



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: October 6, 2016

Staff Contact: Kathie Heath, kheath@carson.org

Agenda Title: For possible action: To approve the application and accept the BJA FY 2016 Edward Byrne Memorial Justice Assistance Grant award number 2016-DJ-BX-0458 in the amount of \$11,566. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: Over the past several years, the Carson City Sheriff's Office has made prevention a priority by continuing its Cops and Kids Community Prevention Program. This grant will focus on prevention, community awareness/outreach, intervention and referral. The plan includes continuation of services currently in operation that update curricula and continue growth opportunities. The Carson City Sheriff's Office has implemented many services that conform to community policing strategies, utilizing a combination of nationally recognized and local initiatives to build and maintain positive relationships between law enforcement and citizens of all ages, building strong partnerships and consistent community collaboration. This grant will provide funding for numerous events and programs, including Elementary DARE and DARE Plus classes, Red Ribbon Campaign, Cops & Kids Spaghetti Dinner, Cops & Kids Open House and National Night Out.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

I move to approve the application and accept the BJA FY 2016 Edward Byrne Memorial Justice Assistance Grant award number 2016-DJ-BX-0458 in the amount of \$11,566.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

Prevention education is an investment directly into people and improves the quality of life by reducing at-risk behavior. The Cops and Kids Community Prevention Program has grown into a full community-based prevention program. The program is highly visible and widely supported throughout the community because we use nationally known programs and activities such as the DARE, DARE Plus curriculum and supplemental materials, Neighborhood Watch, Red Ribbon Campaign, National Night Out, Cops and Kids Sheriff's Open House (prevention and safety fair), etc. Services provided to youth and adults average between 23,000 and 26,000 people each year.

Citizen participation continues to grow. Educating and interacting with citizens of all ages has become expected and anticipated. Progress is monitored using a matrix designed by the Department of Justice that requires statistics from our Uniform Crime Report, the Gang Unit, Special Enforcement Team, and activity reports from the Cops and Kids Program.

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: There is no financial impact to the city - all match is in-kind.

Alternatives

No participation in the grant.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Office of Justice Programs

Washington, D.C. 20531

September 8, 2016

The Honorable Bob Crowell
City of Carson City
201 North Carson Street
Carson City, NV 89701

Dear Mayor Crowell:

On behalf of Attorney General Loretta Lynch, it is my pleasure to inform you that the Office of Justice Programs has approved your application for funding under the FY 16 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation in the amount of \$11,566 for City of Carson City.

Enclosed you will find the Grant Award and Special Conditions documents. This award is subject to all administrative and financial requirements, including the timely submission of all financial and programmatic reports, resolution of all interim audit findings, and the maintenance of a minimum level of cash-on-hand. Should you not adhere to these requirements, you will be in violation of the terms of this agreement and the award will be subject to termination for cause or other administrative action as appropriate.

If you have questions regarding this award, please contact:

- Program Questions, Kandia Conaway, Program Manager at (202) 514-9205; and
- Financial Questions, the Office of the Chief Financial Officer, Customer Service Center (CSC) at (800) 458-0786, or you may contact the CSC at ask.ocfo@usdoj.gov.

Congratulations, and we look forward to working with you.

Sincerely,

Denise O'Donnell

Denise O'Donnell
Director

Enclosures



OFFICE FOR CIVIL RIGHTS

Office of Justice Programs
U.S. Department of Justice
810 7th Street, NW
Washington, DC 20531

Tel: (202) 307-0690
TTY: (202) 307-2027
E-mail: askOCR@usdoj.gov
Website: www.ojp.usdoj.gov/ocr

September 8, 2016

The Honorable Bob Crowell
City of Carson City
201 North Carson Street
Carson City, NV 89701

Dear Mayor Crowell:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <http://ojp.gov/about/ocr/vawafaqs.htm>.

Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

Providing Services to Limited English Proficiency (LEP) Individuals

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <http://www.lep.gov>.

Ensuring Equal Treatment for Faith-Based Organizations

The DOJ regulation, *Equal Treatment for Faith-Based Organizations*, 28 C.F.R. pt. 38, requires State Administering Agencies (SAAs) to treat faith-based organizations the same as any other applicant or recipient. The regulation prohibits SAAs from making awards or grant administration decisions on the basis of an organization's religious character or affiliation, religious name, or the religious composition of its board of directors.

The regulation also prohibits faith-based organizations from using financial assistance from the DOJ to fund inherently (or explicitly) religious activities. While faith-based organizations can engage in non-funded inherently religious activities, they must hold them separately from the program funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The Equal Treatment Regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. For more information on the regulation, please see the OCR's website at http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 42 U.S.C. § 3789d(e); the Victims of Crime Act of 1984, as amended, 42 U.S.C. § 10604(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 42 U.S.C. § 5672(b); and VAWA, Pub. L. No. 113-4, sec. 3(b)(4), 127 Stat. 54, 61-62 (to be codified at 42 U.S.C. § 13925(b)(13)) contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

Using Arrest and Conviction Records in Making Employment Decisions

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964* (June 2013), available at http://www.ojp.usdoj.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf. Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

Complying with the Safe Streets Act

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(e), 205(e)(5)).

Meeting the EEO Requirement

If your organization has less than fifty employees or receives an award of less than \$25,000 or is a nonprofit organization, a medical institution, an educational institution, or an Indian tribe, then it is exempt from the EEO requirement. To claim the exemption, your organization must complete and submit Section A of the Certification Form, which is available online at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and receives an award of \$25,000 or more, but less than \$500,000, and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEO Short Form), but it does not have to submit the report to the OCR for review. Instead, your organization has to maintain the Utilization Report on file and make it available for review on request. In addition, your organization has to complete Section B of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

If your organization is a government agency or private business and has received an award for \$500,000 or more and has fifty or more employees (counting both full- and part-time employees but excluding political appointees), then it has to prepare a Utilization Report (formerly called an EEO Short Form) and submit it to the OCR for review within sixty days from the date of this letter. For assistance in developing a Utilization Report, please consult the OCR's website at <http://www.ojp.usdoj.gov/about/ocr/ccop.htm>. In addition, your organization has to complete Section C of the Certification Form and return it to the OCR. The Certification Form is available at <http://www.ojp.usdoj.gov/about/ocr/pdfs/cert.pdf>.

To comply with the EEO requirements, you may request technical assistance from an EEO specialist at the OCR by telephone at (202) 307-0690, by TTY at (202) 307-2027, or by e-mail at EEOsubmission@usdoj.gov.

Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

Ensuring the Compliance of Subrecipients

SAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see http://www.ojp.usdoj.gov/funding/other_requirements.htm.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



U.S. Department of Justice

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for City of Carson City

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

2016-DJ-BX-0458

PAGE 1 OF 1

This project is supported under FY16(BJA - JAG) 42 USC 3750, et seq.

1. STAFF CONTACT (Name & telephone number)

Kandia Conaway
(202) 514-9205

2. PROJECT DIRECTOR (Name, address & telephone number)

Lisa Davis
Community Prev. Coord
911 E. Musser Street
Carson City, NV 89701-3706
(775) 283-7809 ext.1902

3a. TITLE OF THE PROGRAM

2016 Edward Byrne Memorial Justice Assistance Grant Program

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

Carson City Sheriff's Office - Cops and Kids Community Policing & Prevention

5. NAME & ADDRESS OF GRANTEE

City of Carson City
201 North Carson Street
Carson City, NV 89701

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2015 TO: 09/30/2017

8. BUDGET PERIOD

FROM: 10/01/2015 TO: 09/30/2017

9. AMOUNT OF AWARD

\$ 11,566

10. DATE OF AWARD

09/08/2016

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation).

