

CARSON CITY BOARD OF HEALTH
Minutes of the November 19, 2015 Meeting
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, November 19, 2015, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Susan Pintar
Vice Chairperson Robert Crowell
Member Karen Abowd
Member Brad Bonkowski
Member Lori Bagwell
Member Jim Shirk

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

25. CALL TO ORDER AND ROLL CALL (10:54:03) - Chairperson Pintar called the meeting to order at 10:54 a.m. Mayor Crowell explained Sheriff Furlong's absence due to his involvement in a situation in an adjacent county. Ms. Merriwether called the roll; a quorum was present.

26. PUBLIC COMMENT (10:55:27) - Chairperson Pintar entertained public comment; however, none was forthcoming.

27. POSSIBLE ACTION ON APPROVAL OF MINUTES - September 17, 2015 (10:55:35) - Chairperson Pintar entertained suggested revisions and, when none were forthcoming, a motion. **Vice Chairperson Crowell moved approval of the minutes. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.**

28. HEALTH AND HUMAN SERVICES DEPARTMENT

28(A) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE HEALTH OFFICER'S REPORT CONCERNING ACTIVITIES IN WHICH THE HEALTH OFFICER IS ENGAGED, BOTH INTERNALLY AND EXTERNALLY FOR CARSON CITY HEALTH AND HUMAN SERVICES (10:55:54) - Chairperson Pintar introduced this item, and reviewed her report. Chief Deputy District Attorney Adriana Fralick responded to questions regarding the status of the SART Training Grant. Chairperson Pintar entertained a motion. **Vice Chairperson Crowell moved to accept the Health Officer's Report. Member Bagwell seconded the motion.** Chairperson Pintar called for a vote on the pending motion.

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| RESULT: | Approved [6 - 0] |
| MOVER: | Vice Chair Robert Crowell |
| SECOND: | Member Lori Bagwell |
| AYES: | Vice Chair Crowell, Members Bagwell, Bonkowski, Abowd, Shirk, and Chair Pintar |
| NAYS: | None |
| ABSENT: | Member Ken Furlong |
| ABSTAIN: | None |

28(B) REPORT, DISCUSSION, AND POSSIBLE ACTION TO DIRECT STAFF REGARDING THE DIRECTOR'S REPORT ON CARSON CITY HEALTH AND HUMAN SERVICES ACTIVITIES (11:04:42) - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker reviewed the agenda materials in conjunction with displayed slides. Ms. Aaker and various Health and Human Services Department staff responded to questions of clarification throughout the presentation. Ms. Aaker introduced Work Force Program Manager Anna Gregg, and Chairperson Pintar provided background information on her experience. (11:43:07) Environmental Health Specialist Bob Elliott responded to questions regarding the restaurant grading scale, enforcement, and reporting.

Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the Director's Report and give direction to staff on Carson City Health and Human Services activities. Member Abowd seconded the motion.**

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| RESULT: | Approved [6 - 0] |
| MOVER: | Member Lori Bagwell |
| SECOND: | Member Karen Abowd |
| AYES: | Members Bagwell, Abowd, Bonkowski, Shirk, Vice Chair Crowell, and Chair Pintar |
| NAYS: | None |
| ABSENT: | Member Ken Furlong |
| ABSTAIN: | None |

28(C) PRESENTATION AND DISCUSSION ONLY REGARDING CARSON CITY HEALTH AND HUMAN SERVICES 2015 FLU CAMPAIGN (11:48:32) - Chairperson Pintar introduced this item, and Public Health Nurse Sandy Wartgow reviewed the agenda materials in conjunction with displayed slides. Ms. Wartgow expressed appreciation to the board members and Chairperson Pintar for their support. Chairperson Pintar commended the Health Department on a job well done. Chairperson Pintar entertained questions or comments; however, none were forthcoming.

28(D) PRESENTATION AND DISCUSSION ONLY REGARDING PUBLIC HEALTH ACCREDITATION; THIS IS THE SECOND EDUCATIONAL PRESENTATION FOR THE ACCREDITATION SITE VISIT TENTATIVELY SCHEDULED FOR FEBRUARY 9 AND 10, 2016 (12:13:29) - Chairperson Pintar introduced this item, and Public Health Program Specialist Valerie Cauhape reviewed the agenda materials in conjunction with displayed slides. Ms. Cauhape responded to questions of clarification. Member Shirk commended the Health and Human Services Department on their presentations at this meeting, and on their service to the community.

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28(E) POSSIBLE ACTION TO SCHEDULE BOARD OF HEALTH MEETINGS FOR 2016 IN CONJUNCTION WITH THE BOARD OF SUPERVISORS' REGULAR MEETING DAYS (12:23:19) - Chairperson Pintar introduced this item, and reviewed the proposed meeting dates as listed in the agenda materials. Following a brief discussion, **Vice Chairperson Crowell moved to accept the proposed 2016 meeting dates, excepting the September meeting. Member Bonkowski seconded the motion.** Following discussion, Chairperson Pintar called for a vote on the pending motion.

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| RESULT: | Approved [6 - 0] |
| MOVER: | Vice Chair Robert Crowell |
| SECOND: | Member Brad Bonkowski |
| AYES: | Vice Chair Crowell, Members Bonkowski, Abowd, Bagwell, Shirk, and Chair Pintar |
| NAYS: | None |
| ABSENT: | Member Ken Furlong |
| ABSTAIN: | None |

29. PUBLIC COMMENT (12:27:04) - Chairperson Pintar entertained public comment; however, none was forthcoming.

30. ACTION TO ADJOURN BOARD OF HEALTH MEETING (12:27:06) - The meeting adjourned at 12:27 p.m. by mutual consent.

The Minutes of the November 19, 2015 Carson City Board of Health meeting are so approved this _____ day of January, 2016.

SUSAN PINTAR, M.D., Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Recorder