

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 1

DRAFT

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, August 16, 2016 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Karen Abowd, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor Jim Shirk, Ward 4

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Cheryl Eggert, Deputy Clerk
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:32:17) - Mayor Crowell called the meeting to order at 8:32 a.m. Ms. Merriwether called the roll; a quorum was present. Salvation Army Lieutenant Mark Cyr provided the invocation. Mayor Crowell requested a moment of silence in memory of former District Judge Michael Griffin. At Mayor Crowell's request, Supervisor Shirk led the pledge of allegiance.

5. PUBLIC COMMENT (8:34:53) - A female speaker advised that she would speak anonymously "due to the fact that we survivors of domestic violence are being retaliated against." In reference to the Ms. Fralick's advice at the August 4, 2016 Board of Supervisors meeting, the anonymous female speaker advised of having "made [herself] available to receive" written confirmation of the Board's inability to hear testimony on matters over which it has no jurisdiction or authority. She further advised of having "received nothing." Ms. Fralick clarified that she had not heard from the anonymous female speaker, but offered "some cases for her that might help clarify so that she understands the difference between the judicial, legislative, and executive branches as it relates to the court employees."

The anonymous female speaker pointed out that Court Administrator Maxine Cortes "is an employee of Carson City and you've heard about the violations that she is committing." Mayor Crowell expressed concern over "litigat[ing] personnel issues here in public comment. ... more fundamentally, there's an issue ... with respect to our ability to do anything with respect to those employees, one way or the other, that are in the judicial branch." Mayor Crowell requested the anonymous female speaker to respect that "because ... you're asking us to do things that we don't have the authority to do if we wanted to do them." The anonymous female speaker requested to "see that in writing. I don't want cases that explain judicial, legislative, and executive. I know about that. What I would like is to see, in writing, where a Carson City employee is not overseen by this Council." Ms. Fralick reiterated the offer to provide the anonymous female speaker with the case law. "This is exactly what everybody relies on ... I think it would be helpful if I give the lady a copy of the cases ..." Ms. Fralick offered to speak with the anonymous female speaker outside the meeting room.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 2

DRAFT

In reference to the City's risk management, the anonymous female speaker stated, "The City has purchased an excess liability policy. The City is responsible for the self-retainer amount and then any damages that a resident or person has received, due to the activity of persons working for Carson City, are picked up by the excess liability policy. We submitted a claim to the City and also to the excess liability carrier. ... the City has duties just as the liability carrier has duties. The City's duties are to report to the liability carrier when there are claims over and above the self-retainer amount. That is not happening. We just prayed for the family of a law enforcement officer who was killed in the line of duty."

Ms. Fralick cautioned against discussing ongoing claims or litigation in a public meeting. She reiterated the offer to speak with the anonymous female speaker outside the meeting room. In response to a comment, the anonymous female speaker stated, "You're doing the wrong thing. We do have claims against the City. I'm not going to discuss those here because I'm respecting the DA's legal counsel. But, I'm going to keep it on public record, not the claims, but what the City is doing that is resulting in claims. And they're not handling it. They're not intervening and they're absolutely wrong by not reporting these claims to the liability carrier. The liability carrier only covers errors and omissions. The claims we have are due to repeatedly, intentionally, willfully, knowingly activities that are violations of NRS 11.250."

(8:41:27) Darline Harper advised of having used the swimming pool since 1989, and provided a brief history of the old and new outdoor pools. In reference to construction of the new outdoor pool, she expressed the belief, "from the plans and the conversation, that they were building that pool so a roof could be built over it later when we got the funds. But that didn't happen." Ms. Harper then provided background information on the genesis of Question 18. "We thought, when we got this, that money was going to be set aside for maintenance because we've seen swimming pools and sports venues just go down the tubes because of money. We've now found out that the money that was allotted covers toilet paper and soap and not much else. So, as a result, there's not much maintenance." Ms. Harper advised of having led an exercise class at the pool for 20 years, and expressed concern that the Aquatic Facility "is going the way the Reno pools went." She inquired as to "some way that we can get Open Space money used for upkeep, not only in the pool but other venues that we've built. And, if not, why not?"

