



# STAFF REPORT

**Report To:** Redevelopment Authority

**Meeting Date:** June 1, 2017

**Staff Contact:** Lee Plemel, Community Development Director

**Agenda Title:** For Possible Action: To make a recommendation to the Board of Supervisors regarding the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment account, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals. (Lee Plemel, lplemel@carson.org)

**Staff Summary:** The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to accommodate special events. The Parks and Recreation Department is proposing to purchase 24 matching chairs for the Sierra Room, in order to have the full amount needed for the standard room setup, and aluminum folding tables to replace and supplement the aging plastic folding tables they have currently. The equipment supports special events within the Redevelopment District.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 5 minutes

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## **Proposed Motion**

I move to approve and recommend that the Board of Supervisors authorize the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment account, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan.

## **Board's Strategic Goal**

Economic Development

## **Previous Action**

May 1, 2017: The Redevelopment Authority Citizens Committee voted 5-0 (2 absent) to authorize \$10,000 for the proposed equipment purchase.

## **Background/Issues & Analysis**

The Redevelopment Authority allocated \$20,000 in the FY 2017 (current Fiscal Year) Redevelopment budget for the purchase of equipment and infrastructure to accommodate special events. The Parks and Recreation Department manages the Community Center facilities as well as various equipment such as tables, chairs, and stages that are rented out for special events. The Parks and Recreation Department is proposing to use the \$10,000 to purchase 24 matching chairs for the Sierra Room, in order to have the full amount needed for the standard room setup, and aluminum folding tables to replace and supplement the aging plastic folding tables they have currently.

The chairs are used exclusively in the Community Center for various meetings and events, and the tables are used in both the Community Center and outside events, such as Epic Rides. Aluminum tables have a higher initial cost than plastic tables, but their life expectancy is longer so the long-term cost is less.

If you have any questions regarding this item, please contact Lee Plemel at 283-7075 or lplemel@carson.org.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 279.382 – 279.685

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: 603 Redevelopment Revolving Fund, Acct #: 603-0000-463-05-53

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: The funds are budgeted in the FY 2017 Redevelopment budget.

**Alternatives**

Modify or deny the proposed funding.

**Attachments:**

1) Parks and Recreation Department request.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



# Carson City Recreation Division

851 East William Street Phone: (775) 887-2290  
Carson City, Nevada 89701 Fax: (775) 887-2256

April 21, 2017

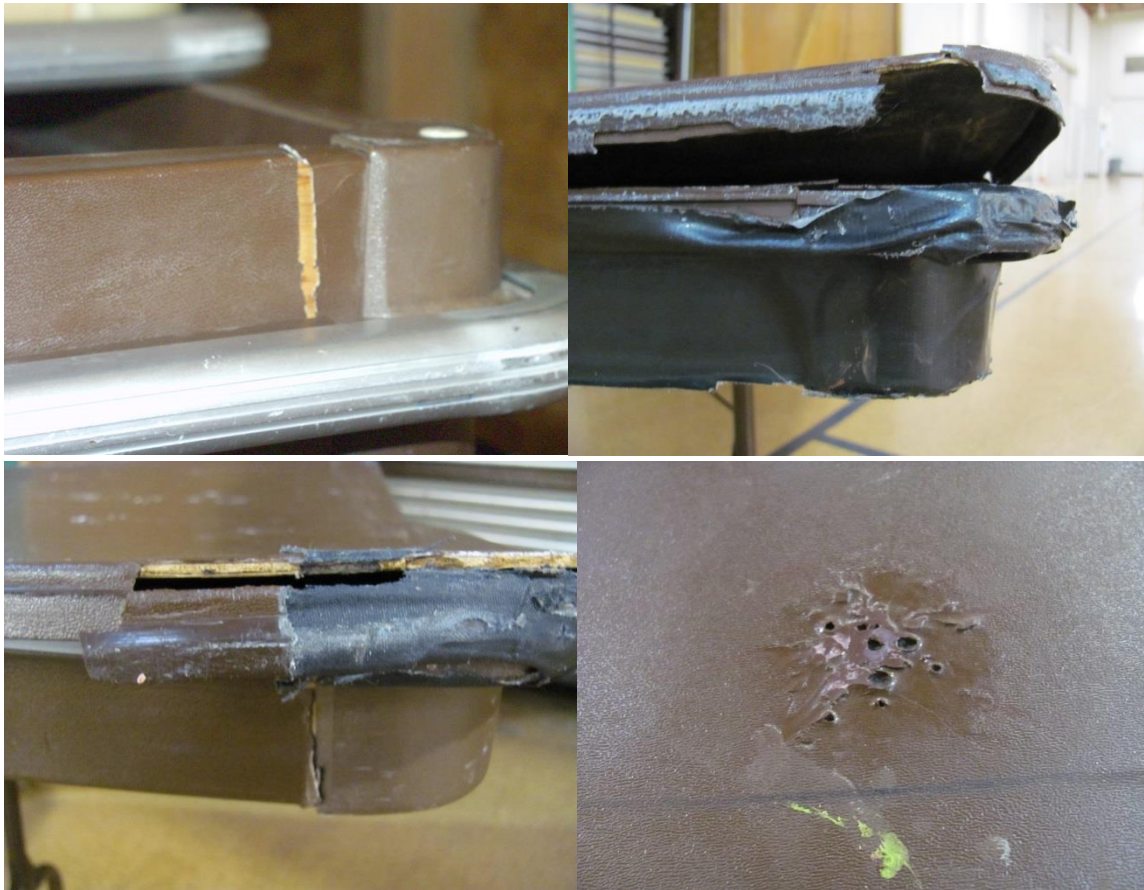
To: Redevelopment Authority Citizens Committee

