



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** 3/17/2016

**Staff Contact:** Darren Schulz, Public Works Director

**Agenda Title:** For Possible Action: To approve the donation of a Carson City Public Works van to the Carson City Senior Center (Darren Schulz, dschulz@carson.org)

**Staff Summary:** Carson City Public Works wishes to donate a 1992 F-350 box van, Unit# 4206, VIN #1FDKE37H8NHA02607 from the Public Works Storm Water Division to the Carson City Senior Center.

The Public Works Storm Water Division removed this unit from services a few years ago. Before sending it to auction, the van was evaluated for possible repurposing. Once it had been determined it could no longer serve Public Works, the Senior Center expressed a desire to obtain it. This donation would aid the Senior Center by providing the capability of moving donated items such as furniture and equipment.

Public Works has no plans to replace this unit as it no longer provides value to our operation. Additionally, the Moss Adams audit report recommended this be one of the units we surplus.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 10 minutes

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## **Proposed Motion**

Move to approve donation of 1992 F-350 Box Van to Carson City Senior Center.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

N/A

## **Background/Issues & Analysis**

N/A

## **Applicable Statute, Code, Policy, Rule or Regulation**

N/A

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

**Alternatives**

Do not approve donation of van to Carson City Senior Center.

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)