(8:44:58) Marjorie Scott advised of having been a resident of Carson City for thirty years. "The citizens who promoted the bond issue that resulted in the construction of our municipal pool showed remarkable vision. If you build it, they will come and they have. Able and disabled, healthy and handicapped, young and old, our pool is constantly populated. Recently, when I was there, there were three groups that were working out. The swim team was on one end, public lap swimming was in the middle, and the aquacize group was on this end all working out. As we were starting to leave, the youngsters were coming in for their swim lessons. And one little boy nudged another and said, 'There's a whole bunch of grandmas in that pool,' and there were even a few grandpas. The bond issue that was passed required that the pool come up with at least half of its yearly operating costs and, remarkably, over the years, it apparently has been able to do that and is one of the best maintained operating costs in the State. And that truly is remarkable and the people that are running that pool should be congratulated for that. And the pool represents a major capital investment for new people. Given all of that and the positives about the pool and the use of the pool, it is not well maintained and that is a disgrace." Ms. Scott reviewed details of the poorly maintained women's shower room, the exercise room, the pool ladders, the roof, and the plumbing. "For too long, you've used bubble gum and band-aids and baling wire to hold the pool together and you need to recognize that it is not working."

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 3

DRAFT

(8:50:14) Nancy Hurd advised of having been a Carson City resident for over thirty years and of having used the pool for 25 years. “Two or three years ago, a gentleman and one of his friends came to the pool, and she was a Navy nurse, and she said, 'I've never seen anything so disgusting.' They came the next day ... and they brought little scouring pads with no chemicals and four or five of us in the pool cleaned all the body grease and lotions off the pool. Where, in the bottom of the pool, you have ... rust where the water either filters in or filters out, we made skating rinks to polish that ... We've had the ladies, when there's been swim meets, we've been so proud of that pool ... that before the swim meets, we brought scouring pads and rags and we cleaned the shower doors where the soap had been built up. We made it look ... and made sure the drains were clean and we were putting our City's best foot forward. And now there is, you'd put a bag over your head because it is so ... filthy.” Ms. Hurd advised of having recently met with Mr. Marano to review the issues. She requested the Board members to “walk through that dressing room ... It's disgusting and it's going to fall in around us. When you've got a home, if something breaks, you fix it before it becomes a major problem. And these are little things that wouldn't have cost ...” Mayor Crowell assured Ms. Hurd “we're going to work through these issues you've raised.” Mayor Crowell acknowledged the issue of deferred maintenance, and advised that the roof is being repaired.

(8:56:10) Lynn Wuestenberg introduced herself as a retired registered nurse, having lived in Carson City for fifty years, using the pool for 28. Ms. Wuestenberg commended the pool and its intense use, and discussed concerns over the “standing water ... in the shower rooms, the uneven floor which is subject to people [falling], ... where the walls meet the floor, there is scum all over between the tiles and the shower room. When we hang on to the side of the pool for exercise, you can see the black scum on the concrete and, because of the warm, moist air, it's ripe for all sorts of pathogens and eroding the concrete which can't be kept clean. ... my concerns are health wise and I used to do this for health care facilities, infection control. I don't think the pool would pass for very long so it does need to be taken care of. And these are every day, as Nancy said, elbow grease, cleaning the scum that you can see that builds up wherever there is warm water.”

Mayor Crowell complimented the ladies for continuing to move and exercise, and reiterated the assurance that the issues will be worked through.

(8:58:52) Third and Curry Street Farmer's Market Manager Linda Marrone read a prepared statement into the record, and distributed informational materials to the Board members and the Clerk. A copy of the statement was provided for the record.

