

Item # 10

**City of Carson City
Agenda Report**

Date Submitted: November 7, 2006

Agenda Date Requested: November 16, 2006
Time Requested: 30 min.

To: Mayor and Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to appoint one member to the Parks and Recreation Commission for a four year term ending January 2010.

Staff Summary: Carson City Municipal Code chapter 2.16 and NRS 244.3076 provide for a Parks and Recreation Commission to be composed of not more than nine members who shall be appointed by the Board of Supervisors. There is one vacancy for a four year term due to an existing members' resignation.

Type of Action Requested: (check one)
☐ Resolution ☐ Ordinance
☒ Formal Action/Motion ☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to appoint _____ to the Parks and Recreation Commission to fulfill a four year term to expire in January 2010.

Explanation for Recommended Board Action: There is one opening on the Parks and Recreation Commission due to an existing members' resignation. There are two applicants:

Erik Johnson
Leannandra Jones

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.16.010, NRS 244.3076

Fiscal Impact: None

Explanation of Impact:

Funding Source:

Alternatives:

Supporting Material: Applications, roster, recruitment announcement, C.C.M.C. 2.16.010, NRS 244.3076

Prepared By: Rose Gardner, Management Assistant

Reviewed By:

(City Manager)

(District Attorney)

Date:

11-7-06

Date:

11-7-06

Board Action Taken:

Motion:

1)

2)

Aye/Nay

(Vote Recorded By)

Carson City Application for Appointive/Volunteer Position RECEIVED

Please print or type

OCT 30 2006

Title of Board or Commission: Parks and Recreation Commission

CARSON CITY
EXECUTIVE OFFICES

Title of Position: Commissioner

Name: Johnson Erik R.

Address: 711 E. Washington St., Carson City, Nevada 89701-4063

Occupation/Business: Attorney and Firearms Trainer

Telephone: Work- 885-8071 Home- 885-8071 Cell- 232-4443 E-mail- eaglerocker@excite.com

How long have you lived in Carson City: 20 yrs. Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
UCLA	Psychology	Bachelor of Arts
Loyola Law School	Criminal	Juris Doctor
WNCC	Automotive	Associate of Applied Sci.

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

A key function of this commission is to make decisions that will provide quality of life for our city. Throughout my life, I have made decisions by evaluating the competing interests and then balanced benefits against costs and risks by a "five year look back" approach. I have attended almost all of the federal lands bill meetings because this will be a significant issue and questions are best addressed with knowledge before they become problems.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

1990-1991: I set up the organizational structure for the local chapter of Operation Yellow Ribbon and served as the assistant director for administration. 1993: While a member of the Chamber of Commerce, I completed the Leadership Carson City program. 2001: I was a founding director and organizer of a local pistol club.

2001-present: I am mentoring a young man in need of focus and direction.

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

N/A

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area: Attorney and Firearms Trainer

Length of time in Business: 17 years

Personal/Professional References:

Name	Address	Telephone #
Noel S. Waters	885 E. Musser St. Carson City	887-2020x1570
Robey B. Willis	885 E. Musser St. Carson City	887-2020x1642
Belmont and Joan Reid	711 E. Washington St. Carson City	882-7455

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.


of Applicant

October 26, 2006 Signature
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286

Carson City Application for Appointive/Volunteer Position

RECEIVED

OCT 24 2006

Please print or type

Title of Board or Commission: Parks & Recreation Commission

Title of Position: Volunteer

Name: Jones

Leann

Middle Initial

Address: 1112 W. 4th St. Carson City NV 89703

Occupation/Business: Student (Full-time) / Florist

Telephone: Work

Home 775-885-8251 cell

E-mail papinash@yahoo.com

How long have you lived in Carson City: 19 yrs Are you an active Carson City Registered Voter? yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

- I am a full time student seeking an environmental degree.
- I enjoy visiting parks & bird watching.
- I enjoy volunteering in the local area.

2. List the Community Organizations in Which You Have Participated and Describe Participation

Wetland & Wildlife Care Center - Assisted veterinary technicians Seed, medicate, monitor, & house ^{injured} wildlife of the local area.