The City of Carson City will use this JAG award to support their community policing and prevention initiatives. Specifically, funds will be used to purchase outreach materials and supplies. The goal of this project is to continue community policing and law enforcement related prevention services. NCA/NCF



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) City of Carson City 201 North Carson Street Carson City, NV 89701		4. AWARD NUMBER: 2016-DJ-BX-0458	
		5. PROJECT PERIOD: FROM 10/01/2015 TO 09/30/2017 BUDGET PERIOD: FROM 10/01/2015 TO 09/30/2017	
		6. AWARD DATE 09/08/2016	7. ACTION Initial
2a. GRANTEE IRS/VENDOR NO. 886000189	8. SUPPLEMENT NUMBER 00		
2b. GRANTEE DUNS NO. 073787152	9. PREVIOUS AWARD AMOUNT		\$ 0
3. PROJECT TITLE Carson City Sheriff's Office - Cops and Kids Community Policing & Prevention		10. AMOUNT OF THIS AWARD	\$ 11,566
		11. TOTAL AWARD	\$ 11,566
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY16(BJA - JAG) 42 USC 3750, et seq.			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.738 - Edward Byrne Memorial Justice Assistance Grant Program			
15. METHOD OF PAYMENT GPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Denise O'Donnell Director		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Bob Crowell Mayor	
17. SIGNATURE OF APPROVING OFFICIAL <i>Denise O'Donnell</i>		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL <i>Bob Crowell</i>	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODB BUD. ACT. OFC. DIV. REG. SUB. POMS AMOUNT X B DJ 80 00 00 11566		21. RDJUGT1358	

OJP FORM 4000/2 (REV. 5-87) PREVIOUS EDITIONS ARE OBSOLETE.

OJP FORM 4000/2 (REV. 4-88)



U.S. Department of Justice
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

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PROJECT NUMBER 2016-DJ-BX-0458

AWARD DATE 09/08/2016

SPECIAL CONDITIONS

1. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the Department of Justice (DOJ) in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this 2016 award from the Office of Justice Programs (OJP).

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this 2016 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded in 2014 or earlier years), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this 2016 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the Office of Justice Programs (OJP) website at <http://ojp.gov/funding/Part200UniformRequirements.htm>.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2. Compliance with DOJ Grants Financial Guide

The recipient agrees to comply with the Department of Justice Grants Financial Guide as posted on the OJP website (currently, the "2015 DOJ Grants Financial Guide"), including any updated version that may be posted during the period of performance.

3. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2015, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <http://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

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U.S. Department of Justice
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**AWARD CONTINUATION
SHEET
Grant**

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PROJECT NUMBER 2016-DJ-BX-0458

AWARD DATE 09/08/2016

SPECIAL CONDITIONS

4. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

5. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

6. Requirements related to System for Award Management and Unique Entity Identifiers

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <http://www.sam.gov>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <http://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This special condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

7. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <http://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: Award Condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.



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**AWARD CONTINUATION
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Grant**

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PROJECT NUMBER 2016-DJ-BX-0458

AWARD DATE 09/08/2016

SPECIAL CONDITIONS

8. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <http://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

9. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

10. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "2015 DOJ Grants Financial Guide").

11. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of activities under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act, and other applicable laws.

12. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <http://ojp.gov/funding/ojptrainingguidingprinciples.htm>.

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**AWARD CONTINUATION
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AWARD DATE 09/08/2016

SPECIAL CONDITIONS

13. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

14. The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

16. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries. Part 38 of 28 C.F.R., a DOJ regulation, was amended effective May 4, 2016.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <http://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

17. Restrictions on "lobbying"

Federal funds may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification or adoption of any law, regulation, or policy, at any level of government.

Should any question arise as to whether a particular use of Federal funds by a recipient (or subrecipient) would or might fall within the scope of this prohibition, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.



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18. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2016)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2016, are set out at <http://ojp.gov/funding/Explore/FY2016-AppropriationsLawRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 950 Pennsylvania Avenue, N.W. Room 4706, Washington, DC 20530; (2) e-mail to: oig.hotline@usdoj.gov; and/or (3) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <http://www.usdoj.gov/oig>.



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20. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

I. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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21. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

22. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

23. The recipient agrees to comply with OJP grant monitoring guidelines, protocols, and procedures, and to cooperate with BJA and OCFO on all grant monitoring requests, including requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits. The recipient agrees to provide to BJA and OCFO all documentation necessary to complete monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by BJA and OCFO for providing the requested documents. Failure to cooperate with BJA's/OCFO's grant monitoring activities may result in sanctions affecting the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to grant funds; referral to the Office of the Inspector General for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

24. Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

25. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: http://www.it.ojp.gov/gsp_grantcondition. Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

26. To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the grantee can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.



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27. The recipient agrees that any information technology system funded or supported by OJP funds will comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 42 U.S.C. 3789g(c)-(d). Recipient may not satisfy such a fine with federal funds.
28. Grantee agrees to comply with the requirements of 28 C.F.R. Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
29. Grantee agrees to comply with all confidentiality requirements of 42 U.S.C. section 3789g and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. Grantee further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, section 22.23.
30. Award recipients must verify Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.
31. The grantee agrees that within 120 days of award acceptance, each current member of a law enforcement task force funded with these funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, will complete required online (internet-based) task force training. Additionally, all future task force members are required to complete this training once during the life of this award, or once every four years if multiple awards include this requirement. The training is provided free of charge online through BJA's Center for Task Force Integrity and Leadership (www.ctfli.org). This training addresses task force effectiveness as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. When BJA funding supports a task force, a task force personnel roster should be compiled and maintained, along with course completion certificates, by the grant recipient. Additional information is available regarding this required training and access methods via BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).
32. The recipient agrees to participate in BJA-sponsored training events, technical assistance events, or conferences held by BJA or its designees, upon BJA's request.
33. Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the Office of Justice Programs (OJP) program office prior to obligation or expenditure of such funds.



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34. The grantee agrees to assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these grant funds, either directly by the grantee or by a subgrantee. Accordingly, the grantee agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the grant, the grantee agrees to contact BJA.

The grantee understands that this special condition applies to its following new activities whether or not they are being specifically funded with these grant funds. That is, as long as the activity is being conducted by the grantee, a subgrantee, or any third party and the activity needs to be undertaken in order to use these grant funds, this special condition must first be met. The activities covered by this special condition are:

- a. New construction;
- b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The grantee understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The grantee further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nea.html>, for programs relating to methamphetamine laboratory operations.

Application of This Special Condition to Grantee's Existing Programs or Activities: For any of the grantee's or its subgrantees' existing programs or activities that will be funded by these grant funds, the grantee, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

35. The recipient is required to establish a trust fund account. (The trust fund may or may not be an interest-bearing account.) The fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the grant funds in the trust fund (including any interest earned) during the period of the grant and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to the Office of Justice Programs at the time of closeout.
36. JAG funds may be used to purchase vests for an agency, but they may not be used as the 50% match for purposes of the Bulletproof Vest Partnership (BVP) program.
37. Ballistic-resistant and stab-resistant body armor purchased with JAG funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the vests have been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and are listed on the NIJ Compliant Body Armor Model List (<http://nij.gov>). In addition, ballistic-resistant and stab-resistant body armor purchased must be American-made. The latest NIJ standard information can be found here: <http://www.nij.gov/topics/technology/body-armor/safety-initiative.htm>.



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38. The recipient agrees to submit a signed certification that all law enforcement agencies receiving vests purchased with JAG funds have a written "mandatory wear" policy in effect. Fiscal agents and state agencies must keep signed certifications on file for any subrecipients planning to utilize JAG funds for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any JAG funding can be used by the agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.
39. The recipient agrees to monitor subawards under this JAG award in accordance with all applicable statutes, regulations, OMB circulars, and guidelines, including the DOJ Financial Guide, and to include the applicable conditions of this award in any subaward. The recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of JAG funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.
40. The recipient agrees that funds received under this award will not be used to supplant State or local funds, but will be used to increase the amounts of such funds that would, in the absence of Federal funds, be made available for law enforcement activities.
41. Award recipients must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA), P.L. 103-62, applicants who receive funding under this solicitation must provide data that measure the results of their work. Therefore, quarterly performance metrics reports must be submitted through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.
42. Any law enforcement agency receiving direct or sub-awarded JAG funding must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.
43. BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to your My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If you do not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once you register, one of the available areas on your My BJA page will be "My Success Stories". Within this box, you will see an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the new BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.
44. Recipient understands and agrees that award funds may not be used for items that are listed on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, without explicit written prior approval from BJA. The Controlled Expenditure List, and instructions on how to request approval for purchase or acquisitions may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>

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45. The recipient understands that, pursuant to recommendation 2.1 of Executive Order 13688, law enforcement agencies that acquire controlled equipment through Federal programs must adopt robust and specific written policies and protocols governing General Policing Standards and Specific Controlled Equipment Standards. General Policing Standards includes policies on (a) Community Policing; (b) Constitutional Policing; and (c) Community Input and Impact Considerations. Specific Controlled Equipment Standards includes policies specifically related to (a) Appropriate Use of Controlled Equipment; (b) Supervision of Use; (c) Effectiveness Evaluation; (d) Auditing and Accountability; and (e) Transparency and Notice Considerations. Upon OJP's request, the recipient agrees to provide a copy of the General Policing Standards and Specific Controlled Equipment Standards, and any related policies and protocols.
46. Recipient understands and agrees that the purchase or acquisition of any item on the Controlled Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time, with award funds by an agency will trigger a requirement that the agency collect and retain (for at least 3 years) certain information about the use of 1) any federally-acquired Controlled Equipment in the agency's inventory, and 2) any other controlled equipment in the same category as the federally-acquired controlled equipment in the agency's inventory, regardless of source; and make that information available to BJA upon request. Details about what information must be collected and retained may be accessed here: https://www.whitehouse.gov/sites/default/files/docs/le_equipment_wg_final_report_final.pdf
47. Recipient understands and agrees that failure to comply with conditions related to Prohibited or Controlled Expenditures may result in a prohibition from further Controlled Expenditure approval under this or other federal awards.
48. Recipient understands and agrees that award funds may not be used for items that are listed on the Prohibited Expenditure List at the time of purchase or acquisition, including as the list may be amended from time to time. The Prohibited Expenditure list may be accessed here: <https://www.bja.gov/funding/JAGControlledPurchaseList.pdf>.
49. Recipient understands and agrees that, notwithstanding 2 CFR § 200.313, no equipment listed on the Controlled Expenditure List that is purchased under this award may be transferred or sold to a third party, except as described below:
- a. Agencies may transfer or sell any controlled equipment, except riot helmets and riot shields, to a Law Enforcement Agency (LEA) after obtaining prior written approval from BJA. As a condition of that approval, the acquiring LEA will be required to submit information and certifications to BJA as if it was requesting approval to use award fund for the initial purchase of items on the Controlled Expenditure List.
 - b. Agencies may not transfer or sell any riot helmets or riot shields purchased under this award.
 - c. Agencies may not transfer or sell any Controlled Equipment purchased under this award to non-LEAs, with the exception of fixed wing aircraft, rotary wing aircraft, and command and control vehicles. Before any such transfer or sale is finalized, the agency must obtain prior written approval from BJA. All law enforcement-related and other sensitive or potentially dangerous components, and all law enforcement insignias and identifying markings must be removed prior to transfer or sale.
- Recipient further understands and agrees to notify BJA prior to the disposal of any items on the Controlled Expenditure List purchased under this award, and to abide by any applicable laws and regulations in such disposal.
50. Recipient understands that the initial period of availability of funds for this award is two years. Recipient further understands that any requests for additional time for performance of this award, up to two additional years, will be granted automatically, pursuant to 42 U.S.C. § 3751(f) and in accordance with current fiscal year solicitation. Requests for additional time beyond a four year grant period will be subject to the discretion of the Director of the Bureau of Justice Assistance.

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51. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance (BJA) has received documentation demonstrating that the recipient jurisdiction's public comment requirements have been met and a Grant Adjustment Notice (GAN) has been approved releasing this special condition.

52. Recipient may not expend or drawdown funds until the Bureau of Justice Assistance (BJA) has received documentation demonstrating that the state or local governing body review and public comment requirements have been met and a Grant Adjustment Notice (GAN) has been approved releasing this special condition.

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APPLICATION FOR FEDERAL ASSISTANCE	2. DATE SUBMITTED June 29, 2016	Applicant Identifier	
	1. TYPE OF SUBMISSION Application Non-Construction	3. DATE RECEIVED BY STATE	State Application Identifier
		4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier
5. APPLICANT INFORMATION			
Legal Name City of Carson City		Organizational Unit Carson City Sheriffs Office	
Address 201 N. Carson Street Carson City, Nevada 89701-3706		Name and telephone number of the person to be contacted on matters involving this application Davis, Lisa (775) 283-7809	
6. EMPLOYER IDENTIFICATION NUMBER (EIN) 88-6000189		7. TYPE OF APPLICANT Municipal	
8. TYPE OF APPLICATION New		9. NAME OF FEDERAL AGENCY Bureau of Justice Assistance	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 16.738 CFDA Edward Byrne Memorial Justice Assistance TITLE: Grant Program		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT Carson City Sheriff's Office Cops and Kids Community Policing & Prevention	
12. AREAS AFFECTED BY PROJECT Carson City, Nevada			
13. PROPOSED PROJECT Start Date: October 01, 2015 End Date: September 30, 2017		14. CONGRESSIONAL DISTRICTS OF a. Applicant b. Project NV02	
15. ESTIMATED FUNDING		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS? This preapplication/application was made available to the state executive order 12372	
Federal	\$11,566		
Applicant	\$0		
State	\$0		
Local	\$0		

Other	\$0	process for review on 06/29/2016
Program Income	\$0	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?
TOTAL	\$11,566	
N		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED.		

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This handbook allows you to complete the application process for applying to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. At the end of the application process you will have the opportunity to view and print the SF-424 form.

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*Type of Submission	Application Non-Construction
*Type of Application	New If Revision,select appropriate option If Other, specify
*Is application subject to review by state executive order 12372 process?	Yes This preapplication/application was made available to the state executive order 12372 process for review on June/ 29/ 2016

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*Is the applicant delinquent on any federal debt	No
*Employer Identification Number (EIN)	88-6000189
*Type of Applicant	Municipal
Type of Applicant (other):	
*Organizational Unit	Carson City Sheriffs Office
*Legal Name (Legal Jurisdiction Name)	City of Carson City
*Vendor Address 1	201 N. Carson Street
Vendor Address 2	
*Vendor City	Carson City
Vendor County/Parish	Carson City
*Vendor State	Nevada
*Vendor ZIP	89701-3706
Point of Contact Information for matters involving this application	
Contact Prefix:	Ms.
Contact Prefix (Other):	
Contact First Name:	Lisa
Contact Middle Initial:	
Contact Last Name:	Davis
Contact Suffix:	
Contact Suffix (Other):	
Contact Title:	Community Prev. Coord
Contact Address Line 1:	911 E. Musser Street
Contact Address Line 2:	
Contact City:	Carson City
Contact State:	Nevada

Contact Zip Code:	89701-3706
Contact Phone Number:	(775) 283-7809 Ext. 1902
Contact Fax Number:	(775) 887-2026
Contact E-mail Address:	LDavis@carson.org

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Descriptive Title of Applicant's Project		
Carson City Sheriff's Office Cops and Kids Community Policing & Prevention		
Areas Affected by Project		
Carson City, Nevada		
Proposed Project		
	*Start Date	October/ 01/ 2015
	*End Date	September/ 30/ 2017
*Congressional Districts of		
	Project	Congressional District 02, NV
*Estimated Funding		
Federal		\$11566.00
Applicant		\$0.00
State		\$0.00
Local		\$0.00
Other		\$0.00
Program Income		\$0.00
TOTAL		\$11566.00



**Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Local Solicitation** 2016-H4398-NV-DJ



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Attach #1 - 2016 JAG DIRECT ABSTRACT.doc
Attach #2 - 2016 JAG DIRECT Narrative Overview, Problem Statement, Goals, etc..doc
Attach #3 - 2016 JAG DIRECT BUDGET NARRATIVE.doc
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CARSON CITY SHERIFF'S OFFICE
2016 JAG DIRECT APPLICATION
ABSTRACT

PROJECT TITLE:

Carson City Sheriff's Office Cops and Kids Community Policing, & Prevention

PROBLEM TO BE ADDRESSED:

Crime, substance abuse, violence and bullying prevention and community policing.