In reference to earlier public comment, Mr. Marano explained that the issues raised concerning the aquatic facility are not relative to funding. “The Board has provided all the funding that the pool needs to operate. As one of the ladies and as the Mayor said, you have provided the funding for the roof. That's nearly a \$500,000 project. The rest of the items, that's a management and a leadership issue and, frankly, that buck stops with me.” Mr. Marano expressed appreciation for the ladies having brought the problem to his attention. He advised that a new management team is in place, including a new Parks and Recreation Department Director, a new Aquatic Facility Manager, a new Deputy Parks and Recreation Department Director. Mr. Marano advised of having met with Nancy Hurd approximately two weeks ago. “As Nancy and many of them have said, this is not a funding issue to come up with a new latch for the disabled stall. It's not a funding issue to clean the soap scum off the tile or the showers.” Mr. Marano committed to making it better. “It's an opportunity for us to deliver a better service to the residents here in Carson City.”

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

(9:06:17) Engineering Manager Danny Rotter introduced GIS and Asset Manager Matt Lawton. (9:06:57) Mr. Lawton expressed excitement over the opportunity and looks forward to keeping the Board updated on initiatives with GIS and asset management. Mayor Crowell welcomed Mr. Lawton. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 21, 2016 (9:07:40) - Mayor Crowell introduced this item and entertained suggested revisions. When no suggested revisions were forthcoming, Mayor Crowell entertained a motion. Supervisor Bonkowski moved to approve the minutes of July 21, 2016, as presented. Supervisor Abowd seconded the motion. Motion carried 5-0.

7. POSSIBLE ACTION ON ADOPTION OF AGENDA (9:07:55) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

8. SPECIAL PRESENTATIONS - PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (9:08:03) - Mayor Crowell introduced this item, and requested the Board members to join him on the meeting floor. Mayor Crowell presented Longevity Awards to Bailiff Martin Hale in appreciation of five years of continuous and dedicated service; to Senior Environmental Officer Mark Irwin in appreciation of ten years of continuous and dedicated service; to Disease Prevention / Control Manager Dustin Boothe in appreciation of twenty years of continuous and dedicated service; to Chief Juvenile Probation Officer Ben Bianchi in appreciation of 25 years of continuous and dedicated service; and to Transportation Manager Patrick Pittenger in appreciation of ten years' continuous and dedicated service. The Board members, City staff, and citizens present applauded each of the honorees.

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

9. SHERIFF

9(A) POSSIBLE ACTION TO ACCEPT THE OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT, TRI-NET NARCOTICS TASK FORCE, IN THE AMOUNT OF \$58,402 (9:14:00) - Mayor Crowell introduced this item, and Sheriff's Office Account Technician Robin Bennett reviewed the agenda materials. At Mayor Crowell's request, Sheriff Furlong provided background information on the Tri-Net Narcotics Task Force grant. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. Supervisor Bagwell moved to accept the Office of Criminal Justice Assistance Grant, Tri-Net Narcotics Task Force, in the amount of \$58,402. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

9(B) POSSIBLE ACTION TO ACCEPT THE OFFICE OF CRIMINAL JUSTICE ASSISTANCE GRANT 15-JAG-04, REGIONAL GANG INITIATIVE, IN THE AMOUNT OF \$117,000 (9:16:17) - Mayor Crowell introduced this item. Sheriff Ken Furlong provided background information and reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to accept the Office of Criminal Justice Assistance Grant 15-JAG-04, Regional Gang Initiative, in the amount of \$117,000. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

