



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** February 16, 2017

**Staff Contact:** Susan Pansky, Special Projects Planner

**Agenda Title:** For Possible Action: To adopt a Resolution moving specific fee amounts for liquor license fees from the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor License and Sales, to a separate fee schedule which will be maintained by the Business License Division and which may be amended with approval of the Board of Supervisors. (Susan Pansky, SPansky@carson.org)

**Staff Summary:** This Resolution is proposed in conjunction with the amendment to the Liquor Ordinance and will remove specific fee amounts from the Liquor Ordinance in favor of adopting them in a separate fee schedule. Adopting fees separately by Resolution will allow for future amendments without amending the Liquor Ordinance. Modifications to existing fee amounts are not proposed.

**Agenda Action:** Resolution

**Time Requested:** 10 minutes

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## **Proposed Motion**

I move to adopt Resolution No. 2017-R-\_\_\_\_, a Resolution moving specific fee amounts for liquor license fees from the Carson City Municipal Code Title 4, Licenses and Business Regulations, Chapter 13, Liquor Board and Liquor License and Sales, to a separate fee schedule which will be maintained by the Business License Division and which may be amended with approval of the Board of Supervisors.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

None

## **Background/Issues & Analysis**

Please see the attached Resolution for explanation of the fees being moved from the Liquor Ordinance, as well as the Liquor Ordinance amendment proposed for adoption on second reading as an additional item on this agenda.

Attachments:

1) Resolution for Liquor License Fee Schedule

## **Applicable Statute, Code, Policy, Rule or Regulation**

Chapter 4.13, Liquor Board and Liquor Licensing and Sales.

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: A Business Impact Statement is not required in this case pursuant to NRS 237.080, Section 2, as the proposed fees for brew pub, brewery and craft distillery liquor licenses are consistent with the fee amounts for existing liquor license classes of a similar nature. This does not impose a direct and significant burden on a business or directly restrict the formation, operation or expansion of a business.

**Alternatives**

1) Modify the proposed Resolution.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

RESOLUTION NO. 2017-R-\_\_\_\_\_

A RESOLUTION ADOPTING A FEE SCHEDULE INCLUDING VARIOUS FEES FOR LIQUOR LICENSES IN CARSON CITY, NEVADA.

WHEREAS, the Board of Supervisors finds it appropriate to remove the liquor license fees from the Carson City Municipal Code in favor of adopting fees for liquor licenses through Resolution henceforth; and

WHEREAS, no modification to the fees for background investigations per Carson City Municipal Code, Section 4.13.070 (Investigation – Fees) is proposed at this time; and

WHEREAS, no modification to the fees for liquor license applications per Carson City Municipal Code, Section 4.13.105 (Application Fees) is proposed at this time; and

WHEREAS, no modification to the initial, annual or penalty fees for existing liquor license classes per Carson City Municipal Code, Section 4.13.110 (License – Fees) is proposed at this time; and

WHEREAS, no modification to the fee for the reissuance of a liquor license under certain circumstances per Carson City Municipal Code, Section 4.13.120 (License – Transferability, Use and Reactivation) is proposed at this time; and

WHEREAS, new fees are proposed for liquor licenses associated with the newly adopted classes of brew pub, brewery and craft distillery in Carson City Municipal Code, Section 4.13.010 (Definitions) and Section 4.13.050 (Classes of Licenses – Separate Entity); and

WHEREAS, prior to the amendment of the Carson City Municipal Code, Section 4.13.010 (Definitions) and Section 4.13.050 (Classes of Licenses – Separate Entity) to add the definitions and license classes for brew pub, brewery and craft distillery, licenses for those classes would still have been issued liquor licenses under existing, less specific liquor license categories; and

WHEREAS, the proposed fees for brew pub, brewery and craft distillery liquor licenses are consistent with the fee amounts for existing liquor license classes of a similar nature, leading staff and the District Attorney's office to determine that a Business Impact Statement per

NRS Chapter 237 is not warranted at this time.

NOW, THEREFORE, the Board of Supervisors hereby resolves that the fee schedule attached as Exhibit "A" is hereby adopted as the Liquor License Fee Schedule, with an effective date of February 16, 2017.

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

VOTE: AYES: \_\_\_\_\_  
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NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
ROBERT L. CROWELL, Mayor

ATTEST:

\_\_\_\_\_  
Susan Merriwether, Clerk-Recorder

EXHIBIT "A"

**LIQUOR LICENSE FEE SCHEDULE**

**Investigation Fees (CCMC 4.13.070)\***

Description	Fee Amount
Initial Individual for new License	\$500.00
Each Additional Individual for new License	\$75.00
Change in Liquor Manager on existing License	\$75.00

\*Fees are non-refundable once the investigation has begun.

**Application Fees (CCMC 4.13.105)\*\***

Description	Fee Amount
Beer or Wine License	\$500.00
Any other Liquor License	\$1,000.00
Change from Beer or Wine License to Liquor License	\$500.00

\*\*The entire license application fee is refundable if the application is denied. If the application is approved, but the applicant does not go into the business of selling, dispensing or serving liquor, 50 percent of the application fee is refundable if requested in writing within 90 days of the application approval.

**License and Renewal Fees (CCMC 4.13.110)\*\*\***

License Class	Fee Amount
Tavern/Bar	\$800.00/year
Dining Room or Brew Pub with Beer/Wine Only	\$600.00/year
Dining Room or Brew Pub with Liquor	\$800.00/year
General Wholesale	\$800.00/year
Brewery	\$800.00/year
Craft Distillery	\$800.00/year
Packaged Liquor	\$800.00/year
Each additional permanent wet-bar at a licensed location	\$500.00/year
Liquor Catering with one portable bar structure	\$400.00/year
Combination Package and On-Premise	\$900.00/year

\*\*\*License fees for new licenses will be prorated on a monthly basis, based on a fiscal year from July to June.

**Administrative Fees (CCMC 4.13.120)**

Description	Fee Amount
Transfer of existing Liquor License to a new location	\$25.00
Reissuance of a voluntarily relinquished License	\$100.00