

**CARSON CITY LIQUOR AND ENTERTAINMENT BOARD**

**Minutes of the March 17, 2016 Meeting**

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A regular meeting of the Carson City Liquor and Entertainment Board was held during the regularly scheduled Board of Supervisors meeting on Thursday, March 17, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Robert Crowell  
Member Karen Abowd  
Member Brad Bonkowski  
Member Lori Bagwell  
Member Ken Furlong  
Member Jim Shirk

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Adriana Fralick, Chief Deputy District Attorney  
Cheryl Eggert, Deputy Clerk  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review in the Clerk's Office during regular business hours.

**10. CALL TO ORDER AND ROLL CALL (8:43:52)** - Chairperson Crowell called the meeting to order at 8:43 a.m., noting the presence of a quorum, including Member Ken Furlong.

**11. PUBLIC COMMENT(8:44:07)** - Chairperson Crowell entertained public comment; however, none was forthcoming.

**12. POSSIBLE ACTION ON APPROVAL OF MINUTES - January 21, 2016 and February 4, 2016 (8:44:18)** - Chairperson Crowell introduced this item, and entertained suggested revisions to the minutes. When no suggested revisions were forthcoming, he entertained a motion. **Member Abowd moved to approve the minutes of January 21, 2016 and February 4, 2016, as presented. The motion was seconded and carried unanimously.**

**13. COMMUNITY DEVELOPMENT DEPARTMENT, BUSINESS LICENSE DIVISION - POSSIBLE ACTION TO ACCEPT THE ANNUAL ACTIVITY REPORT FOR ADMINISTRATIVE CITATIONS ISSUED (8:44:41)** - Chairperson Crowell introduced this item, and Senior Permit Technician Lena Reseck reviewed the agenda materials. Ms. Reseck and Sheriff Furlong responded to questions of clarification, and discussion ensued. Member Bonkowski discussed concerns over the potential for repeat offenders, and suggested the possibility of revisiting the provisions of the ordinance. Community Development Director Lee Plemel explained the requirement for third offenses to be reviewed by the administrative hearings officer. "... there were none of those; however, there was the one appeal. Businesses can appeal a first or second citation. But one point to make is that these fines in here are to the business. The employee that actually serves gets their citation and the appeal is just for the businesses. The business can appeal their \$100 fine for the first offense, but the employee that served gets the citation still. That doesn't go away when there's an appeal so, individually, these employees are responsible when they serve." Mr. Plemel advised that staff is working with the District Attorney's office

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on other potential changes to the business license process, and assured the board that “we'll add this to the list. ... eventually, we'll need to bring something back to the Board of Supervisors for discussion ...”

Chairperson Crowell entertained additional questions or concerns and, when none were forthcoming, a motion. **Member Bagwell moved to accept the annual activity report for administrative citations issued. Member Abowd seconded the motion.** Chairperson Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [6 - 0]
<b>MOVER:</b>	Member Lori Bagwell
<b>SECOND:</b>	Member Karen Abowd
<b>AYES:</b>	Members Bagwell, Abowd, Bonkowski, Furlong, Shirk, and Chair Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14. PUBLIC COMMENT (8:51:25)** - Chairperson Crowell entertained public comment; however, none was forthcoming.

**15. ACTION TO ADJOURN (8:51:35)** - Chairperson Crowell adjourned the meeting at 8:51 a.m.

The Minutes of the March 17, 2016 Carson City Liquor and Entertainment Board meeting are so approved this \_\_\_\_\_ day of April, 2016.

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ROBERT L. CROWELL, Chair

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder