



Community Support Services Grant (CSSG) Program Application Fiscal Year 2017

GENERAL INFORMATION

YOU MUST SEND A LETTER A OF INTENT TO APPLY AND RECEIVE APPROVAL BEFORE SUBMITTING APPLICATION. APPLICATION INSTRUCTIONS ARE AVAILABLE AT <http://carson.org/cssg>.

APPLICATIONS ARE DUE*: **APRIL 21, 2017, 4:00 P.M.**

PLEASE SUBMIT THE ORIGINAL PLUS 2 COPIES TO:

Carson City Dept. of Finance
201 N. Carson St., Ste. 3
Carson City, NV 89701

***The deadline established is firm. Any application received after the deadline will not be considered for funding. Applications must be unstapled. A pdf fill-in version of this document is available at <http://carson.org/cssg>. A PROGRESS REPORT MUST BE SUBMITTED WITH RENEWALS.**

NEW APPLICATION RENEWAL

APPLICANT INFORMATION

Agency Name: Advocates to End Domestic Violence	
Agency Mailing Address: Post Office Box 2529, Carson City, Nevada 89702	
Project Name: Teen Dating Violence Prevention - PARTNERSHIP Funding	
Project Address/Location: Same	
Contact Person: Lisa Lee	
Phone Number: 883-7654	Email: director@aedv.org
Fax: 883-0364	Website (if applicable): www.aedv.org

PROJECT FUNDING

Requested amount	\$5,859 – The same amount as received last year
Other funding	\$7,906
Total project cost	\$13,765

PROJECT SUMMARY

Please provide a brief summary of the proposed project (not the organization), including what the project is, who will be served, how many will be served, and where will it take place. The description should be no more than five sentences.

The Teen Dating Violence Prevention program will provide education to identify signs of controlling and abusive relationships and alternatives to violence on-site at Carson City middle and high schools. Classes will be provided to an estimated 900 7th, 8th, and 9th grade students.

PROJECT ELIGIBILITY

Which City critical need does this project address?:

<input type="checkbox"/> Mental Health/Substance or Domestic Abuse Services	<input type="checkbox"/> Health/Dental Services
<input checked="" type="checkbox"/> Youth Services	<input type="checkbox"/> Senior Services
<input type="checkbox"/> Disabled Services	<input type="checkbox"/> Education Services

I - PROJECT DETAILS

1. Describe the critical need that is addressed by this project. Please include any local (Carson City) data to support this need. (Max. Score: 10 points)

When AEDV noticed a dramatic increase in the number of teens contacting the 24-hour crisis hotline, as well as a rise in parents requesting temporary protection orders for their dating teenagers, we became concerned. After meeting with school counselors, nurses, administrators, law enforcement, parents, and teens, AEDV was convinced of the need to target prevention to vulnerable teens involved in emotionally and physically violent dating relationships.

Teen dating violence, like adult domestic violence, is a **pattern** of coercive, manipulative behavior that one partner exerts over the other for the purpose of establishing and maintaining power and control. The effects of dating violence can range from bruised self-esteem to broken bones, permanent injury, and even death. The U.S. Department of Justice reports that **nearly one in three high school students** have been or will be involved in an abusive relationship and that females between 16 and 24 years of age are more vulnerable to intimate partner violence than any other age group, nearly triple the national average. According to the California Coalition Against Sexual Assault, half of reported date rapes occur among teenagers. The National Center for Injury Prevention and Control documented that intimate partner violence among adolescents is associated with **increased risk of substance use, unhealthy weight control, risky sexual behaviors, pregnancy, and suicide**. As reported by Family Violence Prevention Fund and Advocates for Youths, 81% of surveyed parents either believe teen dating violence is not an issue or admit they don't know if it is an issue. Dating violence **crosses all** economic, racial, gender, and social lines, with the majority of victims being young women who are at the highest risk for severe injury.

Teens who experience dating violence are more likely to **do poorly in school and report binge drinking and attempted suicides** according to the Centers for Disease Control and Prevention. The data we have collected from women we have sheltered show that over 70% first experienced intimate partner violence as teenagers. For many of the clients we assist, a pattern of domestic violence has affected their educational opportunities and economic stability.

By providing youths with the necessary tools to recognize and, thus, avoid abusive relationships, AEDV believes fewer teenage relationships will evolve into adult domestic violence incidents. This will decrease the need for crisis intervention, emergency shelter, legal services, law enforcement, substance abuse counseling, and welfare assistance, thereby changing the path that many teens are heading toward while benefiting the community of Carson City long-term.

2. **Please provide a detailed description of the proposed project and how it relates to the critical need identified in #1. Be specific. Include what you will accomplish, how you will accomplish it, who will be served, how many will be served, and where the project will take place. The description should not exceed the allotted space. (Max. Score 25 pts)**

The presentations will continue to be provided at Carson Middle School, Eagle Valley Middle School, Pioneer High School, and Carson High School for students. The targeted school populations are 7th, 8th and 9th graders. Presentations are also provided to area youth groups and organizations with materials tailored to meet the needs of each group and timeframe. The interactive presentation consists of a **pre-post test, age appropriate videos, activities, questions and answers, and a program evaluation.** Follow-up is provided when a student discloses physical or sexual abuse. **Nine hundred Carson City School District** students will participate in the Teen Dating Violence Prevention program.

The program goal is to reach teens as they begin dating by providing knowledge and resources to avoid abusive relationships that can have life altering negative effects. The proactive program increases awareness and provides the tools to identify controlling and abusive behaviors.

AEDV developed the Teen Dating Violence Prevention program to combat the long-term negative effects on victims and the community. A healthy, safe, and secure community begins with our youths.

3. **Do you coordinate your services with other agencies? If so, list agencies and describe collaboration. (Max Score: 10 points)**

21st Century Community Learning Center Program – AEDV staff sit on the advisory panel and provide direct assistance with teens in abusive relationships. Separate presentations are provided to at-risk youths in the program.

Carson High School Counselors and District Wide Social Workers – Provides an annual training to highlight services available to students involved in abusive relationships as well as resources for victims of sexual assault.

Boys and Girls Club – Presentations are offered on-site and students are encouraged to participate in Sexual Assault Awareness month by decorating used jeans to display throughout the community.

Juvenile Probation Services – Provide intervention and services when students are involved in unhealthy, abusive relationships.

Carson City Sheriff's Office Explorers – Presentations made yearly to youth volunteers regarding domestic violence, stalking, and sexual assault laws and community resources.

Carson City Resource Officer – Works closely with officers to provide services to identified youth in unhealthy relationships.

Senior Project Students – Mentor several seniors annually on the issues of abusive relationships and sexual assault, providing an additional bridge of communication.

4. How will your organization reduce the need for grant funding in the future and become self-sustaining? Explain. (Max Score: 5 points)

Funds will be leveraged with additional grant funds and resources to provide the Teen Dating Violence Prevention program to local students throughout Carson City. AEDV strives to diversify its funding sources by incorporating local, state, and federal government sources, as well as **raising 55%** of annual revenue through fundraising efforts that involve events, direct mail requests, general donations, and a thrift shop. These efforts demonstrate AEDV's on-going drive to develop a diverse funding base toward program sustainability and continuation.

5. Can you still proceed with your project if you are awarded partial funding? Please provide a detailed explanation.

Funding sources are limited and highly competitive, requiring AEDV to focus on providing proven programs in an effective manner. The revenue received from Partnership Carson City is crucial for the continuation of the Teen Dating Violence Prevention program and would be impossible to replace through other sources. Though AEDV raises fifty-five percent of the agency's revenue through fundraisers and donations, without grant funding, AEDV **would not be able to continue** to provide the Teen Dating Violence Prevention program. AEDV believes in the life-altering effects this program has and the future positive changes it will have on many young lives.

AEDV is aware of the limited CSSG funds available to assist community non-profits in providing necessary services to those in need and, therefore, has not requested an increase in funding from the past year's level.

II - PROJECT MEASUREMENT

1. What percentage of clients served will be Carson City residents? (Max Score: 5 points)

The Teen Dating Violence Prevention program will be provided to Carson City middle and high schools and local area youth programs. It is possible a small percentage of students in the Carson City school district have variances from other surrounding counties, but it would be difficult to document the number. These funds **will not** be used to provide prevention, education, or follow-up services to students outside our service area of Carson City.

2. How do you plan to track clients served? (Max Score: 5 points)

AEDV utilizes **pre- and post-tests** to measure students' levels of knowledge before and after the presentations. Students also complete an **evaluation** of the materials and instructor, which is used to adjust the presentations to better meet student expectations and needs. The program does not gather information that could identify students. Records regarding materials purchased, student attendance, hours of instruction, and dates and times will be maintained in a secure location.

AEDV completes multiple site, financial, and program audits annually as required by state and federal granting sources. The audits ensure services are documented and accurate data is collected, reported, and securely maintained. Failure to pass an audit could result in a cancellation of program funding. In addition, AEDV has an annual financial audit conducted by an independent public accountant, and an outside firm compiles monthly financial statements. The Board of Directors provides strong oversight.

3. What is the projected outcome of this /project? (How will the clients served benefit from this project and how will that be measured?) (Max Score: 20 points)

The primary goal of the program is to **reduce teen dating violence** and promote a “safe, secure, and healthy community” that encourages respectful relationships through increased knowledge and awareness of abusive and harmful relationships. Materials (handouts and videos) will be reviewed and purchased during the first and second quarters. During the second and third quarters, the program will meet and work with administrators and teachers to schedule presentations that will take place in the third and fourth quarters, which has proven to be the best time for schools and testing cycles.

AEDV will present the Teen Dating Violence Prevention program to an **estimated 900 Carson City students**, utilizing approved curriculum and pre- and post-tests during the third and fourth quarters.

Eighty percent of students will demonstrate an **increased knowledge** regarding the warning signs of an abusive relationship and awareness of the effects of a controlling and abusive dating relationship.

4. Please fill out the performance outputs measurement table below with your quarterly projections: (Max Score: 10 points)

Quarter	What output will be delivered? (Unit of delivery)	Who will be served?	How many will you serve?
1	Review presentation and handout materials		
2	Purchase materials, redesign and produce pre-post tests, and handouts. Contact school administrators regarding scheduling and schedule the different presentations		
3	Confirm with class teachers scheduled times Present program to students	Carson and Eagle Valley Middle Schools students	450
4	Present program to students Wrap-up program, compile data	Carson and Pioneer High School students	450

5. If this is a renewal, describe your successes and challenges while implementing your project. What will you do to make improvements?

When AEDV began providing the program, teen dating violence was just starting to receive national attention. Parents were shocked to learn their children were in abusive relationships and lacked the knowledge and resources to aid them. The school district tentatively allowed AEDV the opportunity to provide the service on a trial basis, with continuation determined by the response of students and teachers. Today, the program is not only accepted but also **anticipated** by the staff and students who have heard from older siblings about the program.

The following are comments taken from student evaluations completed at the end of the presentations in response to whether or not the program was informative and helpful:

"Yes this program changed my understanding of Teen Dating Violence because even though it was not recent I realized I was a victim of dating violence." Female

"It taught me a lot of different ways to identify the possibilities of an abusive relationship."
Caucasian Male

"I had a ex-boyfriend who constantly put me down, called me names, always made sure I was only with girls, clothes, etc.....It was bad. He said he would kill himself if I broke up with him."
Caucasian Female

"Yes, because I realized there is more than one type of violence." Caucasian Male

"Yes, because it will make me think when someone has done something. I use to have a girlfriend that wouldn't let me do anything." Caucasian Male

"Yes, it changed my way of thinking about violence because it showed me it's not okay for any violence." Male

"Yes, it helped me understand the cycle and how easily it can get out of hand." Hispanic Female

"The program helped me realize that emotional abuse is really bad. One of my friends got out of an abusive relationship. I use to have a boyfriend that always had to know what I was doing and he never really trusted me." Caucasian Female

"Yes, I understand that violence comes in many different ways." Caucasian Female

"Yes, I realized that abuse isn't just hitting or physical abuse; it's way more." Caucasian Female

"It made me rethink how people treat me. I was in one and I didn't realize it until the presentation." Caucasian Female

The following are quotes from instructors:

“The presentation on teen dating violence prevention is an informative and essential experience for teens. With the ever changing world of social media amplifying social pressures, normative behavior is not what it used to be. Knowing where to go to find information, get help, and provide support is essential. The program provided by Advocates to End Domestic Violence provides a starting point for teens at Carson High.” Misty Guantonio, Carson High School Health Teacher

“The staff at Advocates put on the Teen Dating Violence presentation for my 9th grade Health students mid-March, 2017. The program was enormously informative and engaging to my students, and the material presented was delivered in a way that I believe is unique to the Advocates’ organization. The program is thoughtful, insightful, and content-rich. I would highly recommend that Advocates’ staff be welcomed and encouraged to present this program in any setting where young people need to learn about violence and building safe relationships.” Ben Spence, Carson High School Health Teacher

III - PROJECT BUDGET

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. Detailed calculations must be attached in support of the proposed budget. Other funding is not required but will increase your score. Amount must match "Other Funding" from page #1. Also attach Profit and Loss Statement and Balance Sheet. Attach copies of funding commitment letters or other evidence of funding support, if applicable. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	In-Kind	Total Funds
Project Expenses FY 2017-18				
Salaries and Benefits	\$3,900	\$4,065	0	\$7,965
Rent and Utilities	0	\$700	0	700
Equipment & Office Supplies	0	\$350	0	350
Operating Supplies/Mileage/Training	0	\$550	0	550
Printing/Handouts/Videos	\$1,959	\$1,941	0	3,900
Liability/Other Insurance	0	\$300	0	300
TOTALS	\$5,859	\$7,906	0	\$13,765

AGENCY ASSETS – as of March 1, 2017	
Unrestricted cash	\$126,052
Restricted cash*	\$1,401,186
Total cash on hand	\$1,527,238

***If restricted cash, attach description and amount of restriction**

As a non-profit agency that relies on fluctuating grants and fundraisers, maintaining financial stability is critical to services. Therefore, the Board of Directors requires a minimum of twelve months restricted operating reserves. The state has a long-term plan to use the buildings we have rented for over thirty years for offices, shelter, and transitional housing. Thus, AEDV has been saving and raising funds toward relocation. In 2016, AEDV purchased land toward the goal of constructing facilities in stages as funding is secured.

Have you applied for or received any funds or in-kind contributions from Carson City? If so, please describe.

AEDV receives CSSG funding for the emergency shelter for victims of domestic violence.

BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Salaries	\$7,965 (\$3,900 requested)	40hrs/wk x \$17.78 x 10wks = \$7,112 12% withholding/benefits = \$853
Printing/Handouts/Videos	\$3,900 (\$1,959 requested)	Printing of handouts, pre-post tests, and visuals. Appropriate videos are purchased for each age group and updated as needed. Handouts will provide agency emergency contact information and will be purchased for each student.

PROJECT ADMINISTRATION

AGENCY DIRECTOR

Name:	Lisa Lee
Title:	Executive Director
Address:	Post Box 2529 Carson City Nevada 89702
Phone number:	883-7654
Email:	director@aedv.org

PROJECT MANAGER

Name:	Traci Trenoweth
Title:	Sexual Assault Coordinator
Address:	Post Office Box 2529 Carson City Nevada 89702
Phone number:	883-7654
Email:	saracoord@aedv.org

FISCAL MANAGER

Name:	Terri Farnworth
Title:	Office Manager
Address:	Post Office Box 2529 Carson City Nevada 89702
Phone number:	883-7654
Email:	officemgr@aedv.org

PERFORMANCE TRACKING CONTACT

Name:	Traci Trenoweth
Title:	Sexual Assault Coordinator
Address:	Post Office Box 2529 Carson City Nevada 89702
Phone number:	883-7654
Email:	saracoord@aedv.org

AGENCY INFORMATION

Date of incorporation	1981
Date of IRS certification	June 1980
Tax exempt number	94-2665387
DUNS#: (http://www.dnb.com/get-a-duns-number.html)	027915367


Attach items 1-6 to your application. Item 7 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

INDEX OF ATTACHMENTS

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c)(3) letter (available to print from Secretary of State's website)	X
2	Proof of incorporation from Secretary of State (Certificate Only)	X
3	Current Organization Chart with names of staff members	X
4	Current Board of Directors and terms of office.	X
5	501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)	X
6	Profit and Loss Statements and Balance Sheets for prior <u>3</u> years	X
7	Funding commitment letters and/or letters of support (if applicable)	X

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	April 6, 2017 Date
Lisa M. Lee, Executive Director Typed Name and Title of Authorized Official	883-7654 Phone Number

 Signature of President of Board of Directors	4/13/17 Date
Stacey Giomi, Board President Typed Name of President of Board of Directors	Phone Number

APPENDIX

Attachments:

- A: 501 (c) 3 IRS Designation Letter
- B: Proof of Incorporation
- C: Organization Chart
- D: Board of Directors
- E: IRS Federal Tax 990 Form
- F: Profit and Loss Statement
- G: Progress Report

APPENDIX

A: 501 (C) 3 IRS Designation Letter

District
Director

300 N. Los Angeles St. MS 7043
Los Angeles, CA 90012

Advocates to End Domestic
Violence
PO Box 2529
Carson City, Nevada 89702-2529

Person to Contact: Stephen M. Klopp
Telephone Number: 213-894-2289

Refer Reply to: E0052698

Date: APR 14 2000

re:#94-2665387

Dear Taxpayer:


This letter is in response to your request for a copy of the determination letter for the above named organization.

