



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** August 4, 2016

**Staff Contact:** Nick Marano, City Manager (nmarano@carson.org)

**Agenda Title:** For Possible Action: To appoint one member to the Carson City Planning Commission, for a partial term that expires June 2018.

**Staff Summary:** CCMC Chapter 18.02.010 and N.R.S. 278.030 provide for a Planning Commission to be composed of not more than seven members who shall be appointed by the Board of Supervisors. A position has opened due to a members resignation. Hope Tingle, Charles Borders Jr, Stacey Giomi and Aster Grima are previous applicants that were interviewed at the July 7, 2016 Board of Supervisors Meeting. New applications have been submitted by Janice McCauley, Alex Baca, Deborah Hayward, Michael Alvarez, Casey Otto and Brandon Robinson.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 1hr 30mins

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## **Proposed Motion**

I move to appoint \_\_\_\_\_ to the Carson City Planning Commission, for a partial term that expires June 2018.

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

N/A

## **Background/Issues & Analysis**

## **Applicable Statute, Code, Policy, Rule or Regulation**

CCMC 18.02.010 and NRS 278.030

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: N/A

## **Alternatives**

Open the position announcement for additional applicants

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

## PLANNING COMMISSION MEETING ATTENDANCE

**July 2015 – June 2016**

<b>MEETING DATE</b>	<b>Paul Esswein, Chair</b>	<b>Mark Sattler, Vice Chair</b>	<b>Victor Castro</b>	<b>Elyse Monroy</b>	<b>Monica Green</b>	<b>John “Walt” Owens</b>	<b>Daniel Salerno</b>
<b>July 29, 2015</b>	<b>X</b>	<b>X</b>		<b>Wendell X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>August 26, 2015</b>	<b>X</b>	<b>X</b>		<b>Monroy X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>September 30, 2015</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>October 28, 2015</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>
<b>November 18, 2015</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>December 16, 2015</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>		<b>X</b>
<b>January 27, 2016</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>February 24, 2016</b>	<b>X</b>	<b>X</b>	<b>X (late)</b>	<b>X</b>		<b>X</b>	<b>X</b>
<b>March 30, 2016</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>April 27, 2016</b>	<b>X</b>	<b>X</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>May 25, 2016</b>		<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>June 29, 2016</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	

**X- PRESENT**

**PLANNING COMMISSIONS****NRS 278.030 Creation by cities and counties; number of members.**

1. The governing body of each city whose population is 25,000 or more and of each county whose population is 40,000 or more shall create by ordinance a planning commission to consist of seven members.

2. Cities whose population is less than 25,000 and counties whose population is less than 40,000 may create by ordinance a planning commission to consist of seven members. If the governing body of any city whose population is less than 25,000 or of any county whose population is less than 40,000 deems the creation of a planning commission unnecessary or inadvisable, the governing body may, in lieu of creating a planning commission as provided in this subsection, perform all the functions and have all of the powers which would otherwise be granted to and be performed by the planning commission.

[Part 3:110:1941; A 1947, 834; 1943 NCL § 5063.02]—(NRS A 1973, 914; 1989, 1917; 2001, 1967)

**NRS 278.040 Members: Appointment; qualifications; compensation and expenses; terms; removal; vacancies.**

1. The members of the planning commission are appointed by the chief executive officer of the city, or in the case of a county by the chairman of the board of county commissioners, with the approval of the governing body. The members must not be members of the governing body of the city or county. The majority of the members of the county planning commission in any county whose population is 400,000 or more must reside within the unincorporated area of the county.

2. In Carson City, the members of the planning commission established as provided in NRS 278.030 are appointed by the Mayor from the city at large, with the approval of the Board of Supervisors.

3. The governing body may provide for compensation to its planning commission in an amount of not more than \$80 per meeting of the commission, with a total of not more than \$400 per month, and may provide travel expenses and subsistence allowances for the members in the same amounts as are allowed for other officers and employees of the county or city.

4. Except as otherwise provided in this subsection, the term of each member is 4 years, or until his successor takes office. If applicable, the term of each member of a county or city planning commission in any county whose population is 400,000 or more is coterminous with the term of the member of the governing body who recommended his appointment to the appointing authority. If the recommending member resigns his office before the expiration of his term, the corresponding member of the planning commission may continue to serve until the office is next filled by election. If the office of the recommending member becomes vacant before the expiration of the term for any other reason, the corresponding member of the planning commission may continue to serve for the duration of the original term.

5. Except as otherwise provided in this subsection, members of a county or city planning commission may be removed, after public hearing, by a majority vote of the governing body for just cause. In a county whose population is 400,000 or more, members of a county or city planning commission serve at the pleasure of their appointing authority.