TARGETED AREA/POPULATION TO BE SERVED:

Youth and citizens of all ages.

PROJECT GOALS:

Goal I: To continue community policing activities with law enforcement related prevention education and intervention services for all citizens.

Goal II: To maintain community crime and substance abuse prevention outreach and awareness services for parents, school faculty, agencies, students and citizens.

STRATEGIES:

Crime, substance abuse, bullying prevention and outreach services using scientific evidenced-based programs and nationally recognized activities for students in grades k-12, parents and citizens of all ages, agency personnel and collaborative community partners. Continue participation in statewide crime and substance abuse prevention and training efforts.

PROJECT IDENTIFIERS: Community Policing; Crime Prevention; Prevention-Substance Abuse; Prevention - Delinquency; Keepin' It Real and DARE Plus (new, crime solutions approved DARE)

**CARSON CITY SHERIFF'S OFFICE
2016 JAG DIRECT GRANT APPLICATION
PROGRAM NARRATIVE**

GENERAL OVERVIEW

Carson City is the state capital of Nevada and incorporated the city and county government, thus Carson City Sheriff's Office became the law enforcement provider. The department mission statement is, "The employees of Carson City Sheriff's Office are committed to providing public safety services to the community while adhering to the highest professional and ethical standards. We are dedicated to building mutual trust and respect within our community intended to enhance the Quality of Life in Carson City." The adopted values and standards include integrity, team work, leadership and excellence. The department objectives are to deter crime, treat all citizens professionally and objectively and to communicate with citizens.

This community shares a very unique relationship with the Sheriff's Office. Citizens look to the Sheriff's Office to take the lead on many community issues and concerns including increasing budget issues. Like many law enforcement agencies, Carson City Sheriff's has made difficult budget decisions including reduction of personnel, spending less and essentially "doing more with less."

Carson City Sheriff's Office uses national law enforcement evidence-based models that involve implementation of proven strategies which combine prevention, intervention and suppression to address crime. Strategies such as tracking crime trends and crime mapping assist the department with crime analysis to determine community needs and best use of resources. Crime mapping and crime trends are published on the sheriff's office web site so that citizens can be informed and take appropriate preventative measures to reduce and/or report crime. Additionally, the sheriff's office continues to maintain a strategic planning system to gather performance measurement data used for the development of the budget, grant writing and reporting. Use of these tools has allowed Carson City Sheriff's Office to be more effective in addressing crime and make the best use of suppression, intervention and prevention/community policing.

The purpose of this grant application is to request funds to be used for the Carson City Sheriff's Office Cops and Kids Community Prevention Program – the lead division for community policing by providing prevention and outreach/awareness to address crime, substance abuse, violence (including gun prevention) and bullying. Carson City Sheriff's Office uses a combination of nationally recognized and local initiatives to build and maintain positive relationships between law enforcement and citizens of all ages resulting in strong partnerships and tremendous community collaboration. The programs and services increase law enforcement presence, develops strong relationships and partnerships with youth, citizens and agencies and often serves as a liaison between the community and the sheriff's office. The Carson City Sheriff's Office Cops and Kids Community Prevention is **highly visible** and practices a **strong, positive presence** – both of which are recognized law enforcement techniques. The program is citizen oriented, comprehensive and involves law enforcement prevention education and intervention.

It is imperative to note that by providing consistent law enforcement prevention education in school classrooms that the Carson City Sheriff's Office is literally touching an entire cross section of the community on a personal and family level. Virtually every ethnicity, socio-economic, gender, children of offenders or non-offenders, and every other factor by which a community can be dissected experiences contact with law enforcement on a positive, compassionate, and personal degree. This program works directly in the schools with children whose parents are incarcerated in county and state facilities. Students share the lessons they learn with parents which, in turn, generates conversations between both parent and child and parents with law enforcement. The cycle has translated into a tremendous partnership between Carson City Sheriff's Office and citizens.

Services open the door to build trust and positive relationships with the community to improve and enhance the quality of life in Carson City. Through the use of a combination of research and evidenced-based prevention activities and nationally recognized outreach/awareness/campaigns that are customized to fit the needs and norms of Carson City.

- **Prevention and Safety Education** – primary curricula is Keepin' It Real D.A.R.E. and D.A.R.E. Plus– both of which are listed on CrimeSolutions.gov. and NREPP/SAMHSA. Keepin' It Real has successfully been expanded into both middle schools. Character education lessons have also been incorporated in classroom instruction.

Carson City Sheriff's Office has received state and national recognition. In 2015, Sheriff Ken Furlong was named the "International Keeping It Real D.A.R.E. Law Enforcement Executive of the Year" for his support and work in addressing youth crime and substance abuse. The DARE Plus Officer has been named "DARE Plus Officer of the Year for the State of Nevada – 2011-2013" - lifetime achievement award. The same officer is also involved in state law enforcement prevention efforts.

- **Youth Leadership, Mentorship and Volunteer program** – Carson City Sheriff's Office Cops and Kids Community Prevention has mentored several youth.
- **Intervention and Referral** – after school programs, in secondary schools, consultations with schools, parents and youth and referral to various programs.
- **Outreach and Awareness** – Carson City Sheriff's Office provides support for community awareness events (high visibility), and hosts larger community events including the **Cops and Kids Spaghetti Dinner, Cops and Kids – Sheriff's Open House & Safety Fair** and **National Night Out**. The Carson City Sheriff's Office National Night Out is currently ranked 5th in the nation in our population category for the 2015 event (this agency has received a national award every year for National Night Out since 2003).
- **Awareness Campaigns** - the Red Ribbon Campaign, Halloween Safety, National Child Identification, Prescription/Over-The-Counter Drug Abuse Awareness. D.E.A. recently learned of the many efforts and has advised they will be assisting with the next Red

Ribbon Campaign. Such initiatives serve to refresh crime and substance abuse prevention messages and continues to garner citizen support and involvement.

The Cops and Kids Community Prevention Program has grown into a full community based prevention program. This program has taken on a “life-of-it’s-own” and is almost staggering. Budget cuts have not reduced demand for services – in fact, more requests are received than time allows. Educating and interacting with citizens of all ages has become expected and anticipated and is a priority of this department. As so eloquently stated in our Mission Statement, building a partnership with our community that is based on mutual respect and trust is paramount and has been effective as evidenced by the crime rate in Carson City.

PROBLEM STATEMENT

According to the most recent local Uniform Crime Report statistical report the population of Carson City, NV is approximately 57,670 comprising of 64% White, 20% Hispanic, 2% Black, 2% Asian and 12% other. (According to a national UCR crime reporting report the population may have dropped down to just over 54,000.) Carson City encompasses approximately 146 square miles. There is a prison in Carson City and another correctional facility approximately 35 miles north of the city.

Uniform Crime Reporting (U.C.R.) System indicates 3,765 crime reports were filed in 2015 (excluding arsons and officer assaults) which includes the following:

- 150 aggravated assaults and 602 simple assaults
- 74 sex offenses
- 740 thefts
- 182 burglaries
- 21 robberies
- 85 auto thefts
- 363 drug related offenses resulting in 210 arrests
- 201 DUI investigations
- 99 liquor law investigations and Drunkenness incidents
- 289 other types of offenses (excluding traffic and citations)

U.C.R. arrest stats show that 421 juveniles and 2,389 adult were arrested during 2015.

