



STAFF REPORT

Report To: Liquor and Entertainment Board

Meeting Date: March 17, 2016

Staff Contact: Lena Reseck, lreseck@carson.org

Agenda Title: For Possible Action: To accept the annual activity report for Administrative Citations issued.
(Lena Reseck, lreseck@carson.org)

Staff Summary: An annual activity report including the disciplinary actions, penalties, and alcohol server training summary is to be presented to the Board per CCMC 4.13.150.

Agenda Action: Other/Presentation

Time Requested: 10 minutes

Proposed Motion

I move to accept the annual activity report for Administrative Citations issued.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

CCMC 4.13

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

N/A

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



Carson City Business License Division

108 E. Proctor Street
Carson City, Nevada 89701
(775) 887-2105 – Hearing Impaired: 711
buslic@carson.org
www.carson.org/businesslicense

MEMORANDUM

Board of Supervisors Meeting of March 17, 2016

TO: Board of Supervisors
FROM: Lena Reseck, Senior Permit Technician
DATE: March 4, 2016
SUBJECT: **Administrative Citations Issued in 2015**

I have listed the businesses issued Administrative Citations in 2015.

- January 29, 2015 :
 - 1st Offenses -
 - The Blue Bull– 107 E. Telegraph St.
 - The Firkin & Fox – 310 S. Carson St.
 - Terrible’s – 4640 S. Carson St.
 - ARCO AM/PM – 4340 N. Carson St.
- February 25, 2015:
 - 1st Offenses –
 - Capital City Liquor – 1511 N. Carson St.
 - Westside Pour House – 110 W. Telegraph St.
- March 20, 2015:
 - 2nd Offense –
 - Maverick – 1451 College Pkwy
- April 25, 2015:
 - 1st Offenses –
 - AM/PM – 1017 N. Carson St.
 - 7-11 – 3701 N. Carson St.
 - Buffalo Wild Wings – 3815 S. Carson St.
 - 7-11 – 3838 Hwy 50 East
 - 2nd Offense –
 - The Blue Bull – 107 E. Telegraph St.

- September 18, 2015:
 - 1st Offenses –
 - Capitol Shell – 1462 S. Carson St.
 - Rand Ave Convenience Store – 1800 E. William St.
 - Gold Gate Petroleum of NV – 2651 Hwy 50 East
- October 28, 2015:
 - 1st Offense –
 - Arco AM/PM – 720 S. Carson St.

If you have any questions or would like additional information, please contact me at 283-7059 or at lreseck@carson.org.



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MEMORANDUM

Board of Supervisors Meeting of March 17, 2016

TO: Board of Supervisors
FROM: Lena Reseck, Senior Permit Technician
DATE: March 4, 2016
SUBJECT: **Annual Administrative Citation Report**

This item is for possible action to accept the annual activity report for Administrative Citations issued.

The annual report includes the following:

- Below is the 2015 chart showing the citations that were issued. If a month shows dashes, a Compliance Check was not conducted that month.

2015 MONTH	ADMINISTRATIVE CITATIONS		
	1st	2nd	3rd
JANUARY	4	0	0
FEBRUARY	2	0	0
MARCH	0	1	0
APRIL	4	1	0
MAY	-	-	-
JUNE	-	-	-
JULY	-	-	-
AUGUST	-	-	-
SEPTEMBER	3	0	0
OCTOBER	1	0	0
NOVEMBER	-	-	-
DECEMBER	-	-	-
12 MONTH	14	2	0

- Of the 14 businesses issued Administrative Citations, 8 of the businesses attended the Responsible Alcohol Vendor Compliance Training with Partnership Carson City and 1 business attended an outside training course.
- On June 16, 2016, an Administrative Citation Appeal Hearing was held by the Carson City Liquor License Hearings Officer in regards to the 1st offense Administrative Citation that was issued on April 25, 2015. The decision made was to suspend the 1st offense Administrative Citation fine of \$100 provided a second citation was not issued by September 1, 2015 and certificates of training were received by the Carson City Business License office.
- A \$100 fine is imposed on a 1st offense Administrative Citation, a \$500 fine is imposed on a 2nd offense Administrative Citation, and a \$1000 fine is imposed on a 3rd offense Administrative Citation

If you have any questions or would like additional information, please contact me at 283-7059 or lreseck@carson.org.