

Item # 4-1

City of Carson City
Agenda Report

Date Submitted: 11-07-06
To: Mayor and Supervisors

Agenda Date Requested: 12/07/06
Agenda Time Requested: Consent Agenda

From: Carson City Sheriff's Office

Subject Title: Action to approve the acceptance of the Office of Traffic Safety Joining Forces Enforcement Grant, in the amount of \$15,329.28, for Federal Fiscal Year 2007.

Staff Summary: The Office of Traffic Safety Joining Forces Grants have been shared by many law enforcement agencies throughout the State for several years. The OTS grants are federally funded to assist local agencies in reducing motor vehicle injuries and fatalities by providing funding for enhanced enforcement of safety belt and child safety seat laws, speed enforcement laws, pedestrian safety and to reduce impaired driving through Selective Traffic Enforcement Programs, Saturation Patrols, and Sobriety Checkpoints.

Type of Action Requested: (Check One)

- Resolution
- Formal Action/motion
- Ordinance
- Other (Specify)

Does this Action Require a Business Impact Statement? Yes No

Recommended Board Action: I Move to Approve the Acceptance of the Office of Traffic Safety Joining Forces Enforcement Grant, in the amount of \$15,329.28 for Federal Fiscal Year 2007.

Explanation for Recommended Board Action: The purpose of this OTS Grant is to fund and promote multi-jurisdictional enforcement of Nevada Seat Belt, Child Safety Seat, Pedestrian Safety and DUI laws in order to reduce the number of motor vehicle crash injuries and fatalities through public education and enforcement. In order to support selective traffic enforcements, saturation patrols and sobriety checkpoints, Sheriff's deputies enlist to participate, receiving overtime benefits. The OTS Grant award amount of \$15,329.28 covers the overtime costs and requires no match monies from the City.

Applicable Statute, Code, Policy, Rule or Regulation: N/A

Fiscal Impact: There is no financial impact to the city as this grant will cover the costs of all overtime required to support the named enforcement programs.

Explanation of Impact: See above

Funding Source: The funds for these projects have been obtained through the Office of Traffic Safety Joining Forces Enforcement Grant.

Alternatives: No Participation in Grant Project.

Supporting Materials: Letter from Charles Abbott, Highway Safety Coordinator, State of Nevada Dept. of Public Safety; Project Agreement; Description of Project

Prepared By: Pam Callahan, MA6

Reviewed By: [Signature]

Date 11/27/06

Concurrence: [Signature]

Date 11/28/06

Board Action:

(Aye) | (Nay)

Motion: _____

1) _____

2) _____

(Vote Recorded By)

Kenny C. Guinn
Governor



George Togliatti
Director

Office of Traffic Safety
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7470 • Fax (775) 684-7482
www.ots.state.nv.us tsafety@dps.state.nv.us

October 3, 2006

Deputy Jarrod Adams
Carson City Sheriffs Department
901 E Musser St
Carson City, NV 89701

RE: Traffic Safety Project 2007 Joining Forces - 27-JF-1.01

Dear Deputy Adams:

Enclosed is a copy of the above-mentioned traffic safety project agreement. Please review the project agreement and, if it meets with your approval, sign the agreement with original signatures and return the entire project agreement to this office.

Please note, in Schedule C, Roman Numeral IV, all federal funds are subject to the Single Audit Act to be performed within your governmental entity.

Do not commence the project until you have received the Authorization to Proceed from this office. If you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "Charles G. Abbott".

Charles G. Abbott
Highway Safety Coordinator

CA/bj
Enclosure



Kenny C. Guinn
Governor

George Togliatti
Director

Office of Traffic Safety
107 Jacobsen Way
Carson City, Nevada 89711
Telephone (775) 684-7470 Fax (775) 684-7482
www.ots.nv.us tsafety@dps.state.nv.us

October 2, 2006

Deputy Jarrod Adams
Carson City Sheriffs Department
901 E Musser St
Carson City, NV 89701

Subject: Joining Forces Enforcement Grant for Federal Fiscal Year 2007

Dear Deputy Adams:

Aggressive enforcement of safety belt, speed and impaired driving laws are truly effective ways to reduce motor vehicle crashes and fatalities on our highways. Sustained traffic enforcement, however, has become very difficult in recent years due to shrinking budgets and competing priorities. At the Department of Public Safety – Office of Traffic Safety we are committed to finding resources to assist law enforcement in the endeavor to reduce crashes and fatalities on our roadways.