6. Vacancies occurring otherwise than through the expiration of term must be filled for the unexpired term.

[Part 3:110:1941; A 1947, 834; 1943 NCL § 5063.02]—(NRS A 1959, 13; 1969, 328; 1971, 1115; 1973, 914; 1979, 529, 1385, 1386; 1983, 1246; 1985, 22; 1989, 1917; 1991, 248; 1995, 198; 2001, 2804; 2003, 1733)

**18.02.010 - Planning commission.**

1. Purpose. The purpose of this ordinance is to specify the establishment and authority of the Carson City Planning Commission (hereinafter in Title 18 referred to as "commission").
2. Authority; powers; duties; review by the board.
  - a. The commission is hereby created, pursuant to NRS 278.030.
  - b. The commission shall perform all duties and functions delegated to a County Planning Commission by the terms of NRS 278.010 to 278.630, inclusive, and CCMC Title 2 (Planning Commission).
  - c. The commission shall take action to approve, conditionally approve or deny special use permits, variances, and appeals of administrative decisions. The commission shall hear applications and recommend to the board action on changes to the Master Plan, zoning districts, amendments to Title 18 ordinances, amendments to the Development Standards, and all other appropriate subjects.
  - d. On matters where the commission takes final action, the proponent, any aggrieved party, or member of the board may appeal the decision to the board.
  - e. On matters where the commission makes a recommendation to the board, the board by majority vote may affirm, deny, or return to the recommendation to the commission for further consideration of any proposed recommendations.
3. Membership; terms of office; vacancies; removal; attendance by director.
  - a. There shall be seven (7) members of the commission.
  - b. The terms of the members shall be four (4) years or until a successor takes office and all terms shall expire on June 30th of their respective years.
  - c. Vacancies occurring before the expiration of a commissioner's term shall be filled for the remaining unexpired portion of the term.
  - d. Members may be removed, after a public hearing, by a majority vote of the board for inefficiency, neglect of duty, or malfeasance of office.
  - e. The Planning and Community Development Director (hereinafter in Title 18 referred to as director) or his designee shall be in attendance at all commission meetings.
4. Qualifications.
  - a. The mayor shall appoint, with the approval of the board, the members of the commission.
  - b. The members shall be residents of Carson City and registered voters therein at the time of their appointment and continuously throughout their term.
5. Compensation. All members of the commission shall serve without compensation.
6. Meetings and Records.
  - a. The commission shall hold at least one (1) regular meeting in each month.
  - b. The commission shall adopt by-laws and rules for the transaction of their business and shall keep a record of its decisions and findings. This record shall be a public record.
  - c. Complete records of official actions of the commission shall be kept on file in the office of the planning and community development department.
7. Chairman and Other Officers.
  - a. The commission shall elect yearly its chairman from among the appointed members.
  - b. The commission shall elect yearly other offices as it may determine necessary.

*(Ord. 2001-23 § 2 (part), 2001).*

PLANNING COMMISSION

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
<p>John "Walt" Owens                      1049 Ruby Ln.                      Carson City, NV 89706                      882-8714 (h) 720-1001 (c)  <a href="mailto:walt@owensnv.com">walt@owensnv.com</a></p>	<p>Initial Appt. 06/13</p>	<p>06/2017</p>
<p>Paul Esswein (Vice Chair, Elected 7/13)                      1148 W. Fifth St.                      Carson City, NV 89703                      882-4754 (h) 443-7338 (c)  <a href="mailto:pge2@sbcglobal.net">pge2@sbcglobal.net</a></p>	<p>Initial Appt. 10/11                      Reappt. 08/15</p>	<p>06/2019</p>
<p>Victor Castro                      2189 Southridge Ct                      Carson City, NV 89706                      818-824-2999 (c)  <a href="mailto:vmciv@comf5.com">vmciv@comf5.com</a></p>	<p>Initial Appt. 06/14</p>	<p>06/2018</p>
<p>Elyse Monroy                      702 N. Minnesota Apt A                      Carson City, NV 89703                      432-5533(c)  <a href="mailto:elysemonroy@gmail.com">elysemonroy@gmail.com</a></p>	<p>Initial Appt. 08/15</p>	<p>06/2019</p>
<p>Monica Green                      909 N. Richmond Ave                      Carson City, NV 89703                      297-3346 (h)  <a href="mailto:Mgreenrn2@gmail.com">Mgreenrn2@gmail.com</a></p>	<p>Initial Appt. 05/15</p>	<p>06/2017</p>
<p>Mark Sattler                      1408 Fremont St.                      Carson City, NV 89701                      853-4663 (w) 882-2895 (h) 530-8990 (c)  <a href="mailto:mnmcc@sbcglobal.net">mnmcc@sbcglobal.net</a></p>	<p>Initial Appt. 01/11                      Reappt. 07/12, 07/16</p>	<p>06/2020</p>
<p>Daniel Salerno                      140 Cogorno Way                      Carson City, NV 89703                      830-8064 (c)  <a href="mailto:dansalern@aol.com">dansalern@aol.com</a></p>	<p>Initial Appt. 05/15</p>	<p>06/2018</p>

Continued next page...

**AUTHORITY:** NRS 278.030 states that “the governing body of each city whose population is 25,000 or more and of each county whose population is 40,000 or more shall create by ordinance a planning commission to consist of seven members.” CCMC 18.02.010 established such an ordinance and provides details of the Planning Commission. The terms of the members are 4-years (reappointment OK).

