



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** February 2, 2017

**Staff Contact:** Nick Marano, nmarano@carson.org

**Agenda Title:** For possible action: To appoint three members to the Carson City Open Space Advisory Committee, each for a four year term that expires in January 2021.

**Staff Summary:** CCMC Chapter 13.06.040 provides for the Board of Supervisors to appoint seven members that serve staggered four year terms to the Open Space Advisory Committee. There are three openings due to term expiration for certain members. A reappointment request was received from Donna Inversin and Jeremy Hall. Laura Fitzsimmons will not be seeking reappointment so the first alternate, Joanne Michael, who was chosen at the September 2016 meeting will be appointed.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 minutes

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## **Proposed Motion**

I move to ratify the City Manager's decision to reappoint Donna Inversin and Jeremy Hall to the Open Space Advisory Committee each filling terms that expire January 2021. Also to appoint Joanne Michael from the alternates list to serve a term that expires January 2021.

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

N/A

## **Background/Issues & Analysis**

N/A

## **Applicable Statute, Code, Policy, Rule or Regulation**

CCMC Chapter 13.06.040

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

## **Alternatives**

Open the position announcement for additional applicants.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_


\_\_\_\_\_


\_\_\_\_\_  
(Vote Recorded By)





# OPEN SPACE ADVISORY COMMITTEE

## BOARD DETAILS

 **OVERVIEW**

 **SIZE** 7 Seats

 **TERM LENGTH** 4 Years

 **TERM LIMIT** N/A

Reporting to the Board of Supervisors, the Open Space Advisory Committee will develop, oversee, and support the Open Space Program by working in concert with staff and the public to acquire, interpret, preserve, and enhance natural landscape, agriculture and cultural resources while balancing the needs of the public's opportunities for passive reaction.



### DETAILS

#### MEETINGS

- 5:30 p.m.
- Meets on the third Monday of every other month
- Community Center, Sierra Room  
851 East William Street

#### POWERS & DUTIES

To promote the quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment.  
To identify and prioritize for the city potential open space acquisitions and make recommendations. To obtain and consider public input before making recommendations to the Board of Supervisors.

#### ADDITIONAL INFORMATION

[Chapter 13.06 OPEN SPACE.pdf](#)

#### ADDITIONAL INFORMATION

N/A



Carson City, NV

# OPEN SPACE ADVISORY COMMITTEE

## BOARD ROSTER



**MARGIE EVANS**

3rd Term Dec 01, 2011 - Jan 01, 2020

Appointed by Board of Supervisors



**LAURA FITZSIMMONS**

2nd Term Jan 03, 2013 - Jan 31, 2017



**JEREMY HALL**

1st Term Sep 15, 2016 - Jan 31, 2017

Appointed by Board of Supervisors



**DONNA N INVERSIN**

2nd Term Jan 03, 2013 - Jan 31, 2017

Appointed by Board of Supervisors



**GERALD MASSAD**

1st Term Feb 18, 2016 - Jan 31, 2020

Appointed by Board of Supervisors



**BRUCE SCOTT**

6th Term Mar 05, 2015 - Jan 31, 2019

Appointed by Board of Supervisors



**ALAN WELCH**

1st Term Mar 05, 2015 - Jan 31, 2019

Appointed by Board of Supervisors

## Chapter 13.06 - OPEN SPACE

### Sections:

#### 13.06.010 - Purpose.

In the broadest sense, the objective of the open space program is to promote quality of life for citizens of Carson City through the preservation and protection of the quality of the natural environment which has given Carson City much of its character. This natural environment includes many spectacular views of the mountains, Carson River, and Eagle Valley. The natural streams, wetlands and open lands, with their water and related plant and animal life complement the scenic vistas and remind us of the area's early history. These natural areas, water bodies, vistas and panoramas, natural landmarks, and native flora and fauna are intended to be preserved and protected for the enjoyment of this and future generations by the judicious use of funding for open space.

As Carson City continues to grow, open spaces should be provided and woven into the fabric of the city. These open spaces may define developed areas within the community, and in certain areas may define the boundary of the city. They are intended to obtain a balance and harmony between physical development and open space for the benefit of Carson City citizens. Preservation of open space in all parts of the city will foster appreciation of the natural environment, provide increased opportunities for passive recreation, preserve agricultural uses, allow connecting open space corridors, and improve the quality of life.