Federal funding has been received to continue the Joining Forces enforcement program through September 2007. The amount earmarked for your agency's participation will be determined upon receipt of the revised Event/Budget worksheet.

Information and requirements for the Joining Forces Program will be presented and reviewed at a Pre-Conference Meeting. Dates and locations for these Pre-Conference Meetings are to be determined. You will be notified as soon as possible.

To qualify for this funding, it is essential that your agency attends the Pre-Conference Joining Forces Meeting, agree to a final Event/Budget Worksheet, and commit to "Joining Forces" for stepped up enforcement activities with other law enforcement agencies. We will finalize your agency's allocated budgets and events at the completion of the Pre-conference Meetings.

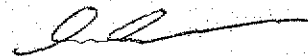
Several events have been proposed for the coming year and some have been changed to reflect the type of funding, they are:

No.	Start	End	Enforcement Event
1	November 13-26	Required SB	[REDACTED]
2	Nov 24-Dec 3	DUI/Speed/Ped	DUI Focus with Speed and Pedestrian Enforcement
3	Dec 2006	DUI month	DUI Enforcement Focus
4	Jan 22-28	DUI/Ped	DUI Enforcement Focus with Pedestrian
5	Feb 2-9	DUI/Speed (Superbowl)	DUI Enforcement Focus with Speed (Superbowl)
6	March 7-14	DUI/Speed (NASCAR)	DUI Enforcement Focus with Speed (NASCAR)
7	March 15-22	DUI/SB	DUI Enforcement Focus with Seat Belt
8	April 13-19	DUI	DUI Enforcement Focus
9	April 27-May 4	DUI/Ped	DUI Enforcement Focus with Pedestrian
10	May 22-June 4	SB (Memorial)	[REDACTED]
11	[REDACTED]	[REDACTED]	[REDACTED]
12	July 2-9	DUI	DUI Enforcement Focus
13	August 27-Sept 9	DUI (Labor)	[REDACTED]

We anticipate that federal funding will be available this year to continue the annual Joining Forces Traffic Safety Recognition Dinner in the fall of 2007. We will advise you when a date and time has been set.

If you have any questions or concerns regarding this program, please contact Valerie Evans, Joining Forces Program Manager at (702) 432-5083.

Sincerely,



Charles G. Abbott
Highway Safety Coordinator

STATE OF NEVADA
DEPARTMENT OF PUBLIC SAFETY
OFFICE OF TRAFFIC SAFETY
PROJECT AGREEMENT

Project Title: JOINING FORCES	Project Number: 27-JF-1.01
Applicant Agency: Carson City So 901 E. Musser St. Carson City, NV 89701	Governmental Unit: Carson City Sheriffs Office

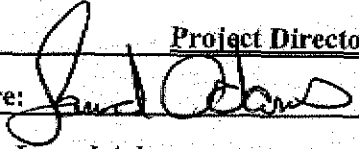
Grant Period: From: October 1, 2006 To: September 30, 2007

PROJECT PURPOSE: To provide funding for participation in statewide, multi-jurisdictional traffic enforcement events that are focused on reducing fatalities and serious injury crashes in Nevada. To provide funding for enhanced enforcement of safety belt and child safety seat laws, speed enforcement laws, pedestrian safety and to reduce impaired driving through Selective Traffic Enforcement programs, Saturation Patrols, and DUI checkpoints.