In addition, the Brazos citation system indicates that Carson City Sheriff’s Office issues between 5,000 and 6,000 citations each year – many of which are for misdemeanor infractions not related to traffic. (NOTE: The number of citations issued varies depending on the number of traffic and pedestrian safety events that are conducted – none of which are funded by this grant).

The most recent **Carson City School District Trend Data – Middle School Population Report** indicated that 34.8% of middle school students advise they have carried a weapon to school, 25.4% have seriously considered attempting suicide, and 15.3% have made a plan about how they would attempt suicide. This same report indicates that substance abuse decreased in the

areas of tobacco and alcohol. Marijuana use continues to increase (the propaganda presented by pro-marijuana legalization groups has created a perception that the drug is not harmful and is often quoted in the classroom to justify use of this drug). This report also indicates a number of positive trends including the decrease of substance abuse, perception of safety in their schools and neighborhoods, etc.

National and state substance abuse trends are also monitored. The **Monitoring the Future Survey** indicates that youth use of tobacco and alcohol have not experienced significant changes, but there continues to be a trend of in the use of marijuana and prescription drugs. In Carson City there is concern that abuse of prescription drugs is serving as a prerequisite to heroin addiction among young people. Additionally, the use of E-cigarettes is becoming an issue. There is concern that the media attention and misleading information concerning marijuana could give rise to an increase of the abuse of marijuana. Many people think there is little or no difference between using alcohol, tobacco and marijuana – when the facts simply do not bear that belief out when one reviews some of the recent studies about the effects high levels of THC has on the brain. Nationally, there are reports that elementary students are showing up at school with marijuana and paraphernalia that they got from home.

MONITORING THE FUTURE SURVEY DATA

SUBSTANCE	GRADE	2007	2012	2014	2015	NOTES
Tobacco Past month use	8th	7.1%	4.9%	4.0%	3.6%	2015 survey shows that 6.3 % of 10th graders and 11.4% of 12 th graders have used tobacco in last 30 days.
E-cigarettes Last 30 days	8th	n/a	n/a	8.7%	9.5%	
	10th	n/a	n/a	16.2%	14.0%	
	12th	n/a	n/a	17.1%	16.2%	
Alcohol Past month use	8th	15.9%	11.0%	9.0%	9.5%	Significant changes as students get older.
	10th	33.4%	27.6%	23.5%	21.5%	Slight decrease.
	12th	44.4	41.5	37.4%	35.3%	Slight decrease.
Marijuana Past month use	10th	14.2%	17.0%	16.6%	14.8%	New measurement showed 6.5% of 8 th grade students used marijuana in the last 30 days
	12th	18.8%	22.9%	21.2%	21.3%	

The 2015 Monitoring the Future Survey results indicate that 11.4% of 12th grade students have used synthetic marijuana in the last 30 days. The Monitoring the Future overview stated that the 2015 data indicates a drug trend use of ecstasy, heroin, synthetic marijuana, alcohol. Teen cigarette smoking has dropped however most youth are using e-cigarettes for novelty and flavors and not to quit smoking. The new trend for teen smoking is use of e-cigarettes as shown in the above chart.

The Nevada State Department of Education participates in the national **Youth Risk Behavior Survey (YRBS)** which reported similar substance abuse findings among students in grades 9-12. Additionally, recent YRBS results indicate that:

- 10.8% of the same students had been threatened or injured with a weapon on school property,
- 21% of the high school students surveyed did not feel safe at school
- 5% did not go to school because they felt unsafe, and
- 31.6% of 8th grade students sometime or rarely feel accepted at school
- 10.6% of high school students think their parents would approve or not care if they smoked marijuana
- 10.1% of middle school students reported using marijuana before age 13

Our youth are our future and yet, youth can also be one of our biggest concerns. Youth face enormous pressures today – substance abuse, gangs, bullying, stress, teen suicide, teen pregnancy, false media messages, and the list goes on. These statistics show why positive law enforcement presence is so vital. Keepin' It Real D.A.R.E. officers are often on the front line helping to save youth from themselves when they are thinking about taking risks. Just like patrol can deter crime in the community, the presence of a D.A.R.E. officer or school resource officer can also deter risky behaviors or lead to early intervention. Because of these trends, the Carson City Sheriff's Office added three School Resource Officers through separate funding and which are run in conjunction to the Cops and Kids Community Prevention Program. Funding for both programs are completely separate, although the officers work collaboratively with youth.

In order to address these issues, the Carson City Sheriff's Office Cops and Kids Community Prevention Program reports the following as a sample of the services provided in 2015:

- 25,000+ people served (excluding media reports)
- 240+ prevention initiatives were conducted (DARE classes, after school classes were only counted once)
- Over 400 classes were instructed and received educational materials
- 615+ 5th grade students completed Keepin' It Real, D.A.R.E. Plus and Character Counts classes with a 98% successful graduation (strategic planning criteria)
- 175 middle school students completed mid-school Keepin' It Real and Character Counts classes
- Over 15,000 students and adults participated in Red Ribbon Campaign and Halloween Safety activities, completed safety classes
- 100+ hours were spent mentoring youth
- 2,000+ people attended the Cops and Kids Sheriff's Open House (prevention and safety fair – conservative estimate)
- 180 agencies were registered to participate in National Night Out, with 9,000+ citizens of all ages participating in National Night Out (conservative estimate based on aerial reports, the amount of food, beverages and awareness information distributed)

Carson City Sheriff's Office disseminates materials and provides classes to educate the community about crime and positive actions citizens can reduce the risk of being a victim of

crime, ways they can legally protect themselves and their property. The Cops and Kids Community Prevention Program specifically plans to:

- Crime, Substance Abuse and Violence Prevention classes and the Keepin' It Real DARE and DARE Plus/safety curriculum for students in grades k – 12th; the 5th grade, middle school classes, after-school programs, parents, clubs, community and faith-based organizations
- Awareness classes will be offered through the Carson City Sheriff's Office Citizens Academy, school district parent groups, and community organizations.
- Continue outreach and awareness by hosting National Night Out, child identification, Cops and Kids Sheriff's Open House, Cops and Kids Spaghetti Dinner, Red Ribbon Campaign, and participate in community awareness events.
- Education activities about decision making, bullying, internet safety, gun safety prevention, theft prevention, graffiti prevention are offered in classroom and at every outreach venue.

DATA COLLECTION FOR PERFORMANCE MEASUREMENT TOOL

Classes and activities are calendared and then entered into a log along with details of each service provided (i.e. the number of hours, presentations, people served, etc.). The log serves as an instrument for tracking data not only for PMT reporting but also for strategic planning. UCR stats are monitored. The estimated number of people participating in various events and activities are indicative of the citizen support of the community policing efforts. Financial reports as evidenced by receipts, invoices, and department forms are used as a check and balance for the financial section of the PMT report and for grant management purposes. Data collected is also used for grant writing, community presentations, and program evaluation.

GOALS AND OBJECTIVES:

Goal I:

To continue community policing activities by increasing police presence in schools and providing law enforcement related prevention education and intervention services for youth and all citizens.

Objectives:

1. To provide a minimum of 250 hours of law enforcement prevention and awareness education law enforcement classes for schools – grades k-8.
2. Successful completions of students participating in the Keepin' It Real DARE and DARE Plus curricula (10 lessons) will be monitored with an expectation of a minimum of 80% successful completion rate.
3. To continue tracking the quantity of dissemination of crime prevention, substance abuse, violence materials and services.
4. To increase parental participation in activities by 2%.
5. To increase community referrals for early intervention by 2%.
6. To continue maintaining officer training in use of and updates of curricula for certification.

Goal II:

To maintain community crime and substance abuse prevention outreach and awareness programs for parents, school faculty, students and citizens.