Carson City encourages residents of this community and other concerned persons or parties to donate certain lands or funds for use in the open space program. The board of supervisors may by resolution accept properties not acquired with open space funds into the open space program after a recommendation from the open space advisory committee.

The open space advisory committee shall provide the oversight over the administration and expenditure of funds from the open space division of the quality of life special revenue fund established by Carson City Municipal Code 21.07. The funding for open space including interest and other income, may be used for the acquisition, restoration of natural resources, development and construction which afford for public access, health and safety, equipping, improvement, maintenance, conservation planning and management of real property for open spaces acquired through the fund; and administrative costs approved by the committee.

(Ord. 1997-30 § 1 (part), 2, 1997).

#### 13.06.020 - Creation of an open space advisory committee.

There is hereby created an open space advisory committee, hereinafter referred to as the committee, consisting of seven (7) members appointed by the board of supervisors.

(Ord. 1997-30 § 1 (part), 3, 1997).

#### 13.06.030 - Committee membership.

1. The members of the committee shall be residents of Carson City, and qualified electors. The members shall be selected on the basis of expertise in the areas of natural resources, real estate, community planning, community development, outdoor recreation/education or knowledge of the community.

(Ord. 1997-30 § 1 (part), 4, 1997).

13.06.040 - Term of office and vacancies.

Members of the committee shall serve for varying term lengths not to exceed four (4) years, provided that the first seven (7) members appointed to the committee shall be appointed two (2) for a two (2) year term, two (2) for a three (3) year term and three (3) for a four (4) year term so that thereafter members shall serve for staggered terms of like duration. (Vacancies shall be filled by board of supervisors from appointed alternates. If an alternate is not available, the vacancy shall be filled for the remainder of the term in the same manner that original appointments are made).

(Ord. 2001-1 § 1, 2001: Ord. 1997-30 § 1 (part), 5, 1997).

13.06.050 - Removal from committee.

1. The board of supervisors may remove a committee member for cause.

(Ord. 1997-30 § 1 (part), 6, 1997).

13.06.060 - Powers and duties of open space advisory committee.

1. The committee shall develop an open space element to the Carson City master plan for adoption by the regional planning commission. The committee shall identify and prioritize for the city potential open space acquisitions and make appropriate recommendations. The committee shall obtain and consider public input before making recommendations to the board of supervisors on prospective open space acquisitions, disposal, and management. The committee shall review and provide input and comment to the city manager's proposed budget as it relates to open space matters. The committee shall solicit comments of other affected advisory committees and commissions of Carson City. The committee shall also perform other duties as may be specifically assigned to it by the board of supervisors.
2. The committee in developing the open space element to the Carson City master plan, and in selecting open space lands for possible acquisition and preservation, shall be consistent with the intent of the 1996 ballot explanation, which was: The committee will work to sustain natural and scenic resources and the long-term quality of life in Carson City. And, acquisition of open space land will help preserve mountains, hills and scenic resources, conserve wildlife habitat, protect our drinking water sources and allow outdoor enjoyment of natural areas. Open space, which is defined as undeveloped land with valued natural resources, will be acquired from willing sellers, or by other mutually agreeable methods.
3. Open space will be acquired and maintained as conservancy areas to be used for the following purposes:
  - a. To provide off-street bicycle, hiking and equestrian trails, and trailhead facilities that connect parks, schools and the valley with the mountains.
  - b. To safeguard water resources: watershed areas, water-well sites and designated groundwater recharge areas.
  - c. To safeguard waterway corridors, floodplains, wetlands, streams and the Carson River.
  - d. To develop regional detention areas and protect floodplains.
  - e. To safeguard scenic vistas and enhance the gateways to our city.
  - f. Utilization of land for shaping the development of the city and defining growth by establishing an urban boundary.
  - g. Strategic acquisitions of land to allow for outdoor relaxation, education and future park settings.
  - h. Preservation or enhancement of significant natural areas, wildlife and culturally important lands.

- i. Connecting open space corridors.

(Ord. 1997-30 § 1 (part), 7, 1997).

13.06.070 - Organization and procedure of the open space advisory committee.