RE: Special Event Equipment Funds for Replacement of Community Center tables and chairs

Dear Committee Members,

We would like to request \$10,000 from the Special Events Equipment Fund to start replacing the tables and chairs at the Community Center. The initial chair purchase will be to replace the remaining plastic chairs in the Sierra Room. We will be purchasing upholstered chairs that are similar to what is currently in the Sierra Room. Due to the upholstery the chairs will only be available for special events at the Community Center. We will be replacing 20 chairs at a total cost of \$999.80. The remainder of the funds will be used to start replacing the Community Center's tables. There are currently 30 24inch by 96inch table and 45 30inch by 96inch tables in our inventory. All the tables are past there useful life. The plastic edging on most of the tables has starting breaking off. A few of the tables have their laminate tops starting to peel off. These tables are used by both onsite special events such as job fairs, conventions, craft fairs and offsite special events such as Epic rides and swim meets. The remaining \$9000 will replace 22 of the 75 tables. The plan is to get the tables on a replacement rotation. The tables will be stored at the Community Center. When available, the tables will be available for use by offsite special events.

Here are some pictures of the condition of the tables:



Eric Klug

Recreation Program Manager  
Community Center  
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### 2017 Redevelopment Allocation Plan

Objective/Project/Program	Current	2017-18	2018-19	2019-20	2020-21	2021-22	5-year Total
<i>Continued projects/programs:</i>							
East/West Downtown Street improvements	\$ 255,225	\$ 200,000	\$ 100,000	\$ 200,000			\$ 500,000
Special Event equipment/ infrastructure	\$ 10,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
McFadden Plaza Movie Projector	\$ 10,000						
Special event support, street closures	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Façade Improvement Program	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Special Event funding (RACC)	\$ 60,000	\$ 30,000	\$ 25,000	\$ 20,000	\$ 15,000	\$ 10,000	\$ 100,000
Arts & Culture Commission/Events		\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
Utility extension assistance	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Assist with William Street corridor project				\$ 85,000	\$ 300,000		\$ 385,000
Blue Line rehabilitation	\$ 26,000						\$ -
<i>RACC ranking of additional projects/programs:</i>							
1. East Spear Street/Children's Museum Improvements, Other Street Improvements			\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
2. Reimagined Space Public Art Program	\$ 10,000						\$ -
3. Telegraph to Spear Street Alley improvmt		\$ 50,000					\$ 50,000
3. Code Enforcement Officer (@ \$50k/yr.)		\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 175,000
5. South Carson Street beautification			\$ 200,000				\$ 200,000
6. Downtown Entry Signs		\$ 30,000					\$ 30,000
7. McFadden Plaza Enhancements							\$ -
Total Allocated:	\$ (596,225)	\$ (520,000)	\$ (635,000)	\$ (615,000)	\$ (625,000)	\$ (320,000)	\$ 2,715,000
Undesignated Carryforward:	835,661	442,064	252,518	22,518	99,816	354,890	
Annual Available Budget <sup>1</sup> :	202,628	330,454	405,000	692,298	880,074	1,235,584	
<b>Undesignated:</b>	<b>\$ 442,064</b>	<b>\$ 252,518</b>	<b>\$ 22,518</b>	<b>\$ 99,816</b>	<b>\$ 354,890</b>	<b>\$ 1,270,474</b>	

1) "Annual Available Budget" equals total amount budgeted for these projects/programs in a given year.