Objectives:

1. To continue to track UCR stats and maintain the current crime rate.
2. To conduct and/or assist in a minimum of 4 community crime, substance abuse, violence prevention outreach activities and campaigns for all citizens.
3. To continue community collaboration and participation in community-based activities and events which will be evidenced by the number of partnerships and agency participants listed in outreach operations plans.

NOTE: Given the current economic state of the nation and the decrease in funds it could be that some of the services listed herein could level off and be maintained at current levels. The demand from the community has significantly increased. Our ability to respond to those requests is directly related to the amount of time available and our ability to cover the cost of materials.

METHODS OF ACCOMPLISHMENT

We do not just tell youth “do not use drugs”, or “do not bully” or “do not commit delinquent acts. Keepin’ it Real DARE, DARE PLUS and Character Counts are the primary prevention curricula in use which must be instructed by a sworn officer which automatically increased police presence in schools. The increased police presence often reduces violence and youth risky behaviors. It creates a bonding atmosphere thereby breaking down barriers between youth, parents and law enforcement and building positive relationships.

Community Policing efforts combine instructional and outreach activities actively engage youth and citizens of all ages in a broad range of education and awareness campaigns to address: crime and substance abuse prevention, problem solving, decision making, leadership skills, resistance to peer pressure, safety, bullying, cyber bullying, internet safety, identity theft, prevention of economic crimes (i.e. fraud, property crime, financial cons and crime,), children exposed to violence, goal setting and communication skills. Collaborating and partnering with agencies such as the school district, Mentor Center, and Boys and Girls Club provides opportunities to reach youth earlier – particularly to those who have been exposed to violence and/or have incarcerated parents. The DARE Plus Officer supervised 8 Volunteers In Police Service and 10 youth leaders who gave over 1,300 hours of volunteer hours to help conduct prevention classes and the various services for after school and outreach programs.

The following methods will be used to accomplish the goals and objectives:

GOAL #	OBJECTIVE #	ACTIVITY#	DESCRIPTION
1	1 & 4	1	5 th grade Keepin’ It Real, Character Counts and DARE PLUS class instruction Sept-May. Each classroom receives 10 hours of instruction.

GOAL #	OBJECTIVE #	ACTIVITY#	DESCRIPTION
1	1 & 3		Distribute beginning educational kits and materials.
1	1	3	Middle School Keepin' It REAL, Character Counts, and DARE PLUS classes to be provided Oct.-May. Each classroom will receive 9 hours of instruction.
1	1 & 3	4	Distribute beginning educational kits and materials.
1	2	5	Instruct 5 th grade students on written report which is required to successfully complete the course.
1	2	6	Read, grade, judge written reports. Incorporate reports into program evaluation.
1	2 & 3	7	Issue certificates of completion using class and reports for confirmation (elementary).
1	2 & 3	8	Distribute continuing education/advanced materials.
1	2 & 3	9	Middle school completions – work book and homework assignments review and compared with class rosters.
1	1,2,3,4,5	10	Officer curriculum training.
1	2 & 3	11	Confirm completions, issue advanced educational materials.
1	2	12	Elementary school and community youth safety classes.
1	2, 3, & 4	13	Host 5 th grade educational completion culmination activities for students and parents.
1	2 & 4	14	Additional activities – promotions, parent meetings, school and community activities.
1	2 & 4	15	Provide parents information – current issues, program information, schedule and activities.
1	5	16	Elementary interventions and referral as needed.
1	5	17	Middle school intervention and referral, after school programs, referral as needed.
1	1,2,3,4,5	18	School and community activities – i.e. citizens academy, school special events, boy and girl scouts, churches, etc.
2	1	1	Monitor department UCR stats.
2	1	2	Collect data re: substance abuse trends, risk behaviors, news reports.
2	1	3	Attend training and use information in classes and for dissemination.
2	1	4	Research and prepare presentations using Monitoring the Future, State and local survey instruments to address needs.
2	2 & 3	5	Host Cops & Kids Spaghetti Dinner providing sufficient a funding source is found.
2	2 & 3	6	Host Cops & Kids Sheriff's Open House/Safety Fair by May, 2016/2017.

GOAL #	OBJECTIVE #	ACTIVITY#	DESCRIPTION
2	2 & 3	7	Host National Night Out by August, 2016/2017.
2	2 & 3	8	Conduct Red Ribbon Awareness Campaign by Oct.-Nov., 2016/2017.
2	2 & 3	9	Conduct or participate in Red Ribbon educational rallies and activities – school, throughout community by Oct.-Nov., 2016/2017.
2	2 & 3	10	Conduct Halloween safety classes and dissemination of materials – school-based.
2	2 & 3	11	Halloween safety community events – community based i.e. Governor’s Mansion, etc.
2	2 & 3	12	Participate in other school and community events and activities – NV Day Parade, etc.

Everything in Carson City, Nevada is accomplished through collaboration and partnerships. Carson City Sheriff’s Office has been developing community and business partnerships to help offset the costs for events through donations of goods and funds. Every event - hosted or assisted in - is evidence of true collaboration and partnership with different businesses, agencies, the grant and the Sheriff’s Office contributing to meet the goal. Carson City School District, Partnership Carson City (anti-meth coalition), Boys and Girls Club, the Mentor Center, Juvenile Probation, and all counseling agencies are listed as partners. National Night Out involves over 150 agencies – most of whom are public safety entities – to promote partnership in the truest sense.

There is a national call – a demand – for law enforcement departments across the country to increase community policing – yet there is very little funding available. Prevention, community policing, working with the community is an investment made directly into the people we serve. Building positive community relationships throughout the community requires implementation of high quality services, consistency, and hard work. In Carson City, community expectations are very high and citizen requests continue to increase at a time that funding is becoming scarce. It will also require resourcefulness and creativity as funds from this grant and from the City budget have significantly decreased.

Lastly, the positive relationship developed between Carson City Sheriff’s Office and the community was strongly tested and evidenced in August, 2015 when one of the deputies was killed in the line of duty while responding to a domestic violence call. Deputy Carl Howell became one of the many officers killed in the line of duty that our nation has experienced in the past year. The perpetrator was also killed during the incident. The community of Carson City came together like no other with citizens responding with food, flowers, massive donations, fund raisers for the officer’s family and for this department. The community attended the candle light ceremony, and later the funeral, in mass. In fact, the funeral had to be moved to Reno, Nevada because there was not a large enough facility to handle the large number of people attending to express their grief and to pay respect. A photographer said that she looked back at the funeral procession and saw people and cars lined up on the side of the highway and “literally sixteen miles of vehicles driving in the procession.” Our officers were braced in case of violence – especially if people from out of

town came to express dissent but the citizens of this community made sure that such behavior was not tolerated. Absent were the threats of violence, destruction of property, protests, and probably the national media as there was no excitement. Our department grieved deeply, but this writer is so very proud of the response experienced from the community. Citizens, law enforcement officers, political, civic and religious leaders across this nation could learn from the Carson City partnerships.

PROGRAM EVALUATION

Under the administration of a previous sheriff, all prevention and community policing services were eliminated from public service. Carson City did not have law enforcement community style policing or youth prevention and intervention services for seven years. The result was that the crime rate soared, gang activity increased, substance abuse – including use of methamphetamine increased, and juvenile crime literally represented 25% of all crime committed in Carson City (source: UCR Reports). This created a public safety crisis, but with any crisis comes opportunity.

The current administration continues to implement numerous initiatives based off of national models involving prevention, intervention and suppression with the objective being to improve the quality of life in Carson City by addressing crime including substance abuse and gangs. The opportunity that has come about is in the form of natural program evaluation.

As previously stated, Carson City Sheriff's Office has implemented a Strategic Planning System to monitor all aspects of operations. In a recent review of UCR statistics Sheriff Ken Furlong continues to find that the implementation of prevention, intervention and suppression efforts that significant progress had been made:

1. Crime has increased but is still lower than it was in the 1990's.
2. Since implementation of law enforcement prevention services in Carson City, juvenile arrests declined over 25%.
3. Juvenile crime has decreased by 12% to 14%.
4. Youth are reporting to be 11% less likely to join a gang
5. Youth are reporting to be 9% less likely to get involved in substance abuse

A separate study conducted by the Carson City School District indicated that 88% of the youth in the 8th grade participated in the DARE Plus program. The other 12% are found to have been in private schools or transferred from another community (this particular study is conducted every 2 years with results being released afterwards).

