



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: June 16, 2016

Staff Contact: Darren Schulz, Public Works Director

Agenda Title: For Possible Action: To direct the City Manager to have Public Works communicate a prioritized City-wide plan for streets maintenance based on available fiscal resources in a similar format to the Capital Improvement Matrix. The street maintenance plan will include regular reports to the Carson City Regional Transportation Commission and the plan will be provided to the Carson City Board of Supervisors as part of a Board meeting by September 2016. (Darren Schulz, dschulz@carson.org)

Staff Summary: Public Works staff is working with the RTC and a new group of residents regarding the use of funds available for street improvements. The Carson City Regional Transportation Commission acted on May 11, 2016, to direct staff to establish this group. This action by the Board of Supervisors will direct staff to provide additional information to the Board of Supervisors at a future meeting. Staff will also provide additional detailed information on the use of funds for streets during the period of 2005 through 2015.

Agenda Action: Formal Action/Motion

Time Requested: 10 minutes

Proposed Motion

Move to direct the City Manager to have Public Works communicate a prioritized City-wide plan for streets maintenance based on available fiscal resources in a similar format to the Capital Improvement Matrix. The street maintenance plan will include regular reports to the Carson City Regional Transportation Commission and the plan will be provided to the Carson City Board of Supervisors as part of a Board meeting by September 2016.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

N/A

Background/Issues & Analysis

There have been requests to provide additional information to the public and the Board of Supervisors regarding the use of available funds for street maintenance activities. The item, if approved, would direct staff to communicate a prioritized City-wide plan for streets maintenance based on available resources. The work will be completed with regular reports to the Carson City RTC prior to reporting additionally to the Board of Supervisors.

The Carson City RTC acted to direct staff to establish an advisory group called TRAFCC - Transportation Resource Advisory Forum for Carson City.

The following is the motion passed by the RTC:

"That staff form an advisory group to facilitate the informing and educating of the public regarding resources available for transportation projects in Carson City; staff will seek input from this group regarding prioritization of the use of available funds; this group will be in place, from June 1 through December 31, 2016; staff will make every effort to include the stakeholder participation as read into the record previously as well as representation from all four wards of the public; staff will make every effort to implement a method of facilitation, possibly including Robert's Rules, and make every effort to find a facility to televise the meetings which will be open to the public, but if they cannot find a facility large enough and capable of televising, then the meetings will be filmed and the video will be posted to the City website. Commissioner Kimbrough seconded the motion. Motion carried 4-0."

TRAFCC is a group of individuals similar to that which has been formed and is currently meeting in Clark County. The RTC of Southern Nevada has formed a group to provide information about transportation issues and to seek input of the members and the public regarding the use of available resources. If formed, the group in Carson City would have similar goals. The group will be expected to meet monthly and the meetings will be open to the public. The name of the group is TRAFCC – Transportation Resource Advisory Forum of Carson City.

The following are examples of topics which will be discussed:

- Existing sources of funding
- Use of existing funds including recent, ongoing, and planned projects
- Considerations for prioritizing the use of available funds
- The pavement management system being utilized by the City
- Development of a prioritized list of projects using available funds
- The fuel revenue indexing ballot measure which will be on the ballot in November 2016

Consistent with direction from the RTC, staff has moved forward to form TRAFCC and the first meeting is scheduled for June 23. The membership of TRAFCC is consistent with the action of RTC and with the proposed description of membership provided by the RTC. A copy of that membership description is attached to this agenda item for information.

Staff will also review additional, more detailed information regarding the use of RTC and Streets funds during the period of 2005 through 2015. Staff previously provided summarized information on the use of funds with respect to ten categories for the funds. Staff has developed a breakdown of those ten categories into 58 subcategories.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: N/A

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: N/A

Alternatives

Modify direction to City staff.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

TRANSPORTATION RESOURCE ADVISORY FORUM FOR CARSON CITY (TRAFCC)

Those invited to participate in the forum include representatives from the following organizations:

- Adams Hub
- Builders Association of Western Nevada
- Carson City Chamber of Commerce
- Carson City Parks & Recreation Commission
- Carson City Planning Commission
- Carson City School District
- Carson City Visitor's Bureau
- Muscle Powered
- Nevada Association of Counties (NACO)
- Nevada Department of Transportation (NDOT)
- Northern Nevada Development Authority/Western Nevada Development District
- Sierra Nevada Association of Realtors
- Western Nevada College (WNC)

Additionally, staff will seek ten Carson City residents from the City at large. Staff will encourage representation from all wards. If all invited organizations participate as invited and ten residents volunteer to participate, there will be a total of 23 members. Meetings will be open to the public with opportunities for public comment.