**MEETINGS:** Last Wednesday of each month starting at 5:00 pm. Meetings are held in the Sierra Room.

**PURPOSE:** CCMC 18.02.010, Paragraph 2 “The commission shall perform all duties and functions delegated to a County Planning Commission by the terms of NRS 278.010 to 278.630, inclusive, and CCMC Title 2 (Planning Commission).” Typical duties include approving special use permits, variances, subdivisions, changes of land use, master plan amendments, street abandonments, etc.

**Liaison:** Lee Plemel, Planning Director 283-7075 [lplemel@carson.org](mailto:lplemel@carson.org)

**Attorney Assignment:** Joe Ward 283-7509 [jward@carson.org](mailto:jward@carson.org)

**- END DATA -**





# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Planning Committee

## CONTACT INFORMATION

FIRST NAME

Hope

LAST NAME

Tingle

STREET ADDRESS

2619 Wilma Way

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89706

PREFERRED CONTACT PHONE NUMBER

775-882-5196

EMAIL ADDRESS

tingleha@gmail.com

OCCUPATION/BUSINESS

Retired/working part time

PREFERRED METHOD OF CONTACT

EMAIL

Are you currently a registered voter in Carson City?  Yes

No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓

RECEIVED

MAY 10 2016

CARSON CITY EXECUTIVE OFFICES



**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional,  
Vocational or Other Schools  
attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As a member of this community for almost 52 years, I feel it is time for me to become actively involved in its future. I am organized, clear thinking and hopefully able to bring an un-biased view to the Planning Committee.

List the community organizations in which you have participated and describe participation:

I have not participated in any community organizations in the past, but feel it is high time I did get involved.

List your affiliation with professional or technical societies, IF required for position:

N/A

**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

Barbara Longero  
Craig Davis  
Marcia Bernard

1852 N Nevada, Carson City, NV  
1745 Evergreen, Carson City, NV  
2501 Richard Dr, Carson City, NV

775-882-2922  
775-841-3630  
775-882-5264

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



Hope A. Tingle

05/07/2016

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Planning & Zoning Commission

## CONTACT INFORMATION

FIRST NAME

Charles

LAST NAME

Borders, Jr

STREET ADDRESS

1622 Wellington West

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

775-887-0166

EMAIL ADDRESS

cwbordersjr@gmail.com

OCCUPATION/BUSINESS

Retired

PREFERRED METHOD OF CONTACT

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

None

Registered voter ✓



**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Texas Tech University University of Southern California	MS - Mechanical Engineering MS - Systems Management	1969 1975
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Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

For over 30 years I owned and operated a Resort Property Management Company. That coupled with my experience with City Government and the operations of Planning & Zoning make me an excellent candidate for this position. I am already familiar with the process from both sides in the planning, developing, constructing, and operating properties from 12 story condominiums, to canal lots, to 1900 acre community nature parks and community recreation centers. In addition, I understand the necessity for planning for non-glamorous things like water & sewer, street repair, curbs and gutters that are always a civic necessity. I understand and wrestled with the interrelationships between the roles and limits that the public, the commission, and each Supervisor face. You will find no better team player.

List the community organizations in which you have participated and describe participation:

City Councilmember - Port Aransas, Tx 11 years, 7 years as Mayor Pro Tem  
 Planning & Zoning Commission - Port Aransas, Tx 4 Years, 2 Years as Chairman  
 Parks & Recreation Board - Port Aransas, Tx 4 Years, 2 Years as Chairman  
 Charter Review Commission - 4 times, once as President  
 School Board Trustee - Port Aransas Independent School System, 7 Years, 2 years as President  
 Boy Scouts of America - Scoutmaster 9 years, District Representative, 2 Years

List your affiliation with professional or technical societies, IF required for position:

Current:  
 Carson City Rotary Club - Treasurer  
 Wellington Crescent Home Owners Association - Treasurer  
 Carson City School District - Facilities Master Plan Committee  
 Air Force Veteran-  
 Flight Instructor  
 Vietnam Veteran - 181 Combat Missions, F-4  
 Program Manager - Ground Segment - GPS

**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

Steve Bilyeu  
Barbara D'Anneo  
Larry Messina  
Fernando Serrano

20 Madison, CC 89706  
1721 Andora Dr, CC 89703  
1866 Wellington East, CC 89703  
1340 Thompson St, CC89703

775-721-2505  
775-721-9525  
775-315-0141  
775-881-8826

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

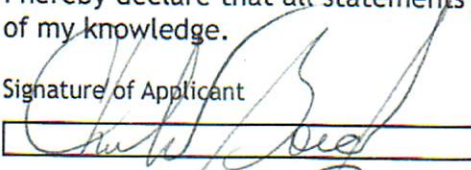
I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



Charles W. Borders, Jr

05/20/2016

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org





# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Planning Commission

## CONTACT INFORMATION

FIRST NAME

Robert Stacey

LAST NAME

Giomi

STREET ADDRESS

2777 Ash Canyon Rd

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

775-721-8636

EMAIL ADDRESS

rsgiomi@gmail.com

OCCUPATION/BUSINESS

Director of Facilities/Emergency Preparedness/NV He+

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details: i.e. Name of contract, services provided.

