



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** 10/20/16

**Staff Contact:** Nick Marano, City Manager

**Agenda Title:** For Possible Action: To appoint two members to the Airport Authority, one to fill the "Manufacturer" and one to fill the "Fixed Based Operator" position. These appointments are for four year terms set to expire October 2020.

**Staff Summary:** The Airport Authority Act for Carson City. Chapter 844, Statutes of Nevada 1989, creates a seven member authority as appointed by the Board of Supervisors. As stated in Section 4, the member categories are as follows: 1. Three members who represent the general public – at least one of these members must be a city official selected by the BOS and one must be a pilot who, at time of appointment, owns and operates an aircraft based at the airport; 2. Two members who are manufacturers in the CC industrial airport\*; 3. Two members who are fixed base operators at the airport. There are two vacancies on the Airport Authority, one for the "Manufacturer" position and one for the "Fixed Based Operator" position to be filled due to members expiration of term. New applications were submitted by Larry Harvey and Aaron Collins.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 30 mins

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## **Proposed Motion**

I move to appoint \_\_\_\_\_ to the Airport Authority "Manufacturer" position and \_\_\_\_\_ to the "Fixed Based Operator" position each for a term that will expire October 2020.

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

N/A

## **Background/Issues & Analysis**

N/A

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS Chapter 844, Section 4.

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

**Alternatives**

Open position for additional applicants.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

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## Profile

Larry \_\_\_\_\_ V \_\_\_\_\_ Harvey \_\_\_\_\_  
First Name Middle Initial Last Name

larry.harvey@clickbond.com \_\_\_\_\_  
Email Address

2151 Lockheed \_\_\_\_\_  
Way \_\_\_\_\_  
Street Address

\_\_\_\_\_  
Suite or Apt

Carson City \_\_\_\_\_  
City

NE \_\_\_\_\_ 89706 \_\_\_\_\_  
State Postal Code

Business: (775) 283- \_\_\_\_\_ Mobile: (775) 813- \_\_\_\_\_  
4617 \_\_\_\_\_ 8913 \_\_\_\_\_  
Primary Phone Alternate Phone

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## Which Boards would you like to apply for?

Airport Authority

Question applies to Airport Authority.

### Manufacturer

Airport Authority Position I am applying for:

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## Conflict of Interest

Question applies to multiple boards.

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

Yes  No

Question applies to multiple boards.

**Do you currently have a contract with Carson City for services/good?**

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Yes  No

Question applies to multiple boards.

**If yes, please provide contract details:**

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Question applies to multiple boards.

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

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Yes  No

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## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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Graduated from Earl Wooster High School - Reno, NV University of Nevada, Reno. General course work with emphasis on business management. Certified as a Registered Health Underwriter (RHU), The American College, Bryn Mahr, Pennsylvania Certified as an Associate in Risk Management (ARM), Insurance Institute of America Certified as a Registered Employee Benefit Consultant (REBC), American College Certified as a Senior Professional in Human Resources (SPHR), Society of Human Resource Management Certified as a Global Professional in Human Resources (GPHR)

**Major Subject:**

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**Degree Conferred:**

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**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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I have spent 25+ years in the human resource and risk management field. I served on the Reno-Tahoe Airport Authority from May 2001 to June 2009. I served for 6 years as the chair of the Finance Committee, one year as Vice Chair and one year as Chairman. The RTAA owned and operated both Reno-Tahoe Airport and Stead Airport so I have experience working with GA airports and their needs.

**List the community organizations in which you have participated and describe participation:**

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Reno-Sparks Convention and Visitor's Authority since 2002-2006 I served as the air service representative on the RSCVA Board being elected as Treasurer in April of 2004. Chaired the Finance and Personnel Committee. Rotary 2002 to Present I have been a member of Rotary since 2002. I have been very active serving on the board and Past President of the Sparks Club. Currently a member of Carson City Rotary and serve on the District Board. Very involved with community giving, especially programs serving our youth. State of Nevada – Governor's Workforce Development Board 2015 - Present Appointed by Governor Sandoval to a three year term serving on this board that oversees the development and implementation of the State Plan for Workforce Development. The mission is to bring Nevada business and workers together to shape strategies that best meet workforce needs in order to foster a healthy and growing economy.

**List your affiliation with professional or technical societies: \*if required for the position.**

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National Association of Manufacturers (NAM) - Labor Relations and Policy Committees Aerospace Industries Association - (AIA) - Workforce Committee Risk and Insurance Management Society Society for Human Resource Management .

[Larry Harvey BIO 2016.doc](#)

Upload a Resume

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**Personal/Professional References**

**Name, Telephone Number:**

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Steve Lewis - Owner, Sterling Air, LTD. - 775-885-6800

**Name, Telephone Number:**

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Marilyn Mora - CEO, Reno Tahoe Airport Authority - 775-328-6400

**Name, Telephone Number:**

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Alex Carter - VP Manufacturing, Click Bond, Inc. - 775-885-8000

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

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**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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I Agree \*

### Profile

Aaron

First Name

Collins

Last Name

aaron@pricelessrealty.org

Email Address

650 ST Andrews

Dr.

Street Address

Suite or Apt

Dayton

City

NV

State

89403

Postal Code

Mobile: (775) 629-2292

Primary Phone

Home:

Alternate Phone

### Which Boards would you like to apply for?

Airport Authority

Question applies to Airport Authority.  
Fixed Based

Operator

Airport Authority Position I am applying for:

### Conflict of Interest

Question applies to multiple boards.

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

Yes  No

Question applies to multiple boards.

