

**OPEN SPACE ADVISORY COMMITTEE  
STAFF REPORT**

**MEETING DATE:** February 22, 2016

**AGENDA ITEM NUMBER:** 3C

**STAFF:** Roger Moellendorf, Director  
Ann Bollinger, Open Space Administrator

**REQUEST:** **For Discussion Only:** Update on the mid-year revisions to the Quality of Life – Open Space budget.

**GENERAL DISCUSSION:**

Carson City Municipal Code 13.06.060 states the Open Space Advisory Committee shall review and provide input on open space matters to the City Manager’s proposed budget. In December 2015, staff received the carryover amounts. The carryovers are monies which may be reallocated from the balance of funds from the previous year.

The Quality of Life – Open Space budget had a remaining balance of \$428,267. Due to the short notice, staff was not able to bring this item to the Committee for review and discussion. Below, please find the staff recommendations to the Finance Department. The Board of Supervisors approved the amended budget on January 21, 2016.

The table below includes the line items which were revised. The line items for the remaining fiscal year ending June 30, 2016 are as follows:

<u>ACCOUNT NUMBER</u>	<u>ORIGINAL FY 15-16 BUDGET</u>	<u>BUDGET AUGMENTATION</u>	<u>AMENDED BUDGET</u>
SALARIES <sup>1</sup>	\$229,506	\$26,810	\$256,316
EMPLOYEE BENEFITS	\$84,781	\$14,341	\$99,122
MAINTENANCE/MANAGEMENT	\$159,125	\$40,875	\$200,000
LAND ACQUISITION	\$50,000	\$487,942	\$537,942
LANDS BILL <sup>2</sup>	\$9,199	(\$9,199)	-
UNDESIGNATED <sup>3</sup>	\$151,305	(\$151,305)	-

**Footnotes:**

1. The salaries include full-time and hourly/seasonal staff.
2. All costs for the land conveyance have been paid. The remaining amount was transferred to the land acquisition account.
3. The undesignated monies were dispersed among all of the above accounts.

**RECOMMENDED ACTION:** This agenda item is for informational purposes only. No formal action can be taken at this time.