board of Supervisors for prior approval by the City of any changes in green, practice range or cart fees which exceed an overall ten percent (10%) change (either higher or lower) in any one calendar year.

1.7.9 To notify the City in writing thirty (30) days prior to the effective date of any and all rate or rate-related changes that affect local citizens' recreational play.

1.8 CCMGC agrees that the City shall <sup>may</sup> appoint one ex-officio non-voting member to CCMGC's Board.

II

ASSIGNMENT OF CONTRACTS;  
ASSUMPTION OF LIABILITIES

2.1 City represents that it is self-insured for the first \$100,000.00 of a loss. CCMGC shall reimburse City any uninsured amount and City will handle claims for which CCMGC may ultimately be responsible with the City's normal claims procedure. City agrees that before it increases its self-insurance level it will meet and confer with CCMGC concerning CCMGC's liability under the increased limits.

III

PERSONNEL

3.1 CCMGC realizes that operating the Golf Course Properties will require a multiplicity of knowledge and skills. CCMGC, therefore, agrees to hire qualified personnel available to operate and maintain the entire physical plant of the Golf Course Properties at a high level of efficiency. CCMGC shall be solely responsible for the employment and supervision of personnel

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Mayor Crowell entertained public comment. (10:39:18) Dwight Millard expressed uncertainty as to appointing a member of the Board of Supervisors to the Carson City Municipal Golf Corporation ("CCMGC") Board of Directors. "This is a lease between two separate parties and the lease should clearly spell out the commitments, the obligations, and the responsibilities of both parties. ... In all due respect, ... Nick [Providenti] has done a good job, but ... we have put him in a very, very compromising position sitting on their board. He is aware of their financial situation. He is a part of them and then ... to come here and argue ..." Mr. Millard expressed a preference for the Board members to "not ... have inside knowledge as to what's going on out there and persuade the others. ... if there's any ... disputes, ... it's in the middle that it meets and not somebody sitting on the other side trying to influence it." Supervisor McKenna provided background information on the proposal to appoint a member of the Board of Supervisors to the CCMGC Board of Directors. In response to a question, Mr. Millard expressed the opinion that "if there's unfair practices, the other golf courses could bring them to the attention of [the Board of Supervisors] ... Number two, is ... you would have to do something about it and that's been my concern for the last five years ... they've been in default and it's taken us five years to get somewhere." Mr. Millard expressed support for the proposed lease arrangement, but suggested "it's only as good as this Board, whether you sit on theirs or not, is effective in executing your portion of the lease and making sure it's done correctly." Discussion followed.

(10:58:40) In response to a question, Eagle Valley Golf Course General Manager Jim Kepler provided background information on golf course rates and the most recent change.

(11:00:57) Maurice White suggested adding a provision to the lease requiring the CCMGC Board of Directors to "operate under the Open Meeting Laws of this state." He acknowledged the CCMGC Board of Directors is not legally subject to the Nevada Open Meeting Law "because they're a private corporation." Mayor Crowell expressed understanding for Mr. White's suggestion, but advised that the Board cannot extend Open Meeting Law requirements to private entities.

In response to a question, Mr. Werner discussed the purpose for appointing a member of the Board of Supervisors to the CCMGC Board of Directors. Supervisor Abowd suggested there is no difference between her position on the Carson City Convention and Visitors Bureau Board of Directors and the proposal to appoint a member of the Board of Supervisors to the CCMGC. Discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. Supervisor Abowd moved to approve an **Amended and Restated Golf Course Lease Agreement** for the Carson City Municipal Golf Corporation for the operation and maintenance of two golf courses, known as Eagle Valley East and Eagle Valley West; changing the lease payment from an annual payment to a monthly payment of six percent of gross revenues; and making other modifications thereto, including the Mayor's suggested language of 'may' as opposed to 'shall' appoint a Board of Supervisors member to the CCMGC Board of Directors. Supervisor McKenna seconded the motion. Mayor Crowell clarified that the changes, as discussed on the record, would be incorporated and Supervisor Abowd acknowledged this as included in the intent of her motion. Mayor Crowell entertained Board member discussion on the motion. Supervisor Shirk stated, "I don't think it hurts us to allow us the opportunity to receive bids from other entities while still allowing CCMGC to continue to operate for the next six months. If, at that time, we don't have comparable bids, then we sign this lease agreement. Or, if we have comparable bids to look at, we go through those and, if they still prevail as being the best, then we go forward with that." Supervisor Shirk requested the



# Nevada Association of Counties

## ARTICLE IV

### BOARD OF DIRECTORS

SECTION 1. GENERAL POWERS. The Board shall have all powers necessary to carry out effectively the management, business and affairs of the Association and such other powers as are necessary and incidental to the performance of the Association's purposes as specified in Article II, Section 2, of these By-laws.

SECTION 2. BOARD OF DIRECTORS. There shall be organized a Board of Directors composed of the following:

Sub. 1. County Directors. One (1) commissioner from each member county of the Association appointed by their respective governing board. Another commissioner from the same county may serve as an alternate.

Sub. 2. NACo Director. Any county commissioner who has been elected to the Board of Directors of the National Association of Counties.

Sub. 3. WIR-NACo Director. Any county commissioner who has been elected to the Western Interstate Region-NACo Board of Directors

Sub. 4. Association Officers. Any county commissioner who has been elected to the Office of the President, President Elect, or Vice President of the Association. The immediate past president shall also serve as an Association officer.

Sub. 5. Affiliate Director. One official from any organization who has been granted affiliate status of the Association's Board of Directors.

Sub.6. At Large member of the Executive Committee. Any commissioner who is chosen by a majority of the Board of Directors to serve on the Executive Committee pursuant to Section 3 of ARTICLE V of the NACo By-Laws.

SECTION 3. TERM OF OFFICE. The term of office for each member of the Board of Directors shall be as follows:

Sub. 1. The term of office for County directors and Association officers will begin on the first day of January of each year and shall end on December 31 of each year.

Sub. 2. The Term of office for NACo Directors shall run for two consecutive years. Each year shall run concurrently with their term of office as appointed by the National Association of Counties Board of Directors.

Sub. 3. The Term of office for WIR-NACo Directors shall run concurrently with their term of office as appointed by the National Association of Counties Western Interstate Region Board of Directors.

Sub. 4. Affiliate Directors shall serve for a period of one year or until a successor is appointed by the affiliate organization.

SECTION 4. DIRECTORSHIP VACANCIES. If for any reason, a vacancy occurs in any directorship, that directorship will remain vacant until such time as filled by the appointing authority.

## **Nevadaworks Local Elected Officials**

The Nevadaworks Local Elected Officials are either elected to a county office or represent such an official. Their two year terms on the Nevadaworks Board are determined by their respective county commissions and run from January 1 in even numbered years through December 31 in odd numbered years.

### **Current Local Elected Officials:**

[Darin Bloyed](#) – Chair – [Pershing County](#) Commissioner  
[Austin Osborne](#) – Vice Chair – [Storey County](#) Commissioner Representative  
[Art Clark](#) – [Lander County](#) Commissioner  
[Bob Hastings](#) – [Lyon County](#) Commissioner  
[Bus Scharmann](#) – [Churchill County](#) Commissioner  
[Cliff Eklund](#) – [Elko County](#) Commissioner  
[Clifford Cichowlaz](#) – [Mineral County](#) Commissioner  
[Jeanne Herman](#) – [Washoe County](#) Commissioner  
[Jim French](#) – [Humboldt County](#) Commissioner  
[Karen Abowd](#) – [Carson City](#) Supervisor Ward 1  
[Karen Beckerbauer](#) – [Douglas County](#) Commissioner Representative  
[Michael Sharkozy](#) – [Eureka County](#) Commissioner  
[Richard Howe](#) – [White Pine County](#) Commissioner