1. The committee shall elect a chair and a vice-chair. The committee shall keep minutes and records of its meetings and transactions.
2. The committee shall have regular meetings not less than once a month, unless otherwise determined by the committee.
3. Four (4) members of the committee shall constitute a quorum. An affirmative vote of a majority of the members present shall be necessary to authorize any action by the committee, except as otherwise expressly provided herein.

(Ord. 1997-30 § 1 (part), 8, 1997).

13.06.080 - Prohibited interest/confidentiality.

Any member appointed to the committee shall, upon the acceptance of such appointment, be deemed as having agreed to not disclose any data, the contents of any report or appraisal, or any information of whatsoever nature concerning any specific, prospective open space acquisition, to any person or entity except to other committee members, to members of the board of supervisors, to city staff members whose specific duties include the administration of the city's open space program, or as such disclosure may be required pursuant to court order. Any member who violates the conduct of confidentiality requirements shall be subject to being summarily suspended from the committee and such a violation may be deemed cause for removal.

(Ord. 1997-30 § 1 (part), 9, 1997).

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<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Mayor Robert Crowell</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Mayor Crowell, Supervisors Bagwell, Abowd, Bonkowski, Shirk</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell recessed the meeting at 10:22 a.m., and reconvened at 10:32 a.m.

**15. CITY MANAGER**

**15(A) POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF AUGUST 6, 2016 THROUGH SEPTEMBER 2, 2016 (10:32:46)** - Mayor Crowell introduced this item, and entertained questions or comments of the Board members and of the public. When no questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to ratify the approval of bills and other requests for payment by the City Manager, for the period of August 6, 2016 through September 2, 2016. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**15(B) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE TO FILL A PARTIAL TERM SET TO EXPIRE IN JANUARY 2017 (10:33:33)** - Mayor Crowell introduced this item, reviewed the order by which the interviews would be conducted, and provided an overview of the interview process. Mayor Crowell expressed appreciation for the applicants' attendance and participation, and discussed the importance of the advisory committees to the City's public processes. Mayor Crowell entertained questions on the interview process and, when none were forthcoming, welcomed Deborah Hayward to the meeting table.

(10:35:59) Deborah Hayward responded to questions regarding her interest in serving; the method by which she would prioritize two undeveloped parcels of land for potential acquisition or other disposition; the meaning of the stated purpose of open space in terms of future development; whether or not she has read the Open Space Master Plan element; whether or not additional open space purchases are necessary; and needs for open space in the community. Mayor Crowell offered Ms. Hayward the opportunity for additional comment, and she discussed her strengths relative to serving. She disclosed a social acquaintance with Open Space Administrator Ann Bollinger. Mayor Crowell commended Ms. Hayward's articulate interview.



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Following a brief consultation with Mr. Marano, Mayor Crowell advised that, pursuant to CCMC 13.06.020, the Board is allowed to appoint alternates to the committee and that these alternates could be automatically appointed for upcoming vacancies.

(10:45:46) Mayor Crowell welcomed Jeremy Hall to the meeting table. Mr. Hall provided background information on his residence in Carson City and his employment experience. He responded to questions regarding his interest in serving; the method by which he would evaluate and prioritize two undeveloped parcels of land for potential acquisition or other disposition; whether or not he had read the Open Space Master Plan element; whether or not additional open space purchases are necessary; the needs or expectations of the citizens for open space usage; and the meaning of the stated purpose of open space in terms of future development. Mayor Crowell offered Mr. Hall the opportunity to comment further and he assured the Board he is “the right guy for the job.”

(10:57:04) Mayor Crowell welcomed Jason Kuchnicki to the meeting table. At Mayor Crowell's request, Mr. Kuchnicki provided background information on his residence in Carson City, his employment experience, and his interest in serving. Mr. Kuchnicki responded to additional questions regarding the method by which he would evaluate and prioritize two undeveloped parcels of land for potential acquisition or other disposition; whether or not additional open space purchases are necessary; the needs or expectations of the average citizen for open space utilization; the meaning of the stated purpose of open space in terms of future development; and whether or not he had read the Open Space Master Plan element. Mayor Crowell offered Mr. Kuchnicki the opportunity for comments or questions. In response to a question, Mayor Crowell explained the current focus of the Open Space Program on management. “We're still looking at potential acquisitions but not the large ones that would take the money from the maintenance.” In response to a question, Mayor Crowell explained the purview of the Open Space Advisory Committee. In response to a further question, Mayor Crowell explained the applicable term, and advised that the Board may consider appointing alternates, pursuant to the provisions of CCMC 13.06.020.