Our records indicate that this organization was recognized to be exempt from Federal Income Tax in June 1980 as described in Internal Revenue Code Section 501(c)(3). It is further classified as an organization that is not a private foundation as defined in Section 509(a) of the Code, because it is an organization described in Section 170(b)(1)(A)(vi).

The exempt status for the determination letter issued in June 1980 continues to be effect.

If you need further assistance, please contact our office at the above address or telephone number.

Sincerely,



Disclosure Assistant

APPENDIX

B: Certificate of Good Standing

SECRETARY OF STATE



CERTIFICATE OF EXISTENCE WITH STATUS IN GOOD STANDING

I, BARBARA K. CEGAVSKE, the duly elected and qualified Nevada Secretary of State, do hereby certify that I am, by the laws of said State, the custodian of the records relating to filings by corporations, non-profit corporations, corporation soles, limited-liability companies, limited partnerships, limited-liability partnerships and business trusts pursuant to Title 7 of the Nevada Revised Statutes which are either presently in a status of good standing or were in good standing for a time period subsequent of 1976 and am the proper officer to execute this certificate.

I further certify that the records of the Nevada Secretary of State, at the date of this certificate, evidence, **ADVOCATES TO END DOMESTIC VIOLENCE**, as a non-profit corporation duly organized under the laws of Nevada and existing under and by virtue of the laws of the State of Nevada since March 5, 1980, and is in good standing in this state.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Great Seal of State, at my office on January 3, 2017.

BARBARA K. CEGAVSKE
Secretary of State



Electronic Certificate
Certificate Number: C20170103-2614
You may verify this electronic certificate
online at <http://www.nvsos.gov/>

APPENDIX

C: Organization Chart

BOARD OF DIRECTORS

Finance
Committee

Personnel
Committee

Nominating
Committee

Resource Development
Committee

Executive Director
Lisa M. Lee

Fiscal/Office Manager
Terri Farnworth

Clarry Seconds
Thrift Shop
7 Full-Time Staff Positions

**Shelter
Manager
On-site
24hr**
Sarah
Strickland

**Data
Coordinator**
Jeanette
Nemec

**Parenting
Coordinator**
Shannon
Simmons
3-Babysitters

**VALE
Coordinator**
Brenna
Bell

**Sexual
Assault
Coordinator**
Traci
Trenoweth
SARA I
Becca
Singleton

**Case
Manager**
Summer
Norman

**Victims Court
Advocates
Coord.**
Anna Siebaldi
Court I
Shauna
Harmon
Court II
Tammy Curran

Counselor
Josse Perrine MFT
Carol Toohey
Dr. Skidmore
Tammy Thornton
LSW

Volunteers

DV Crisis Hot-Line, SARA Crisis Hot-Line, Lyon County SARA,
Child Care, Children's Program, Teen Volunteers, Counselors, Court Advocates,
Office, Shelter, Fundraisers, Community Service and Thrift Shop Volunteers

APPENDIX

D: Board of Directors

BOARD OF DIRECTORS

Advocates to End Domestic Violence

Revised January 2017

All elected positions begin January and end December

Stacey Giomi
Director of Facilities and
Emergency Preparedness
Nevada Health Centers
President 1/16 - 12/17
Past President Nevada Fire Chief's Association

2777 Ash Canyon Road
Carson City, Nevada 89701

(W) 283-7150

Robert G. Johnston
Attorney
Vice President 1/16 – 12/17
Past Regional Chair, State Bar of Nevada Fee
Dispute Committee

412 North Division Street
Carson City, 89703

(W) 461-3677

Sarah Hill
Wells Fargo
Treasurer 1/17 - 12/17
Leadership Alumni, Chamber of Commerce

3898 Westwood
Carson City, 89703

(W) 886-4216

Anne Bowen
Legislative Counsel Bureau
Secretary 1/17 - 12/17
American Civil Liberties Union of Nevada

3368 Desatoya
Carson City, 89701

(H) 883-3215

Joanna Wilson
Attorney
Past President 1/14 – 12/15
Past Elected School Board Member

1211 Kingsley Lane
Carson City, 89701

(H) 885-9557

Candace Duncan
Director of Marketing
V&T Railway
Leadership Alumni, Chamber of Commerce,
Regional Marketing Commission
Reno Tahoe Territory,

1819 Divit Drive
Carson City, 89701

(W) 687-7410
(H) 887-724-5007

Susan Pintar, MD, FAAP
Pediatrician
CC & Douglas County
Public Health Officer
Eagle Valley Children Home - Medical Director
Nevada State Medical Association
Nevada Health Centers
CASA Volunteer

900 East Long Street,
Carson City, 89703

(W) 887-2190

APPENDIX

E: IRS Federal Tax 990 Form

Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

A For the 2015 calendar year, or tax year beginning 07/01/15, and ending 06/30/16

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization <p align="center">ADVOCATES TO END DOMESTIC VIOLENCE</p> Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite PO BOX 2529 City or town, state or province, country, and ZIP or foreign postal code CARSON CITY NV 89702	D Employer identification number <p align="center">94-2665387</p> E Telephone number <p align="center">775-883-7654</p> G Gross receipts \$ 1,286,315
F Name and address of principal officer: JOANNA WILSON PO BOX 2529 CARSON CITY NV 89702		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see instructions)
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		H(c) Group exemption number ▶
J Website: ▶ N/A		L Year of formation: 1980
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶		M State of legal domicile: NV

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: DOMESTIC VIOLENCE SHELTER		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	7
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	7
	5	Total number of individuals employed in calendar year 2015 (Part V, line 2a)	5	34
	6	Total number of volunteers (estimate if necessary)	6	25
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
	7b	Net unrelated business taxable income from Form 990-T, line 34	7b	0
Revenue	8	Contributions and grants (Part VIII, line 1h)	524,112	620,261
	9	Program service revenue (Part VIII, line 2g)		0
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	2,147	2,334
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	620,517	631,389
	12	Total revenue – add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,146,776	1,253,984
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		0
	14	Benefits paid to or for members (Part IX, column (A), line 4)		0
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)	637,570	650,093
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		0
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶ 0		
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)	273,232	276,867
18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)	910,802	926,960	
19	Revenue less expenses. Subtract line 18 from line 12	235,974	327,024	
Net Assets or Fund Balances	20	Total assets (Part X, line 16)	3,044,846	3,371,865
	21	Total liabilities (Part X, line 26)	0	0
	22	Net assets or fund balances. Subtract line 21 from line 20	3,044,846	3,371,865

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer JOANNA WILSON Type or print name and title	Date PRESIDENT	
	Print/Type preparer's name MICHAEL L. WILLIAMS	Preparer's signature MICHAEL L. WILLIAMS	Date 11/09/16
Paid Preparer Use Only	Firm's name ▶ Strong McPherson & Company	Firm's EIN ▶ 88-0158829	
	Firm's address ▶ 901 E Second St Carson City, NV 89701-4720	Phone no. 775-882-4460	

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

DOMESTIC VIOLENCE SHELTER

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?

Yes No

If "Yes," describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services?

Yes No

If "Yes," describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ **622,070** including grants of \$) (Revenue \$)
ADVOCATES PROVIDES SHELTER AND COUNSELING FOR ABUSED INDIVIDUALS AND FAMILIES. THE ORGANIZATION HELPS OVER 2,000 VICTIMS ANNUALLY

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services (Describe in Schedule O.)

(Expenses \$ **241,789** including grants of \$) (Revenue \$)

4e Total program service expenses **863,859**

APPENDIX

F: Profit and Loss Statement

Advocates To End Domestic Violence
Profit & Loss
 July 2013 through June 2016

Jul '13 - Jun 16

Ordinary Income/Expense	
Income	
Amazon Smile	35.59
CCOY Grant	6,000.00
CEV	74,562.70
Children's Trust Fund	23,872.36
Christmas Letter	26,942.21
City Block Grant	19,000.00
Classy Seconds- Income	0.28
Credit Amount	960.00
Dividends	2,533.04
EFSP	39,016.00
ESG Grant	105,068.32
FVP Grant	127,297.00
General Donations	76,574.95
General Fundraiser	332,912.29
Health Division	1,000.00
Interest Earned	2,945.12
Merchant Services	1,996.58
MHMR	273,594.00
Other Income	8,067.42
Payroll Reimbursement	206.44
Payroll Taxes Reimbursement	2,553.67
Rebate	1,365.56
Refund	3,715.92
Rent	3,325.00
Smith's Customer	225.57
Sorop Grant	800.00
TANF - Welfare Income	305,103.00
Teen Dating	-923.24
Title IV B	49,056.00
Title XX Income	43,205.36
Title XX Parenting	-975.24
Transfer from AEDV	61,923.96
Transfer from Classy Seconds	710,000.00
Transfer from Savings	130,000.00
Transfer to Advocates General	3,371.47
United Way	700.00
VAWA Grant	53,753.84
VOCA	403,577.00
Total Income	2,893,362.17
Expense	
Advertising	2,704.39
Answering Service	7,399.83
Audit/Tax Return Prep	36,425.00
Background Check	191.80
Bank Fee	909.56
Bank Service Charges	20.00
Board Expense	4,250.27
Classy Seconds	-51,754.40
Classy Seconds Building	738.75
Classy Seconds Expense	2,352.10
Client Direct Expenses	4,558.93
Community Awareness	96.94
Computer Repairs & Software	11,602.56
Dues & Subscriptions	3,521.12
Employee Background	199.07
Equipment Purchase	1,158.90
Equipment Repairs & Maint	4,856.88
Escrow Acct	5,000.00
Fundraiser Expense	3,291.12
Garnish	-336.43
General Fundraiser Expense	45,949.32
Grant Requirement	12,000.00

2:11 PM
02/22/17
Cash Basis

Advocates To End Domestic Violence
Profit & Loss
July 2013 through June 2016

	<u>Jul '13 - Jun 16</u>
Insurance	
Insurance - Medical	88,144.48
Liability Ins.	69,459.39
Workers Comp.	23,095.00
Insurance - Other	700.00
Total Insurance	<u>181,398.87</u>
Interest	-1,171.26
Internet Expense	5,944.70
Legal & Accounting	9,750.00
Merchant Fee	5,307.30
Miscellaneous	623.44
NSF Check	856.97
Office Supplies & Expenses	66,492.53
Operating Expenses	40.57
Payroll	
Payroll Expenses	11,567.55
Total Payroll	<u>11,567.55</u>
Payroll Taxes	410,456.34
Postage & Shipping	3,154.48
Printing	2,224.88
Repairs & Maintenance	5,963.27
Salaries & Wages	
Bonus	35,186.38
Salaries & Wages - Other	1,328,844.31
Total Salaries & Wages	<u>1,364,030.69</u>
Shelter Food	4,416.05
Shelter Improvements	1,751.67
Shelter Operating Supplies	15,072.87
Shelter Repairs & Maint	43,854.35
Staff Miscellaneous	3,405.70
Taste Expense	21,702.02
TDV	-13,248.13
Telephone	48,116.76
Training Expense	5,697.37
Transfer to AEDV	37,000.00
Trash	12,088.16
Travel & Mileage	6,959.13
Utilities	44,608.50
Vehicle Operation/repairs	6,265.08
VOCA Contractual Payment	3,492.00
VOID	7,172.37
Volunteer Expenses	10,554.96
Website	222.00
Total Expense	<u>2,420,906.90</u>
Net Ordinary Income	<u>472,455.27</u>
Net Income	<u><u>472,455.27</u></u>

Advocates To End Domestic Violence
Balance Sheet
 As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Checking/Savings	
Advocates Checking 2150	153,514.45
AEDV - 9799	17,171.57
Restricted Building Fund 28951	
Savings - 4350	69,024.15
Restricted Building Fund 28951 - Other	1,117,846.29
Total Restricted Building Fund 28951	1,186,870.44
Wells Fargo Checking	-5.06
Total Checking/Savings	1,357,551.40
Accounts Receivable	
Accounts Receivable	113,035.07
Total Accounts Receivable	113,035.07
Other Current Assets	
Cash On Hand - Thrift Store	270.00
Deposits	1,270.00
Petty Cash	150.00
Total Other Current Assets	1,690.00
Total Current Assets	1,472,276.47
Fixed Assets	
Accumulative Depreciation	-365,919.00
Building Acquisition	152,250.00
Improvements	117,121.90
New Building	
Original Cost	26,486.92
Total New Building	26,486.92
New building Other	16,166.25
Office Equipment & Furniture	55,901.88
Property Purchase	1,237,210.46
Shelter Appliance & Furniture	
Original Cost	120,624.66
Shelter Appliance & Furniture - Other	18,707.13
Total Shelter Appliance & Furniture	139,331.79
Vehicles	119,067.50
Total Fixed Assets	1,497,617.70
TOTAL ASSETS	2,969,894.17
LIABILITIES & EQUITY	
Equity	
Fund Balance - Beginning	-286,213.39
Opening Bal Equity	1,483,783.38
Retained Earnings	1,547,859.16
Transfer from Investment Accoun	-364.61
Net Income	224,829.63
Total Equity	2,969,894.17
TOTAL LIABILITIES & EQUITY	2,969,894.17

APPENDIX

G: Progress Report



CSSG Progress Report

NAME OF GRANTEE (AGENCY): Advocates to End Domestic Violence	QUARTER ENDING: <input type="checkbox"/> September 30 <input type="checkbox"/> December 31 <input checked="" type="checkbox"/> March 31 <input type="checkbox"/> June 30
PROJECT TITLE: Teen Dating Violence Prevention	
GRANT PERIOD: JULY 1, 2016 TO JUNE 30, 2017	GRANT AMOUNT: \$ 5,860
NAME OF PERSON PREPARING REPORT: Traci Trenoweth	FINAL REPORT: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
PROJECT EXPENDITURES YEAR TO DATE: \$ 2,925	PROJECT COMPLETE: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Activities Performed During Quarter
We have been working with the Century 21 st program group at Carson High School; this includes working with the high school social workers. Additionally we presented at Carson High School to the health classes.
Outputs Delivered
We were able to present to the high school health classes during their violence unit. We presented to over 350 freshmen students.
Outcomes Achieved
We were able to present to the social workers district wide. This allowed us to meet all the Carson City School District Social Workers. They can call us out if they have a student needing some help with a teen dating violence situation.
Unanticipated Challenges and Successes
We will be scheduling our presentations in the other schools for the last quarter of the school year. We go into the school during the last quarter due to the students testing.

I certify this information is correct:

Authorized Signature: Traci Trenoweth
 Title: SARA/Volunteer Coordinator

Date: 4/10/17

Dear Executive Board Member:

Partnership Carson City staff completed a technical review for the sections of the application that were not assigned a score. Attached is a 3-page application-scoring sheet for you to review and score Sections I, II, and III of the application.

Applicant Agency: Ron Woods Family Resource Center

Program Name: Ron Wood Family Resource Center Operational Grant

Previously Funded: Yes No

If yes, previous funding status:

Grant Year	Amount	Success, Challenges, Sustainability
14-15	25,000	
15-16	25,000	
16-17	25,000	

TECHNICAL REVIEW:

Cover Page Completed: Yes No

Project Administration Completed: Yes No

Agency Information Completed: Yes No

Attachments	Yes	No
IRS Tax Exempt 501(c)(3) letter	<input checked="" type="checkbox"/>	
Proof of incorporation from Secretary of State	<input checked="" type="checkbox"/>	
Current Organization Chart with names of staff members	<input checked="" type="checkbox"/>	
Current Board of Directors and terms of office	<input checked="" type="checkbox"/>	
First 2 pages of most recent federal tax return	<input checked="" type="checkbox"/>	
Profit and Loss Statement and Balance Sheet	<input checked="" type="checkbox"/>	
Funding commitment letters and/or letters of support (if applicable, not mandatory)	<input checked="" type="checkbox"/>	

Comments:

The funds will provide assistance to low & moderate income families.

Reviewer Name: Brooklyn Maw

Completed: Yes No

**Partnership Carson City
Objective Review Application Scoring Sheet**

**Carson City Community Support Services Grant (CSSG)
Fiscal Year 2016 - 2017**

Applicant:	
Reviewer Name:	Maximum Points: 100
Awarded Points:	

I - PROJECT DETAILS

1. Describe the critical need that is addressed by this project. Please include any local data to support this need. If you checked "Other" on the cover page, please explain why this need is critical.

Maximum Score = 10 points Reviewers Score = _____

Comments: _____

2. Provide a detailed description of the proposed project and how it relates to the critical need identified in #1. Be specific. Include what you will accomplish, how you will accomplish it, who will be served, how many will be served, and where the project will take place.

Maximum Score = 25 points Reviewers Score = _____

Comments: _____

3. Do you coordinate your services with other agencies? If so, list agencies and describe collaboration.

Maximum Score = 10 points Reviewers Score = _____

Comments: _____



Community Support Services Grant (CSSG) Program Application Fiscal Year 2017

GENERAL INFORMATION

YOU MUST SEND A LETTER A OF INTENT TO APPLY AND RECEIVE APPROVAL BEFORE SUBMITTING APPLICATION. APPLICATION INSTRUCTIONS ARE AVAILABLE AT <http://carson.org/cssg>.

APPLICATIONS ARE DUE*: April 21, 2017, 4:00 P.M.

