



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: April 6, 2017

Staff Contact: Ana Jimenez, Grants Administrator

Agenda Title: For Possible Action: To recommend to the U.S. Department of Housing and Urban Development (HUD) approval of the Carson City FY 2018 funding recommendations to implement programs associated with the Community Development Block Grant (CDBG). (Ana Jimenez, ajimenez@carson.org)

Staff Summary: Approval of the funding recommendation establishes the distribution of CDBG funds between public services activities, public facilities and improvements, and planning, research, reports and administrative functions in accordance with HUD regulations.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

I move to recommend to the U.S. Department of Housing and Urban Development (HUD) approval of the Carson City FY 2018 funding recommendations to implement programs associated with the Community Development Block Grant (CDBG).

Board's Strategic Goal

Quality of Life

Previous Action

At the March 2, 2017 Board of Supervisors meeting, the Board reviewed and approved the FY 2018 CDBG Public Services and Public Improvements funding recommendations and opened a 30-day comment period.

Background/Issues & Analysis

HUD requires the City to conduct public hearings and recommend approval of the projects to fund.

Applicable Statute, Code, Policy, Rule or Regulation

Title 1 of the Housing and Community Development Act of 1974, Public Law 93-383 as amended; 42 U.S.C.-5301 et seq.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Provide other direction.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



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MEMORANDUM

Board of Supervisors Meeting of April 6, 2017

To: Mayor and Board of Supervisors
From: Ana Jimenez, Grants Administrator
Date: March 27, 2017
Subject: CDBG 2018 Final Funding Recommendations

On March 2, 2017, the Board of Supervisors opened a 30-day public comment period for the Community Development Block Grant (CDBG) 2018 recommended funding for three public services projects and two public facilities and improvement projects. The funding recommendations are based on the 2017 CDBG funding allocation of \$368,516.

REQUIRED ACTION:

The Board of Supervisors must recommend the final funding recommendations to HUD. The "2018 Final CDBG Allocations" at the end of this memo show the funding recommendations that were recommended on March 2, 2017. The Board of Supervisors may modify the funding recommendations at their discretion.

Please contact Ana Jimenez (ajimenez@carson.org) at 283-7069 or Lee Plemel (lplemel@carson.org) at 283-7075 if you have any questions regarding this memo or the CDBG program.

CDBG General Program Overview

The CDBG program is administered by the U.S. Department of Housing and Urban Development (HUD). Carson City has been an "entitlement" community under the program since 2004, meaning the city gets a lump sum allocation each year that may be used at the city's discretion within HUD guidelines and requirements.

The objectives of the CDBG program are to:

- Create suitable living environments
- Provide decent affordable housing
- Create economic opportunities

DEPARTMENT OF FINANCE

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Eligibility Requirements

In order to be eligible for funding, every CDBG-funded activity (excluding planning and administration) *must* qualify as meeting one of the three national objectives of the program:

- Benefiting low- and moderate-income (LMI) persons or a low income area,
- Preventing or eliminating slums or blight, or
- Meeting an urgent community development need due to threat to community health and welfare (e.g. natural disaster emergencies).

Past CDBG public facility and public service projects in Carson City have met the LMI criteria. This means projects that get funded qualify by either:

1. Limited Clientele criteria: Serving persons where at least 51% of the clientele are LMI persons (senior citizens are also classified as LMI under this category); or
2. Area Benefit criteria: Meeting the needs within a service area where at least 51% of the residents in that area are LMI persons. (HUD provides data on the percentage of LMI persons within the Census Block Groups.)

It is very important that projects are able to document the number of LMI persons served for grant monitoring and audit purposes.

No matching funds are required for CDBG activities. However, CDBG funds are often leveraged with other funding for projects.

Eligible Activities

Eligible activities for the use of CDBG funds and examples of such activities include:

- Construction of public facilities and improvements
 - Infrastructure improvements, senior centers, parks, homeless shelters
- Public Services
 - Education programs, services for senior citizens, drug abuse counseling and treatment, low-income rental assistance
 - Public Services funding is limited to a maximum of 15% of the total allocation
- Housing
 - Minor rehabilitation (Emergency Repair, Lead Paint Removal)
 - Rehabilitation of affordable owner and rental housing
 - Down-payment assistance
 - Acquisition, new construction of housing
- Economic Development
 - Façade improvements
 - Loans to businesses (usually to create jobs)
 - Micro-enterprise assistance
- Planning and Administration
 - Personnel costs, preparation of required documents, planning studies
 - Funding for these costs is limited to a maximum of 20% of the total allocation

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FY2018 Funding Recommendations

- Ron Wood Family Resource Center – Reach Up (\$35,000)
- Food For Thought – Summer Lunch Program (\$12,000)
- RSVP – Veterans Volunteers in Partnership (\$8,277)
- Carson City Public Works – Pedestrian Improvements (\$147,871)
- Carson City Parks – Ross Gold Park (\$91,664)

FY2017 Funded Projects

- Ron Wood Family Resource Center – Reach Up (\$32,103)
- Food For Thought – Summer Lunch Program (\$12,000)
- ESL In Home Program (\$11,174)
- Carson City Parks & Rec – Clear Creek Bowmen (\$28,062)
- Nevada Rural Housing Authority (\$221,474)