Additional evidence of program effectiveness is that Carson City Sheriff's Office Cops and Kids Community Prevention continues to receive recognitions including:

Carson City Sheriff's Office Received a Congressional Awards from Senator Dean Heller, Senator Harry Reid, Congressman Amodei, and Governor Sandoval for our crime prevention efforts

- Carson City Sheriff's Office recognition from the Governor's Office, Senator Reid, Senator Heller and Representative Mark Amodei for crime and substance abuse fighting efforts.
- Carson City Sheriff's Office ranked 5th in our category for National Night Out – when the actual event was rained out. Pre and post events, program reporting that showed an increase in community partnerships, and follow-up earned that award.
- Carson City Sheriff's Office DARE Plus Officer is currently Vice President of the Nevada DARE Officer Association (after having served as vice President, President, and Past President for the past 5 years).
- Carson City Sheriff's Office DARE Plus Officer was awarded the lifetime achievement award "DARE Plus Officer of the Year" for the state of Nevada.
- In June, 2015 Sheriff Ken Furlong was selected as the D.E.A. D.A.R.E. Law Enforcement Executive of the Year Award.

As can be seen through this narrative, program evaluation is a very important part of Carson City Sheriff's Office. Data sources for program evaluation will include:

- **Uniform Crime Reporting**
- **Brazos Citation System**
- **Strategic Planning**
- **BJA Performance Measurement Tool (PMT)**
- **DARE Students Reports**
- **Carson City School District Trend Data**
- **Community assessments and antidotal information**

Activity logs are designed to capture data used in reporting for both strategic planning and PMT Reports for the grant.

CARSON CITY SHERIFF'S OFFICE PROGRAM CONTRIBUTIONS

While matching funds are not required for this grant, it is important to note that these funds augment services. The funds in this grant are strictly to support and enhance activities and interventions described herein. The Carson City Sheriff's Office is very proud of the services rendered by Cops and Kids Community Prevention, and has made heavy investments in this program by paying the salary and benefits for the DARE Officer/Prevention Coordinator, providing a vehicle and maintenance, and purchasing items not allowed to purchase by the grant.

Many of our activities require the purchase or donation of items such as food, t-shirts, prizes, or other items that cannot be purchased through a grant. Carson City Sheriff's Office and/or community partnerships with businesses and Partnership Carson City, the Boys and Girls Club and the Mentor Center all step up cover the costs to ensure program quality. The fifth grade substance abuse prevention program requires 10 one-hour classes per school (4 classrooms per school) and a graduation, which involves T-shirts and refreshments all paid for by department and community donations. The same holds true for our awareness and outreach activities – community partnership and continued investment from the sheriff's office is a must.

STATEMENT OF COORDINATION

The success of this entire endeavor is contingent on collaboration with other law enforcement agencies, the Carson City School District, Partnership Carson City, the Department of Public Safety, military, the Boys and Girls Club and faith-based and civic organizations such as the Elks and Emblem Clubs, Eagles, Partnership Carson City, the Downtown Business Association, Chamber of Commerce, and prevention organizations. The middle schools have joined the efforts and opened the doors for us to increase police presence in their buildings through prevention classes.

Every year our partners review needs and develop new program plans to meet the growing needs of Carson City. The plans result in new and innovative opportunities for program growth and strengthening partnerships. Goals for this grant are developed throughout the year through our participation with Partnership Carson City, and meetings with close partners including the Carson City School District, Boys and Girls Club, Cooperative Extension and the Emblem Club. Key partners share their input with the coordinator prior to completing the application.

**CARSON CITY SHERIFF'S OFFICE
BUDGET NARRATIVE
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL WORKSHEET)
2016 JAG DIRECT GRANT**

CATEGORY

AMOUNT:

CAT. E - SUPPLIES AND MATERIALS

\$9,766.00

PREVENTION, EARLY INTERVENTION, Outreach Materials and Supplies expendable/consumed during the project grades K-12, citizens of all ages. All items are purchased in bulk to reduce costs then used throughout the year for educational kits, citizen training, outreach and special campaigns.

Educational Kits cost \$6.00 per student,

(educational materials and supplies – Keepin' It Real DARE, DARE Plus and Supplemental work books, pens, pencils, highlighters, sticker sheets for advertising lessons, erasers, rulers, bookmarks, folders, printed materials)

EXPANSION – Middle school educational kits will also be purchased.

Outreach and Campaign materials – average cost .41 per person

(i.e. printed materials, leadership awards, Cops and Kids Crime, Safety, Emergency Preparedness, (i.e. crime and substance abuse prevention, awareness wristbands, pens, pencils, notepads, leadership awards, notepads, emergency preparedness, Halloween Safety, flashlights, glow-sticks, badge stickers, Prevention DVD's, crime and substance abuse prevention, banners, event set up supplies, etc.).

CAT. G - CONSULTANTS/CONTRACTS:

\$1,800.00

Sound Equipment Rental and Operation -

for Cops and Kids Sheriff's Open House (1,200+ people) and National Night Out (4,500+ people)

Room Rental Fee for Cops & Kids Spaghetti Dinner -

(Total cost is \$1,500. The grant will pay for \$1,000.00 with CCSO and donations covering the rest.)

TOTAL

\$11,566.00

**CARSON CITY SHERIFF'S OFFICE
BUDGET NARRATIVE
(CATEGORIES FOLLOWED ACCORDING TO BUDGET DETAIL
WORKSHEET)
2016 JAG DIRECT GRANT**

BUDGET

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$0.00
B. Fringe Benefits	\$0.00
C. Travel	\$0.00
D. Equipment	\$0.00
E. Supplies	\$9,766.00
F. Construction	\$0.00
G. Consultants/Contracts	\$1,800.00
H. Other	\$0.00
Total Direct Costs	\$11,566.00
I. Indirect Costs	\$0.00
TOTAL PROJECT COSTS	\$11,566.00
Federal Request	\$11,566.00

All categories with a \$0.00 balance are provided by Carson City Sheriff's Office, which includes training.

Carson City Sheriff's Office
In-Kind Contributions

Coordinator/Officer – Over Time (amount varies from year to year)

COPS AND KIDS COMMUNITY PREVENTION MATERIALS AND SERVICES:

Cops and Kids Materials	\$5,000.00
Cops and Kids Open House Materials	500.00
Advertising	700.00
National Night Out Materials	\$2,500.00
Advertising	\$1,000.00

GRAND TOTAL FOR IN-KIND \$9,200.00

CARSON CITY SHERIFF'S OFFICE EVIDENCE BASED PROGRAMS

Carson City Sheriff's Office uses a variety of programs and approaches that are proven effective based on research for national models, meet criteria for approved lists and/or are approved by Congress. It has been said that one cannot provide prevention without using outreach and awareness or have awareness and outreach without prevention. This has been proven to be absolutely true in Carson City.

The Evidence-Based Policing Matrix was reviewed during the preparation of this grant. Most of the information regarding DARE was based on incredibly old information that did not seem to be informed of the many changes and revisions that have been made to the curriculum. In fact, the materials that were used in 1992 are no longer available and have not been in use for over 10 years. DARE America developed a Scientific and Evidence Board to address curriculum concerns and partnered with Penn State University to develop both DARE PLUS and the latest Keepin' It Real DARE. The results are that both programs are approved listed on curriculum lists.

Keepin' It Real and D.A.R.E. PLUS have been determined as evidence-based programs. They are listed on the following web sites:

www.crimesolutions.gov

www.nrepp.samhsa.gov

www.ojjdp.gov – Model Programs Guide under classroom curricula.