PLEASE SUBMIT THE ORIGINAL PLUS 2 COPIES TO:
Carson City Dept. of Finance
201 N. Carson St., Ste. 3
Carson City, NV 89701

***The deadline established is firm. Any application received after the deadline will not be considered for funding. Applications must be unstapled. A pdf fill-in version of this document is available at <http://carson.org/cssg>. A PROGRESS REPORT MUST BE SUBMITTED WITH RENEWALS.**

NEW APPLICATION RENEWAL

APPLICANT INFORMATION

Agency Name: RON WOOD FAMILY RESOURCE CENTER (RWFRC)	
Agency Mailing Address: 2621 Northgate Lane #62, Carson City, NV 89706	
Project Name: Ron Wood Family Resource Center – Operational Grant (Youth Services)	
Project Address/Location: 2621 Northgate Lane #62, Carson City, NV 89706	
Contact Person: Joyce Buckingham	
Phone Number: (775) 884-2269	Email: executive_director@carson-family.org
Fax: (775) 884-2730	Website (if applicable): www.carson-family.org

PROJECT FUNDING

Requested amount	25,000.00
Other funding	73,070.00 (65,070.00 CDBG/CCSD Funding + 8,000.00 – In-Kind)
Total project cost	98,070.00

PROJECT SUMMARY

Please provide a **brief** summary of the proposed project (not the organization), including what the project is, who will be served, how many will be served, and where will it take place. The description should be **no more than five sentences**.

The RWFRC Operational Grant funds costs that not funded by other sources. These operational costs and services are essential in conducting needed direct services for our youth and community. RWFRC serves children, families and seniors. RWFRC will provide over 100,000 units of service annually to the residents of Carson City at the center and offsite.

PROJECT ELIGIBILITY

Which City critical need does this project address?:

<input type="checkbox"/> Mental Health/Substance Abuse Services	<input type="checkbox"/> Health Services
<input checked="" type="checkbox"/> Youth Services	<input type="checkbox"/> Senior Services
<input type="checkbox"/> Handicapped Services	<input type="checkbox"/> Other (specify)

I - PROJECT DETAILS

1. Describe the critical need that is addressed by this project. Please include any local (Carson City) data to support this need. **(Max. Score: 10 points)**

Ron Wood Family Resource Center (RWFRC) serves the residents of Carson City with 18 programs that are non-duplicative in our community. These are vital services that serve all of the critical areas with a priority of serving youth and families.

Critical Area – Youth Services – Carson City Priority Development Needs – 2014-2018 Consolidated Plan indicates Youth services are a high priority in our community. RWFRC youth services addresses youth and family needs by offering the following services: Reach Up! mental health services, cooperative parenting classes, supervised visitation for non-custodial parents, substance abuse prevention, truancy prevention, anger management, prevention of bullying program and our emergency food bank. Each of these services are vital and a resource to our community partners specifically Carson City School District, Carson City Juvenile Services, Carson City Court system and many other partnering agencies.

Functionality of youth and families depend on identifying deficits in areas such as mental health, substance abuse, environmental risks, social and emotional learning, food security and academic success. Instilling protective capacity to strengthen families and youth success and reducing risk factors with evidence based strategies is the common thread in the youth programming offered at the center. RWFRC has been approached by Carson City School District to assist with programs such as Prevention of Bullying curriculum which is mandated under legislation. This program along with truancy prevention and request for involvement services are frequently requested by CCSD however funds are not available to fund the oversight of these requests. Carson City Court requested we provide supervised visitation to non-custodial parents to insure children are able to continue relationships with both parents once divorce or separation of family is eminent. Again, funding for oversight/administration is non-existent.

2. Please provide a detailed description of the proposed project and how it relates to the critical need identified in #1. Be specific. Include what you will accomplish, how you will accomplish it, who will be served, how many will be served, and where the project will take place. The description should not exceed the allotted space.
(Max. Score 25 pts)

RWFRC – Operational Grant is requesting grant funding to offset wages for the executive director, human resources manager, fiscal management, parenting instructor and office support. Unfortunately these youth and family programs fund only direct services to the youth and their families. Management, data collection, accounting functions and support services are considered indirect services but remain necessary to continue operating these programs.

Our focus toward successful accomplishments will continue to include a holistic approach that incorporates the youth and family. Case managers assess and identify barriers to youth and family functionality and work with the family to offer education and resources. This process allows youth and family a comprehensive approach to improving protective capacity, reducing risk factors and improving healthy family relationships. Family Goal Worksheets are formulated with youth and family to measure outcomes and success.

Specific youth program targeted accomplishments:

Reach Up! – Offer youth individual and group psycho-education services and a triage format to receive mental health services and deal with bereavement, loss and dysfunctional issues.

(300 individuals/800 group sessions)

Co-Parenting After and During Divorce – Parenting class that is offered to divorcing and estranged parenting partners to focus on improving communication for the benefit of the children in the family. (70 parents/300 youth)

Supervised Visitation – Offers the opportunity for non-custodial parents to have supervised visitations with their children. (100 sessions)

Prevention of Truancy – Referrals from all CCSD schools to address attendance issues (100+ youth)

Requests for Involvement – Referrals from all CCSD schools to address substance abuse, mental health issues, self-harming, tobacco usage and other unhealthy behavior. (100+ youth)

F.I.R.E. – Youth anger management workshops that assist youth in responding to life in a thoughtful manner. (50 – 80 youth)

Prevention of Bullying – New classes that are targeting perpetrators and victims of bullying. (50 youth)

Food Insecurity – Our emergency food bank offers nutritious foods to youth and family to improve learning, decision making and offer everyday sustenance for a healthy quality of life. (8,000 youth + 8,000 adults)

These accomplishments will be realized by harnessing each youth and family's self-determination to improve family dynamics and build on strengths in each situation. Trained family advocates/case managers engage each youth and family to build a family goal worksheet and services to measure and document each unit of service and each methodical goal achieved.

RWFRC serves all individuals in a respectful manner. Services are offered both at the center as well as at the schools, juvenile services and tribal offices as requested. Youth are the primary focus of these services. RWFRC engages the entire family and empowers them to affect the change and favorable outcome.

3. Do you coordinate your services with other agencies? If so, list agencies and describe collaboration. **(Max Score: 10 points)**

Yes- Ron Wood Family Resource Center coordinates services with every partnering agency in our immediate community. RWFRC identifies needs and continues to build programming that incorporates our community partners.

Carson City School District – Services include both youth and family services. Requests for involvement, truancy – educational neglect, bullying issues, parenting classes, mental health counseling, substance abuse issues, hunger/clothing needs, anger management and family essential resources (housing, utilities, food, medical needs)

Carson City Juvenile Services - Services include both youth and family services. Request for involvement, truancy – educational neglect, bullying issues, parenting classes, mental health counseling, substance abuse issues, hunger/clothing needs, anger management and family essential resources (housing, utilities, food, medical needs) community service placements and bicycle donations.

Carson City Court System – Services include both youth and family services. Requests for involvement, truancy – educational neglect, parenting classes, mental health counseling, substance abuse issues, anger management and family essential resources (housing, utilities, food, and medical needs) child abuse and neglect situations, domestic violence, child vehicle safety violations, supervised visitations.

Partnership Carson City, United Latino Community, Urban Indian Services, Washoe Tribal Colonies, State of Nevada Welfare, Department of Child and Family Services/Child Protective Services, Boys and Girls Club, FISH, Salvation Army, Carson City Health and Human Services, Carson Tahoe Healthcare, Big Brothers/Big Sisters, ESL Program, Do Drop Inn and many other public and private partners - Services include both youth and family services. Requests for involvement, truancy – educational neglect, bullying issues, parenting classes, mental health counseling, substance abuse issues, hunger/clothing needs, anger management and family essential resources (housing, utilities, food, medical needs)

4. How will your organization reduce the need for grant funding in the future and become self-sustaining? Explain. **(Max Score: 5 points)**

Fundraising efforts to attain non-restrictive funding have increased to include; Community Leaders (Youth and Adult) of the Year Benefit, Adopt a Family for the Holidays, Food Drives and many private sector partnerships that offer both goods and monetary donations. RWFRC’s strategic plan identifies and monitors a one to three year plan that includes fee-for-service activities incorporating mental health services, youth and family counseling services and other projects that address gaps in services for our community. This plan is addressed annually and incorporates both short and long-term goals. RWFRC has applied to become a Medicaid provider. Billable services will offer additional income toward self-sustainability.

5. Can you still proceed with your project if you are awarded partial funding? Please provide a detailed explanation.

Yes - Ron Wood Family Resource Center appreciates the long positive relationship with Partnership Carson City and the City of Carson as well as the support we have realized over the past years. These funds mostly address management and fiscal responsibilities necessary to offer viable services and programs to the community. We are requesting funds representing a shortfall in balancing our budget. We would be grateful for any amount granted.

II - PROJECT MEASUREMENT

1. What percentage of clients served will be Carson City residents? (Max Score: 5 points)

95 – 98% of youth and families are Carson City residents

2. How do you plan to track clients served? (Max Score: 5 points)

Ron Wood Family Resource Center takes extraordinary care to collect data insuring outcomes for each grant are measured and evaluated. All RWFRC programs document activities through participant sign in sheets, customer satisfaction surveys, protective factors surveys, pre and post surveys and facilitator evaluations. Data is reported through electronic methods to the grantors and reported to the executive director on a monthly, quarterly and annual basis. Presently we have converted all fiscal accountability to electronic files with cloud-based back-up capability. We are in the process of installing CMIS/Clarity case management software to both reconcile and share information with the appropriate confidentiality systems in place. This is a nationwide case management software that has been donated to RWFRC for data collection. Client identification and residency is verified by ID or a referral from our Carson City agency partners.

3. What is the projected **outcome** of this /project? (How will the clients served benefit from this project and how will that be measured?) (Max Score: 20 points)

Outputs:

- ▶ 100,000+ - Fiscal Year 2017 - 2018 - Total center units of services
- ▶ 15,000+ - # Individuals Low-Moderate Income will utilize the food bank (Individuals may come for emergency food up to 12 times per year to receive 2-3 days of food – once per month)
- ▶ 38,000+ - # Individual referrals for services per year
- ▶ 3,000+ - # Ongoing Case management appointments

Outcomes:

- ▶ 80% to 90% of all individuals surveyed will indicate an above average to excellent satisfaction rating with their participation in services and programming at the Ron Wood Family Resource Center.
- ▶ 100% of Carson City residents that complete food request forms will receive quality and nutritious emergency food assistance once per month.
- ▶ 100% of youth/individuals requesting services from Ron Wood (RWFRC) will receive quality services and a waiver of fees for appropriate services if needed.
- ▶ 100% of individuals in crisis will receive walk-in services without an appointment.

Measurement: All programs are documented through participant sign in sheets, customer satisfaction surveys, protective factors surveys, pre and post surveys and facilitator evaluations. Data is reported through electronic methods to the grantor and reported to the executive director on a monthly, quarterly and annual basis.

4. Please fill out the performance outputs measurement table below with your quarterly projections: **(Max Score: 10 points)**

Quarters	What output will be delivered? (Unit of delivery)	Who will be served?	How many will you serve?
1 – 4	<u>Fiscal Year 17-18</u> <u>Total center units of services;</u> <u>(unit of service = class, case</u> <u>management appointment,</u> <u>group session, emergency food</u> <u>basket)</u>	Youth Parents Grandparents Disabled individuals Seniors Guardians	100,000 - year 25,000 – each quarter
1 – 4	<u>Fiscal Year 17-18</u> <u># Individuals Low-Moderate</u> <u>Income will utilize the food</u> <u>bank</u>	Youth Parents Grandparents Disabled individuals Seniors Guardians	15,000 - year 3,750 – each quarter
1 – 4	<u>Fiscal Year 17-18</u> <u># Individual referrals for</u> <u>services provided both in</u> <u>house and to our partners</u>	Youth Parents Grandparents Disabled individuals Seniors Guardians	38,000 - year 9,500 – each quarter
1 - 4	<u>Fiscal Year 17-18</u> <u># Ongoing Case</u> <u>management appointments</u>	Youth Parents Grandparents Disabled individuals Seniors Guardians	3,000 - year 750 – each quarter

5. If this is a renewal, describe your successes and challenges while implementing your project. What will you do to make improvements?

RWFRC – Operational Grant – Youth Services is an ongoing need.

Successes – Include continued growth and positive outcomes for all grants and programs conducted by the center. RWFRC identifies gaps in services and continues to focus on the needs of the community without duplication of services. RWFRC has a reputation of having a user-friendly approach, treating our community and our partners with respect and excellent customer service. We are available on a walk in basis, have exceeded outcomes for each program and continue to address needs and collaborate with all agencies to address healthy family relations and quality of life issues for all.

Challenges – Include identifying funding that allows for management, fiscal, human resource and office support. We have dedicated non-restrictive donations to needs such as food bank operations, birth certificates for children that need Medicaid and unfunded mandates such as annual audit costs. With the philosophy that every client receives services regardless of their ability to pay, non-restrictive donations and fee for service

income is limited. Increasing non-restrictive funding by billing Medicaid will require added infrastructure in fiscal and case management duties.

III - PROJECT BUDGET

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. Detailed calculations must be attached in support of the proposed budget. Other funding is not required but will increase your score. Amount must match "Other Funding" from page #1. Also attach Profit and Loss Statement and Balance Sheet. Attach copies of funding commitment letters or other evidence of funding support, if applicable. (Max Score: 10 points)

Project Title: Operational Grant Youth Services	Requested Amount	Other Funding	In-Kind	Total Funds
Project Expenses FY 2017-18				
Executive Director	7010.21	-0-	-0--	7010.21
Human Resources Manager	2268.51	-0-	-0-	2268.51
Fiscal Manager	5439.23	-0-	-0-	5439.23
Accounting Specialist	1144.06	-0-	-0-	1144.06
Cooperative Parenting Instructor	3671.82	5,070.00 Fee for service variable	-0-	8741.82
Office Support	5466.17	-0-	-0-	5466.17
Reach Up – Direct Services only	-0-	35,000.00 CDBG Award	8,000.00 SW Intern Volunteer Hours	43,000.00
CCSD – Request for Involvement, Bullying, FIRE – Direct services only	-0-	25,000.00 CCSD Invoicing	-0-	25,000.00
TOTALS	25,000.00	65,070.00	8,000.00	98,070.00

AGENCY ASSETS

Unrestricted cash	\$106,548.00 – General Fund 2/28/17
Restricted cash*	\$145.00 – Diaper Fund Donations
Total cash on hand	\$106,693.00

*If restricted cash, attach description and amount of restriction

Reach Up – CDBG Budget (included) – 35,000 awarded

Cooperative Parenting – self funded – fee for service

FIRE/Requests of Involvement/Truancy and Bullying Prevention – 25K by CCSD invoice

Supervised Visitation – self-funded – court-ordered non-custodial parents

Food Bank – self-funded by private donations (no longer using CSSG funding)

Have you applied for or received any funds or in-kind contributions from Carson City? If so, please describe.

CDBG Grant for Reach Up program – \$35,000.00 – See Budget

Previously we had applied for a food bank grant from the City of Carson – CSSG, however we are now self-sustaining in food bank operations. RWFRRC also receives free rent from the City of Carson since 2010. These funds were redirected into direct services for the community.

BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Executive Director	7010.21	Executive Director management of non-funded youth programs 193.76 hours @ 36.18 per hour 3.6 hours per week Includes benefits and fringe benefits
Human Resources Manager	2268.51	Human Resources management of non-funded youth programs 59.65 hours @ 38.03 per hour 1.2 hours per week Includes benefits and fringe benefits
Fiscal Manager	5439.23	Fiscal management of non-funded youth programs 142.5 hours @ 38.17 per hour 2.75 hours per week Includes fringe and benefits
Accounting Specialist	1144.06	Fiscal data entry and file maintenance of non-funded youth programs 77.35 hours @ 14.79 per hour 1.49 hours per week Includes fringe and benefits
Cooperative Parenting Instructor/LSW	3671.82	Cooperative Parent Instruction of non-funded youth programs 139.24 hours @ 26.37 per hour 2.7 hours per week Includes fringe and benefits
Office Support	5466.17	Reception and office support of non-funded youth programs 343.78 hours @ 15.90 per hour 6.6 hours per week Includes fringe and benefits

<p><u>Other Funding</u> Cooperative Parenting Class fees</p>	<p>5070.00</p>	<p>78 parents @ 65.00 each class session</p>
<p><u>Other Funding</u> CDBG Reach Up Grant</p>	<p>35,000.00</p>	<p>Personnel – 33,650.00 1 - Licensed Social Worker .50 FTE @ 27.38 hr. Includes fringe 1 – Family Advocate .05 FTE @ 22.57 hr. includes fringe 1 – Clerical Support .05 FTE @ 15.90 hr. includes fringe Office Supplies - .05% - 400.00 Postage - .05% - 100.00 Annual Audit/Tax Preparation - .05% - 350.00 Liability/Workers Compensation Insurance - .05% - 500.00</p>
<p><u>Other Funding</u> CCSD – Request for Involvement Invoicing</p>	<p>25,000.00</p>	<p>Personnel – 25,000.00 1 – Family Advocate .50 FTE @ 23.95 hr. includes fringe</p>
<p><u>In-Kind</u> UNR Social Work Intern Volunteer Hours</p>	<p>8000.00</p>	<p>340 hours x 23.56 per hour (As per the independentsector.org) UNR Social Work Interns Volunteer service to Reach Up! clients</p>
<p>TOTAL PROJECT</p>	<p>98,070.00</p>	<p>CSSG – 25,000.00 Other Funding – 65,070.00 In-Kind – 8,000.00</p>

PROJECT ADMINISTRATION

AGENCY DIRECTOR

Name:	Joyce Buckingham
Title:	Executive Director
Address:	2621 Northgate Lane #62, Carson City, NV 89706
Phone number:	(775) 884-2269
Email:	Executive_director@carson-family.org

PROJECT MANAGER

Name:	Joyce Buckingham
Title:	Executive Director
Address:	2621 Northgate Lane #62, Carson City, NV 89706
Phone number:	(775) 884-2269
Email:	Executive_director@carson-family.org

