



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: February 18, 2016

Staff Contact: Nick Marano, nmarano@carson.org

Agenda Title: For possible action: To appoint two members to the Carson City Open Space Advisory Committee, each for a four year term that expires in January 2020.

Staff Summary: CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint seven members that serve staggered four year terms to the Open Space Advisory Committee. There are two openings due to members term expiring. A reappointment request was received from Margie Evans and a new application received from Gerald Massad.

Agenda Action: Formal Action/Motion

Time Requested: 30 minutes

Proposed Motion

I move to appoint _____ and _____ to the Open Space Advisory Committee each to fill terms set to expire January 2020.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

CCMC Chapter 13.06.040

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Open the position announcement for additional applicants.

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Open Space Advisory Committee

CONTACT INFORMATION

FIRST NAME

Margie

LAST NAME

Evans

STREET ADDRESS

2640 Woodcrest Lane

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89701

PREFERRED CONTACT PHONE NUMBER

775-720-0162

EMAIL ADDRESS

meg4bio@sbcglobal.net

OCCUPATION/BUSINESS

Environmental Scientist/Natural Resources Biologist

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City? Yes No

*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission? Yes No

If yes, please list:

Open Space Advisory Committee

Term expiration:

January 2016

Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? Yes No

Do you currently have a contract with Carson City for services/goods? Yes No

*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:
i.e. Name of contract, services provided.

Criminal Record:

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

*Please refer to the BCC Policies & Procedures page 5 item B for more information

Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Not Required

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I possess a Bachelor's Degree in Biology/Ecology from Western Washington University. While attaining that degree I focused on botany, freshwater biology, and watershed resources/microbiology.
Specific experience:
Fisheries biologist with the US Fish and Wildlife Service - 1 year
Clear Creek Watershed Council Coordinator - 7 years
Carson City Weed Coalition - 8 years
I have worked on natural resource issues, watershed resource concerns, and community education of area youth since moving to Carson City in 1999.
Promoting outdoor experiences is my passion and my commitment. I strongly believe in a community that

List the community organizations in which you have participated and describe participation:

River Wranglers - Outdoor Education - President and event volunteer
American Association of University Women - Capital Branch - past President, current member
Open Space Advisory Committee - Member since December 2011
Carson City Gang Coalition - past member

List your affiliation with professional or technical societies, IF required for position:

Not Required

I possess a Bachelor's Degree in Biology/Ecology from Western Washington University. While attaining that degree I focused on botany, freshwater biology, and watershed resources/microbiology.

Specific experience:

Fisheries biologist with the US Fish and Wildlife Service - 1 year

Clear Creek Watershed Council Coordinator - 7 years

Carson City Weed Coalition - 8 years

I have worked on natural resource issues, watershed resource concerns, and community education of area youth since moving to Carson City in 1999.

Promoting outdoor experiences is my passion and my commitment. I strongly believe in a community that offers outdoor recreation and enjoyment for all of its citizens, including those that are less able. I have consistently worked to promote a mindset of resource management during my tenure on the Carson City Open Space Advisory Board.

Personal/Professional References - Please list three (3)

Name

Address

Telephone Number

JoAnne Skelly, Professor Emeritus
former Extension Educator Carson City Coop.
Extension
Eric Johnson, State Parks Administrator
Linda Conlin, River Wranglers

Available upon request

775-684-2770
775-230-0633

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at www.carson.org/volunteer)

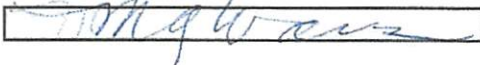
I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



Mergie G. Evans

2/5/16

You may attach more information.

Deliver, mail, fax or email signed and completed application to:
Carson City Executive Offices
201 N. Carson St Suite 2
Carson City, NV 89701
Office: (775) 887-2100 Fax: (775) 887-2286
cceo@carson.org



Title of Board, Committee or Commission and position applying for:

Open Space Committee

CONTACT INFORMATION

FIRST NAME

Gerald

LAST NAME

Massad

STREET ADDRESS

2376 Clearview Drive

STREET ADDRESS LINE 2

[Empty text box]

CITY

Carson City

STATE

NV

ZIP CODE

89701

PREFERRED CONTACT PHONE NUMBER

775-882-6989

EMAIL ADDRESS

gmassad@sbcglobal.net

OCCUPATION/BUSINESS

Owner - The Cracker Box Restaurant

PREFERRED METHOD OF CONTACT

EMAIL

Are you currently a registered voter in Carson City? Yes No

*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission? Yes No

If yes, please list:

Term expiration:

Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)? Yes No

Do you currently have a contract with Carson City for services/goods? Yes No

*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details: i.e. Name of contract, services provided.