(11:14:54) Mayor Crowell welcomed Gregory Swift to the meeting table, and thanked him for his application. At Mayor Crowell's request, Mr. Swift provided background information on his residence in Carson City and his interest in serving. Mr. Swift responded to questions regarding the method by which he would evaluate and prioritize two undeveloped parcels of land for potential acquisition or other disposition; the needs or expectations of the average citizen for open space utilization; the meaning of the stated purpose of open space in terms of future development; whether he has read the Open Space Master Plan element; and whether or not additional open space purchases are necessary. Mayor Crowell offered Mr. Swift the opportunity to comment further, and he requested the Board's consideration.

(11:23:42) Mayor Crowell welcomed JoAnne Michael to the meeting table, and thanked her for applying. At Mayor Crowell's request, Ms. Michael introduced herself and provided background information on her employment experience, education, and residence in Carson City. Ms. Michael responded to questions regarding the method by which she would evaluate and prioritize two undeveloped parcels of land for potential acquisition or other disposition; the meaning of the stated purpose of open space in terms of future development; whether she has read the Open Space Master Plan element; whether or not additional open space purchases are necessary; and her perception of how the citizens utilize open space. Mayor Crowell offered Ms. Michael an opportunity to comment further, and she discussed the importance of community participation.

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Ms. Fralick provided advice relative to the Board appointing alternates, pursuant to the provisions of CCMC 13.06.020, and responded to corresponding questions of clarification. The Board members discussed their rankings, and Mayor Crowell entertained a motion to appoint Jeremy Hall to fill the unexpired term on the Open Space Advisory Committee and to designate Jeremy Hall as the first alternate for the vacancy when it becomes available. **Supervisor Bonkowski so moved. Supervisor Bagwell seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Bagwell, Abowd, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Discussion took place to designate two additional alternates, and Mayor Crowell entertained a motion. **Supervisor Bagwell moved to appoint JoAnne Michael as alternate number two and Jason Kuchnicki as alternate number three. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Abowd, Shirk, and Mayor Crowell</b>
<b>NAYS:</b>	<b>Supervisor Brad Bonkowski</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Supervisor Bonkowski acknowledged his vote in opposition was relative to procedural issues. Mayor Crowell thanked all the applicants for their attendance and participation.

**16. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:47:58)** - Supervisor Bonkowski advised that Epic Rides was nominated for a national award for best off-road event. He commended the recognition in consideration of the event's first year. Supervisor Bagwell reminded everyone of the Law Enforcement Appreciation Day, scheduled for 11:00 a.m. on October 1<sup>st</sup> at United Federal Credit Union. Supervisor Abowd noted the status report submitted by TRPA Representative Shelly Aldean.

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**STAFF COMMENTS AND STATUS REPORTS**

**17. PUBLIC COMMENT** (11:48:54) - Mayor Crowell entertained public comment; however, none was forthcoming.

**18. ACTION TO ADJOURN** (11:49:01) - Mayor Crowell adjourned the meeting at 11:49 a.m.

The Minutes of the September 15, 2016 Carson City Board of Supervisors meeting are so approved this 20<sup>th</sup> day of October, 2016.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder

## Profile

Donna

First Name

N

Middle Initial

Inversin

Last Name

donnanv1@gmail.com

Email Address

1605 N NEVADA ST

Street Address

1605 N NEVADA ST

Suite or Apt

CARSON CITY

City

NV

State

89703

Postal Code

Home: (775) 915-6763

Primary Phone

Home:

Alternate Phone

## Which Boards would you like to apply for?

---

Open Space Advisory Committee

Question applies to multiple boards.

**Are you currently a registered voter in Carson City?**

---

Yes  No

Question applies to multiple boards.

**Are you currently a member on any other Carson City Board, Committee or Commission?**

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Yes  No

Question applies to multiple boards.

**If yes, please list:**

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Question applies to multiple boards.

**Term expiration:**

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## Conflict of Interest

Question applies to multiple boards.

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

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Yes  No

Question applies to multiple boards.

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards.

**If yes, please provide contract details:**

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Question applies to multiple boards.