Projected Budget	FY2007	FY2008	FY2009
	\$ 15,329.28	\$	\$

Source of Funds Federal Share: 100% Non-Federal:

ACCEPTANCE OF CONDITIONS: It is understood and agreed by the undersigned that a grant received as a result of this agreement is subject to Public Law 89-564 (Highway Safety Act of 1966) and Nevada Revised Statutes, Chapter 223.200 and all administrative regulations governing grants established by the U.S. Department of Transportation and the State of Nevada. It is expressly agreed that this project constitutes an official part of the State's Highway Safety Plan and that said Applicant Agency will meet the requirements as set forth herein, including Schedules A, B & C which are incorporated herein and made a part of this agreement. The Applicant Agency **MAY NOT** proceed with this project, or any portion thereof, until funds are appropriated by the U.S. Congress and written authorization is received from the Office of Traffic Safety. It is also understood by the Applicant Agency that any funds expended prior to receipt of the written Authorization to Proceed **WILL NOT** be reimbursed.

<u>Department of Public Safety</u>	<u>Authorizing Official</u> <u>Governmental Unit</u>
Signature: _____ Date: _____	Signature: _____ Date: _____
Name: Charles G. Abbott	Name: Kenneth Furlong
Title: Highway Safety Coordinator	Title: Sheriff
	Project Director
	Signature:  Date: 8/17/06
	Name: Jarrod Adams
	Title: Sergeant

Rev. (9/03)

SCHEDULE A
DESCRIPTION OF PROJECT

PROBLEM STATEMENT:

Fatalities and injuries on Nevada's roadways continue to be a major concern of our citizens. The fatality rate in Nevada in 2003 was 2.0 fatalities per 100 Million Vehicle Miles Driven compared to a national rate of 1.5 fatalities per 100 MVMD in the same period.

Safety belts are the single most effective way to reduce injuries and fatalities on our highways. Over 65% of fatalities recorded on Nevada roadways in 2003 were not wearing seat belts. Yet, regardless of public information and media campaigns, almost 20% of the motoring public does not wear safety belts on a regular basis.

Fifty percent (50%) of all fatal crashes in Nevada in 2003 had an alcohol involvement. This is compared to the national average of 40%.

Speeding is a contributing factor in one-third of fatal traffic crashes. This costs society billions of dollars annually and dilutes the effectiveness of other priority traffic safety programs, including efforts to reduce impaired driving, increase safety belt use, and improve pedestrian and motorcycle safety. Speeding increases the severity of injury crashes.

Pedestrian fatalities continue to be a growing concern in urban Nevada.

High visibility enforcement of traffic laws combined with high intensity media has been determined to be the most effective way to ensure compliance with safety belt and impaired driving always. Law enforcement agencies in Nevada, however, do not have sufficient manpower to conduct the effective and sustained enforcement that is needed to reduce crashes and fatalities.

PROBLEM SOLUTION:

Law Enforcement Agencies in Nevada Join Forces to conduct enforcement of Nevada's safety belt, child passenger, impaired driving and speeding and pedestrian laws using federal grant funds provided by the Department of Public Safety Office of Traffic Safety.

PURPOSE:

- **To promote multi-jurisdictional enforcement of Nevada Seat Belt and DUI and Speeding laws.**
- **To reduce the number of motor vehicle crash injuries and fatalities through public education and enforcement.**
- **Increase observed seat belt use.**
- **Reduce the number of alcohol related fatalities.**
- **Reduce the number of collisions with speed as a contributing factor.**
- **Reduce the number of Pedestrian injuries and fatalities.**

GOALS:

- Maintain an observed seat belt usage of 90% or higher in 2007.
- Reduce the percentage of persons killed in alcohol/drug-involved collisions by 5% by September 2007.
- Reduce collisions with speed as a contributing factor by 5% in Urban areas by September 30, 2007.
- Reduce the number of Pedestrian injuries and fatalities by 1% in 2007.

OBJECTIVES:

- Increase enforcement of safety belt laws
- Increase the number of impaired drivers arrested for DUI
- Reduce the fatality ratio per 100 MVMD

REQUIREMENTS:

- I. Agencies must participate in the three **(3) Required Events** listed below when funding is available:

Event #:

1.) Required Seat Belt Enforcement (Thanksgiving) November 13-26, 2006

10.) Required Seat Belt Enforcement (Memorial Day) May 22, 2006 – June 4, 2006
Enforcement can be Saturation Patrol, Selective Traffic Enforcement Patrol (STEP) or Seat belt Checkpoints. The main focus of this enforcement period must be on seat belt laws.