FISCAL MANAGER

Name:	William Maier
Title:	Fiscal Manager
Address:	2621 Northgate Lane #62, Carson City, NV 89706
Phone number:	(775) 884-2269
Email:	Bill@carson-family.org

PERFORMANCE TRACKING CONTACT

Name:	Joyce Buckingham
Title:	Executive Director
Address:	2621 Northgate Lane #62, Carson City, NV 89706
Phone number:	(775) 884-2269
Email:	Executive_director@carson-family.org

AGENCY INFORMATION

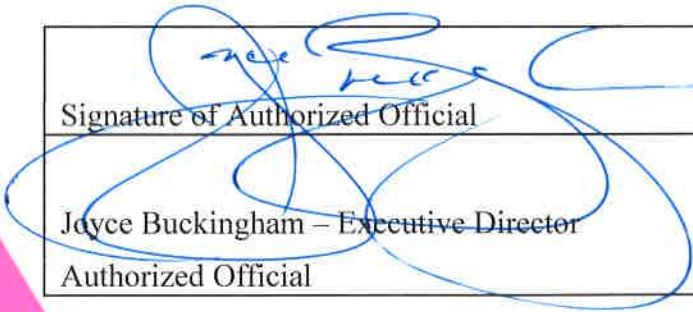
Date of incorporation	4-9-1997
Date of IRS certification	5-23-1997
Tax exempt number	IRS – 86-0865470 NV – RCE-012-907
DUNS#: (http://www.dnb.com/get-a-duns-number.html)	867923401

Attach items 1-6 to your application. Item 7 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

INDEX OF ATTACHMENTS

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c)(3) letter (available to print from Secretary of State's website)	✓
2	Proof of incorporation from Secretary of State (Certificate Only) Go to https://www.nvsilverflume.gov/certificate You will need to register in order to get the certificate. Cost is \$50. OR Submit proof that your entity is active and in good standing. Go to http://nvsos.gov/sosentitysearch/ and print your business entity information	✓
3	Current Organization Chart with names of staff members	✓
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)	✓
6	Profit and Loss Statements and Balance Sheets for prior 3 years	✓
7	Funding commitment letters and/or letters of support (if applicable)	✓
8	Progress Report through 2-28-17	✓

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	Date 4/18/17
Joyce Buckingham – Executive Director Authorized Official	(775) 884-2269 Phone Number

 Signature of President of Board of Directors	Date 4/18/17
Gere' Clark - President of Board of Directors	(775) 884-2269 Phone Number

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: MAY 23 1997

RON WOOD FAMILY RESOURCE CENTER
637 S STEWART ST STE D
CARSON CITY, NV 89701

Employer Identification Number:
86-0865470
DLN:
17053125159007
Contact Person:
D. A. DOWNING
Contact Telephone Number:
(513) 241-5199
Accounting Period Ending:
June 30
Foundation Status Classification:
509(a)(1)
Advance Ruling Period Begins:
April 9, 1997
Advance Ruling Period Ends:
June 30, 2001
Addendum Applies:
No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we

Letter 1045 (DO/CG)

John Stated
5-16-97

97A 5123197

RON WOOD FAMILY RESOURCE CENTER

will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

If you are required to file a return you must file it by the 15th day of the fifth month after the end of your annual accounting period. We charge a penalty of \$10 a day when a return is filed late, unless there is reasonable

Letter 1045 (DO/CG)

RON WOOD FAMILY RESOURCE CENTER

cause for the delay. However, the maximum penalty we charge cannot exceed \$5,000 or 5 percent of your gross receipts for the year, whichever is less. We may also charge this penalty if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

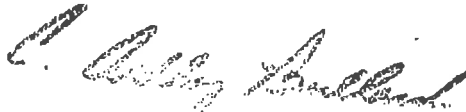
Since you have not indicated that you intend to finance your activities with the proceeds of tax exempt bond financing, in this letter, we have not determined the effect of such financing on your tax exempt status.

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,



District Director

Enclosure(s):
Form 872-C

Letter 1045 (DO/CG)

0000 0000 0042 0000

RON WOOD FAMILY RESOURCE CENTER

Business Entity Information			
Status:	Active	File Date:	4/9/1997
Type:	Domestic Non-Profit Corporation	Entity Number:	C7621-1997
Qualifying State:	NV	List of Officers Due:	4/30/2017
Managed By:		Expiration Date:	
NV Business ID:	NV19971146602	Business License Exp:	

Additional Information	
Central Index Key:	

Registered Agent Information			
Name:	WILLIAM MAIER	Address 1:	18 CANYON DR
Address 2:		City:	CARSON CITY
State:	NV	Zip Code:	89703
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Noncommercial Registered Agent		

Financial Information			
No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			

- Officers		<input type="checkbox"/> Include Inactive Officers	
Director - JOYCE BUCKINGHAM			
Address 1:	1321 KIM PLACE	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	
President - GERE CLARK			
Address 1:	2374 CHRISTMAS TREE DRIVE	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	
Secretary - VALERI WOOD			
Address 1:	2618 ERIN COURT	Address 2:	
City:	MINDEN	State:	NV

ATTACHMENT 2

Zip Code:	89423	Country:	USA
Status:	Active	Email:	
Treasurer - VALERI WOOD			
Address 1:	2618 ERIN COURT	Address 2:	
City:	MINDEN	State:	NV
Zip Code:	89423	Country:	USA
Status:	Active	Email:	

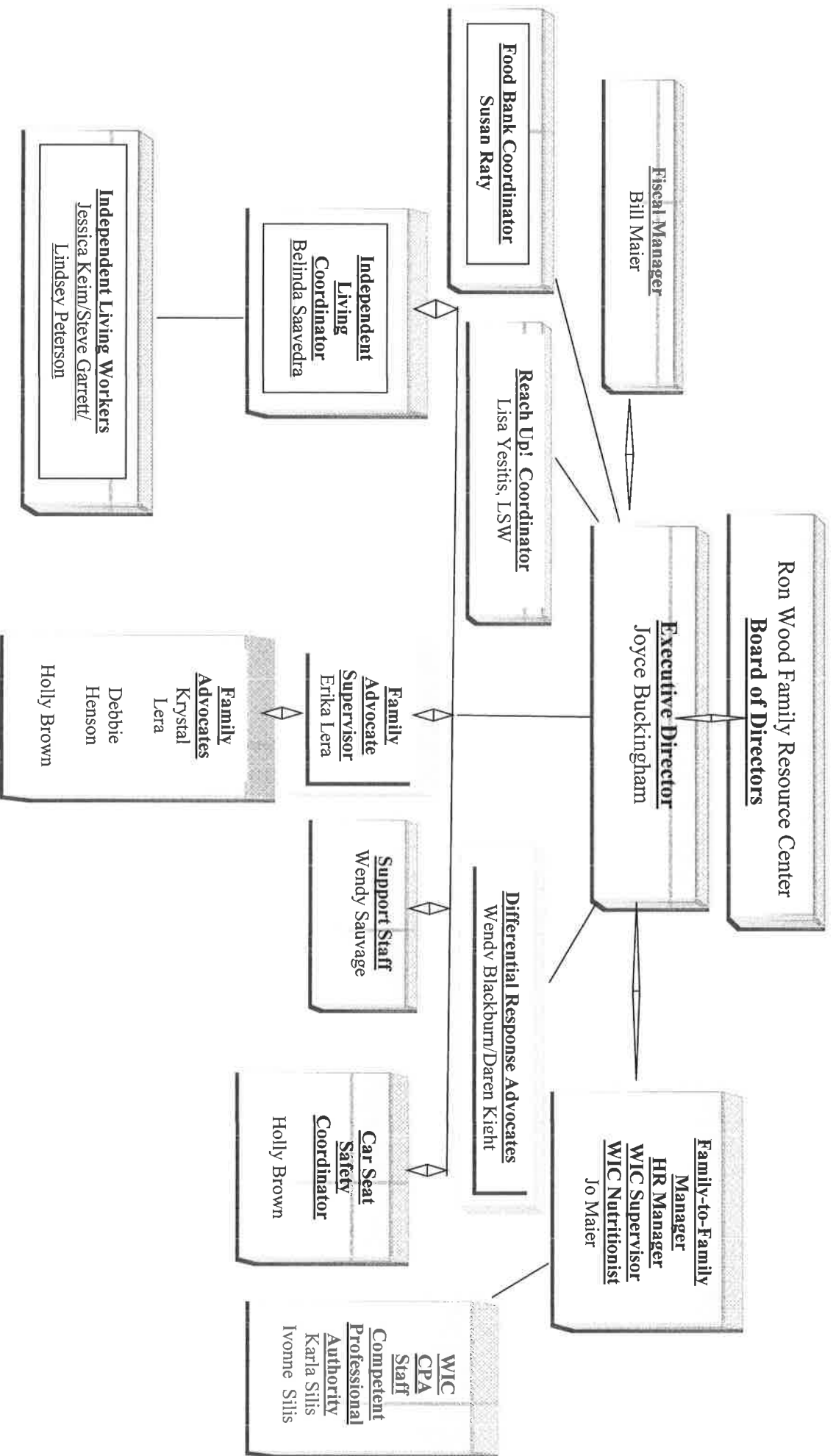
Actions\Amendments			
Action Type:	Articles of Incorporation		
Document Number:	C7621-1997-001	# of Pages:	12
File Date:	4/9/1997	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-007	# of Pages:	2
File Date:	4/27/1998	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-004	# of Pages:	3
File Date:	10/17/1999	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-005	# of Pages:	1
File Date:	3/29/2000	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-006	# of Pages:	1
File Date:	3/25/2001	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-003	# of Pages:	1
File Date:	3/18/2002	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-008	# of Pages:	1
File Date:	5/5/2003	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C7621-1997-002	# of Pages:	1
File Date:	4/15/2004	Effective Date:	
List of Officers for 2004 to 2005			

ATTACHMENT 2

Action Type:	Annual List		
Document Number:	20050276269-89	# of Pages:	1
File Date:	6/30/2005	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20060122040-07	# of Pages:	1
File Date:	2/28/2006	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20060738016-53	# of Pages:	1
File Date:	11/14/2006	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20070818621-05	# of Pages:	1
File Date:	12/3/2007	Effective Date:	
(No notes for this action)			
Action Type:	Acceptance of Registered Agent		
Document Number:	20080414197-16	# of Pages:	1
File Date:	6/18/2008	Effective Date:	
(No notes for this action)			
Action Type:	Reinstatement		
Document Number:	20080414198-27	# of Pages:	1
File Date:	6/18/2008	Effective Date:	
REIN			
Action Type:	Annual List		
Document Number:	20090533033-88	# of Pages:	1
File Date:	7/1/2009	Effective Date:	
09-10			
Action Type:	Annual List		
Document Number:	20100382992-06	# of Pages:	1
File Date:	5/28/2010	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20110197700-78	# of Pages:	1
File Date:	3/16/2011	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20110627562-22	# of Pages:	1
File Date:	8/26/2011	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		

Document Number:	20110627565-55	# of Pages:	1
File Date:	8/26/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20120108162-03	# of Pages:	1
File Date:	2/15/2012	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20130294234-20	# of Pages:	1
File Date:	4/29/2013	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20140310466-07	# of Pages:	1
File Date:	4/29/2014	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20140310470-62	# of Pages:	1
File Date:	4/29/2014	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20150044439-42	# of Pages:	1
File Date:	1/30/2015	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20150044442-96	# of Pages:	2
File Date:	1/30/2015	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20160070323-24	# of Pages:	1
File Date:	2/17/2016	Effective Date:	
(No notes for this action)			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160070324-35	# of Pages:	1
File Date:	2/17/2016	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20160079103-49	# of Pages:	1
File Date:	2/22/2016	Effective Date:	
(No notes for this action)			

Ron Wood Family Resource Center Organizational Chart 2016 - 2017



**Ron Wood Family Resource Center
Board of Directors – 2015 – 2017**

Name	Work Address	Home Address	Numbers	Email Address	Terms of Office	COMMITTEE ASSIGNMENTS
BOARD OFFICERS						
Gere' Clark Chair Person	James Gaskets – Owner/Manager 37 Enterprise Dayton, NV 89403	Gere' Clark 2374 Christmas Tree Drive Carson City, NV 89703	(H) 883-5258 (W) 246-2220 (c) 721-8840	GClark@jamesgaskets.com	2015 – 2017	FUND RAISING PUBLIC RELATIONS
Adrienne Murphy Vice Chairperson	N/A – Retired Carson City, NV 89403	Adrienne Murphy 2443 Hunt Circle Carson City, NV 89701	775-461-0348	Agmurphy2003@yahoo.com	2015 – 2017	FUND RAISING PUBLIC RELATIONS
Valeri Wood Secretary Treasurer	Valeri Wood - LCSW Carson City, NV 89403	Valeri Wood 2618 Erin Court Mindon, NV. 89423	(C) 781-2468 (H) 267-3222	carsonprofessionalgroup@gmail.com valgal0199@aol.com	2015 – 2017	FUND RAISING PUBLIC RELATIONS
BOARD MEMBERS						
Paul Saucedo	N/A - Retired	Paul Saucedo 1231 Chaparel Drive Carson City, NV. 89703	(H) 883-3626 (F) 883-7650 (C) 721-6882	psauce@sbcglobal.net	2015 – 2017	FUND RAISING PUBLIC RELATIONS
Rick Redican	N/A - Retired	Rick Redican 4257 Combs Canyon Rd Carson City, NV. 89703	(H) 882-6911 (C) 813-7087	Frannrick@sbcglobal.net	2015 – 2017	POLICIES AND PROCEDURE
Trina Dahlin	N/A - Retired	Trina Dahlin 330 Crystal Water Way Carson City, NV. 89701	(H) 887-0629 (C) 720-1552	trinadahlin@yahoo.com	2015 – 2017	POLICIES AND PROCEDURES
Ali Bannister	Carson City Juvenile Services 7405 Saliman Carson City, NV 89701	Ali Bannister 1052 Chip Court Mindon, NV 89423	(C) 316-0373 (W) 887-2033	abannister@carson.org	2015 – 2017	POLICIES AND PROCEDURES
Linda Allen	TRPA 128 Market Street Staeline, NV	Linda Allen 1400 Kim Place Mindon, NV 89423	(C) 450-2645 (W) 775-589-5264	lallen@trpa.org	2015- 2017	FUND RAISING PUBLIC RELATIONS
Greg Wood	Self Employed 201 Portrush Court Dayton, NV 89403	Greg Wood 201 Portrush Court Dayton, NV 89403	(C) 315-2191 (H) 246-7500	gregatw@gmail.com	2015 – 2017	FUND RAISING PUBLIC RELATIONS
Ken Furlong	Carson City Sheriff's Office 901 East Musser Street Carson City, NV. 89701	Ken Furlong 1233 Windridge Drive Carson City, NV 89706	(W) 887-2020 ext. 41910 (C) 722-5856	kfurlong@carson.org	2015 - 2017	FUND RAISING PUBLIC RELATIONS
Lisa Schuette	Retired CASI 112 North Curry Carson City, NV & School Substitute Teacher	Lisa Schuette 2460 Grandville Drive Carson City, NV 89701	(C) 671-2413	groovylys@aol.com ccanimals@friendsofcasi.org	2017 - 2019	FUND RAISING PUBLIC RELATIONS

Return of Organization Exempt From Income Tax
 Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)
 ▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

2014

Open to Public Inspection

Department of the Treasury
Internal Revenue Service

A For the 2014 calendar year, or tax year beginning Jul 1 , 2014, **and ending** Jun 30 , 2015

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return/terminated
 Amended return
 Application pending

C Name of organization Ron Wood Family Resource Center
 Doing business as _____
 Number and street (or P.O. box if mail is not delivered to street address) Room/suite
2621 Northgate Lane 62
 City or town, state or province, country, and ZIP or foreign postal code
Carson City NV 89706-1619

D Employer identification number
86-0865470

E Telephone number
(775) 884-2269

F Name and address of principal officer:
Joyce Buckingham 2621 Northgate Lane, Suite 62 Carson City NV 89706-1619

G Gross receipts \$ 2,577,195.

H(a) Is this a group return for subordinates? Yes No
H(b) Are all subordinates included? Yes No
 If No, attach a list. (see instructions)

I Tax-exempt status 501(c)(3) 501(c) () (insert no.) 4947(a)(1) or 527

J Website: ronwoodcenter.org

K Form of organization: Corporation Trust Association Other

L Year of formation: 1997

M State of legal domicile: NV

H(c) Group exemption number ▶

Part I Summary

1 Briefly describe the organization's mission or most significant activities: The organization was created to provide a community-wide cooperative effort between the private sector and governmental agencies in order to promote healthy family relationships through education and support services.

2 Check this box if the organization discontinued its operations or disposed of more than 25% of its net assets.

3 Number of voting members of the governing body (Part VI, line 1a)	3	9
4 Number of independent voting members of the governing body (Part VI, line 1b)	4	9
5 Total number of individuals employed in calendar year 2014 (Part V, line 2a)	5	24
6 Total number of volunteers (estimate if necessary)	6	235
7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0.
7b Net unrelated business taxable income from Form 990-T, line 34	7b	0.