**Do you currently have a contract with Carson City for services/good?**

Yes  No

Question applies to multiple boards.

**If yes, please provide contract details:**

---

Question applies to multiple boards.

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

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## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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Cabrillo College AA, Northern University BS (current)

**Major Subject:**

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Leadership

**Degree Conferred:**

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**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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I am a Pilot with a passion for aviation and work with Carson Aviation Adventures. I feel that I have the experience and knowledge in business and aviation to help move the Airport forward.

**List the community organizations in which you have participated and describe participation:**

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Rotary District 5160 Camp Royal. I am the videographer every year for a camp that is put on through Rotary.



List your affiliation with professional or technical societies: \*if required for the position.

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[Aaron Collins resume.pdf](#)

Upload a Resume

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## Personal/Professional References

Name, Telephone Number:

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Vida Keller 775-691-0173

Name, Telephone Number:

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Brian Vowell 775-223-5353

Name, Telephone Number:

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Russel Smith 775-527-2148

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*



Carson City, NV

# AIRPORT AUTHORITY

## BOARD ROSTER



**KARL HUTTER**

1st Term Oct 04, 2012 - Oct 01, 2016

**Position** Manufacturer

**Appointed by** Board of Supervisors



**LINDA LAW**

1st Term Nov 19, 2015 - Oct 01, 2019

**Position** Pilot

**Appointed by** Board of Supervisors



**STEPHAN POSCIC**

1st Term Oct 04, 2012 - Oct 01, 2016

**Position** Fixed Based Operator

**Appointed by** Board of Supervisors



**JIM SHIRK**

1st Term Jan 03, 2013 - Oct 01, 2017

**Position** City Official (BOS Member)

**Appointed by** Board of Supervisors



**PHIL STOTTS**

1st Term Sep 05, 2013 - Oct 01, 2017

**Position** Fixed Based Operator

**Appointed by** Board of Supervisors



**LARRY TORES**

1st Term Jul 21, 2016 - Oct 31, 2017

**Position** Manufacturer

**Appointed by** Board of Supervisors



**MAURICE WHITE**

1st Term Sep 05, 2013 - Oct 01, 2017

**Position** Citizen at Large

**Appointed by** Board of Supervisors

**Sec. 4. Board: Number, appointment, qualifications and terms of members.**

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but, except as otherwise provided in paragraph (b), not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers and are within a 3-mile radius of the Carson City airport, but not including any person described in paragraph (c). If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

(Ch. 844, [Stats. 1989 p. 2025](#); A — Ch. 439, [Stats. 1995 p. 1144](#); Ch. 16, [Stats. 2011 p. 30](#))

**Sec. 5. Board: Oath and compensation of members.**

1. Each member of the Board shall file with the Clerk of Carson City his or her oath of office.

2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by the member for travel authorized by the Board.

(Ch. 844, [Stats. 1989 p. 2025](#))

**Sec. 6. Board: Election of officers; duties of Secretary and Treasurer.**

1. The Board shall elect a Chair, Vice Chair, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.

2. The Secretary shall keep audio recordings or transcripts of all meetings of the Board and a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. Except as otherwise provided in [NRS 241.035](#), the records must be open to the inspection of all interested persons, at a reasonable time and place. A copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge pursuant to [NRS 241.035](#).

3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. The Treasurer shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his or her duties.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 373, [Stats. 2005 p. 1417](#); Ch. 98, [Stats. 2013 p. 334](#))

**Sec. 7. Board: Meetings; quorum; seal.**

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.

2. A majority of the members constitute a quorum at any meeting.

3. The Board shall adopt a seal.

(Ch. 844, [Stats. 1989 p. 2026](#))

**Sec. 8. Board: Compliance with certain laws.** The Board shall comply with the provisions of the Nevada Ethics in Government Law, [NRS 241.020](#), the Local Government Purchasing Act and the Local Government Budget and Finance Act.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 374, [Stats. 2001 p. 1829](#))

**Sec. 9. Board: General powers.** The Board may:

1. Acquire real and personal property by gift or devise for the purposes provided in this act.

2. With the approval of the Board of Supervisors:

(a) Acquire real and personal property by purchase or lease for the purposes provided in this act.

(b) Except as otherwise provided in this paragraph, lease, sell or otherwise dispose of any property. If the Board sells or otherwise disposes of real property, the sale or other disposal must be made by public auction.

3. Recommend to the Board of Supervisors any changes in the laws governing zoning necessary to comply with the regulations of the Federal Aviation Administration or to limit the uses of the area near the airport to those least affected by noise.

4. Use, in the performance of its functions, the officers, employees, facilities and equipment of Carson City, with the consent of Carson City and subject to such terms and conditions as may be agreed upon by the Board and the Board of Supervisors.

5. Provide emergency services for the Authority.

6. Contract with any person, including any person who transports passengers or cargo by air, to provide goods and services as necessary or desirable to the operation of the airport. Any contract between the Board and a fixed base operator must be submitted for approval by the Board of Supervisors.

7. Employ a manager of the airport, fiscal advisers, engineers, attorneys and other personnel necessary to the discharge of its duties.

8. Apply to any public or private source for loans, grants, guarantees or other financial assistance.

9. Establish fees, rates and other charges for the use of the airport.

10. Regulate vehicular traffic at the airport.

11. Adopt, enforce, amend and repeal any rules and regulations necessary for the administration and use of the airport.

12. Take such other action as is necessary to comply with any statute or regulation of this State or of the Federal Government.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 381, [Stats. 2005 p. 1417](#); Ch. 496, [Stats. 2005 p. 2680](#))