10. PURCHASING AND CONTRACTS - POSSIBLE ACTION TO APPROVE THE SECOND PURCHASE OF ONE TYPE 1 AMBULANCE CHASSIS REMOUNT TO FIRETRUCKS UNLIMITED FOR A BID AMOUNT OF \$146,772.00, AS A RESULT OF RFP #1516-091, TO BE FUNDED BY THE AMBULANCE ENTERPRISE AND CAPITAL PROJECTS FUNDS, AS PROVIDED IN FISCAL YEAR 2016 / 17 (9:17:36) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Laura Tadman reviewed the agenda materials. Fire Chief Bob Schreihans responded to questions of clarification. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the second purchase of one Type 1 Ambulance Chassis Remount to Firetrucks Unlimited, for a bid amount of \$146,772.00, as a result of RFP 1516-091, to be funded by the Ambulance Enterprise and Capital Projects Funds, as provided in FY 16 / 17. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Brad Bonkowski |
| AYES: | Supervisors Abowd, Bonkowski, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell requested Chief Schreihans to convey to his department personnel and to the fire departments and personnel in surrounding counties the Board's "deep appreciation for jumping on that fire in a hurry." Chief Schreihans thanked the Mayor and advised that there was no loss of property or life in the fire.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 6

DRAFT

11. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION APPROVING AND AUTHORIZING THE MAYOR TO SIGN THE “SECOND AMENDMENT TO INTERLOCAL AGREEMENT RELATING TO WATER SERVICE (NORTH DOUGLAS COUNTY AND CARSON CITY WATER LINE INTERTIE PROJECT),” AN AMENDED INTERLOCAL AGREEMENT, BY AND BETWEEN CARSON CITY AND DOUGLAS COUNTY, RELATING TO WATER SERVICE (9:20:40) - Mayor Crowell introduced this item. Mr. Marano provided background information and, in consultation with the District Attorney and the Public Works Department Director, recommended that the Board reject the second amendment to the interlocal agreement, direct payment of the rates “under protest,” and direct the District Attorney to initiate conflict resolution, as provided in the original interlocal agreement. In response to a question, District Attorney Jason Woodbury advised of having identified legal grounds to challenge both the process and the content of the rate study. “That's the reason for our recommendation to the City Manager's Office.”

Supervisor Bonkowski expressed understanding for paying under protest, and inquired as to the reason for including the payment of the stabilization fund rate and the construction loan repayment. Mr. Woodbury advised “that's to avoid any claim on anybody's part that we're in breach of an agreement. Paying those under protest and reserving our rights through the dispute resolution process, we would be seeking to ... offset future rate payments or obtain a refund or whatever the case may be. By paying those under protest, we'd be reserving all our rights to even that up at a future date while ... avoiding a claim that we were in breach of the agreement. That's the objective ...” In response to a further question, Mr. Woodbury reviewed the dispute resolution process. He advised that Carson City representatives have been meeting with representatives in other jurisdictions “in advance of this to try to work things out. But there is an official 'meet and confer' requirement in the dispute resolution process ... The next step is that mediation that you referenced. The mediation can occur with a judge of the Ninth Judicial District Court or, if the parties can agree to an independent mediator, we can do that. And then litigation would follow that if there is no resolution to that.”

Mr. Woodbury disclosed that his uncle is a member of the Minden Town Board. Mr. Woodbury advised of never having discussed this matter with the Minden Town Board and that his relationship has no impact on the ability of the District Attorney's Office to represent the Board of Supervisors. There's no conflict of interest.

Mayor Crowell entertained a motion to not adopt the resolution approving the Second Amendment to Interlocal Agreement Relating to Water Service (North Douglas County and Carson City Waterline Intertie Project), between Douglas County and Carson City but, instead, to direct the City Manager to pay, under protest, reserving all rights, the rates set forth in the Second Amendment to the Interlocal Agreement, and to further direct the District Attorney to initiate the dispute resolution process set forth in the Interlocal Agreement Relating to Water Service, dated January 21, 2010, and any related agreement. **Supervisor Bonkowski so moved. Supervisor Abowd seconded the motion.**

Mayor Crowell entertained public comment. (9:24:58) Attorney Ryan Russell, representing the Town of Minden, respectfully pointed out that “the action on the table is a mistake. What is missing here is how involved everybody was in the process up to this point. The time when we could have resolved this, before the fiscal year changed, was out there. We met with all of the wholesale water customers in September, let them know that the rate study was going to be conducted, let them know that they had access to participate, and we circulated the rate study. The agreements, as they are in place, don't allow Minden to

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 7

DRAFT

get a rate study. They require Minden to get a rate study and they require Minden to adjust the rates. And that's what we did.