		Prior Year	Current Year
Revenue	8 Contributions and grants (Part VIII, line 1h)	1,966,787.	2,560,093.
	9 Program service revenue (Part VIII, line 2g)	17,870.	17,075.
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	22.	27.
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	6,724.	
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	1,991,403.	2,577,195.
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		
	14 Benefits paid to or for members (Part IX, column (A), line 4)		
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	730,681.	822,016.
	16a Professional fundraising fees (Part IX, column (A), line 11e)		
	b Total fundraising expenses (Part IX, column (D), line 25) ▶	29,288.	
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	1,272,419.	1,682,036.
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	2,003,100.	2,504,052.	
19 Revenue less expenses. Subtract line 18 from line 12	-11,697.	73,143.	
Not Assets or Fund Balances	20 Total assets (Part X, line 16)	246,525.	334,808.
	21 Total liabilities (Part X, line 26)	59,910.	62,506.
	22 Net assets or fund balances. Subtract line 21 from line 20	186,615.	272,302.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer: Joyce Buckingham Date: 05/13/16
 Type or print name and title: Executive Director

Paid Preparer Use Only

Print/Type preparer's name: Cory Wright Preparer's signature: [Signature] Date: 05/16/16
 Check if self-employed PTIN: P00150239
 Firm's name: CORY WRIGHT AND ASSOCIATES CPA
 Firm's address: 5250 S VIRGINIA ST STE 220 RENO NV 89502
 Firm's EIN: 88-0407788
 Phone no.: (775) 322-8337

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Part III Statement of Program Service Accomplishments

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

The organization was created to provide a community-wide cooperative effort between the private sector

See Form 990, Page 2, Part III, Line 1 (continued)

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? Yes No

Yes No

If 'Yes,' describe these new services on Schedule O.

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? Yes No

Yes No

If 'Yes,' describe these changes on Schedule O.

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 2,404,766. including grants of \$ 1,009,586.) (Revenue \$ 2,976,945.)

Food Programs
Education, Training and Referral
Advocacy and Case Management
Other

4b (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4c (Code:) (Expenses \$ including grants of \$) (Revenue \$)

4d Other program services. (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses 2,404,766.

Ron Wood Family Resource Center
Fiscal Report as of 2/28/17 (cash basis)

Cash Balance at 2/28/17		Net Income: 7/1/16 to 2/28/17	
Checking Acct Balance	\$ 101,055	Receipts	\$ 831,968
Money Market Balance	\$ 2,817		
Savings Account Balance	\$ 328	Expenses	\$ 789,839
Paypal Account Balance	\$ 2,493		
Total Cash Balance:	\$ 106,693	Balance:	\$ 42,129

A/R INVOICES

Activity To Date for Fiscal Year End 6/30/2017	FY 2017 Est. Budget	Posted 7/1/16-2/28/17	Comments
Grant Income	\$ 1,092,114	\$ 783,285	
Other Income	\$ 16,776	\$ 6,698	Supv. Visits, Parenting, Car Seats, Other
Other Fundraising Donations	\$ 15,000	\$ -	Board Fundraiser
Donations -RWFRFC, Food Bank & Holiday Support	\$ 46,347	\$ 41,985	Direct Receipt and PayPal
Total Income:	\$ 1,170,237	\$ 831,968	
7000 · Grant & contract expense	\$ 76,740	\$ 68,444	Direct Services, Car seats, Birth certificates
7200 · Personnel Expense	\$ 870,546	\$ 636,749	
7500 · Contractual Services	\$ 62,583	\$ 12,201	Audit, Liability, IT, IVB Contactors, Admin Other
8100 · Operating Expenses	\$ 96,038	\$ 34,248	
8200 · Occupancy Expenses	\$ 9,481	\$ 15,535	
8300 · Travel & meetings expenses	\$ 21,199	\$ 20,502	
8300 · Training - Staff Development	\$ 600	\$ 2,160	
8500 · Equipment	\$ -	\$ -	
8700 · Board Fundraiser	\$ 15,000	\$ -	
9000 · Indirect	\$ 18,050	\$ -	Grant Income offset for non-budgeted expenses
Total Expenses:	\$1,170,237	\$789,839	

**Ron Wood Family Resource Center
Fiscal Report as of 6/30/16 (cash basis)**

Cash Balance at 6/30/16		Net Income: 7/1/15 to 6/30/16	
Checking Acct Balance	\$ 5,347	Receipts	\$ 925,792
Money Market Balance	\$ 2,816		
Savings Account Balance	\$ 328	Expenses	\$ 1,051,557
Paypal Account Balance	\$ -		
Total Cash Balance as of 4/30/16:	\$ 8,490	Balance:	\$ (125,765)

*A/R
Invoices
* pending*

Activity To Date for Fiscal Year End 6/30/2016	FY 2016 Est. Budget	Posted 7/1/15- 6/30/16	Comments
Grant Income	\$ 787,383	\$ 842,375	
Other Income	\$ 17,880	\$ 16,823	Supv. Visits, Parenting, Car Seats, Other
Other Fundraising Donations	\$ 15,000	\$ 19,748	Board Fundraiser
Donations -RWFRFC, Food Bank & Holiday Support	\$ 43,500	\$ 46,846	Direct Receipt and PayPal
Total Income:	\$ 863,763	\$ 925,792	
7000 · Grant & contract expense	\$ 96,153	\$ 53,935	Direct svc., car seats, birth certificates
7200 · Personnel Expense	\$ 607,590	\$ 851,138	
7500 · Contractual Services	\$ 23,731	\$ 27,588	Audit fee, Liability Insurance, IT Support Svc
8100 · Operating Expenses	\$ 89,683	\$ 59,372	
8200 · Occupancy Expenses	\$ 26,585	\$ 28,537	
8300 · Travel & meetings expenses	\$ 5,800	\$ 14,482	
8300 · Training - Staff Development	\$ 1,075	\$ 1,336	
8500 · Equipment	\$ -	\$ 2,600	Wal-Mart Grant
8700 · Board Fundraiser	\$ 12,000	\$ 12,568	
9000 · Indirect	\$ 1,146	\$ -	From Grants as income offset/all exp.
Total Expenses:	\$863,763	\$1,051,557	

(125,765) *

** CCSD - InVOICE SCHOOL SOCIAL WORKERS*

**Ron Wood Family Resource Center
Fiscal Report as of 6/30/15**

Cash Balance at 6/30/15		Net Income: 7/1/14 to 6/30/15	
Checking Acct Balance	\$ 27,407	Receipts	\$ 1,037,621
Money Market Balance	\$ 2,814		
Savings Account Balance	\$ 328	Expenses	\$ 1,069,849
Paypal Account Balance	\$ 7,640		
Total Cash Balance as of 2/28/15:	\$ 38,189	Balance:	\$ (32,228)

*A/R
INVOICES
PENDING*

Activity To Date for Fiscal Year End 6/30/2015	FY'15 Est. Budget	Posted at 6/30/15	Comments
Grant Income	\$ 1,008,674	\$ 925,934	
Other Income	\$ 13,905	\$ 17,164	Supv. Visits, Co-Parenting, Car Seats
Donations -RWFRFC, Food Bank & Holiday Support	\$ 52,500	\$ 77,212	Incl. \$35,000 for Walmart Grant
Other Fundraising Donations	\$ 8,000	\$ 17,311	Board Fundraiser
Total Income:	\$ 1,083,079	\$ 1,037,621	
7000 · Grant & contract expense	\$ 123,340	\$ 62,706	Direct Service , Car Seats, Birth Cert.
7200 · Personnel Expense	\$ 736,964	\$ 836,862	Salaries, Workers' Comp., Liability Ins.
7500 · Contractual Services	\$ 12,942	\$ 22,671	IT support and Audit fee
8100 · Operating Expenses	\$ 136,703	\$ 65,197	
8200 · Occupancy Expenses	\$ 21,098	\$ 26,788	
8300 · Travel & meetings expenses	\$ 13,906	\$ 13,744	
8300 · Training - Staff Development	\$ 1,279	\$ 1,670	
8500 · Equipment	\$ 28,000	\$ 28,000	
8700 · Board Fundraiser	\$ 8,847	\$ 12,211	
Total Expenses:	\$1,083,079	\$1,069,848	

(32,228)

INVOICE

DATE: September 23, 2016

TO: Carson City School District
Dr. Richard Stokes, Superintendent
1402 West King Street
Carson City, Nevada 89702

DESCRIPTION	AMOUNT
Operation of CCSD Request for Involvement and After School Programming - School Year 2016 - 2017 <ul style="list-style-type: none">• Management of "Request for Involvement" Referrals• Facilitation of Prevention of Bullying series• Facilitation of onsite and offsite youth and parenting programs• Information and referrals including but not limited to: Reach Up!, Positive Action, F.I.R.E., individual student sessions, group sessions and other center programs• Interaction and assistance with all CCSD schools• Collection and accountability of data and statistics	\$25,000.00
TOTAL	\$25,000.00

FR: Ron Wood Family Resource Center
2621 Northgate Lane ~ Suite 62
Carson City, NV 89706
EIN # 86-0865470

PAID

2017 ARW Recommendations

	Public Services Project	Requested from CDBG	ARW Recommendations
	Ron Wood Family Resource Center - Reach Up	\$35,000	\$35,000 *
	Food for Thought - Free nutritious lunches	\$12,000	\$12,000
	RSVP - Veterans Volunteers in Partnership	\$11,941	\$8,277
	ESL In Home Program	\$25,000	
	St. Vincent de Paul - Emergency financial assistance	\$6,000	

Total	\$89,941	\$55,277
Estimated Total Available*:	\$55,277	\$55,277
Difference:	-\$34,664	\$0

	Public Improvements/Econ. Development Project	Requested from CDBG	ARW Recommendations
	Accessible Space - Yasmer Estates rehab/elevator	\$70,000	
	Carson City Public Works - Pedestrian improvements	\$230,327	\$147,871
	Carson City Parks & Rec - Ross Gold ADA access	\$148,669	\$91,664
	Washoe Tribe - Repairing playground and safety updates	\$24,984	
	Boys & Girls Club - Full functioning kitchen	\$150,000	
	Carson City Library - Paint and repair building	\$33,750	

Total requested:	\$657,730	\$239,535
Estimated Total Available*:	\$239,535	\$239,535
Difference:	-\$418,195	\$0

* Total Available is subject to change



FIRST JUDICIAL DISTRICT COURT
CARSON CITY & STOREY COUNTY
STATE OF NEVADA

JAMES T. RUSSELL
District Judge, Department One
885 East Musser Street, Room 3061
Carson City, Nevada 89701
(775) 882-1996
Fax: (775) 887-2272

JAMES E. WILSON, JR.
District Judge, Department Two
885 East Musser Street, Room 3057
Carson City, Nevada 89701
(775) 882-1619
Fax: (775) 887-2296

February 10, 2017

Re: Letter of Collaboration

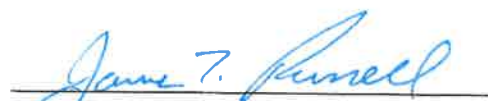
To Whom It May Concern:


The Ron Wood Center (RWC) provides an invaluable service to the First Judicial District Court and to the community. The RWC conducts parenting classes, supports families, and provides counseling services, financial assistance, and related supports for prevention of child abuse and neglect.

The RWC is an essential resource for the court. Without the resources of the RWC educating parents and children, there would be more children suffering from neglect. This would have a lasting effect on children and future generations.

We are in support of the RWC pursuing continued grant funding to ensure that the Court may continue to collaborate with the RWC in referring families for parenting and prevention of child abuse and neglect through the Positive Action parenting and family communication classes.

Sincerely,


James T. Russell
District Court Judge


James E. Wilson Jr.
District Court Judge



Ken Furlong
Sheriff

911 E. Musser St.
Carson City, NV
89701

775-887-2500
Fax: 775-887-2026

February 13, 2017

Joyce Buckingham
Executive Director
Ron Wood Family Resource Center
2621 Northgate Lane #62
Carson City, NV 89706

From: Sheriff Ken Furlong

Subject: Support for Grant Opportunity/Letter of Collaboration

I am pleased to offer our continued support and collaboration on your grant opportunities, including the Positive Action Parenting classes initiative offered by the Ron Wood Family Resource Center. It is this type of continued community engagement that allows the community to grow as one and foster valued family hopes and dreams.

For us here at the Sheriff's Office, having continued and on-going tools and effective referral mechanisms is essential to our mission here. Therefore, it is critical that we work closely with Family Center to insure our community members receive the necessary tools that Positive Action classes will provide. Making referrals to the center is viewed as an effective collaboration that we drive to utilize. I hope to continue supporting your initiatives, as they each pay dividends to our efforts in public safety.

Thank you so very much for stepping up and being such a generous and giving community resource; without your efforts, many families and children would surely be left behind. If there is any way in which the Sheriff's Office can assist you in the future.

A handwritten signature in blue ink, appearing to read 'Ken Furlong', written over a white circular stamp.

Ken Furlong
Sheriff

CARSON CITY/STOREY COUNTY
DEPARTMENT OF JUVENILE SERVICES

JUVENILE PROBATION/DETENTION DIVISION
of the
FIRST JUDICIAL DISTRICT COURT

James T. Russell
District Judge Dept. I

James E. Wilson, Jr.
District Judge Dept. II



Ali Banister
Chief of Juvenile Services

Linda Lawlor
Deputy Chief of Juvenile
Services

January 10, 2017

RE: Support of Reach of Program for Ron Wood Resource Center

To Whom it May Concern,

As the Chief of Juvenile Service in Carson City, Nevada and member of the Ron Wood Board, I am writing to support the continued funding for the Reach Up Programing at the Ron Wood Resource Center. The Reach Up Program has been a wonderful resource for our center and community, as it has been in existence since 2007. This program has served very low to moderate income youth, and has continued to target trouble youth and youth in crisis. This program has been a huge asset to our community. It has been an ongoing comprehensive behavioral and mental health treatment and case management program, which has identified, supported and counseled youth ages 3-17. Many of these youth have been in crisis due to loss of loved ones, at risk of suicide, those suffering from extreme family issues, those having poor educational performance, truancy and/or chemical dependency issues. Our Licensed Social Worker through Ron Wood Resource Center accepts referrals from the school district, Juvenile Services and other partners to assist these low to moderate income families and children with mental health concerns.

Ron Wood is seeking continued funding to allow the center to further serve youth in our community by offering additional services. It is the hope with these additional services, this program will effectively serve youth both individually and through group services. By adding these additional services, the Reach Up Program will provide educational and behavioral health counseling provided by the LCSW at Ron Wood, in order to assist youth and their families in gaining the ability to communicate in a healthy family environment. Through this communication, they will interact responsibly and work with mentors and peers toward recognizing the appropriate methods of dealing with catastrophic issues, improving critical thinking skills, developing a network of individuals to work alongside and methodically dealing with overwhelming situations.

In conclusion, I truly believe the Reach Up Program is making a difference in the community of Carson City, Nevada and more importantly being successfully run by the Ron Wood Resource Center. At this time, I would strongly encourage the continued support and funding for this program. I know it is making a difference in the youth we are serving.

Sincerely,

A handwritten signature in cursive script that reads "Ali Banister".

Ali Banister
Chief Juvenile Probation Officer



PARTNERSHIP CARSON CITY
1711 NORTH ROOP STREET
CARSON CITY, NEVADA 89703
(775) 841-4730
WWW.PARTNERSHIPCARSONCITY.ORG
501(c)3 non-profit organization

Dr. Jack Araza, President
Executive Board of Directors

Kathlyn Bartosz, Executive Director

Mayor Bob Crowell, Chairman
Steering Committee

Valerie Cain, Nevada PMP Coordinator

January 10, 2017

To whom it may concern:

The Reach Up! Program offered through Ron Wood Family Resource Center is a vital service in our community. The emphasis over the past year or two on youth depression identification, suicide prevention, and reductions in aggressive and harmful behaviors has resulted in the need for more programs like Reach Up!. This program accepts referrals from the schools, JPO, and other service providers to assist children and their families better communicate, and identify where within the family system there is a need for additional services. Children who act out are often times identified as the family 'problem', when in reality their behavior would be expected given the dysfunction within the family that has not been previously identified. Many of our children come from homes where domestic violence, substance abuse, alcoholism, and abusive parenting are the norm. By its own definition, Reach Up!:

" ... is an ongoing comprehensive behavioral health treatment and case management program designed to identify, support and counsel the Carson City youth from 3 - 17 years of age in crisis due to loss of a loved one, at-risk of suicide, suffer from extreme dysfunctional family issues, or having poor educational performance, truancy or chemical dependency issues. "

There are approximately 22 Family Resource Centers in Nevada serving families across the state. Ron Wood stands out as providing the array of services to a diverse population. They are recognized for their accessibility and pro active response to new concerns within the community as they arise. Since 2007 Ron Wood Family Resource Center has been serving very low to moderate income youth using the *Reach Up!* Evidence-based Model. Within the same agency they have developed the resources and community relationships to effectively intervene with the family and other problems identified through Reach Up!

The Ron Wood Family Resource Center Executive Director, Joyce Buckingham is known throughout the community as a dynamic , innovative and pro active leader. She is always looking for cost effective and efficient ways to target limited resources where they need to be. Partnership Carson City has working with Ms. Buckingham for years, and have the utmost respect for her leadership and administrative skills. Her belief in Reach Up! comes from ten years of experience with the program and the documented positive outcomes. I urge you to give this application serious consideration as Reach Up! is addressing problems that our children should not experience.

Sincerely,
Kathlyn Bartosz

Kathlyn Bartosz, Executive Director



Carson High School

1111 NORTH SALIMAN ROAD • P.O. BOX 603 • CARSON CITY, NEVADA 89702 • (775) 283-1600
FAX (775) 283-1790

February 13, 2017

To whom it may concern:

The Ron Wood Center is applying for a grant to aide them in funding their Positive Action Parenting and Family Communication classes. These are the kinds of programs that are useful to those who deal with families in crisis.