13.) Required DUI Enforcement (Labor Day) August 27, 2006 – September 9, 2007
Enforcement must be in the form of a DUI checkpoint or Saturation Patrol. With prior approval, agencies may conduct STEP activities. **MUST PARTICIPATE 4 NIGHTS DURING THIS CAMPAIGN.**

- II. Agencies are encouraged to participate in any/all enforcement activities. The **Optional Events** are listed by their number below.

- 2.) **DUI/SPEED/PED - Nov.24-Dec.3**
- 3.) **DUI Month - December 2006** Entire Month –Pick a Date!
- 4.) **DUI/PED Enforcement - Jan. 22-28, 2007**
- 5.) **DUI/SPEED Enforcement (Superbowl) - Feb. 2-9, 2007**

- 6.) DUI/SPEED Enforcement (Nascar) - March 7-14, 2007
- 7.) DUI/Seatbelt - March 15-22, 2007
- 8.) DUI - April 13-19, 2007
- 9.) DUI/PED - April 27-May 4, 2007
- 11.) DUI/SPEED/PED (Special Event) - June 2007 (Elko MC Jamboree)
- 12.) DUI (Independence Day) - July 2-9, 2007

- III. Event Reports: All agencies must submit an Event Report within 10 days of completion of an event. A sample enforcement Event Report is attached and can also be done online.
- IV. Weekly Reports are required at a minimum for CIOT/Seat Belt Campaigns. Daily is preferred.
- V. Claims cannot be processed without current Event Reports on file. Claims must be submitted per each Event and must match the Event Report. Quarterly Reports are not required. A Final Closeout Summary Report is required within 15 days of the end/termination of the grant period. (October 15, 2007)
- VI. Enforcement Criteria:

STEP Requirements:

- Issue a media release describing the planned activity in advance of the effort. **MUST BE** pre-approved thru OTS-can be accomplished via e-mail.
- **Base STEP activity on:** Number and severity of crashes or violations (speed) during the past 12 months, types of violations leading to crashes, days of the week and times of day that crashes occur, as well as other pertinent data such as types of vehicles involved, driver ages, etc.
- Deploy a minimum of 1 officer per site for a minimum of 4 hours.
- Make a minimum of 2 self-initiated contacts (stops, citations, arrests) per hour per officer.
- Complete a Saturation Patrol/STEP Initiative data report for each event and submit to OTS within 10 days of each enforcement period (see requirement #3 above).

Saturation Patrol Requirements:

- Issue a media release describing the planned activity in advance of the effort. **MUST BE** pre-approved thru OTS-can be accomplished via e-mail.
- **Base Patrol efforts on:** Number of alcohol related crashes during the past 12 months, number of alcoholic beverage outlets in the area, day of week and time of day that crashes occur, or other factors related to high visibility strategies.
- Deploy a minimum of 1 officer per site for a minimum of 4 hours.
- Make a minimum of 2 self-initiated contacts (stops, citations, arrests) per hour per officer.
- Complete a Saturation Patrol/STEP Initiative data report for each event and submit to OTS within 10 days of each enforcement period (see requirement #3 above).

Sobriety (DUI) Checkpoint Requirements:

- Issue a media release describing the planned activity in advance of the effort. **MUST BE** pre-approved thru OTS-can be accomplished via e-mail.
- Conduct sobriety checkpoints in accordance with public law.
- Complete an Impaired Driver Checkpoint Data report for each event and submit to OTS within 10 days of the enforcement period (see requirement #3 above).

FUNDING:

- Total funding currently available to your Department:..... \$15,329.28
- A Schedule B (Budget Worksheets) accompanies your Agreement. Your Agency's Schedule B of this agreement is the projected activities to be considered and performed contingent upon available funding. Any changes to this worksheet or events/activities must be pre-approved.
- Funding is used for Officer/Trooper Overtime unless prior approval is received and changes are included in the agreement or the grant is amended.
- All enforcement must be completed during the specific enforcement windows. The DPS-OTS may make exceptions with prior approval and justification. This can usually be done through e-mail.