Registered voter ✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Not required for this position		
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Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I have a strong commitment to public/community service - both in my volunteer efforts and in my 30+ years of employment with the City. My desire to participate in the betterment and improvement of Carson City is a driving force for me. I was a participant in the development of the City's current Master Plan and enjoyed the opportunity to hear differing points of view and to help craft those views into a comprehensive planning document. I am a collaborator and have a history of cooperation among the local governments in the region. I have experience in the development and adoption of codes, ordinances, and regulations - as such, I think I have the knowledge and ability to fairly listen to presentations and differing points of view in order to render a decision based upon facts that will benefit the community as a whole.

List the community organizations in which you have participated and describe participation:

President of Advocates to End Domestic Violence, Immediate Past President of Nevada Fire Chiefs Association (both local non-profits). Governor's appointee to the State Emergency Response Commission and the Finance Committee of the State Homeland Security Commission (currently serve as the Chairman of the this committee). Former board member of the following non-profits: Health Smart, AYSO, Seeliger PTA, WNC Athletic Development Foundation. I have participated in many fundraising events for community organizations such as: FISH, Western Nevada College and the Democratic Women's Scholarship Fund.

List your affiliation with professional or technical societies, IF required for position:

Not required for this position.
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**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

Lisa Lee  
Stuart Stoloff, MD  
Nick Providenti

P.O. Box 2529, CC, NV 89702  
2707 Ash Canyon Rd, CC, NV 89703  
141 Heidi Cir, CC, NV 89701

775-883-7654  
775-883-4915  
775-882-4150

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



Robert Stacey Giomi

05/30/2016

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Carson City Planning Commission

## CONTACT INFORMATION

FIRST NAME

Aster

LAST NAME

Girma

STREET ADDRESS

1320 Flintwood Dr

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

7758417903

EMAIL ADDRESS

agirma@nevadagreeninstitute.org

OCCUPATION/BUSINESS

Nevada Green Institute , nonprofit organization

PREFERRED METHOD OF CONTACT

EMAIL

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

1. Cleveland State University, Cleveland, OH  
 2. International Graduate Institute of Development Studies, Geneva, Switzerland

1. Urban Studies emphasis on Economic Development  
 2. Sustainable Development  
 3. Land use design (survey) and implementation

Master of Science  
 Master of Science  
 Bachelor of Science

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As a planner and economic development professional (consultant), I understand the technical aspects of land use and comprehensive planning and have the depth of knowledge and extensive experience to make sound decisions on the commission. Planning for the 21st century requires understanding the past and design for the future through the use of a visioning exercise, craft a picture or image of what the locality intends to make of itself as vibrant, safe and sustainable. As a resident, well design infrastructure, sound development, and land use practices are very important to Carson City.

List the community organizations in which you have participated and describe participation:

1) Nevada Stronger Economies Together (SET)-WNDD:  
 Contribution: proposal- measuring the local food systems capacity  
 • Video Broadcast: Linking regional knowledge for sustainable Nevada: Strengthening local food systems; Conversation with Nevada Department of Agriculture Team May 2014  
 • Conference: Session presenter  
 a) WNDD Nevada Economic Development Conference, UNR May 19-21, 2015: Building sustainable community by supporting community value creation. Sustainability initiatives create a local context that engages the

List your affiliation with professional or technical societies, IF required for position:

American Planning Association  
 US Green Building Council

**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

Sheryl Gonzales, Project Manager  
WNDD  
Christina Cooper  
Nutrition Coordinator  
Jean L. Laird  
Management Consultant

704 W. Nye Lane, Suite 201  
Carson City, NV 89703  
  
Carson City School District  
  
Carson City

775-883-7333 Ext  
2000/(Mobile)  
775-781-9458  
Email:  
sgonzales@wndd.org

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

*Aster girma*

Printed Name

Aster Girma

Date

06/24/2016

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



**Carson City Planning Commission volunteer position application  
(expanded content from application form)**

**Aster Girma**  
**agirma@nevadagreeninstitute.org**

---

**School Attended**

1. Cleveland State University, Cleveland, OH  
Urban Studies emphasis on Economic Development  
Master of Science
2. International Graduate Institute of  
Development Studies, Geneva, Switzerland  
Development Studies emphasis on sustainable development  
Master of Science
3. The Urban Planning College, Addis Ababa Ethiopia  
Emphasis on Land use design (Survey) & implementation  
Bachelor of Science

**Briefly describe the qualifications you possess which you feel would be an asset to this Commission:**

As a planner and economic development professional, I understand the technical aspects of land use and comprehensive planning and have the depth of knowledge and extensive experience to make sound decisions on the commission. Planning for the 21st century requires understanding the past and design for the future through the use of a visioning exercise, craft a picture or image of what the locality intends to make of itself as vibrant, safe and sustainable. As a resident, well design infrastructure, sound development, and land use practices are very important to Carson City.