As the principal of Carson High School, I find partners like the Ron Wood Center critical to the work we do. Many times, I come into contact with families who are dealing with difficulties such as drug or alcohol abuse, grief, or depression. Through our collaboration and partnership with the Ron Wood Center, we have been able to support these families by providing counseling that they may not otherwise be able to afford.

Also in my role as principal, I interact with parents who are frustrated and finding it difficult to respond appropriately to their children's actions. I frequently refer these families to the Ron Wood Center. The Positive Action Parenting and Family Communication classes provide this service and assures that we can do our part in breaking the cycle of abuse.

In short, I sincerely request your consideration of the Ron Wood Center for this grant to continue supporting our collaborative efforts in meeting the needs of the students and families of Carson City.

Sincerely,

Tasha J. Fuson
Principal



4151 East Fifth Street
Carson City, Nevada 89701
(775) 283-2600

Eagle Valley Middle School

February 15, 2017

Re: The Prevention of Child Neglect and Abuse via Parent/Family Intervention

To: Whom It May Concern,

Please consider this Letter of Collaboration in relation to the application from Ron Wood Family Resource Center to carry out the Positive Action Parent/Family Communication Project as prevention of child abuse and neglect for 2017-18.

As part of the Social Workers In Schools (SWxS) program, I rely on Ron Wood Family Resource Center for several resources; one in particular, Positive Action – a highly vetted, evidence-based program proven to positively affect children and families. Positive Action is a vital resource utilized not only by the Carson City community as a whole, but has become a mainstay of the social workers who are working in our district's schools. In addition to Positive Action, I refer to Ron Wood for parenting classes, Reach Up (a collaboration of the Carson City School District and Ron Wood), youth education, counseling, and resources for the families of the students here at Eagle Valley Middle School.

Here at Eagle Valley MS our student population is 52% Latino. It is for that reason I utilize Ron Wood extensively, because of their ability to efficiently serve the Spanish-speaking members of our community. Here at Eagle Valley MS that population is predominantly the parents, as our school district provides ESL to its students. Our Spanish-speaking parents are able to access resources at Ron Wood, not only for specific needs that may arise, but especially the Positive Action Project, which provides case management to families while affording an effective method to assist with family/parent communication.

I enthusiastically support one of Carson City's most valuable assets – The Ron Wood Family Resource Center. I am familiar with Positive Action and its efficacy, and I urge DHHS-DCFS to maintain funding for the provision of this important intervention.

Sincerely,

A handwritten signature in blue ink that reads "Edward Shelley, MSW".

Edward Shelley, MSW, SSW II
Safe School Professional
Eagle Valley Middle School

ATTACHMENT 7



Fritsch Elementary School
504 W. Bath Street
Carson City, Nevada 89703
775-283-1400
775-283-1490 fax

February 15, 2017

To Whom It May Concern:

Please consider this Letter of Collaboration to Ron Wood Family Resource Center toward their application to conduct the Positive Action Parent/Family Communication Project as prevention of child abuse and neglect for 2017 -18.

As a School Social Worker I often collaborate with Ron Wood and refer families to them for parenting and prevention of child abuse and neglect through the Positive Action parenting and family communication classes. This has been a great resource for me and the families that I work with and I have seen much success from this program. Also collaborating with them on use of the Positive Action program here at the school has shown to assist with student's social and emotional progress in the classroom.

Ron Wood has always provided the community with a broad range of community resources and shown great reliability throughout the years. I refer majority of my families in need of community services, parenting classes, emotion management and child and family education to Ron Wood.

The community is lucky to have such a reliable community resource with great family educational programs such as the Positive Action Program. Being able to collaborate with them to have my families attend the program has made a difference not only in their home environments but here at school as well.

Sincerely,

Nicole Young

School Social Worker, LSW



Carson City, a Consolidated Municipality

Community Support Services Grant (CSSG) Progress Report

This report must be filled out by prior year CSSG grantees who are submitting a new application

Name of Organization: Ron Wood Family Resource Center

Program/Project: Ron Wood Family Resource Center Operational Grant

Amount of Funds Received \$ 25,000.00

Grant Period: July 1, 2016 to June 30, 2017 (Progress Report includes 7-1-16 to 2-28-17)

Contact Person: Joyce Buckingham

Mailing Address: 2621 Northgate Lane #62

City: Carson City State: Nevada Zip Code: 89706

Phone Number: (775) 884-2269 E-mail: executive_director@carson-family.org

Date Submitted: 4/7/2017

1. Please attach a financial income and expense statement that specifically explains how grant funds were used up to this date, including a comparison between your budgeted and your actual incomes and expenses. **See Attached**

Comparison between budget and actual income and expenses:

CSSG Projected budget = \$25,000.00

CSSG Actual Expenses for first 8 months = 17,899.17 or 72% of CSSG Funding

2. Evaluate your achievement of the measurable outcomes listed in your application:

Projected Measurable Outcomes as specified in 2016-17 Proposal

1. 100,000+ - Fiscal Year 2016 – 17 – Total RWFRRC units of services*
2. 20,000+ - Individuals (LMI)Low-Moderate Income will utilize the food bank
3. 38,000+ - Individual referrals for services per year
4. 3,000+ - Ongoing Case management appointments

Actual Measureable Outcomes - First 8 months of the 2016-17 Fiscal Year

1. 72,296 total units of service were provided - 108% of 8-month goal
2. 10,884 Low-Moderate Income individuals utilized food bank - 82% of 8-month goal
3. 41,092 Individual referrals for services - 162% of 8-month goal
4. 2488 ongoing case management appointments - 124% of 8-month goal

All combined services for the RWFRRC are increasing except the Food Bank usage
Food Bank usage has decreased with an improving local economy.

* Unit of service = one food bank visit, one parenting class, a case management session, 1 referral, etc.

3. Approximately how many people benefitted from your project? How many of those people were Carson City residents? What were some of the individual benefits?

72,296 individual units' services were provided. 97% of the units of service were provided to Carson City residents. Individual benefits include: gratis services to individuals in need, assistance with food insecurity issues, child abuse and neglect counseling, housing referrals, mental health/substance abuse prevention, social service referrals for in-house and partner services.

Ron Wood Family Resource Center has a documented 98% above average to excellent satisfaction rating. Evaluations, surveys and comment boxes offer opportunities for clients to voice comments (anonymously if they so choose).

4. What specific community benefit did your project provide Carson City?

Ron Wood has operated the family resource center for 22 years in Carson City. The need for services and programs are increasing as demand coincides with food insecurity, mental health issues, substance abuse, financial and family functionality issues. Ron Wood has taken the needs of the Consolidated Plan for Carson City to heart and provided much needed services to meet the need and fill service gaps.

5. Will this program/project be reoccurring? How do you anticipate funding the project in the future?

RWFRC programming is reoccurring and the board of directors conducts strategic planning annually. The planning process includes examining programs for need, fiscal health and identifying gaps of services in Carson City.

RWFRC anticipates a reduced need in grant funding with additional non-restrictive donations, Medicaid billable services and fund raising events. Indirect costs such as administration, operating costs, etc. are always a concern, as grantors are reluctant to fund these services. RWFRC is looking at our fiscal health and preventatively planning to become more self-sufficient.

6. Describe any challenges that impacted your program.

Funding is always a challenge.

Office space is limited as our staff increases to meet client demand.

Programs such as FASTT, Prevention of Bullying, Truancy Prevention and the Carson City School District's new request of involvement program have taken additional time, staff and infrastructure to integrate into center operations.

We are thankful for the ongoing support Carson City and PCC provides – THANK YOU!

Ron Wood Family Resource Center
 CITY GRANT
 JULY 1, 2016 - FEBRUARY 28, 2017

Date	Num	Source Name	Memo	Class	Cash Basis Paid Amount
7200 - Personnel Expense					
7220 - Salaries & wages					
07/01/2016	18176	Lera, Erika L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	800.00
07/01/2016	18178	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	600.33
07/01/2016	18178	Maler, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	67.50
07/01/2016	18185	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	642.60
07/01/2016	18185	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	71.40
07/01/2016	18171	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.10
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	673.34
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.63
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	282.96
07/15/2016	18228	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	130.90
07/15/2016	18214	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.20
07/29/2016	18273	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	86.52
07/29/2016	18273	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.16
07/29/2016	18264	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	389.40
07/29/2016	18264	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.46
07/29/2016	18269	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	142.80
07/29/2016	18269	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.74
08/12/2016	18301	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	389.40
08/12/2016	18301	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	20.44
08/12/2016	18302	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	166.95
08/12/2016	18306	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	95.20
08/12/2016	18306	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	40.82
08/12/2016	18310	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	64.89
08/12/2016	18310	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	61.65
08/26/2016	18342	Maler, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
08/26/2016	18343	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	195.30
08/26/2016	18348	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	166.60
08/26/2016	18352	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
08/26/2016	18336	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	137.75
08/26/2016	18336	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
09/09/2016	18413	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	48.68
09/09/2016	18413	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.27
09/09/2016	18413	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.25
09/09/2016	18414	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	154.35
09/09/2016	18419	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	166.60
09/09/2016	18423	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
09/09/2016	18407	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	153.05
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	91.83
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	45.92
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.95
09/23/2016	18465	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	195.30
09/23/2016	18470	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	154.70
09/23/2016	18474	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
10/07/2016	18514	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	153.05
10/07/2016	18520	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
10/07/2016	18520	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.79
10/07/2016	18521	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	219.10
10/07/2016	18526	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	59.50
10/07/2016	18526	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	74.38
10/07/2016	18526	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	14.88
10/07/2016	18530	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
10/07/2016	18530	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	68.78
10/21/2016	18556	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	149.80
10/21/2016	18563	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
10/21/2016	18549	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	137.75
10/21/2016	18549	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
10/21/2016	18555	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
10/21/2016	18555	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.30
10/21/2016	18559	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	95.20
10/21/2016	18559	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	40.82
11/04/2016	18597	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	137.75
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	81.13
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.74
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.41
11/04/2016	18604	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	168.70
11/04/2016	18607	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	83.30
11/04/2016	18607	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	23.80
11/04/2016	18611	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
11/04/2016	18611	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	27.47
11/18/2016	18622	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	137.75
11/18/2016	18629	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	132.30
11/18/2016	18632	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	119.00
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	54.29
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	93.35
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.60
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.41
12/02/2016	18657	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	178.15
12/02/2016	18661	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	107.10
12/02/2016	18665	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41

ATTACHMENT 3

Ron Wood Family Resource Center
 CITY GRANT
 JULY 1, 2016 - FEBRUARY 28, 2017

Date	Num	Source Name	Memo	Class	Cash Basis Paid Amount
12/02/2016	18650	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	122.44
12/16/2016	18709	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	146.93
12/16/2016	18715	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
12/16/2016	18716	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	122.85
12/16/2016	18720	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	142.80
12/16/2016	18724	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
12/16/2016	18724	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	18.39
12/16/2016	18724	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.84
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.03
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	16.23
12/30/2016	18759	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	110.25
12/30/2016	18763	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	142.80
12/30/2016	18767	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
12/30/2016	18752	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	146.93
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	68.87
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	45.92
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.65
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	32.45
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	29.21
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	60.68
01/13/2017	18795	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	67.90
01/13/2017	18803	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	86.52
01/13/2017	18803	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	86.52
01/13/2017	18799	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	71.40
01/13/2017	18799	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	32.49
01/27/2017	18838	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	137.75
01/27/2017	18844	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
01/27/2017	18845	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	115.15
01/27/2017	18853	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
01/27/2017	18849	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	142.80
02/10/2017	18878	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	153.05
02/10/2017	18884	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
02/10/2017	18884	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.06
02/10/2017	18885	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	85.05
02/10/2017	18893	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
02/10/2017	18889	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	107.10
02/10/2017	18889	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	17.97
02/24/2017	18901	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	153.05
02/24/2017	18908	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	97.35
02/24/2017	18908	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.98
02/24/2017	18909	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	102.55
02/24/2017	18913	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	130.90
02/24/2017	18913	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	14.52
02/24/2017	18916	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	151.41
02/24/2017	18916	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	77.22
Total 7220 - Salaries & wages					14,394.89
7223 - Holiday					
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	107.73
07/15/2016	18228	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	14.64
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.03
09/23/2016	18470	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	17.14
09/23/2016	18474	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	16.87
11/04/2016	18597	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.03
11/04/2016	18607	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.90
11/04/2016	18611	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	19.68
11/18/2016	18622	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
11/18/2016	18632	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.21
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	22.93
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	27.26
12/02/2016	18661	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	26.78
12/02/2016	18665	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	37.85
12/02/2016	18650	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	30.61
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	30.61
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	30.50
01/13/2017	18803	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	43.26
01/13/2017	18799	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	25.94
01/27/2017	18838	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.31
01/27/2017	18844	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.71
01/27/2017	18853	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	16.87
Total 7223 - Holiday					587.79
7245 - Health Benefit					
07/29/2016	18273	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	26.00
07/29/2016	18264	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	76.00
07/29/2016	18269	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	76.00
08/26/2016	18342	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	19.00
08/26/2016	18348	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	86.00
08/26/2016	18352	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	44.00
08/26/2016	18336	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	21.00

ATTACHMENT 8

Ron Wood Family Resource Center
 CITY GRANT
 JULY 1, 2016 - FEBRUARY 28, 2017

Date	Num	Source Name	Memo	Class	Cash Basis Paid Amount
09/23/2016	18470	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	90.00
09/23/2016	18474	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	49.00
10/21/2016	18563	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	44.00
10/21/2016	18549	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
10/21/2016	18555	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	19.00
10/21/2016	18559	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	71.00
11/18/2016	18622	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
11/18/2016	18632	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	69.00
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	66.00
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	24.00
12/30/2016	18763	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	75.00
12/30/2016	18767	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	44.00
12/30/2016	18752	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	30.00
01/27/2017	18838	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
01/27/2017	18844	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	21.00
01/27/2017	18853	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	49.00
02/24/2017	18901	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	31.00
02/24/2017	18908	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	21.00
02/24/2017	18913	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	76.00
02/24/2017	18916	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	66.00
Total 7245 - Health Benefit					1,348.00
7246 - Medicare					
07/01/2016	18176	Lera, Erika L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.60
07/01/2016	18178	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.68
07/01/2016	18185	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.36
07/01/2016	18171	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.03
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.63
07/15/2016	18228	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.11
07/15/2016	18214	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.02
07/29/2016	18273	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.66
07/29/2016	18264	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.86
07/29/2016	18269	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.21
08/12/2016	18301	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	5.94
08/12/2016	18302	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.42
08/12/2016	18306	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.97
08/12/2016	18310	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.84
08/26/2016	18342	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.69
08/26/2016	18343	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.83
08/26/2016	18348	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.66
08/26/2016	18352	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.83
08/26/2016	18336	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
09/09/2016	18413	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.79
09/09/2016	18414	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.24
09/09/2016	18419	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.42
09/09/2016	18423	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.12
09/09/2016	18407	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.90
09/23/2016	18465	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.83
09/23/2016	18470	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.80
09/23/2016	18474	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.15
10/07/2016	18514	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
10/07/2016	18520	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.52
10/07/2016	18521	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.18
10/07/2016	18526	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.16
10/07/2016	18530	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.19
10/21/2016	18556	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.17
10/21/2016	18563	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.83
10/21/2016	18549	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
10/21/2016	18555	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.71
10/21/2016	18559	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.00
11/04/2016	18597	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.61
11/04/2016	18604	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.45
11/04/2016	18607	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.73
11/04/2016	18611	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.88
11/18/2016	18622	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
11/18/2016	18629	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.92
11/18/2016	18632	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.81
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.98
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.98
12/02/2016	18657	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.58
12/02/2016	18661	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.94
12/02/2016	18665	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.74
12/02/2016	18650	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
12/16/2016	18709	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.13
12/16/2016	18715	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.41
12/16/2016	18716	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.78
12/16/2016	18720	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.07
12/16/2016	18724	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.66
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.16
12/30/2016	18759	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.60
12/30/2016	18763	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.16

ATTACHMENT 8

Ron Wood Family Resource Center
 CITY GRANT
 JULY 1, 2016 - FEBRUARY 28, 2017

Date	Num	Source Name	Memo	Class	Cash Basis Paid Amount
12/30/2016	18767	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.83
12/30/2016	18752	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.57
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
01/13/2017	18795	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.98
01/13/2017	18803	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.14
01/13/2017	18799	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.88
01/27/2017	18838	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
01/27/2017	18844	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.87
01/27/2017	18845	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.67
01/27/2017	18853	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.15
01/27/2017	18849	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.07
02/10/2017	18878	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.22
02/10/2017	18884	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.56
02/10/2017	18885	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.23
02/10/2017	18893	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.91
02/10/2017	18889	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.81
02/24/2017	18901	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	2.67
02/24/2017	18908	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.90
02/24/2017	18909	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	1.49
02/24/2017	18913	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.21
02/24/2017	18916	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	4.27
Total 7246 - Medicare					236.04
7247 - Social Security					
07/01/2016	18176	Lera, Erika L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	49.60
07/01/2016	18178	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	41.41
07/01/2016	18185	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	44.27
07/01/2016	18171	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.13
07/15/2016	18221	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	66.82
07/15/2016	18228	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.02
07/15/2016	18214	Hixon, Alan G		EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.07
07/29/2016	18273	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.11
07/29/2016	18264	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	29.32
07/29/2016	18269	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.74
08/12/2016	18301	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	25.41
08/12/2016	18302	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.35
08/12/2016	18306	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.43
08/12/2016	18310	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.85
08/26/2016	18342	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.21
08/26/2016	18343	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.11
08/26/2016	18348	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.66
08/26/2016	18352	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.11
08/26/2016	18336	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
09/09/2016	18413	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	3.36
09/09/2016	18414	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.57
09/09/2016	18419	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.33
09/09/2016	18423	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.05
09/09/2016	18407	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
09/23/2016	18458	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
09/23/2016	18464	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.14
09/23/2016	18465	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.11
09/23/2016	18470	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	16.23
09/23/2016	18474	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.47
10/07/2016	18514	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
10/07/2016	18520	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.52
10/07/2016	18521	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.58
10/07/2016	18526	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.22
10/07/2016	18530	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.65
10/21/2016	18556	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.29
10/21/2016	18563	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.11
10/21/2016	18549	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
10/21/2016	18555	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.29
10/21/2016	18559	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.84
11/04/2016	18597	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
11/04/2016	18603	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.90
11/04/2016	18604	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.46
11/04/2016	18607	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.38
11/04/2016	18611	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.31
11/18/2016	18622	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
11/18/2016	18629	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.20
11/18/2016	18632	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.03
11/18/2016	18636	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	17.03
12/02/2016	18656	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.47
12/02/2016	18657	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.05
12/02/2016	18661	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.30
12/02/2016	18665	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.73
12/02/2016	18650	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
12/16/2016	18709	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.11
12/16/2016	18715	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.04
12/16/2016	18716	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.62
12/16/2016	18720	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.85
12/16/2016	18724	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.38
12/30/2016	18758	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.21