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

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## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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**Major Subject:**

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**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

List the community organizations in which you have participated and describe participation:

---

List your affiliation with professional or technical societies: \*if required for the position.

---

---

Upload a Resume

---

## Personal/Professional References

Name, Telephone Number:

---

Ann Macquarie 775.303.2562

Name, Telephone Number:

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Juan Guzman 775.690.7671

Name, Telephone Number:

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Jeff Potter 775.315.2619

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

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**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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I Agree \*





# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Open Space Advisory Committee

## CONTACT INFORMATION

FIRST NAME

Jeremy

LAST NAME

Hall

STREET ADDRESS

1812 Alpine St.

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

775-354-9860

EMAIL ADDRESS

jn\_hall@hotmail.com

OCCUPATION/BUSINESS

GIS Specialist / Cultural Resources Specialist

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

### Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

Registered voter ✓

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

University of Montana  
Iowa State University

Anthropology  
Anthropology/GIS

B.A.  
M.A. + GIS certificate

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

On a personal level, I have lived in Carson City for almost 10 years. I feel a connection to this community, both to its people and businesses, but also to our treasured outdoors. I believe that motivated, forward-thinking individuals, such as myself, are the future of this City. I want to be involved in Carson City's vision, to promote our special quality of life which is acutely tied to the preservation and protection of our open space. On a professional level, I have a unique skill set that would be an asset to the Open Space Advisory Committee. As a Cultural Resources Specialist, I am highly familiar with the evaluation process of cultural resources and the steps necessary to avoid and/or protect important heritage resources in compliance with state and federal regulations. As a GIS Specialist, I am a skilled cartographer, analyst, and data manager.

List the community organizations in which you have participated and describe participation:

I am an active member of Carson City Muscle Powered and have participated in several trail building events over the last five years. I have also volunteered my services as an archaeologist to document and evaluate cultural resources identified near trail alignments. Findings and recommendations, including mitigation measures, are reported to lead federal agencies (e.g., USFS, BLM) for review and concurrence.

List your affiliation with professional or technical societies, IF required for position:

Register of Professional Archaeologists (RPA)  
Nevada Archaeological Association (NAA)  
Great Basin Anthropological Association (GBAA)  
  
GIS Certification Institute/GIS Professional (GISCI/GISP)  
Nevada Geographic Information Society (NGIS)  
Urban and Regional Information Systems Association (URISA)  
Northern Nevada GIS User Group



**Personal/Professional References - Please list three (3)**

Name

Address

Telephone Number

1) Juan Guzman  
2) Jeff Potter  
3) Mike Drews

1) 420 Diorite Rd, Gardnerville, NV  
89460  
2) 1 Sierra Circle, Carson City, NV  
89703  
3) 200 Winters Dr, Carson City, NV  
89703

1) 775-690-7671  
2) 775-671-5000  
3) 775-560-5074

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date

  
\_\_\_\_\_

Jeremy Hall  
\_\_\_\_\_

08/29/2016  
\_\_\_\_\_

You may attach more information.

**Deliver, mail, fax or email signed and completed application to:**

Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org

## Jeremy N. Hall Resume (M.A., GISP, RPA)

1812 Alpine Street  
Carson City, NV 89703

jn\_hall@hotmail.com  
(775) 354-9860

### EDUCATION

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**Iowa State University** (Ames, IA): M.A., Anthropology 2007  
**University of Montana** (Missoula, MT): B.A., Anthropology; Geology minor 2003

### CERTIFICATIONS

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Geographic Information Systems Graduate Certificate, Iowa State University 2007  
Geographic Information Systems Professional (GISP), GIS Certificate Institute – renewed 2014 Since 2009  
Registered Professional Archaeologist (RPA) – renewed annually Since 2009

### PROFESSIONAL AFFILIATIONS

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Urban and Regional Information Systems Association (URISA) Since 2015  
Nevada Geographic Information Society (NGIS) Since 2012  
Great Basin Anthropological Association (GBAA) Since 2008  
Nevada Archaeological Association (NAA) Since 2008

### WORK EXPERIENCE

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**NCE** (Stateline, NV) Since 2015  
Project Scientist (GIS Specialist/Archaeologist)

As a GIS Specialist at NCE, Mr. Hall is responsible for the firm-wide management of GIS data for various service lines including civil engineering, environmental engineering, transportation research, pavement engineering, watershed science and planning, and geotechnical engineering. He has experience building custom GIS scripts using Python to aid workflow processes and automation.