EVALUATION:

The Department of Public Safety, Office of Traffic Safety and the Agency, to a yearend review of all Event reports submitted by participating agencies, will evaluate this project administratively. An agency evaluation summary is to be performed and included with each Event Report. The evaluation will consider the observed statewide safety belt use rate and alcohol related fatality rates, as well as the enforcement efforts related to speeding and pedestrian concerns. Evaluation of all objectives and scheduled events, cooperation, i.e. Joining Forces efforts with other agencies will be reviewed and considered. Reports should include details and summaries of all activities and efforts.

PACE YOURSELF*Leave speed at the track!*

Nevada Department of Public Safety

JOINING FORCES LAW ENFORCEMENT PROGRAM

2007

EVENT/BUDGET WORKSHEETAgency: Carson City Sheriff's DepartmentAddress: 901 E Musser St.Carson City, Nevada 89701**The Project Director is the Appt. Authority, authorizing this grant.**Project Director: Name Kenneth Furlong Telephone 775 887 2020 ex 1900
E-mail K.Furlong@ci.carson-city.nv.us Fax 775 887 2352**The Project Manager is the Project Coordinator person who will do the day-to-day coordination of events/activities and submits event reports for this grant.**Project Manager: Name Jerrold Adams Telephone 775 887 2020 ex 5314
E-mail J.Adams@ci.carson-city.nv.us Fax 775 887 2352**The Fiscal Manager is the person who can be contacted to resolve issues concerning claims submitted for reimbursement.**Fiscal Manager: Name Kathie Heath Telephone 775 887 2020 Ex 1100
E-mail K.Heath@ci.carson-city.nv.us Fax 775 887 2352**(NOTE : Please asterisk the main contact for this project. This is the person that correspondence will be mailed to.)**

**SCHEDULE B
FY2006 ITEMIZATION OF BUDGET**

ENFORCEMENT EVENTS & PROPOSED BUDGET

****REQUIRED EVENT - REQUIRED EVENT - REQUIRED EVENT****

1. November 13 - 26, 2006 ~~Required~~ Seatbelt Enforcement

Participate: X Yes Required

Date of activities: From 11/17/06 To 11/17/06

Date of activities: From _____ To _____

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> 1 </u>	<u> 5@6 </u>	<u> 35.24 </u>	<u> 30 </u>
Saturation Patrols	_____	_____	_____	_____
Ped. Events	_____	_____	_____	_____
Other expenses (i.e Sgt. Rate)	<u> DISP </u>	<u> 1 </u>	<u> 25.00 </u>	<u> 6 </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 1. \$1,057.20

2. November 24 - December 3, 2006 Optional DUI/Speed/Pedestrian Campaign

Participate: X Yes _____ No

Date of activities: From 11/24/06 To 12/03/06

Date of activities: From _____ To _____

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	_____	_____	_____	_____
Saturation Patrols	<u> 1 </u>	<u> 6 </u>	<u> 35.24 </u>	<u> 24 </u>
Ped. Events	_____	_____	_____	_____
Other expenses (i.e Sgt. Rate)	_____	_____	_____	_____

Co-Op Agency Considered: _____ Estimated Budget for Event 2. 845.76

3. December 2006-Optional DUI Enforcement Campaign (Choose Your dates)

Participate: Yes No
 Date of activities: From 12/28/06 To 01/01/07
 Date of activities: From _____ To _____

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	_____	_____	_____	_____
Saturation Patrols	<u>1</u>	<u>6@4</u>	<u>35.24</u>	<u>24</u>
Other Events Types	_____	_____	_____	_____
Other expenses (i.e Sgt. Rate)	_____	_____	_____	_____

Co-Op Agency Considered: _____ Estimated Budget for Event 3. \$845.76

4. January 22-28, 2007 Optional DUI/Pedestrian Campaign

Participate: Yes No
 Date of activities: From _____ To _____
 Date of activities: From _____ To _____

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	_____	_____	_____	_____
Saturation Patrols	_____	_____	_____	_____
Other Events Types	_____	_____	_____	_____
Other expenses (i.e Sgt. Rate)	_____	_____	_____	_____