ATTACHMENT 8

Ron Wood Family Resource Center
 CITY GRANT
 JULY 1, 2016 - FEBRUARY 28, 2017

Date	Num	Source Name	Memo	Class	Cash Basis Paid Amount
12/30/2016	18759	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.84
12/30/2016	18763	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.50
12/30/2016	18767	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	12.12
12/30/2016	18752	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.97
01/13/2017	18788	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
01/13/2017	18794	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.48
01/13/2017	18795	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	4.21
01/13/2017	18803	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.41
01/13/2017	18799	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.05
01/27/2017	18838	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
01/27/2017	18844	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.00
01/27/2017	18845	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.14
01/27/2017	18853	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.47
01/27/2017	18849	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.85
02/10/2017	18878	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.49
02/10/2017	18884	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.66
02/10/2017	18885	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	5.27
02/10/2017	18893	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.16
02/10/2017	18889	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.75
02/24/2017	18901	Buckingham, Joyce		EDUCATION/TRAINING/REFERRAL:PCC City Grant	11.41
02/24/2017	18908	Maier, Jo A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	8.14
02/24/2017	18909	Maier, William J		EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.36
02/24/2017	18913	Sauvage, Wendy L		EDUCATION/TRAINING/REFERRAL:PCC City Grant	13.73
02/24/2017	18916	Yesitis, Lisa A		EDUCATION/TRAINING/REFERRAL:PCC City Grant	18.27
Total 7247 - Social Security					1,009.23
7248 - Unemployment Expense					
Unemployment 4th Qtr Allocated at % of Base Pay AUG'16					
10/26/2016	18574	Unemployment Services Trust	2.6	EDUCATION/TRAINING/REFERRAL:PCC City Grant	32.50
\$625.05 Unemployment 1st Qtr 2017 Allocated at % of					
12/20/2016	18742	Unemployment Services Trust	Base Pay 2.8	EDUCATION/TRAINING/REFERRAL:PCC City Grant	17.50
Total 7248 - Unemployment Expense					50.00
7300 - Workman's Comp					
07/15/2016	18246	Nevada Retail Network	Workers' comp. insurance: JUN 2016 1	EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.03
08/15/2016	18333	Nevada Retail Network	Workers' comp. insurance: JUL 2016	EDUCATION/TRAINING/REFERRAL:PCC City Grant	25.57
08/31/2016	18398	Nevada Retail Network	Workers' comp. insurance: AUG'16 2.8	EDUCATION/TRAINING/REFERRAL:PCC City Grant	10.11
Unemployment 3rd Qtr payment Allocated at Workers'					
09/17/2016	18445	Unemployment Services Trust	Comp. rate AUG'16 2.9	EDUCATION/TRAINING/REFERRAL:PCC City Grant	18.12
09/28/2016	18504	Nevada Retail Network	Workers' comp. insurance: SEPT'16 2.6	EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.84
10/27/2016	debit	Nevada Retail Network	Workers' comp. insurance: SEPT'16 2.7	EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.45
11/30/2016	Debit	Nevada Retail Network	Workers' comp. insurance: NOV'16 2.5	EDUCATION/TRAINING/REFERRAL:PCC City Grant	7.03
01/04/2017	18778	Nevada Retail Network	Workers' comp. insurance: NOV'16 2.6	EDUCATION/TRAINING/REFERRAL:PCC City Grant	4.68
02/09/2017	18863	Nevada Retail Network	Workers' comp. insurance: JAN17 2.4	EDUCATION/TRAINING/REFERRAL:PCC City Grant	15.21
Total 7300 - Workman's Comp					105.04
7400 - General Liability Insurance					
Philadelphia Insurance					
10/15/2016	18535	Companies	Policy No. PHPK1493076 Invoice 04025304631 10/1/16	EDUCATION/TRAINING/REFERRAL:PCC City Grant	65.51
Staff time allocation 3.6 - liab adj.					
Total 7400 - General Liability Insurance					65.51
Total 7200 - Personnel Expense					17,796.50
7500 - Contractual Services					
7531 - IT Support					
75311 - Grant Purchase Listing					
1/4/17 Replacement Battery Backup. Posted Expenses					
01/17/2017	18812	Carson Valley Computer	Allocation: 3	EDUCATION/TRAINING/REFERRAL:PCC City Grant	4.79
\$1,094.99 1/11/17 Upgrade and install Kaspersky Security					
01/18/2017	18815	Carson Valley Computer	Software- 2 servers and all PCs Posted ...	EDUCATION/TRAINING/REFERRAL:PCC City Grant	32.84
Total 75311 - Grant Purchase Listing					37.63
7531 - IT Support - Other					
01/18/2017	18814	Stanley Convergent Security	\$233. JAN17 Software Maintenance Service Fee '17	EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.32
Solutions RWFRC Sq Footage Facility Allocation 4					
02/22/2017	18930	Stanley Convergent Security	\$233. MAR17 Software Maintenance Service Fee '17	EDUCATION/TRAINING/REFERRAL:PCC City Grant	9.32
Solutions RWFRC Sq Footage Facility Allocation 4					
Total 7531 - IT Support - Other					18.64
Total 7531 - IT Support					56.27
Total 7500 - Contractual Services					56.27
8100 - Operating Expenses					
8114 - Printing & copying					
High Sierra Business Systems, Canon/IRA-C5235 Copier JWH09625 12/6/17-1/5/17 copy					
01/09/2017	18779	Inc.	count charge Posted Expense Alloc. 03	EDUCATION/TRAINING/REFERRAL:PCC City Grant	6.40
Total 8114 - Printing & copying					6.40
Total 8100 - Operating Expenses					6.40
8200 - Occupancy					
8282 - Janitorial					
JAN17 Janitorial Services ALLOC (Janitorial surface lease sq					
01/23/2017	18830	Excellence Janitorial Services	ft) 04	EDUCATION/TRAINING/REFERRAL:PCC City Grant	20.00
FEB17 Janitorial Services ALLOC (Janitorial surface lease sq					
02/21/2017	18923	Excellence Janitorial Services	ft) 04	EDUCATION/TRAINING/REFERRAL:PCC City Grant	20.00
Total 8282 - Janitorial					40.00
8283 - Rent-Other					
DEC16 JAN17 \$176.00 Self Storage for Programs A38					
01/19/2017	18826	City National Bank	{ALLOC, "non-payroll gl 7500 +"} 0	EDUCATION/TRAINING/REFERRAL:PCC City Grant	0.00
Total 8283 - Rent-Other					0.00
Total 8200 - Occupancy					40.00
TOTAL					17,899.17

Dear Executive Board Member:

Partnership Carson City staff completed a technical review for the sections of the application that were not assigned a score. Attached is a 3-page application-scoring sheet for you to review and score Sections I, II, and III of the application.

Applicant Agency: Brewery Arts Center

Program Name: Art in the Park

Previously Funded: Yes No

If yes, previous funding status:

Grant Year	Amount	Success, Challenges, Sustainability

TECHNICAL REVIEW:

Cover Page Completed: Yes No
Project Administration Completed: Yes No
Agency Information Completed: Yes No

Attachments	Yes	No
IRS Tax Exempt 501(c)(3) letter	<input checked="" type="checkbox"/>	
Proof of incorporation from Secretary of State	<input checked="" type="checkbox"/>	
Current Organization Chart with names of staff members	<input checked="" type="checkbox"/>	
Current Board of Directors and terms of office	<input checked="" type="checkbox"/>	
First 2 pages of most recent federal tax return	<input checked="" type="checkbox"/>	
Profit and Loss Statement and Balance Sheet	<input checked="" type="checkbox"/>	
Funding commitment letters and/or letters of support (if applicable, not mandatory)		<input checked="" type="checkbox"/>

Comments:

Reviewer Name: Brooklyn Maw

Completed: Yes No

**Partnership Carson City
Objective Review Application Scoring Sheet**

**Carson City Community Support Services Grant (CSSG)
Fiscal Year 2016 - 2017**

Applicant:	
Reviewer Name:	Maximum Points: 100
Awarded Points:	

I - PROJECT DETAILS

1. Describe the critical need that is addressed by this project. Please include any local data to support this need. If you checked "Other" on the cover page, please explain why this need is critical.

Maximum Score = 10 points

Reviewers Score = _____

Comments: _____

2. Provide a detailed description of the proposed project and how it relates to the critical need identified in #1. Be specific. Include what you will accomplish, how you will accomplish it, who will be served, how many will be served, and where the project will take place.

Maximum Score = 25 points

Reviewers Score = _____

Comments: _____

3. Do you coordinate your services with other agencies? If so, list agencies and describe collaboration.

Maximum Score = 10 points

Reviewers Score = _____

Comments: _____



Community Support Services Grant (CSSG) Program Application Fiscal Year 2017

GENERAL INFORMATION

YOU MUST SEND A LETTER A OF INTENT TO APPLY AND RECEIVE APPROVAL BEFORE SUBMITTING APPLICATION. APPLICATION INSTRUCTIONS ARE AVAILABLE AT <http://carson.org/cssg>.

APPLICATIONS ARE DUE*: MARCH 17, 2017, 4:00 P.M.

PLEASE SUBMIT THE ORIGINAL PLUS 2 COPIES TO:
 Carson City Dept. of Finance
 201 N. Carson St., Ste. 3
 Carson City, NV 89701

*The deadline established is firm. Any application received after the deadline will not be considered for funding. Applications must be unstapled. A pdf fill-in version of this document is available at <http://carson.org/cssg>. A PROGRESS REPORT MUST BE SUBMITTED WITH RENEWALS.

NEW APPLICATION RENEWAL

APPLICANT INFORMATION

Agency Name: Brewery Arts Center	
Agency Mailing Address: 449 West King Street	
Project Name: Art in the Park	
Project Address/Location: Park Terrace Park 1327 La Loma Dr., Carson City, NV	
Contact Person: Gina Hill	
Phone Number: 775-883-1976	Email: gina@breweryarts.org
Fax:	Website (if applicable): Art in the Park

PROJECT FUNDING

Requested amount	\$4000.00
Other funding	\$8000.00 Request to Nevada Arts Council / Private Donors
Total project cost	\$12000.00 for a fully funded summer project 5 days per week

PROJECT SUMMARY

Please provide a **brief** summary of the proposed project (not the organization), including what the project is, who will be served, how many will be served, and where will it take place. The description should be **no more than five sentences**.

Brewery Arts Center's Art in the Park Program will remove all barriers for participation in the arts in the designated neighborhood of Park Terrace Park which is directly adjacent to Empire Elementary School, a school with 100% of its population eligible for free and reduced lunch and is a neighborhood of largely Hispanic population. We will bring in art supplies each day in conjunction with the food service by Food 4 Thought along with two professional arts instructors to create a "pop up" arts center open to the children of the neighborhood but geared towards the 6-13 year old population. This is a new initiative brought about by the desire to create a more well- rounded, enriched arts community. According to statistics from Governing Analysis, it is essential to kid youth active and engaged during the summertime to reduce the potential for crime and illegal activities. This program gives participants opportunities at no cost to them and it is utilized by many who are home along during the day or caring for younger siblings.

Which City critical need does this project address?:

<input type="checkbox"/> Mental Health/Substance or Domestic Abuse Services	<input type="checkbox"/> Health/Dental Services
<input checked="" type="checkbox"/> Youth Services	<input type="checkbox"/> Senior Services
<input type="checkbox"/> Disabled Services	<input type="checkbox"/> Education Services

I - PROJECT DETAILS

1. Describe the critical need that is addressed by this project. Please include any local (Carson City) data to support this need. (Max. Score: 10 points)

The arts are essential. They are essential weather you have the means to pay for them or not. For our Art in the Park program, now in its third year, we go beyond the campus of the Brewery Arts Center to a neighborhood where sending your child to an art class might not be an option. At Park Terrace Park, we create an art class for anyone with the desire to participate actually in the park. Park Terrace is adjacent to Empire Elementary school, a school with 100% free and reduced lunch and a school the teachers of the Brewery Arts Center already provide various after school art classes for during the school year. It is also a location where Food 4 Thought distributes 70-100 lunches per day. This pop up arts center allows for the children of the neighborhood connect with people in an outdoor environment, learn new activities, and build community. Keeping the youth engaged, enlightened and busy during the summer time months.

2. Please provide a detailed description of the proposed project and how it relates to the critical need identified in #1. Be specific. Include what you will accomplish, how you will accomplish it, who will be served, how many will be served, and where the project will take place. The description should not exceed the allotted space. (Max. Score 25 pts)

Two arts and education professionals will create their pop up art center by bringing to the park each day, tables, and art supplies under the natural shade of trees, to offer a class to teach new art techniques and crafts each day. The artists are there from 11am to 1:30pm and work with whatever youth show up. Many of the youth stay the entire time and often get to do two projects. This program is now in its third year and had been run by the same manager for two years who has built trust, relationship and consistency with the youth of that neighborhood.

3. Do you coordinate your services with other agencies? If so, list agencies and describe collaboration. (Max Score: 10 points)

Yes, we work in close proximity to where Food 4 Thought distributes 70-100 lunches there each day during the summer. Art in the Park compliments nicely the essential service they are already providing.

4. How will your organization reduce the need for grant funding in the future and become self-sustaining? Explain. (Max Score: 5 points)

This program will always need a funding source but we have found in the past two years that the community has seen the need and has rallied around this program to

support, weather private supporters or corporate donors. As the community continues to evolve and realizes its responsibility to make sure programs such as Art in the Park exist, the program will rely less on governmental and municipal agencies and more on the citizens of this community. We have already seen this take place from year one to year two. In its first year, Art and the Park was 100% funded by the Nevada Arts Council. Last year, it was funded by not only the Nevada Arts Council but Dermody Properties, the Bessie Minor Swift Foundation and 25% by private donors. This year, we see that same trend already beginning. We just received an unsolicited \$1000.00 donation from an anonymous community member.

5. Can you still proceed with your project if you are awarded partial funding? Please provide a detailed explanation.

Yes, the project will happen, however, without full funding we will create a more condensed version of the program.

I - PROJECT MEASUREMENT

1. What percentage of clients served will be Carson City residents? (Max Score: 5 points)

We anticipate 97% of our clients to be Carson City residents, less a few visiting relatives of the participants throughout the summer.

2. How do you plan to track clients served? (Max Score: 5 points)

We track by numbers only. No questions are asked of the children and no forms are filled out by parents. It is a purely a barrier fee program.

3. What is the projected outcome of this /project? (How will the clients served benefit from this project and how will that be measured?) (Max Score: 20 points)

The outcome is that children will learn and be engaged through the summer months and to ultimately make them better citizens and students. The larger scale outcome is that they know someone cares for them. That park remains the only park in the area without a bathroom. Weather it is real or perceived, the youth of that area feel that no one cares for them and this program is designed to increase trust in an often divided community. We will also be in contact with the administration

4. Please fill out the performance outputs measurement table below with your quarterly projections: **(Max Score: 10 points)**

Quarter	What output will be delivered? (Unit of delivery)	Who will be served?	How many will you serve?
1	Number of Students served (taking classes this summer)	Youth under 18	1032 (2016 numbers)
2			
3			
4			

5. If this is a renewal, describe your successes and challenges while implementing your project. What will you do to make improvements?

This is the third year of this project and the main area for improvement will be teaching an ongoing skill so we are implementing beginning this year, a bell choir. This choir will be a select group of kids who come to the park each day and learn to work as a group, with a conductor to create and perform music using the bells. We will provide for them a place to perform as well at the end of the summer and possibly into the new year.

III - PROJECT BUDGET

Complete the Budget Summary chart below. This information is mandatory in order to be considered for a CSSG Grant. Detailed calculations must be attached in support of the proposed budget. Other funding is not required but will increase your score. Amount must match "Other Funding" from page #1. Also attach Profit and Loss Statement and Balance Sheet. Attach copies of funding commitment letters or other evidence of funding support, if applicable. (Max Score: 10 points)

Project Title:	Requested Amount	Other Funding	In-Kind	Total Funds
Project Expenses FY 2016-17				
Teachers	2000.00	2200.00		4200.00
Art Supplies	1000.00	1400.00		2400.00
Project Manager	1000.00	1400.00		2400.00
Administration		1200.00		1200.00
Marketing		500.00		500.00
Other Supplies (tent, truck, tables)		1300.00		1300.00
TOTALS	4000.00	8000.00		12000.00

AGENCY ASSETS

Unrestricted cash	100,000.00
Restricted cash*	6500.00 (first payment of the Levitt Grant for concerts)
Total cash on hand	100,000.00

*If restricted cash, attach description and amount of restriction

Have you applied for or received any funds or in-kind contributions from Carson City? If so, please describe.