[Empty text box for contract details]

Registered voter ✓

Criminal Record:

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

*Please refer to the BCC Policies & Procedures page 5 item B for more information

Education *(note: only complete below if a degree is required for this position)*

College, Professional,
Vocational or Other Schools
attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I understand the value of tourism. I think our open space is a valuable asset and want to help protect it.

List the community organizations in which you have participated and describe participation:

I was a mentor in the Carson City Mentoring Program.

I have been very active (22years) in helping to raise funds for the Carson City Community Counseling Center.

List your affiliation with professional or technical societies, IF required for position:

Personal/Professional References - Please list three (3)

Name	Address	Telephone Number
John Procaccini	Green Acres Drive, Jacks Valley, NV	775-691-4318
Mike Schellin	504 E Long St, Carson City, NV	775-883-6666
Paul Fisher	5354 Us 50 East, Carson City, NV	775-885-7977

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

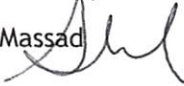
I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at www.carson.org/volunteer)

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Gerald Massad



Printed Name

Gerald Massad

Date

02-01-2016

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices
201 N. Carson St Suite 2
Carson City, NV 89701
Office: (775) 887-2100 Fax: (775) 887-2286
cceo@carson.org

Chapter 13.06 OPEN SPACE

13.06.010 Purpose.

13.06.020 Creation of an open space advisory committee.

13.06.030 Committee membership.

13.06.040 Term of office and vacancies.

13.06.050 Removal from committee.

13.06.060 Powers and duties of open space advisory committee.

13.06.070 Organization and procedure of the open space advisory committee.

13.06.080 Prohibited interest/confidentiality.

13.06.090 Annual report.

13.06.100 Preservation of land.

13.06.110 Leasing open space lands.

13.06.120 Disposal of open space lands and grants of exclusive licenses/permits.

13.06.130 Statement of deed.

13.06.140 Maintenance and management.

13.06.150 Other public lands.

13.06.010 Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee. (Ord. 1997-30 § 1 (part), 2,

13.06.020 Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors. (Ord. 1997-30 § 1 (part), 3, 1997).

13.06.030 Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community. (Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made). (Ord. 2001-1 § 1, 2001: Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 Removal from committee.

1. The board of supervisors may remove a committee member for cause. (Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.

2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.

3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:

- a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
- b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
- c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
- d. To develop regional detention areas and protect floodplains.
- e. To safeguard scenic vistas and enhance the gateways to our city.
- f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
- g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
- h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.
- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).

OPEN SPACE ADVISORY COMMITTEE

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Laura Fitzsimmons 5 East Sunset Carson City, NV 89703 841-3000 (w) 883-3531 (h) lwflawyer@aol.com	Initial Appt. 05/12 Reappt. 01/13	01/2017
Toby Welborn 2700 Marvin Dr. Carson City, NV 89703 887-7671 (w) 815-9398 (c) tlwelbor@yahoo.com	Initial Appt. 01/13	01/2017
Howard Riedl (Vice-chair, elected 02/2014) 901 Thompson St. Carson City, NV 89703 348-0171 (w) 771-6182 (c) riedls@sbcglobal.net	Initial Appt. 02/03 Reappt. 01/04; 01/08; 02/12	01/2016
Bruce Scott (Chair, elected 02/2014) 304 N. Minnesota St. Carson City, NV 89703 883-1600 (w) 883-8677 (h)	Initial Appt. 09/98 Reappt. 01/99; 02/03; 01/07; 01/11, 3/15	01/2019
Alan Welch 2474 Roxbury Way Carson City, NV 89703 883-6430 (h) 315-5556 (c) ahwelch@sbcglobal.net	Initial Appt. 3/15	01/2019
Donna Inversin 1605 N. Nevada St. Carson City, NV 89703 315-6763 (c) d_inversin@yahoo.com	Initial Appt. 12/11 Reappt. 01/13	01/2017
Margie Evans 2640 Woodcrest Ln. Carson City, NV 89701 887-2252 (w) 883-8918 (h) 720-0162 (c) meg4bio@sbcglobal.net	Initial Appt. 12/11 Reappt. 01/12	01/2016

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AUTHORITY: CCMC 13.06.020 created an Open Space Advisory Committee consisting of seven (7) members appointed by the BOS. All members must be residents/registered voters of Carson City. CCMC 13.06.040 states that “members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a 2-year term, two (2) for a 3-year term and three (3) for a 4-year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by BOS’ from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder for the term in the same manner that original appointments are made)...” (reappointment OK)

MEETINGS: Third Monday of each month starting at 6:00 pm. Meetings are held in the Sierra Room.

PURPOSE: The purpose is outlined in CCMC 13.06.010: “In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation of the quality of the natural environment which has given Carson City much of its character.” See section for details

Liaison: Ann Bollinger, Open Space Administrator 283-7337 abollinger@carson.org

Attorney Assignment: Jennifer Mayhew jmayhew@carson.org

- END DATA -