**List the community organizations in which you have participated and describe participation:**

**1) Nevada Stronger Economies Together (SET)-WNDD:**

**Contribution:** proposal- measuring the local food systems capacity

- **Video Broadcast:** Linking regional knowledge for sustainable Nevada: Strengthening local food systems; Conversation with Nevada Department of Agriculture Team May 2014
- **Conference: Session presenter**
  - a) WNDD Nevada Economic Development Conference, UNR May 19-21, 2015: Building sustainable community by supporting community value creation. Sustainability initiatives create a local context that engages the public, spurs local knowledge, and creates a sense of community.

- b) American Planning Conference Nevada Chapter, UNR Sep 13-15, 2015 - Planning for Sustainable Development: The Quest for Sustainable Economic Development Strategies.

**2) Carson City School District Sustainability Team Member:**

**Contribution:** Actively involved in the designing of Recycling & Waste Reduction Program: The purpose is to increase the amount of Recycling materials and reduce waste in the school district by involving students, teachers, and staff. We also developed Recycling Awareness Pilot Project Action Plan. The implementation is in progress.

**3) Nevada Green Institute Program: A sense of Community: Building sustainable Carson City Initiative:**

- a. Carson City Sunset Rotary and Lion Club: Presentation by invitation;  
**Contribution:** Making our Community Attractive and Sustainable. The purpose of this presentation it to highlight the public role in the making of its own place in the context of building sustainable community.

**Reference**

Sheryl Gonzales, Project Manager  
WNDD  
704 W. Nye Lane, Suite 201  
Carson City, NV 89703  
Phone (Office): 775-883-7333 Ext 2000/(Mobile) 775-781-9458  
Email: sgonzales@wndd.org

Jean L. Laird  
Management Consultant  
Carson City  
775-882-4542  
Email: jllretired@aol.com

Christina Cooper  
Nutrition Coordinator  
Carson City School District  
775-283-2150 Office  
775-283-2191 Fax  
Email: CCooper@carson.k12.nv.us>

Aster Girma

Date: June 24, 2016

*Aster girma*

**ASTER GIRMA**  
**agirma@nevadagreeninstitute.org**  
**Phone: 775-434-8409**  
<http://www.nevadagreeninstitute.org>

---

Aster Girma has over 20 years of experience nationally and internationally, as a city and regional planner, economic development consultant, researcher and management analyst. Throughout her professional career, she has worked on various projects that focused on developing strategies for economic and major planning projects, industry cluster analysis, and performed state government program evaluation.

### ***Professional Experience***

#### ***Education***

***Master of Science in Urban Studies focus on Economic Development; Cleveland State University, Cleveland, OH***

***Masters of Science in Development Studies (MS): International Graduate Institute of Development Studies, Geneva, Switzerland***

***Bachelor of Science in Urban Planning. The Urban Planning College, Addis Ababa, Ethiopia***

#### ***Certifications***

***Sustainability Best Practices and Implementation, University of Vermont***

***Leadership in Energy & Environmental Design (LEED) Green Associate***

***Certificate in Geographic Information System Application, Cleveland State University, Cleveland, OH***

#### ***Professional Membership***

***American Planning Association.  
U.S. Green Building Council***

**Founder & President, Nevada Green Institute (NGI) Inc, Carson City, NV.** NGI is a nonprofit organization whose mission is promoting public awareness and discussion about innovative ideas, technology, and practices that support a sustainable environment. We provide an integrated research approach by connecting sustainable related innovative ideas and technologies within the region economic, cultural, and environmental dynamics. **2010- present**

**Research Analyst, Hornby Zeller Associates, Inc.** Management consulting firm specializing in State's social and health related programs. Developed performance measure and database. Projects support states' such as Nevada, Oregon, Wisconsin, Connecticut, Arkansas, New York, Maine. **2003– 2009**

**Senior Associate, Applied Development Economics, Berkeley, CA:** *Projects support—city, regional governments.* Managed and performed research in local and regional planning, industry competitiveness analysis, industry-focused labor force analysis, and design methodology for broad range of comprehensive planning and economic development projects. Reviewed and updated City and county's comprehensives planing. **2000 – 2003.**

**Research Assistant, Cleveland State University, Cleveland, OH:** studied the location of industries and reviewed theories and methodologies. Performed economic impact of NASA's expenditure in the Northeast Ohio economy. Performed data analysis for Northeast Ohio high technology industry cluster study; Ohio educational attainment database development; geographic information system application.

**Research Consultant, Lorain County Chamber of Commerce, Cleveland, OH:** Designed strategic industrial development for the city of Lorain, Ohio. Analyzed socio-economic, demographic, land use data; Geographic information system application. Reviewed and analyzed survey results and identified inter-industry relationships between suppliers and customers, as well as opportunities for expansion, and barriers of growth. Prepared written reports on research findings.

**United Nations Research Fellow, UNDP, Geneva, Switzerland:** Identified and evaluated development projects completed by non-governmental organizations. Topics included; workforce development, technology transfer, environmental policy analysis, evaluates economic development and regional planning strategies.

