



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** March 3, 2016

**Staff Contact:** Sue Merriwether, Clerk-Recorder  
smerriwether@carson.org

**Agenda Title:** Setting the time to close the County Clerk's office on the last two days of voter registration for the 2016 Primary and General Elections.

**Staff Summary:** With the approval of the Board of Supervisors, NRS 293.560 gives the County Clerk the option to close the Clerk's office at 5:00 p.m. during the last two days of voter registration for the Primary and General elections. Due to the additional hours the Clerk's office is open on Saturdays (10:00 a.m. - 2:00 p.m.) and the availability of online registration through 11:59:59 p.m. on the last day of registration, Carson City residents are not coming into the Clerk's office to register to vote in person after 5:00 p.m.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 min

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## **Proposed Motion**

I move to approve the Clerk's office to close at 5:00 p.m. the last two days in which voter registration is open for the 2016 Primary and General Elections.

## **Board's Strategic Goal**

N/A

## **Previous Action**

## **Background/Issues & Analysis**

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 293.560

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: There would only be a fiscal impact of \$600 to pay overtime for my staff and courthouse security if the hours are extended to 7:00 p.m.

## **Alternatives**

Keep the office open until 6:00 p.m. or 7:00 p.m.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

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(Vote Recorded By)