Mr. Hall also fills the role of Archaeologist when cultural resource needs are identified within components of larger engineering or environmental projects. Mr. Hall is a Registered Professional Archaeologist (RPA) and authorized user of the California Information Center system. He has over a decade of experience in historic preservation, archaeological investigation and cultural resource evaluation as part of State, Federal, and professional standards in compliance with Section 106 of the National Historic Preservation Act and Public Resource Code Section 21083.2 of the California Environmental Quality Act.

**Gnomon, Inc.** (Carson City, NV) 2007-2014  
Principal Investigator/ GIS Specialist

As a project manager at Gnomon, Mr. Hall managed aspects of cultural resource projects: from building client relations, to proposal writing and creating budgets, to project implementation, to technical report writing and site form generation in compliance with state and federal laws and policies. As a GIS Specialist at Gnomon, Mr. Hall specialized in the creation of landscape-level, statistically-based, cultural resource forecast models used by agencies to assist management decisions.

**Iowa State University Archaeology Laboratory** (Ames, IA) 2005-2007  
Crew Chief/Lab Manager

As a graduate student at ISU, Mr. Hall served as the lab manager and was responsible for the supervision, scheduling, and quality assurance of undergraduate projects conducted in the ISU archaeology lab. He held the position of Crew Chief for a number of Phase 1 surveys where he was responsible for supervising field technicians and the preparation of inventory reports and site records.

**KCI Technologies, Inc.** (Manassas, VA) 2004  
Field Technician

Mr. Hall held the position of field technician at KCI Technologies requiring pedestrian survey and subsurface testing along high probability landforms. He became familiar with survey protocols, landform identification, and proficiency in sediment and shovel probe profile descriptions.



# Carson City Application for Appointive/Volunteer Position

Title of Board, Committee or Commission and position applying for:

Carson City Open Space Advisory Committee

## CONTACT INFORMATION

FIRST NAME

JoAnne

LAST NAME

Michael

STREET ADDRESS

2200 Glenn Drive

STREET ADDRESS LINE 2

CITY

Carson City

STATE

NV

ZIP CODE

89703

PREFERRED CONTACT PHONE NUMBER

530-318-4069

EMAIL ADDRESS

joamicha@yahoo.com

OCCUPATION/BUSINESS

Environmental Specialist

PREFERRED METHOD OF CONTACT

PHONE

Are you currently a registered voter in Carson City?  Yes  No

\*Not required if applying for Convention & Visitors Bureau

Are you currently a member on any Carson City Board, Committee or Commission?  Yes  No

If yes, please list:

Term expiration:

## Conflict of Interest:

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?  Yes  No

Do you currently have a contract with Carson City for services/goods?  Yes  No

\*Please refer to the BCC Policies & Procedures page 5 item C for more information

If yes, please provide contract details:  
i.e. Name of contract, services provided.

*Mailed in Registration 9/6/16*

**Criminal Record:**

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

- Yes
- No

\*Please refer to the BCC Policies & Procedures page 5 item B for more information

**Education** (note: only complete below if a degree is required for this position)

College, Professional, Vocational or Other Schools attended

Major Subject

Degree Conferred

Indiana University

Environmental Science  
Biology and Environmental Studies

Masters of Science  
Bachelors of Arts

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As an Environmental Specialist I have been working in the natural resource field for over fifteen years with the past twelve working within Carson City and greater Nevada. I have a comprehensive knowledge of the local natural communities, their environmental stresses, and management challenges and practices. As a resident of Carson City and an avid outdoors person, I have a vested interest in the preservation and maintenance of open space and feel it is crucial to maintaining our City's high quality of life. I am active in the community and have a good understanding of the residents diverse use of open areas. I feel that I can contribute to this committee by providing informed and experienced advice on the management of the City's open spaces that would be beneficial to the long-term sustainability of our natural areas as well as the City's residents.