**Senior Site Planner, City Council of Addis Ababa, Ethiopia:** Managed and designed site plan for new development, including residential and commercial projects. Studied construction plans provided by private sector and determined their feasibility within the master plan; implemented zoning and regulations codes. Prepared and designed site location for small-scale industry park.





*Submitted 5-16*

# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Planning Commission

## CONTACT INFORMATION

FIRST NAME

Janice H

LAST NAME

McCauley

STREET ADDRESS

1683 Silver Oak Drive

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

7756849889

EMAIL ADDRESS

jhmccauley@ymail.com

OCCUPATION/BUSINESS

Financial Advisor/ Edward Jones

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

### Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

*Registered voter ✓*

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 Item 8 for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I have been living and working in Carson City since 1992. Have been a Nevada resident since 1977

List the community organizations in which you have participated and describe participation:

Leadership class of 2005  
Chamber of Commerce member since 2012  
Carson Tahoe Hospital foundation board member since 2003 (President 2004-2005)  
Carson City Sunset Rotary club since 1996 (President 2013-2014)  
FISH Board 2007-2013 (Board President 2012-2013)  
Rotary Youth Exchange- Counselor (2013-present)

List your affiliation with professional or technical societies, IF required for position:

Estate Planning Council of Northern Nevada

**Personal/Professional References - Please list three (3)**

Name	Address	Telephone Number
Lori Bagwell	3662 Jarrard Ct, Carson City 89701	775-883-9323
Freya Oberer-Brown	1518 Evergreen Dr CC 89703	775-841-7878
Nicola (Niki) Neilon	9900 Wilbur May Prkwy #2504	W775-283-5555x102

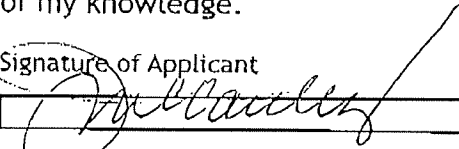
I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant



Printed Name

Janice H McCauley

Date

05/09/2016

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**  
 Carson City Executive Offices  
 201 N. Carson St Suite 2  
 Carson City, NV 89701  
 Office: (775) 887-2100 Fax: (775) 887-2286  
 cceo@carson.org

# Carson City Application for Appointive/Volunteer Position

Please type or print legibly

Title of Board, Committee or Commission: PLANNING COMMISSION

Position Applying For (if applicable): \_\_\_\_\_

Name: BACA Alex R  
Last First Middle Initial

Home Address: 1800 Russell Way #114 CARSON CITY NV. 89706  
Street City State Zip

Mailing Address (if different): \_\_\_\_\_  
PO Box/Street City State Zip

Occupation/Business: RETIRED

Contact: Work \_\_\_\_\_ Home \_\_\_\_\_  
Cell 702 9946844 Email \_\_\_\_\_  
Preferred method of contact: cell

Are you currently an active registered voter in Carson City\*?  Yes  No  
(\*Not required for the Convention & Visitors Bureau)

Are you currently a member on any Carson City Board, Committee, or Commission?  
 Yes  No If yes, please list: \_\_\_\_\_  
If yes, please list Term Expiration \_\_\_\_\_

Conflict of Interest:  
a. Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No  
b. Do you currently have a contract with Carson City for services and/or goods?  Yes  No

Criminal Record: Have you been convicted of a felony, domestic violence or a gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?  Yes  No

For Office Use Only:  
Comments: Registered voter ✓

1. Education (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools Attended	Major Subject	Degree Conferred
LA TRADE Tech collage	ENGINEERING	3yr NO Degree

2. Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

4 yr CARPENTER APPRENTICESHIP GENERAL CONTRACTOR CALIF  
 LIC 286914 40 yr NY LIC 0071289 8 yr  
 Downey CALIF Builders APPRAIS BOARD 1978 - 12 yr.  
 Downey DESIGN REVISION BOARD 1980 - 12 yr  
 SPEAK SPANISH.

3. List the community organizations in which you have participated and describe participation:

Downey Jaycees - 1971 Pres. 1 yr 4 yr OFFICER - 1979 Cal SENATE For life  
 STATE OFFICER 1 yr - NATIONAL OFFICER 5 yr - CHILDREN OF THE NEEDY  
 FOUNDATION Pres. 3 yr OUTSTANDING HISPANIC LEADER Downey  
 CALIF LEGISLATURE ASSEMBLY 1986  
 Downey KHS 3 yr 5 yr OFFICER LIFE MEMBER  
 Downey Moose 40 yr LIFE MEMBER 2 yr OFFICER.

4. List your affiliation with professional or technical societies, if required for position:

5. Do you anticipate any potential conflicts of interest?  Yes  No

If yes, please explain:

6. Personal/Professional References:

<u>Name</u>	<u>Address</u>	<u>Telephone Number</u>

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Boards, Committees, and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer)).