“We did so, pursuant to a rate study that was provided to all parties in February. We, again, convened with all parties, including Carson City, presented the rate study, had our rate analyst there and available, invited the other customers to bring any rate study expert they had at that time. If they chose to dispute the rate study, we were requested to provide additional information following that meeting, and we did so; had told the wholesale customers numerous times before the rate was adopted that, if the rate is wrong, make a counterproposal. And we have heard nothing.

“And what the motion you're going to do now is to declare a dispute without ever having (1) obtained any science to show that the rate study is incorrect, and (2) having never made a counterproposal to allow the Town to consider. The motion that was passed by the Town was to adopt the rates, as presented in the study, adjusted down from what the study actually suggested, based on comments from the wholesale customers, specifically regarding FTE allocation. So, the voices of the City staff were already heard and incorporated into the rate. What they also directed us to do was to meet with all of the wholesale customers with a goal of revising all of the interlocal agreements to be consistent (1) with the status quo and (2) to clarify the process.

“So, what Minden adopted was a rate scale, over the next five years. But what the agreements provide is the ability for all customers to come together every year and review the actual cost of delivery and see if the rate needs to be adjusted. And, so, we have direction (1) to create a potentially universal agreement so that we're not ... what you're talking about today is an agreement with Douglas County. We have an agreement with Douglas County, Indian Hills, and Carson City and they all have agreements with each other. We all need to be on the same page. And Minden has walking orders to work with staff to do that. And, so, we have the ability to continue to work together. What Minden is uninterested in is operating at a loss while they do that. And so, I understand the recommendation to pay under protest but, with the adjustments that we've already made, Minden under its budget, is already going to be operating at about a \$20,000 loss for the year. If we left the rates where they are, we'd be at about a \$220,000 loss.

“Minden wants to be a good water purveyor and a good partner. And the way to do that is not to decide that we're going to go litigate. The way to do that is to adopt the rate structure, as presented, and direct staff to go clean up the agreement and bring it back to all parties for further review.”

Mayor Crowell expressed the opinion that a rate analysis can add costs to be recovered that were never contemplated or agreed upon in the original agreement. “A rate ... analysis is designed to say, 'Okay, this is what you've got. This is how we're going to spread that cost.' But it's not designed to be a way to add on ... costs that were ... not contemplated by the original agreement and ... have no bearing on service under the terms of the agreement.”

Mayor Crowell advised of a letter sent to the Town of Minden “that was never responded to, that outlined these things, never responded to. And we've got to get these things worked out because I'm sure that ... your client doesn't want to charge us for things that ... we're not responsible to pay for and ... we have an agreement where we paid what was required under the contract for construction of the wholesale water delivery service. We've done that and we're doing it now. And so, I don't know of any other way to do this other than to go through the dispute resolution mechanism because ... it's important for us, both as Douglas

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 8

DRAFT

County, Town of Minden, and Indian Hills to make sure that we operate this ... in an efficient manner and ... that we're not charging people for things that have no relationship or bearing to them. ... we don't have a ... lot of choice.”

Mayor Crowell requested Mr. Russell to convey to the Minden Town Board “what you've just said about working together between staffs ... is not what we're hearing today at all. As a matter of fact, what we've heard is ... this rate study, we're going to put in there what we think we should put in there. You eat it. That's a blunt way of saying it, but we need to get it resolved and ... we're here to work through this and if we can tweak our agreement to make it better, fine. But please understand that, from our perspective, we believe that what you're doing is charging for things that have no relation to us or to Indian Hills, for that matter, or even to Douglas County.