List the community organizations in which you have participated and describe participation:

Food for Thought - volunteer bagging food for backpack program  
Parent Teacher Association - volunteer for fundraising and art programs  
Nevada Native Plant Society - native plant hikes, assist with newsletter mailing

List your affiliation with professional or technical societies, IF required for position:

Association of Environmental Professionals  
Nevada Native Plant Society  
California Native Plant Society

**Personal/Professional References - Please list three (3)**

Name	Address	Telephone Number
Lynn Zonge, Resource Concepts, Inc.	340 N. Minnesota St., CC NV 89703	775-883-1600
Mark Sivazlian	12270 Shawnee Rd., Stagecoach, NV, 89429	775-443-5131
Jena Huntington	2730 N. Deer Run Rd., CC, NV	775-530-8427

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I have read and understand the Carson City's Board, Committees and Commissions Policies and Procedures (online at [www.carson.org/volunteer](http://www.carson.org/volunteer))

I agree

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Signature of Applicant

Printed Name

Date

*JoAnne Michael*

JoAnne Michael

09/01/2016

You may attach more information.

Deliver, mail, fax or email signed and completed application to:  
Carson City Executive Offices  
201 N. Carson St Suite 2  
Carson City, NV 89701  
Office: (775) 887-2100 Fax: (775) 887-2286  
cceo@carson.org



## JoAnne Michael

2200 Glenn Drive, Carson City, NV 89703

(530) 318-4069

joamicha@yahoo.com

### Education

Indiana University, Bloomington, IN

1998 M.S. Environmental Science, Applied Ecology

1995 B.A. Biology and Environmental Studies

Minor: Public and Environmental Affairs

### Related Training & Workshops

Wetland Delineation – Wetland Training Institute, Inc

California Rapid Assessment Method: Riverine Systems

Preparing Plans for Wetland Construction – Wetland Training Institute, Inc.

Effective Sediment & Erosion control on Construction Sites – International Erosion Control Assoc.

Designing Channels Using Geomorphology – International Erosion Control Assoc.

Streambank Soil Bioengineering Technical Workshop, Natural Resource Conservation Service

Wetland Plant Identification – Biotic Consultants, Inc.

Grasses of Nevada – University of Nevada, Reno

### Professional Experience

**Resource Concepts, Inc.**

Carson City, NV.

**April 2004 to Present**

#### *Senior Environmental Specialist*

- Specialize in biological resource effects analysis pursuant to NEPA and CEQA, including preparation of CEQA Initial Studies and Environmental Reports and NEPA Environmental Assessment and Environmental Impact Statements.
- Prepare baseline studies for natural resources and sensitive species in support of NEPA and CEQA analysis.
- Experienced in preparation of Biological Assessments/Evaluation in accordance with the Federal Endangered Species Act and other applicable agency guidelines.
- Perform delineations of jurisdictional waters and CWA Section 404/401 permitting pursuant to the Clean Water Act., including consultation and permitting with CA Department of Fish and Game for Lake and Streambed Alteration permits.

**Earth Source, Inc.**

Fort Wayne, IN.

**October 2000 to January 2004**

#### *Project Manager / Environmental Scientist*

- Performed wetland delineation, Clean Water Act Section 404/401 permitting, and Biological Assessments/Evaluations.
- Directed mitigation and monitoring program for over 40 wetland mitigation sites.

# JoAnne Michael

Resume Page 2

**Southern Tier Consulting and Native Plant Nursery**  
West Clarksville, NY

**January 1999 to 2000**

*Wetland Specialist*

- Supervised mitigation installations.
- Managed daily operations of wetland nursery and greenhouse operations.
- Customer consultation on selection of plants and bioengineering materials.

**Applied Ecological Services, Inc.**  
Broadhead, WI

**September to December 1998**

*Temporary Field Staff*

- Collected native seeds for use in nursery stock and restoration projects.
- Conducted botanical inventories of natural areas.

**The Nature Conservancy**  
Morocco, IN

**June to December 1998**

*Restoration Intern*

- Assisted in site restoration through removal of exotic species, woody species suppression, wetland plantings, and prescribed burning.
- Conducted botanical surveys of natural areas.
- Native seed collection.

## **Professional Affiliations & Certifications**

Association of Environmental Professionals  
Nevada Native Plant Society  
California Native Plant Society

## **References**

Lynn Zonge, Sr. Resource Specialist  
Resource Concepts, Inc.  
(775) 883-1600

Mark Sivazlian, P.E., Manager  
Nevada Division of Water Resources  
(775) 443-5131

Jena Huntington, Hydrologist  
U.S. Geological Services  
(775) 530-8427