Co-Op Agency Considered: _____ Estimated Budget for Event 4. _____

5. February 2 - 9, 2007 - Optional DUI/Speed Enforcement (Superbowl Weekend)

Participate: X Yes No
 Date of activities: From 02/02/07 To 02/04/07
 Date of activities: From To

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Saturation Patrols	<u> 1 </u>	<u> 6@4 </u>	<u> 35.24 </u>	<u> 24 </u>
Other Events Types	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other expenses (i.e Sgt. Rate)	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Co-Op Agency Considered: Estimated Budget for Event 5. \$845.76

6. March 7-14, 2007 - Optional DUI/Speed Enforcement (NASCAR WKND)

Participate: X Yes No
 Date of activities: From 03/07/07 To 03/14/07
 Date of activities: From To

Location(s) for Speed Enforcement: Carson St., Roop & Saliman

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Saturation Patrols	<u> 1 </u>	<u> 6 </u>	<u> 35.24 </u>	<u> 6@4=24 </u>
Other Events Types	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other expenses (i.e Sgt. Rate)	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 6. \$845.76

7. March 15 – March 22, 2007 - Optional DUI/Seat Belt Enforcement

Participate: X Yes No
 Date of activities: From 03/15/07 To 03/22/07
 Date of activities: From To

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Saturation Patrols	<u> 1 </u>	<u> 6@4 </u>	<u> 35.24 </u>	<u> 24 </u>
Other Events Types	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other expenses (i.e Sgt. Rate)	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Co-Op Agency Considered: Estimated Budget for Event 7. \$845.76

8. April 13 – 19, 2007 - Optional DUI Enforcement

Participate: X Yes No
 Date of activities: From 04/14/07 To 04/14/07
 Date of activities: From To

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> 1 </u>	<u> 9@6 </u>	<u> 35.24 </u>	<u> 54 </u>
Saturation Patrols	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other Events Types	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other expenses (i.e Sgt. Rate)	<u> DISP </u>	<u> 1 </u>	<u> 25.00 </u>	<u> 6 </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 8. \$2,052.96

9. April 27 – May 4, 2007 - Optional DUI/Pedestrian Enforcement

Participate: X Yes No
 Date of activities: From 04/24/07 To 05/04/07
 Date of activities: From To

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Saturation Patrols	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other Events Types	<u> 2 </u>	<u> 4@4 </u>	<u> 35.24 </u>	<u> 32 </u>
Other expenses (i.e Sgt. Rate)	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 9. \$1,127.68

****REQUIRED EVENT – REQUIRED EVENT -- REQUIRED EVENT****

10. May 22 – June 4, 2007 - Required Seat Belt Enforcement (Memorial Day):

Participate: X Yes Required
 Date of activities: From 05/22/07 To 06/04/07
 Date of activities: From To

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> 1 </u>	<u> 9@6 </u>	<u> 35.24 </u>	<u> 54 </u>
Saturation Patrols	<u> 1 </u>	<u> 4@4 </u>	<u> 35.24 </u>	<u> 16 </u>
Other Events Types	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Other expenses (i.e Sgt. Rate)	<u> DISP </u>	<u> 1 </u>	<u> 25.00 </u>	<u> 6 </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 10. \$2,616.80

****REQUIRED EVENT - REQUIRED EVENT - REQUIRED EVENT****

13. August 27 - September 9: - Required DUI Enforcement (Labor Day)

Participate: X Yes - Required Event

Date of activities: From 09/01/07 To _____

Date of activities: From _____ To _____

Type Activities	# of Activities	# Officers	@ Rate	# Hours
Checkpoint STEP	<u> 1 </u>	<u> 4@5 </u>	<u> 37.71 </u>	<u> 20 </u>
Saturation Patrols	<u> 3NIGHTS </u>	<u> 4@4 </u>	<u> 37.71 </u>	<u> 48 </u>
Other Events Types	_____	_____	_____	_____
Other expenses (i.e Sgt. Rate)	<u> DISP </u>	<u> 1 </u>	<u> 27.00 </u>	<u> 6 </u>

Co-Op Agency Considered: NHP Estimated Budget for Event 13. \$2,726.28

NOTES:

There are 13 numbered events. Three (3) events are required to be eligible for funding. Some of the dates have changed since our pre-con. Some dates are negotiable....talk to me before you change any of them.