“That said, we're interested in the dispute resolution process but we're here to try and work these things out. We just don't know any other way to proceed given where we are right now. ... this agreement works to the benefit of both Town of Minden, Douglas County, Indian Hills and us. ... when we entered into this agreement, there were a lot of things that worked to the benefit of both parties. ... we've talked about doing these things for thirty years and, finally, we got this done and it's a great mechanism for regional water distribution and making sure that we're all living well in this region. And I would ask us all to keep that in mind as we ... start the concept of meet and confer and then we'll see where we go from there.”

Mr. Russell expressed understanding for the Mayor's position and expressed the desire for the Board to “have all of the information. And I'm afraid, based on that comment, there is some misinformation that you've been provided. The letter that you're talking about was written by Carl Rushmeyer on behalf of Carson City, Indian Hills, and Douglas County. In that letter, he specifically addressed the fact that we aren't adding a new component on the rate. What we've done is broken the service charge of the rate into two components to further clarify it. What everybody has been a bit concerned about is the construction loan repayment. But if you revisit that letter that Mr. Rushmeyer wrote, he stated very specifically, and Carson City confirmed that he was speaking on his behalf, that the construction loan repayment was envisioned in the 2013 amendment as a part of the 2013 First Amendment.

“So, we didn't add anything new. What we tried to do was clarify and create transparency amongst the parties. In that letter, what he spent a great deal of time on was the FTE allocation to the wholesale system and, to say that we ignored that, is patently false because the rate was reduced by three cents per thousand gallons specifically by accepting the parties argument and reducing the FTE allocation.

“And, so, we believe that not only has Carson City's voice been heard, but that Minden has done everything it can to be transparent along the way. And I, again, understand the idea of declaring a dispute but wanting to work together. But, as a lawyer, I can tell you that it's hard to fight with somebody while you're trying to work something out. I think you're doing either one thing or the other and, so, if we have an agreement in place with direction, as Minden has, to work out whatever needs to be worked out in the agreement, I think we're on a path to continue the mutually beneficial relationship instead of square up on either side of a V in a court proceeding.”

Mayor Crowell inquired as to a problem over sharing engineering data and system usage data. Mr. Russell advised of absolutely no problem. “In fact, after the meeting we had in February with all of the wholesale customers, Mr. Schulz had requested additional data from the system, all of which was provided. Mr.

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Rotter was given the opportunity to come down, have open access to our computers, tour the system. We've offered unfettered access to Mr. Scott, who designed the system. We had an engineering analysis done, pursuant to a NDEP requirement that we provided to all of the parties. The flow of information from Minden has been completely open and available."

Mayor Crowell offered Mr. Russell the opportunity to comment further; however, he declined. Mayor Crowell entertained additional public comment; however, none was forthcoming. Mayor Crowell entertained discussion on the pending motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell recessed the meeting at 9:35 a.m., and reconvened at 9:47 a.m.

12. FINANCE DEPARTMENT

12(A) POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH AUGUST 5, 2016, PURSUANT TO NRS 251.030 AND NRS 354.290 (9:47:13) - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to accept the report on the condition of each fund in the treasury, and the statements of receipts and expenditures, through August 5, 2016, pursuant to NRS 251.030 and NRS 354.290. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

12(B) POSSIBLE ACTION TO APPROVE THE APPLICATION TO REMOVE THE UNCOLLECTIBLE ACCOUNTS RECEIVABLE SPECIFIED IN THE APPLICATION FROM THE RECORDS OF THE AMBULANCE FUND, FOR A TOTAL AMOUNT OF \$351,506.38, IN UNCOLLECTIBLE ACCOUNTS RECEIVABLE (9:47:40) - Mayor Crowell introduced this item. Chief Financial Officer Nancy Paulson introduced Fire Chief Bob Schreihans and reviewed the agenda materials. Mayor Crowell entertained Board member questions or comments and public comments. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the application to remove the uncollectible accounts receivable specified in the**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 10