Keepin' It Real D.A.R.E. meets the **National Common Core Standards** required for providing core instruction in school classrooms nationwide which helps when discussing the programs with school superintendents and principals. In 2010 70% of the school districts in the nation reported using D.A.R.E. (actually D.A.R.E. PLUS). In 2011, this number increased to 75% in the midst of severe budget cuts and lay offs of teachers and law enforcement officers.

Finally, D.A.R.E. America was awarded a contract with the United Nations for consultation on youth and prevention services worldwide.

In terms of outreach services, **Red Ribbon Campaign** was recognized by Congress. **National Night Out** is a very well established crime prevention and awareness event that is in its 33rd year. The Cops and Kids Spaghetti Dinner is designed based on research that families can reduce risks and increase protective factors by having dinner together 2-3 times per week. Other safety and awareness activities all tie in and address issues of national concern including bullying, stress, substance abuse, theft, crime prevention of all types, child identification, etc. Prevention and outreach services all tie together.

**CARSON CITY SHERIFF'S OFFICE
REVIEW NARRATIVE
2016 JAG GRANT APPLICATION
PUBLIC REVIEW WILL BE SCHEDULED NO LATER THAN AUGUST, 2016**

EXPLANATION OF THIRTY-DAY REVIEW

We are in the process of fulfilling the 30-day review for this grant application. Our governing body is the Carson City Board of Supervisors. All meetings are conducted in accordance with the Open Meetings Act, which requires the signing off of the Agenda and public posting; the meeting is open to the public and public discussion, as well as televised on the local station. Carson City requires all grants follow this procedure. Carson City Sheriff's Office is requesting to be placed on the Agenda and is awaiting notification on the exact date of the meeting. **We anticipate being on a meeting agenda in either July or August, 2016. This meeting will allow for public comment and is televised for an estimated viewing audience of 10,000.** The results will be submitted as soon as this is complete and the minutes of the meeting are transcribed.

**CARSON CITY SHERIFF'S OFFICE
2016 JAG DIRECT GRANT APPLICATION
DISCLOSURE OF PENDING APPLICATIONS**

There are no other grant applications pending to support the projects listed herein. This grant is to fund community policing and law enforcement based prevention and community outreach. The program is responsible for handling logistical details. Funds are being requested to help off set some of those costs.

Some of the outreach projects involve multiple divisions from Carson City Sheriff's Office, other public safety entities and community organizations. The practice of leveraging services in a complimentary manner is common in several ways. One example of leveraging is that the Cops and Kids Community Prevention Program handles coordination of several department signature programs such as Cops and Kids Spaghetti Dinner, Sheriff's Open House & Safety Fair and National Night Out. The various divisions are required to participate in those activities but they pay for their own equipment, exhibits, over time through their individual grants or department lines.

Another example of leveraging is that the Cops and Kids Community Prevention Program is solely responsible for the delivery of Keepin' It Real DARE and DARE Plus curricula, however will call on one of the other divisions for assistance as needed. By the same token, this program is never directly involved in suppression efforts but at times renders assistance upon request.

This grant manager and the financial manager developed and continue to maintain a checks and balance system that ensures a separation of funds and services.

**CARSON CITY SHERIFF'S OFFICE
2016 JAG DIRECT
CONTACT INFORMATION**

The grant application does not include a place to list the two managers responsible for the administration of this grant. Carson City Sheriff's Office maintains a very secure checks and balance system that requires the Business Office to handle all financial reports for grants which includes filing said reports with City Hall. The listed grant manager handles program related reports. We feel it is imperative that both managers be listed on file in order to avoid confusion.

FISCAL AGENT RESPONSIBLE FOR FINANCIAL REPORTS:

**Kathie Heath, Chief
Business Office
911 E. Musser Street
Carson City, Nevada 89701
(775) 887-2500 ext. 7811
(775) 283-7811 – direct line
KHeath@carson.org**

PROGRAMMATIC MANAGER (PMT AND NARRATIVE REPORTING ON SERVICES):

**Lisa S. Davis
Juvenile Services Coordinator/DARE Officer
911 E. Musser Street
Carson City, Nevada 89701
(775) 887-2500 ext. 7809
(775) 283-7809 – direct line
LDavis@carson.org**

Thank you.



**Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Local Solicitation** 2016-H4398-NV-DJ



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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

*Prefix	The Honorable
Name Prefix:(Other)	
*First Name	Bob
Middle Initial (if any)	
*Last Name	Crowell
Suffix	
Name Suffix:(Other)	
*Title	Mayor
*Address Line 1	201 N. Carson Street
Address Line 2	
*City	Carson City
County	Carson City
*State	Nevada
*Zip Code	89701-3706
*Phone	775-887-2100 Ext :
Fax	775-887-2026
*E-mail	BCrowell@carson.org
<input type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the	

appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.

Continue

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OMB APPROVAL
NUMBER 1121-0140

EXPIRES 03/31/2016

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Accept

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**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE CHIEF FINANCIAL OFFICER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying," 2 CFR Part 2867, "DOJ Implementation of OMB Guidance on Nonprocurement Debarment and Suspension," and 28 CFR Part 83, "Government-wide Debarment and Suspension," and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

Pursuant to Executive Order 12549, Debarment and Suspension, implemented at 2 CFR Part 2867, for prospective participants in primary covered transactions, as defined at 2 CFR Section 2867.20(a), and other requirements:

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Have not within a two-year period preceding this application been convicted of a felony criminal violation under any Federal law, unless such felony criminal conviction has been disclosed in writing to the Office of Justice Programs (OJP) at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

(d) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and

(e) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. FEDERAL TAXES

A. If the applicant is a corporation, the applicant certifies that either (1) the corporation has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, or (2) the corporation has provided written notice of such an unpaid tax liability (or liabilities) to OJP at Ojpcompliancereporting@usdoj.gov, and, after such disclosure, the applicant has received a specific written determination from OJP that neither suspension nor debarment of the applicant is necessary to protect the interests of the Government in this case.

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

4. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 83, Subpart F, for grantees, as defined at 28 CFR Sections 83.620 and 83.650:

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Accept



**Edward Byrne Memorial Justice Assistance Grant
(JAG) Program - Local Solicitation** 2016-H4398-NV-DJ



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Submit Application

Your application for the Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation has been successfully submitted. You will no longer be able to edit any information submitted. However, you can log in any time to view the application information.

You will be contacted by the Program Office when your application is processed or any other action is required by you.

Lisa Davis

From: Elizabeth Ashby <elashby@admin.nv.gov>
Sent: Wednesday, June 29, 2016 9:41 AM
To: Lisa Davis
Subject: RE: Executive Order 12372 - JAG Direct Grant - Carson City

Lisa,

Please use this email as confirmation that the Nevada Office of Grant Procurement, Coordination and Management (Grant Office) as the Single Point of Contact for compliance with Executive Order 12372 received notice of the Carson City Sheriff's Office intent to apply for the 2016 Justice Assistance Grant, Direct Award under CFDA # 16.738. The grant is subject to the EO 12372 but not selected for further review.

Please contact me at (775) 684-5676 if I can be of further assistance.

Elizabeth

From: Lisa Davis [<mailto:LDavis@carson.org>]
Sent: Wednesday, June 29, 2016 9:33 AM
To: Grant Office
Subject: Executive Order 12372 - JAG Direct Grant - Carson City

Good morning Elizabeth,

Thank you so much for speaking with me today. I am contacting you per the JAG instructions regarding the JAG Direct Allocation Grant. As discussed, every federal grant must contact the SPOC for review and coordination of the grant application. Also discussed is that I will be forwarding you a copy of the grant application once it has been entered into the GMS system. Could you please confirm our contact and advise any further steps that need to be taken? Your assistance is very much appreciated.

Thank you and have a wonderful day.

Deputy Lisa Davis
Carson City Sheriff's Office
Community Prevention Coordinator & DARE Officer
911 E. Musser Street
Carson City, NV 89701
(775) 283-7809