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Alex Baca  
Signature of Applicant

7-12-16  
Date

ALEX BACA  
Printed Name

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson Street Suite 2  
Carson City, NV 89701  
(775) 887-2100 or 283-7125  
**FAX (775) 887-2286**  
**[cceo@carson.org](mailto:cceo@carson.org)**



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Planning Commission

## CONTACT INFORMATION

FIRST NAME

Deborah

LAST NAME

Hayward

STREET ADDRESS

1433 E. Long Street

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89706

PREFERRED CONTACT PHONE NUMBER

775-224-4905

EMAIL ADDRESS

dhayward55@yahoo.com

OCCUPATION/BUSINESS

Food + Beverage Auditor

PREFERRED METHOD OF CONTACT

Phone

Are you currently a registered voter in Carson City?  Yes

No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓



**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes  
 No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

Being an auditor for a casino, I believe that my skills in monetary issues would benefit the board in deciding the growth of Carson City and new companies building in our beautiful town.

List the community organizations in which you have participated and describe participation:

Boys & Girls Club fund raiser - Food & Beverage server - Total of 4 years

List your affiliation with professional or technical societies, IF required for position:

Long Street Townhouses. HOA - Secretary, Board of Directors

**Personal/Professional References - Please list three (3)**

Name	Address	Telephone Number
Lee Kennedy	900 S. Carson St Carson City, NV 89701	775-883-0900 x4134
Bruce Backman	6620 Lincoln Ave Carmichael, CA 95608	916-616-3550
Rick Broo	1419 E. Long Street Carson City, NV 89706	775-742-9183

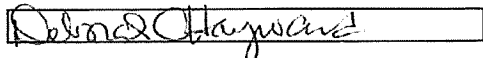
I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

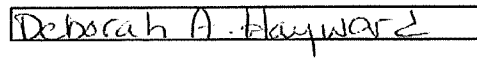
I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

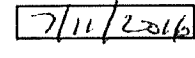
Signature of Applicant



Printed Name



Date



You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

CARSON CITY PLANNING COMMISSION

## CONTACT INFORMATION

FIRST NAME

MICHAEL

LAST NAME

ALVAREZ

STREET ADDRESS

3142 SHRIVER DR

STREET ADDRESS LINE 2

CITY

CARSON CITY

STATE

NV

ZIP CODE

89701

PREFERRED CONTACT PHONE NUMBER

775 345 5575

EMAIL ADDRESS

malvarez.carson23@GMAIL

OCCUPATION/BUSINESS

WORKING TOWARDS MASTERS DEGREE

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter  
✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes  
 No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

AS A PRIOR MEMBER AND CHAIRMAN OF A PLANNING COMMISSION IN WINLOCK, WA FOR FOUR YEARS, I WILL HAVE A KNOWLEDGE OF THE TERMINOLOGY, DEALING WITH ZONING DISTRICTS AND APPROPRIATE REGULATIONS, AND WORKING WITH THE OTHER MEMBERS OF THE COMMISSION TO PROPOSE ANY AMENDMENTS. MOST IMPORTANTLY TO MAKE THE BEST DECISIONS POSSIBLE FOR THE PUBLIC INTEREST AND THE FUTURE OF CARSON CITY.

List the community organizations in which you have participated and describe participation:

LEWIS COUNTY CHAMBER OF COMMERCE - BOARD MEMBER - WORKED WITH CIVIC ORGANIZATIONS AND BUSINESSES TO ELEVATE THE AWARENESS OF LEWIS COUNTY AND ITS POTENTIAL AS A BUSINESS LOCATION FOR FUTURE EMPLOYERS. - 5 YRS  
VOLUNTEER FIREFIGHTER - RESPONDED TO EMERGENCY CALLS IN THE COMMUNITY 6 YRS

List your affiliation with professional or technical societies, IF required for position:

Personal/Professional References - Please list three (3)

Name

Address

Telephone Number

SHEILA MOORE  
IAN HILL  
PATRICK TOBIN

1844 BELMONT AVE, CC  
NV 89706  
449 W. KING ST. CC  
NV 89703  
1175 AIRPORT RD, CC, NV

(702) 885 5179  
(775) 350 0276  
~~(775)~~ 530 307  
9217

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

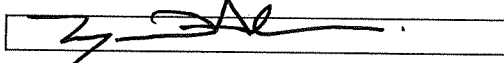
I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



MICHAEL ALVAREZ

7/15/16

You may attach more information.

Deliver, mail, fax or email signed and completed application to:

Carson City Executive Offices

201 N. Carson St Suite 2

Carson City, NV 89701

Office: (775) 887-2100 Fax: (775) 887-2286

[cceo@carson.org](mailto:cceo@carson.org)



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Carson City Planning Commission

## CONTACT INFORMATION

FIRST NAME

Casey

LAST NAME

Otto

STREET ADDRESS

402 W. William St.

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

775-291-4311

EMAIL ADDRESS

caseyotto1414@yahoo.com

OCCUPATION/BUSINESS

Business Office Manager

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

### Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes  
 No

\*Please refer to the BCC Policies & Procedures page 5 Item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

CompTIA  
Western Nevada College  
Westerns Governors University

Project Management  
General Business  
Business Management

Yes, Cert  
Yes, AA  
Yes, BS

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I have been a member of the Carson City community for the last four years and I have lived in northern Nevada for the last 16 years. I believe I have a good grasp on the community and more specifically Carson City. I have a certificate in project management from the Computing Technology Industry Association. Along with that, I have a bachelor's of science degree in business management, which I believe makes me qualified to handle a multitude of business decisions. I also own a home in the Carson City historical district and have worked with the historical society on many different occasions in order to renovate and revitalize my property. Lastly, I love our city and our community and believe I can bring my hard work and logical nature to help assist in the future planning of Carson City.