Bolsa Chica Restoration - planted native species in the wetland areas.

3DEE - 3 Dimensional Environmental Education. Visited Mexico and toured dump, water treatment facilities, and recreational areas. Visited Canada and participated in Wood Turtle

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? No If Yes Please Explain.

Business in Carson City Service Area:

Length of time in Business:

Personal/Professional References:

Name	Address	Telephone #
Joe Copeland	1310 Amaranth St, Olivhurst, CA 95961	530-749-8826
Kelly or Terry	21900 PCH, H.B., CA 92646	714-374-5587

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Leannandra Jones
Signature of Applicant

Oct. 19, 2006
Date

You May Attach More Information

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Mail directly to Carson City Executive Offices

Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286

PARKS AND RECREATION COMMISSION MEMBERSHIP

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Glenn Tierney 2020 Shadow Brook Ct. Carson City, NV 89703 315-3806 (cell) 84-3381 (h) gnetierney@charter.net	Partial Term 7/06	1/2008
John McKenna-School Board 4 Charleston Court Carson City, NV 89701 882-5301 (w) 883-2921 (h) john@mckennacpa.com	1/03, Reappt., 1/04 (School Board Appoints)	1/2008
Greg Davis 3317 Ponderosa Drive Carson City, NV 89701 887-2839 (w) 885-8296 (h) 690-9153(cell) davisjabes27@aol.com	Initial Term 1/06	1/2010
Michael Hoffman (Vice Chair) 1329 Calico Street Carson City, NV 89701 (775) 588-2446 (w) 885-9997 (h) hoffy55@aol.com	Initial Term 3/03 Reappt. 1/04	1/2008
Donna Curtis (Chair) 608 Norfolk Drive Carson City, NV 89703 884-3037 (h) Robertndon@aol.com	Initial Term 3/03 Reappt. 1/06	1/2010
Sam Bauman 27 Castle Way Carson City, NV 89706 881-1236(w) 841-7818 (h) sbauman@nevadaappeal.com	Partial Term 7/06	1/2008
John Felesina 1848 Pyrenees St. Carson City, NV 89703 684-0445 (w) 885-1712 (h) jfelesina@hotmail.com	Initial Term 1/04	1/2008
Thomas Keeton 2113 St. George Way Carson City, NV 89703 841-3991 (w) 841-3991 (h) tkkeeton@aol.com	Initial Term 1/02 Reappt. 1/06	1/2010

Pete Livermore (BOS)
201 N. Carson Street #2
Carson City, NV 89701
887-2100 (w)
plivermore@ci.carson-city.nv.us

Initial Term 2/03

1/2007

AUTHORITY: N.R.S. 244.3076 & C.C.M.C. 2.16. Nine members interviewed and appointed by the Board of Supervisors. One member is a member of the Board of Supervisors and one is a member of the Board of Trustees from the Carson City School District. Requires 4 year terms to expire on January 1st.

MEETINGS: Meetings are held on the 1st and 3rd Tuesday of every month, except June, July and August which are the third Tuesday only. Meetings are held at 5:30 p.m. in the Sierra Room.

PURPOSE: To advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

TYPICAL DUTIES:

1. The Commission shall act in advisory capacity to the board.
2. The Commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The Commission shall:
 - a. Recommend policies on park and recreation services;
 - b. Advise on acquisition and development of park and recreation areas and facilities;
 - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
 - d. Aid and advise the fair and recreation board;
 - e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
 - f. Review and make recommendations concerning the park and recreation department's budgets; and
 - g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

Coordinator: Roger Moellendorf, Parks and Recreation 887-2363.

Attorney Assignment: Mary-Margaret Madden
District Attorney's Office
887-2070 ext. 1553

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PARKS AND RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. There is one opening. *For this vacancy, the term expires January 2010.* The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Board of Supervisors shall appoint qualified persons to the board who are residents and registered voters of Carson City.

Volunteer applications may be obtained from and returned to Carson City Executive Offices by the ***closing date of November 6, 2006.*** All applications submitted to this office will be considered public information.

Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail Rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

2.14.010 Creation. There is hereby created pursuant to Chapter 439 of the Nevada Revised Statutes a board of health, to be known as the Carson City board of health.

2.14.020 Powers and duties. The Carson City board of health shall operate in the manner and have the powers and duties prescribed by Chapter 439 of the Nevada Revised Statutes.

2.14.030 City health officer duties. 1. The city health officer shall:

- a. Enforce all laws and regulations pertaining to the public health.
- b. Investigate causes of disease, epidemics, source of mortality, nuisances affecting the public health, and all other matters related to the health and life of the people, and to this end he may enter upon and inspect any public or private property in the state.
- c. Direct the work of subordinates and may authorize them to act in his place and stead.
- d. Perform such other duties as the board may, from time to time, prescribe. (Ord. 1997-53 §2, 1997).

Chapter 2.16

CARSON CITY PARKS AND RECREATION COMMISSION

Sections:

- 2.16.010 Organization.
- 2.16.020 Membership requirements.
- 2.16.030 Term of office.
- 2.16.040 Meetings and officers--Legislative procedure--Removal of commissioner--No compensation.
- 2.16.045 Removal for cause.
- 2.16.050 Duties and responsibilities.
- 2.16.060 Severability.

2.16.010 Organization. 1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.

2. This commission shall consist of nine members who shall be appointed by the board.

3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City with the exception of a minor and appointed, where possible, from a di-

verse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, student, and general public. (Ord. 1991-56 §1, 1991: Ord. 1981-45 §1, 1981: Ord. 1974-10 §1, 1974).

2.16.020 Membership requirements. Members of the Carson City parks and recreation commission shall be qualified electors of Carson City. (Ord. 1981-45 §2, 1981).

2.16.030 Term of office. 1. All terms will be for four years except the term of the student shall be for one year.

NRS 244.3077 Commissioners: Terms; vacancies; compensation and expenses.

1. The terms of office of the commissioners shall be set so that there is never a termination of the terms of all members at one time and of the first commissioners appointed, one or more shall hold office for 1 year, one or more for 2 years, one or more for 3 years, and two or more for 4 years. Thereafter all commissioners shall be appointed for terms of 4 years.

2. Commissioners shall hold office until their successors are appointed and qualified.

3. Any vacancy in the office of commissioner shall be filled for the unexpired term in the same manner as original appointments.

4. Commissioners shall serve without compensation but shall be entitled to the same travel expenses and subsistence allowances as county officers.

(Added to NRS by 1965, 537)

NRS 244.3078 Oath of office; no bond required. Within 10 days after their appointment, commissioners shall qualify by taking the oath of office. No bond shall be required of them.

(Added to NRS by 1965, 537)

NRS 244.3079 Election of officers; treasurer; seal.

1. Within 10 days after their appointment, the commissioners shall organize as the commission by the election of one of their number as chairman, one as secretary, and by the election of such other officers as they may deem necessary. Annually during January the commission shall reorganize by the election of new officers.

2. The county treasurer of the county shall be the treasurer of the commission. The treasurer shall receive and pay out all the moneys of the county under the control of the commission, as ordered by it, but shall receive no compensation for any such additional duties.

3. The commission shall adopt a seal.

(Added to NRS by 1965, 537)

NRS 244.30791 Meetings; records; quorum.

1. The commission shall hold at least four meetings each year and shall keep a complete record of all its transactions.

2. A majority of the commissioners shall constitute a quorum for the transaction of business.

3. Any resolution, motion or other action shall be adopted or ordered taken by a majority of the commissioners forming a quorum.

(Added to NRS by 1965, 537)

NRS 244.30792 Powers and duties. The commission may have the following powers and duties as determined by the board and as set forth by the board in the organizational ordinance:

1. To determine policy in regard to recreational, cultural and park facilities.

2. To promulgate regulations governing the use of such facilities.

3. To prepare plans for additional recreational, cultural and park facilities and the development of existing facilities.

4. To operate and maintain existing facilities.

5. To fix, and from time to time increase or decrease, rates, tolls and charges for services and the use or availability of facilities.

6. To employ technical and clerical staff.