DRAFT

application from the records of the ambulance fund, for a total amount of \$351,506.38, in uncollectible accounts receivable. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

12(C) DISCUSSION AND POSSIBLE ACTION TO ACCEPT AND DIRECT STAFF REGARDING THE POLICIES / PROCEDURES UPDATE PROJECT PERFORMED BY MOSS-ADAMS, LLP (9:48:55) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Moss-Adams, LLP Policy and Planning Director Mark Steranka reviewed the February 19, 2016 memo included in the agenda materials. Mr. Marano responded to questions of clarification, and discussion ensued.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to accept the Policies / Procedures Update Project Final Report, prepared by Moss-Adams, LLP. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Lori Bagwell |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bagwell, Abowd, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

12(D) POSSIBLE ACTION TO ACCEPT THE AUDIT COMMITTEE'S RECOMMENDATION TO APPROVE THE COMPLETED REMEDIATION PLANS FROM THE EMPLOYEE EFFICIENCY STUDY, INTERNAL CONTROLS REVIEW, AND THE POLICY AND PROCEDURES REVIEW; AND TO REMOVE THE COMPLETED FINDINGS FROM THE AUDIT FINDINGS TRACKING SUMMARY REPORT (9:58:43) - Mayor Crowell introduced this item, and Chief Financial Officer Nancy Paulson reviewed the agenda materials. Supervisor Bagwell commended staff on their hard work "to implement all of the recommendations that we, as the Board of Supervisors, adopted and ... we also did some validation reports to ensure that staff's reports were accurate." Supervisor Bagwell and Moss-Adams, LLP Policy and Planning Director Mark Steranka responded to questions of clarification.

Mayor Crowell entertained additional questions or comments of the Board members and of the public and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept the Audit Committee's recommendation to approve the completed remediation plans from the Employee Efficiency Study,**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 11

DRAFT

Internal Controls Review, and the Policy and Procedures Review; and remove the completed findings from the Audit Findings Tracking Summary Report. Supervisor Bagwell seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Karen Abowd |
| SECOND: | Supervisor Lori Bagwell |
| AYES: | Supervisors Abowd, Bagwell, Bonkowski, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

Mayor Crowell thanked the Audit Committee for their service.

13. RECESS BOARD OF SUPERVISORS (10:02:49) - Mayor Crowell recessed the Board of Supervisors meeting at 10:02 a.m., and passed the gavel to Redevelopment Authority Chair Karen Abowd.

REDEVELOPMENT AUTHORITY

14. CALL TO ORDER AND ROLL CALL (10:03:02) - Chairperson Karen Abowd called the Redevelopment Authority meeting to order at 10:03 a.m., noting the presence of a quorum.

15. PUBLIC COMMENT (10:03:19) - Chairperson Abowd entertained public comment; however, none was forthcoming.

16. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 7, 2016 (10:03:25) - Chairperson Abowd introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, she entertained a motion. **Member Crowell moved approval of the minutes, as presented. Member Bonkowski seconded the motion. Motion carried 5-0.**

17. COMMUNITY DEVELOPMENT DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION AMENDING RESOLUTIONS 2016-RA-R-2 AND 2016-R-3, TO CONTINUE THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM FOR REDEVELOPMENT PROJECT AREAS 1 AND 2, AND AMEND PROVISIONS RELATED TO PROJECT BIDDING REQUIREMENTS (10:03:42) - Chairperson Abowd introduced this item. Community Development Director Lee Plemel provided background information and reviewed the agenda materials. Mr. Plemel responded to questions of clarification, and extensive discussion ensued.