List the community organizations in which you have participated and describe participation:

None

List your affiliation with professional or technical societies, IF required for position:



**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

Jeff Stepanski  
Toby Deluca  
Jennifer Brito

1573 Muller Pkwy. Gardnerville,  
NV 89460  
3050 N. Ormsby Blvd. Carson City,  
NV 89703  
697 College Pkwy. Apt. 28 Carson  
City, NV 89706

775-315-9428  
775-544-5822  
240-426-6676

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))


I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date



Casey Otto

7/14/16

You may attach more information.

Deliver, mail, fax or email signed and completed application to:  
Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Carson City Planning Commission

## CONTACT INFORMATION

FIRST NAME

Brandon

LAST NAME

Robinson

STREET ADDRESS

1754 Radcliff Dr

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

775-691-7691

EMAIL ADDRESS

brobinson@rdminfinity.com

OCCUPATION/BUSINESS

Software Developer / President - RDM Infinity

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I am a native to Carson City and a 3rd generation native Nevadan. I have seen Carson City grow and change in many different ways. As the foundation of the city future is being put in place I feel that I can bring not only a view of what has made this city great in the past, but also what can help the city move forward.

As a self proclaimed geek by trade, I am consistently pushed to move and look forward to make everything I work on better. I would like to take this mentality and apply it to the city I love so that it remains an amazing city for all that live and visit.

List the community organizations in which you have participated and describe participation:

395 Home Brewers - President  
- Teach and organize club meetings and community involvement to further the craft beer culture in Carson City. Help the club in securing 6 of the 9 awards from the Backwash Brewing event held in Reno NV in 2016.

List your affiliation with professional or technical societies, IF required for position:



**Personal/Professional References - Please list three (3)**


Name	Address	Telephone Number
Jed Block	602 Spear Street, Carson City, NV	775-720-7313
Dan Driscoll	25 La Posada Ct, Sparks, NV	775-424-1908
Kelly Reyna	8 Clayton Lane, Dayton, NV	775-721-4287

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant 	Printed Name	Date
<input type="text" value="Brandon Robinson"/>	<input type="text" value="Brandon Robinson"/>	<input type="text" value="07/15/2016"/>

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**  
Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org

## Rachael Porcari

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**From:** Lee Plemel  
**Sent:** Thursday, July 07, 2016 12:16 PM  
**To:** Nick Marano  
**Cc:** J. Daniel Yu; Janet Busse; Rachael Porcari  
**Subject:** Fwd: Planning Commission Attendance Information  
**Attachments:** Attendance Chart -15-16.pdf; ATT00001.htm; PC Bylaws.approved.9.5.13.pdf; ATT00002.htm; Policy.Advisory.Boards.pdf; ATT00003.htm

Nick,

Below is Victor Castro's resignation from the Planning Commission.

Lee  
Sent from my mobile

Begin forwarded message:

**From:** Victor Castro <[vmciv@officef5.com](mailto:vmciv@officef5.com)>  
**Date:** July 7, 2016 at 12:09:36 PM PDT  
**To:** "[LPlemel@carson.org](mailto:LPlemel@carson.org)" <[LPlemel@carson.org](mailto:LPlemel@carson.org)>, "Victor Castro ([vmciv@comf5.com](mailto:vmciv@comf5.com))" <[vmciv@comf5.com](mailto:vmciv@comf5.com)>, "J. Daniel Yu" <[JDYu@carson.org](mailto:JDYu@carson.org)>  
**Subject:** RE: Planning Commission Attendance Information  
**Reply-To:** <[vmciv@officef5.com](mailto:vmciv@officef5.com)>

Lee,

Please accept this e-mail as my notification of resignation from the Carson City Planning Commission. Have a great day!

Victor M. Castro IV

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**From:** Lee Plemel  
**Sent:** Tuesday, July 05, 2016 04:43 PM  
**To:** 'Victor Castro ([vmciv@comf5.com](mailto:vmciv@comf5.com))'  
**Subject:** Planning Commission Attendance Information

Hi Victor,

Per our phone conversation, attached are:

1. Planning Division records of Planning Commissioner meeting attendance over the last PC term year.

2. The PC Bylaws (see Section II(G) on page 6 of the bylaws).
3. The Board of Supervisors adopted policies regarding advisory boards, committees and commissions (see page 6, Attendance Policy).

Please feel free to contact me or Dan Yu if you have any questions regarding these policies. Dan can be reached at 283-7509 or [jdyu@carson.org](mailto:jdyu@carson.org).

Regards,

Lee

Lee Plemel, AICP, Director

Carson City Community Development Department

108 E. Proctor Street

Carson City, NV 89701

775.283.7075