Please do not hesitate to contact me with any concerns or questions. I am here to help.

RETURN SIGNED AGREEMENT & BUDGET WORKSHEETS TO:

Attn: Valerie Evans
 Nevada Department of Public Safety/Traffic Safety Division
 4615 W Sunset Ave Rm. 124A
 Las Vegas, NV 118
 (702) 432-5083 office
 (702) 249-8560 cell
 Fax (702) 432-5377
 e-mail: vevans@dps.state.nv.us

**SCHEDULE C
AGREEMENT OF UNDERSTANDING AND COMPLIANCE**

THIS AGREEMENT made and entered into by and between the STATE OF NEVADA by and through the Office of Traffic Safety, Department of Public Safety, hereinafter referred to as "STATE" and the Governmental unit named in this application, hereinafter referred to as "APPLICANT."

WHEREAS, the NATIONAL HIGHWAY SAFETY ACT OF 1966 (Public Law 89-564) provides Federal funds to the State for approved traffic safety projects, and

WHEREAS, STATE may make said funds available to various state, county, or municipal agencies or governments or political sub-divisions upon application and approval by STATE and the United States Department of Transportation, and

WHEREAS, STATE is obligated to reimburse the United States Department of Transportation out of its funds for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received, and

WHEREAS, the APPLICANT must comply with the requirements listed herein, to be eligible for Federal funds in approved traffic safety projects, and

WHEREAS, the APPLICANT has submitted an application for Federal funds for traffic safety projects, and is aware that this agreement is dependent upon availability of funds as appropriated by Congress

NOW THEREFORE, IN CONSIDERATION OF MUTUAL PROMISES AND OTHER GOOD AND VALUABLE CONSIDERATION, THE PARTIES AGREE AS FOLLOWS:

I. Reimbursement of Eligible Expenditures

- A. It is mutually agreed and promised that upon written application by APPLICANT and approval by STATE and the United States Department of Transportation, STATE shall obligate said Federal funds to APPLICANT'S account for reimbursement of eligible expenditures as set forth in the application.**
- B. It is mutually agreed and promised that APPLICANT shall reimburse STATE for any ineligible or unauthorized expenditures for which Federal funds have been claimed and payment received as determined by a State or Federal audit.**
- C. It is mutually agreed and promised that where reimbursement is made to APPLICANT in installments, STATE shall have the right to withhold any installments to make up reimbursement received for any ineligible or unauthorized expenditures until such time as the ineligible claim is made up or corrected by APPLICANT.**

- D. It is further agreed that a clear audit trail must be established to determine costs charged against this agreement. Claims with documents to substantiate all costs will be submitted quarterly.

II. Property Agreement

- A. Property purchased through this project which has an expected useful life of two years or more and an acquisition cost (net of any purchase or shipping cost) of more than \$500 and a useful life of 2 years or more will be recorded in the property management file of the sub-political entity to which the applicant agency belongs. The Office of Traffic Safety retains the right to inspect and to reclaim custody of any or all of the property described above if, in the opinion of the Office of Traffic Safety, the property is not being used as intended; not being used to the capacity that it could be; or being used in a negligent manner.
- B. It is mutually agreed and promised by the APPLICANT that no property will be conveyed, sold, salvaged, transferred, etc. without the express written approval of the STATE.

III. Records

It is mutually agreed and promised that records of the project, including substantiation for reimbursement, shall be maintained for a period of three years upon reimbursement of final voucher and shall be subject to audit during that period.

IV. Audit Responsibility

All agencies that expend \$300,000 or more in Federal awards in a Federal fiscal year must have a single or program specific audit in compliance with the Single Audit Act of 1984 (Public Law 98-502). Therefore, funding from this traffic safety grant must be included when a Single Audit is performed. It is the responsibility of the applicant agency to insure an accepted copy of this audit be submitted to the Office of Traffic Safety.