Chairperson Abowd entertained additional Redevelopment Authority member questions or comments and, when none were forthcoming, public comment. When no public comment was forthcoming, Chairperson Abowd entertained a motion. **Member Bonkowski moved to adopt Resolution No. 2016-RA-R-3, amending Resolution 2016-RA-R-2 and 2016-R-3 to continue the Carson City Redevelopment Façade Improvement Program for Redevelopment Project Areas 1 and 2, and to amend provisions related to project bidding requirements. The motion was seconded.**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 12

DRAFT

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| RESULT: | Approved [5 - 0] |
| MOVER: | Member Brad Bonkowski |
| SECOND: | The motion was seconded |
| AYES: | Members Bonkowski, Bagwell, Crowell, Vice Chair Shirk, Chair Abowd |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

18. PUBLIC COMMENT (10:18:07) - Chairperson Abowd entertained public comment; however, none was forthcoming.

19. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (10:18:12) - Chairperson Abowd adjourned the Redevelopment Authority meeting at 10:18 a.m., and passed the gavel to Mayor Crowell.

20. RECONVENE BOARD OF SUPERVISORS MEETING (10:18:27) - Mayor Crowell reconvened the Board of Supervisors meeting at 10:18 a.m.

21. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - POSSIBLE ACTION TO ADOPT A RESOLUTION AMENDING RESOLUTIONS 2016-RA-R-2 AND 2016-R-3 TO CONTINUE THE CARSON CITY REDEVELOPMENT FAÇADE IMPROVEMENT PROGRAM FOR REDEVELOPMENT PROJECT AREAS 1 AND 2, AND TO AMEND PROVISIONS RELATED TO PROJECT BIDDING REQUIREMENTS (10:18:33) - Mayor Crowell introduced this item as the companion to item 17 and incorporated, by reference, the presentation and all comments and discussion. Mayor Crowell entertained questions or comments of the Board members and of the public and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2016-R-22, amending Resolution 2016-RA-R-2 and 2016-R-3 to continue the Carson City Redevelopment Façade Improvement Program for Redevelopment Project Areas 1 and 2, and to amend provisions related to project bidding requirements. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

22. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF JULY 9, 2016 THROUGH AUGUST 5, 2016 (10:19:26) - Mayor Crowell introduced this item, and entertained questions or comments. When no questions or comments were forthcoming, he entertained public comment. When no public comment was forthcoming, Mayor Crowell entertained a motion. **Supervisor**

CARSON CITY BOARD OF SUPERVISORS

Minutes of the August 18, 2016 Meeting

Page 13

DRAFT

Bonkowski moved to ratify the approval of bills and other requests for payments by the City Manager for the period July 9, 2016 through August 5, 2016. Supervisor Abowd seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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| RESULT: | Approved [5 - 0] |
| MOVER: | Supervisor Brad Bonkowski |
| SECOND: | Supervisor Karen Abowd |
| AYES: | Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell |
| NAYS: | None |
| ABSENT: | None |
| ABSTAIN: | None |

**23. BOARD OF SUPERVISORS NON-ACTION ITEMS:
FUTURE AGENDA ITEMS**

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (10:19:58) - Supervisor Bagwell announced Law Enforcement Appreciation Day, scheduled for 11:00 a.m. on October 1, 2016 at United Federal Credit Union. She invited the Board members and the public to attend, and advised that Raley's is providing hot dogs.

Mayor Crowell entertained additional status reports and comments and, when none were forthcoming, announced that thirty years ago today, the U.S.S. Nevada Trident Submarine, SBN 733, was christened. He advised of plans to attend the S.R. 28 Bike Path groundbreaking ceremony scheduled for Friday, August 19th at noon.

STAFF COMMENTS AND STATUS REPORTS

24. PUBLIC COMMENT (10:21:24) - Mayor Crowell entertained public comment; however, none was forthcoming.

25. ACTION TO ADJOURN (10:21:27) - Mayor Crowell adjourned the meeting at 10:21 a.m.

The Minutes of the August 18, 2016 Carson City Board of Supervisors meeting are so approved this _____ day of September, 2016.

ATTEST:

ROBERT L. CROWELL, Mayor

SUSAN MERRIWETHER, Clerk - Recorder