V. Reports

The APPLICANT shall submit quarterly reports on the progress of the grant, and shall submit all financial, performance, and other reports required, as a condition of the grant, to the OTS within 30 days after the date of completion of the contract. The final quarterly report of each fiscal year will include a narrative summary of the year including the successes and shortcomings, if any, of the project.

VI. Public Information Materials

It is agreed by the APPLICANT prior to production of public information materials proofs, scripts or concept will be submitted for STATE approval. Public information

materials includes, but not limited to, TV and radio public service announcements, billboards, pamphlets/brochures and posters, and other promotional materials.

VII. Copyrights and Patents

Any copy-rightable materials produced in the course of a project may be the property of the STATE and APPLICANT AGENCY; however, provisions should be made to obtain for the United States Government, the State Government and its political subdivisions, a royalty-free, nonexclusive and irrevocable license to use in any manner such copy-rightable material.

The ownership of all rights accruing from any patentable discoveries or inventions resulting from a project should be covered in the agreement. An irrevocable, non-exclusive, nontransferable, and royalty-free license to practice each discovery or invention in the manufacture, use, and disposition, according to law, of any article or material, and in the use of any method developed as a part of the work under the agreement should be obtained for the United States Government, the State Government and its political subdivisions.

VIII. Minority Business Enterprise Certification

The APPLICANT agrees to ensure that the recipients or contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any subcontracts financed in whole or in part with Federal funds.

Recipient will notify the Office of Traffic Safety prior to the announcement or award of any third-party contract.

IX. Certification of Non-Duplication of Grant and Matching Fund Expenditures

The APPLICANT hereby certifies, as a condition of receiving Federal funds under the above-numbered traffic safety project, that:

- A. There are no Federally funded projects currently active or anticipated that would duplicate expenditures for the work to be carried out and reimbursable under this agreement and that;
- B. The non-Federal funds used to match Federal funds obligated under this project are not being used to match any other Federal funds from any source, and that;
- C. Any such duplication of Federal fund expenditures subsequently determined by audit will be subject to recovery by the State of Nevada and the United States Government and that;

D. Any such duplication of non-Federal matching fund expenditures subsequently determined by audit will subject the Federal funds obligated under this project to recovery by the State of Nevada and the United States Government.

X. Drug-free Workplace Act of 1988

The APPLICANT will comply, and all its subcontractors will comply, with the applicable provisions of the Drug-free Workplace Act of 1988 (49CFR part 29 Sub-part F).

XI. Lobbying

No federally appropriated funds have been paid or will be paid, by or on behalf of the APPLICANT, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If such funds other than Federal appropriated funds have been paid or will be paid as above, the APPLICANT shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

XII. CERTIFICATION REGARDING DEBARMENT AND SUSPENSION:

Instructions for Certification

1. By signing and submitting this Agreement, the APPLICANT is providing the certification set out below.
2. The re-certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The APPLICANT shall provide immediate written notice to the person to which this proposal is submitted if at any time it learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, "debarred," "suspended," "ineligible," "lower tier-covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definition and Coverage sections of 49 CFR Part 29. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The APPLICANT agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The APPLICANT further agrees that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions. (See below)
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION -- LOWER TIER COVERED TRANSACTIONS:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

XIII Failure to Comply

In addition, the APPLICANT agrees that if it fails or refuses to comply with these undertakings, the STATE may take any or all of the following actions:

- (a) Cancel, terminate, or suspend this agreement in whole or part;**
- (b) Refrain from extending any further assistance to the APPLICANT under the program, until satisfactory assurance of future compliance has been received.**
- (c) Refer the case to the Attorney General for appropriate legal proceedings.**

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts, or other Federal financial assistance extended after the date hereof to the APPLICANT by the Department of Transportation under the Highway Safety Programs and other participants in the Highway Safety Programs.

It is mutually agreed between the STATE and the APPLICANT that this AGREEMENT OF UNDERSTANDING AND COMPLIANCE shall become effective upon the STATE'S AGREEMENT and Authorization to Proceed.