We have applied for Special Event funding from the Cultural Commission for the Levitt AMP Carson City Free Concert series.

BUDGET JUSTIFICATION

Please list each project expense from the previous page and explain in more detail. Include calculations. Use additional pages if necessary.

PROJECT EXPENSE	AMOUNT BUDGETED	JUSTIFICATION OF EXPENSE
Art Teachers is 12 weeks at \$350 per week for classes 5 days each week	4200.00	Artist/Educators are to receive fair compensation for their talents and services.
Art Supplies- \$200 per week for 12 weeks	2400.00	This is an average expense, some weeks are higher and some weeks are lower.
Project Manager- \$200 per week	2400.00	This is fair compensation for the manager, although she is not planning curriculum (that is up to the teacher) she is arranging for teachers, assisting and documenting students.
Administration- \$1200 per week	1200.00	Administration expenses for payroll, reimbursements and insurance.
Marketing	500.00	Design, printing and distribution of bilingual flyers announcing and promoting the program and signage.
Other supplies	1200.00	This is for the purchase of tents and tables for the students to work on.

PROJECT ADMINISTRATION

AGENCY DIRECTOR

Name:	Gina Lopez Hill
Title:	Executive Director
Address	449 West King Street
Phone number:	775-883-1976
Email:	gina@breweryarts.org

PROJECT MANAGER

Name:	Sarah Morey
Title:	Education Coordinator
Address	449 West King Street
Phone number:	775-883-1976
Email:	sarah@breweryarts.org

FISCAL MANAGER

Name:	Ben Steele
Title:	Board Member/CPA
Address	449 West King Street
Phone number:	775-883-1976
Email:	ben@steelecpas.com

PERFORMANCE TRACKING CONTACT

Name:	Sarah Morey
Title:	Education Coordinator
Address	449 West King Street
Phone number:	775-883-1976
Email:	sarah@breweryarts.org

AGENCY INFORMATION

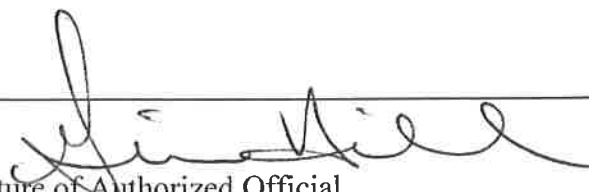
Date of incorporation	Sept. 19, 1975
Date of IRS certification	January 21, 2005 (updated)
Tax exempt number	51-0183567
DUNS#: (http://www.dnb.com/get-a-duns-number.html)	947422507

Attach items 1-6 to your application. Item 7 is optional. Please list and reference any additional attachments you are providing with your application. Do not include attachments unless they are needed to understand the project.

INDEX OF ATTACHMENTS

Attachment Number	Attachment Description	Attachment Included (✓)
1	IRS Tax Exempt 501(c)(3) letter (available to print from Secretary of State's website)	✓
2	Proof of incorporation from Secretary of State (Certificate Only) Go to https://www.nvsilverflume.gov/certificate You will need to register in order to get the certificate. Cost is \$50. OR Submit proof that your entity is active and in good standing. Go to http://nvsos.gov/sosentitysearch/ and print your business entity information	✓
3	Current Organization Chart with names of staff members	✓
4	Current Board of Directors and terms of office. [If a member of your Board of Directors is in a position to obtain a financial benefit or interest from your proposed project, you may be ineligible for CSSG funds.]	✓
5	501(c)(3): Copy of the most recent Federal Tax Return. Attach FIRST 2 PAGES (Form 990 or 990EX)	✓
6	Profit and Loss Statements and Balance Sheets for prior <u>3</u> years	✓
7	Funding commitment letters and/or letters of support (if applicable)	N/A

Applicant certifies that to the best of his/her knowledge, all information submitted as part of this application is true. Applicant will comply with all grant and contract requirements if funding is approved.

 Signature of Authorized Official	4/21/17 Date
Gina Lopez Hill Typed Name and Title of Authorized Official	775-883-1976 Phone Number

 Signature of President of Board of Directors	4/21/17 Date
J. Kyle Horvath Typed Name of President of Board of Directors	775-901-0661 Phone Number

Internal Revenue Service

Date: January 21, 2005

BREWERY ARTS CENTER
449 W KING ST
CARSON CITY NV 89703

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201

Person to Contact:
Mrs. Turner 31-07345
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
51-0183567

Dear Sir or Madam:

This is in response to your request of January 21, 2005, regarding your organization's tax-exempt status.

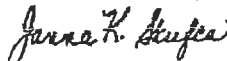
In March 1976 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code.

Our records indicate that contributions to your organization are deductible under section 170 of the Code, and that you are qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Internal Revenue Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Janna K. Skufca, Director, TE/GE



BRIAN SANDOVAL
Governor

ROBERT R. BARENGO
Chair, Nevada Tax Commission
CHRISTOPHER G. NIELSEN
Executive Director

STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>

1550 College Parkway, Suite 115
Carson City, Nevada 89706-7937
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada, 89101
Phone: (702) 466-2300 Fax: (702) 466-2373

RENO OFFICE
4600 Kietzke Lane
Building L, Suite 235
Reno, Nevada 89502
Phone: (775) 687-8998
Fax: (775) 6861303

HENDERSON OFFICE
2550 Paseo Verde Parkway Suite 180
Henderson, Nevada 89074
Phone: (702) 486-2300
Fax: (702) 486-3377

August 31, 2012

Account Number: RCE-003-470

Exp date: August 31, 2017

BREWERY ARTS CENTER
449 WEST KING STREET
CARSON CITY NV 89703

Pursuant to NRS 372.3261 and related statutes, BREWERY ARTS CENTER has been granted sales/use tax exempt status as an educational organization. Direct purchases or sales of tangible personal property made by or to BREWERY ARTS CENTER are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to BREWERY ARTS CENTER are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor must have a copy of this letter in order to document the transaction was tax exempt.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

This exemption applies only to the above named organization and is not extended to individuals, or contractors or lessors to or for such organizations.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

If, upon further or future review by the Department, it is determined the above named organization does not meet or no longer meets the criteria outlined in NRS 372.348, this letter of exemption will be revoked.

Sincerely,

Raymond H. Lummus
Tax Manager

BREWERY ARTS CENTER

Business Entity Information

Status:	Active	File Date:	9/19/1975
Type:	Dom Non-Profit Coop Corp w/o stock	Entity Number:	C2942-1975
Qualifying State:	NV	List of Officers Due:	9/30/2017
Managed By:		Expiration Date:	
NV Business ID:	NV19751004387	Business License Exp:	9/30/2017

Additional Information

Central Index Key:	
--------------------	--

Registered Agent Information

Name:	KAEMPFER CROWELL, LTD.	Address 1:	510 W FOURTH ST
Address 2:		City:	CARSON CITY
State:	NV	Zip Code:	89703
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

Financial Information

No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			

Officers

Include Inactive Officers

Director - RONALD ALLEN

Address 1:	449 W KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	

Secretary - JEAN BARRETTE

Address 1:	449 WEST KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	

Director - LARRY FAGARHAUG

Address 1:	449 W KING ST.	Address 2:	
------------	----------------	------------	--

Zip Code:	89703	Country:	USA
Status:	Active	Email:	
President - KYLE HORVATH			
Address 1:	449 WEST KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	
Director - KAREN LANTZ-FEITH			
Address 1:	449 W KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	
Treasurer - CHRISTINE MCQUEARY			
Address 1:	449 W KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	
Director - MICHAEL WIENCEK			
Address 1:	449 WEST KING ST.	Address 2:	
City:	CARSON CITY	State:	NV
Zip Code:	89703	Country:	USA
Status:	Active	Email:	

- Actions\Amendments			
Action Type:	Articles of Incorporation		
Document Number:	C2942-1975-001	# of Pages:	3
File Date:	9/19/1975	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	C2942-1975-003	# of Pages:	5
File Date:	7/27/1976	Effective Date:	
AMENDED ARTICLES OF INCORPORATION			
Action Type:	Amendment		
Document Number:	C2942-1975-004	# of Pages:	1
File Date:	1/17/1983	Effective Date:	
CARSON CITY ARTS ALLIANCE B 001			
Action Type:	Registered Agent Change		
Document Number:	C2942-1975-005	# of Pages:	1
File Date:	9/18/1985	Effective Date:	
102 S CURRY ST CARSON CITY NV			
Action Type:	Amendment		

File Date:	9/18/1985	Effective Date:	
REINSTATED - REVOKED 6/1/85			
Action Type:	Registered Agent Change		
Document Number:	C2942-1975-007	# of Pages:	1
File Date:	9/20/1989	Effective Date:	
CAREN JENKINS SMF			
449 W. KING ST CARSON CITY NV 89701 SMF			
Action Type:	Registered Agent Change		
Document Number:	C2942-1975-008	# of Pages:	1
File Date:	11/17/1993	Effective Date:	
SUZANNE GRAVES P.O. BOX 1330			
1046 KERRY LANE (GARDNERVIL) MINDEN NV 89423 TCH			
Action Type:	Annual List		
Document Number:	C2942-1975-014	# of Pages:	2
File Date:	10/12/1998	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-015	# of Pages:	2
File Date:	10/25/1999	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-010	# of Pages:	2
File Date:	8/17/2000	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-013	# of Pages:	2
File Date:	9/7/2001	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-011	# of Pages:	2
File Date:	10/1/2002	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-012	# of Pages:	2
File Date:	10/1/2003	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	C2942-1975-002	# of Pages:	1
File Date:	11/12/2004	Effective Date:	
List of Officers for 2004 to 2005			
Action Type:	Registered Agent Change		

File Date:	11/12/2004	Effective Date:	
ALLISON, MACKENZIE, & HARTMAN			
402 NORTH DIVISION STREET CARSON CITY NV 89701 RXS			
Action Type:	Annual List		
Document Number:	20050423702-75	# of Pages:	1
File Date:	9/22/2005	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Name Change		
Document Number:	20050516668-19	# of Pages:	20
File Date:	10/27/2005	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Name Change		
Document Number:	20060785754-74	# of Pages:	13
File Date:	12/6/2006	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20070067817-38	# of Pages:	1
File Date:	1/31/2007	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Address Change		
Document Number:	20070228894-82	# of Pages:	8
File Date:	4/2/2007	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20070703425-90	# of Pages:	1
File Date:	10/16/2007	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20070724145-42	# of Pages:	2
File Date:	10/23/2007	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20080646760-59	# of Pages:	2
File Date:	9/30/2008	Effective Date:	
(No notes for this action)			
Action Type:	Amended List		
Document Number:	20080649844-25	# of Pages:	2
File Date:	10/1/2008	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20090674085-81	# of Pages:	2

(No notes for this action)

Action Type:	Annual List	# of Pages:	2
Document Number:	20100738254-22	Effective Date:	
File Date:	9/27/2010		

10/11

Action Type:	Annual List	# of Pages:	2
Document Number:	20110713978-79	Effective Date:	
File Date:	9/29/2011		

** Declaration of eligibility for state business license exemption received. 10/03/11

Action Type:	Annual List	# of Pages:	2
Document Number:	20120553074-69	Effective Date:	
File Date:	8/9/2012		

12-13

Action Type:	Amended List	# of Pages:	2
Document Number:	20120596109-85	Effective Date:	
File Date:	8/29/2012		

(No notes for this action)

Action Type:	Annual List	# of Pages:	2
Document Number:	20130637680-06	Effective Date:	
File Date:	9/27/2013		

13-14

Action Type:	Annual List	# of Pages:	2
Document Number:	20140695578-97	Effective Date:	
File Date:	9/30/2014		

(No notes for this action)

Action Type:	Amended List	# of Pages:	1
Document Number:	20140739074-47	Effective Date:	
File Date:	10/29/2014		

(No notes for this action)

Action Type:	Amended List	# of Pages:	1
Document Number:	20140822150-45	Effective Date:	
File Date:	11/13/2014		

14-15

Action Type:	Annual List	# of Pages:	2
Document Number:	20150376134-92	Effective Date:	
File Date:	8/24/2015		

(No notes for this action)

Action Type:	Annual List	# of Pages:	2
Document Number:	20160402573-90	Effective Date:	
File Date:	9/12/2016		

(No notes for this action)

Organization Chart

Overall management of the Brewery Arts Center is currently run by the Board of Directors and the Executive Director, key personnel and an extensive volunteer core.

Executive Director – Gina Lopez Hill

- Carina Moran, Facility Maintenance Coordinator

Office Manager – Luis Camacho

Production Manager – Jeffrey Fast

Education Coordinator- Sarah Morey

Artisan Store Manager – Sarah Morey

- The artisan store currently runs as a co-op with 29 different artists working in the store in exchange for selling their art.

Volunteer Coordinator – Jonni Moon



Board of Directors

Kyle Horvath
President- Second Term, Second Term on Board
Carson City Visitor's Bureau
Owner Panacea Marketing

Ben Steele
Treasurer- First Term
Certified Public Accountant

Jean Barrette
Board of Directors
Secretary- Second Term
CDBG Program Administrator, Nevada Governor's Office of Economic Development

Ronald Allen
Board of Directors
First Term
Retired

Mike Wiencek
Board of Directors
First Term
Propane Driver

Christine McQueary
Board of Directors
First Term
Administrative Assistant, Carson Visitor's Bureau

Karen Lantz-Feith
Board of Directors
First Term
Catering Coordinator, Harrah's Hotel and Casino, Lake Tahoe

Larry Fagerhaug
Board of Directors
First Term
Chief Human Resources Officer, Carson Tahoe Hospital

Form **990**

Department of the Treasury
Internal Revenue Service

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

▶ Do not enter social security numbers on this form as it may be made public.
▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

A For the 2015 calendar year, or tax year beginning **07/01/15**, and ending **06/30/16**

B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C Name of organization BREWERY ARTS CENTER		D Employer identification number 51-0183567
	Doing business as Number and street (or P.O. box if mail is not delivered to street address) Room/suite 449 W KING ST		E Telephone number 775-883-1976
	City or town, state or province, country, and ZIP or foreign postal code CARSON CITY NV 89703		G Gross receipts \$ 231,539
	F Name and address of principal officer: J KYLE HORVATH		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," attach a list. (see Instructions)

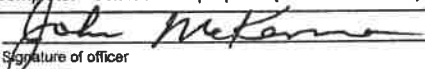
I Tax-exempt status: <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	J Website: BREWERYARTS.ORG	H(c) Group exemption number ▶
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶	L Year of formation: 1975	M State of legal domicile: NV

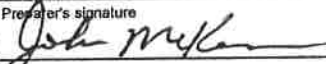
Part I Summary

Activities & Governance	1 Briefly describe the organization's mission or most significant activities: PROVIDE AND PROMOTE PROGRAMS/ACTIVITIES TO FURTHER ARTS AND CULTURAL AWARENESS AND OPPORTUNITIES IN CARSON CITY AND NORTHERN NEVADA AND CALIFORNIA		
	2 Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3 Number of voting members of the governing body (Part VI, line 1a)	3	8
	4 Number of independent voting members of the governing body (Part VI, line 1b)	4	0
	5 Total number of individuals employed in calendar year 2015 (Part V, line 2a)	5	0
	6 Total number of volunteers (estimate if necessary)	6	100
	7a Total unrelated business revenue from Part VIII, column (C), line 12	7a	0
b Net unrelated business taxable income from Form 990-T, line 34	7b	0	
Revenue	8 Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9 Program service revenue (Part VIII, line 2g)	146,100	71,344
	10 Investment income (Part VIII, column (A), lines 3, 4, and 7d)	108,464	160,195
	11 Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		0
	12 Total revenue - add lines 8 through 11 (must equal Part VIII, column (A), line 12)	254,564	231,539
Expenses	13 Grants and similar amounts paid (Part IX, column (A), lines 1-3)		0
	14 Benefits paid to or for members (Part IX, column (A), line 4)		0
	15 Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)		0
	16a Professional fundraising fees (Part IX, column (A), line 11e)		0
	b Total fundraising expenses (Part IX, column (D), line 25) ▶	0	
	17 Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	328,620	317,509
18 Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	328,620	317,509	
19 Revenue less expenses. Subtract line 18 from line 12	-74,056	-85,970	
Net Assets or Fund Balances	20 Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21 Total liabilities (Part X, line 26)	769,606	733,739
	22 Net assets or fund balances. Subtract line 21 from line 20	411,970	270,000
		357,636	463,739

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	 Signature of officer	02/15/2017 Date
	Type or print name and title	

Paid Preparer Use Only	Print/Type preparer's name John McKenna	Preparer's signature 	Date 02/15/2017	Check <input checked="" type="checkbox"/> if self-employed PTIN P00136923
	Firm's name John F. McKenna, CPA		Client Copy Phone no. 775-883-2908	
	Firm's address Post Office Box 695 Carson City, NV 89702-0695			

May the IRS discuss this return with the preparer shown above? (see instructions) Yes No

Form 990 (2015) BREWERY ARTS CENTER

Part III Statement of Program Service Accomplishments

X

Check if Schedule O contains a response or note to any line in this Part III

1 Briefly describe the organization's mission:

PROVIDE AND PROMOTE PROGRAMS/ACTIVITIES TO FURTHER ARTS AND CULTURAL AWARENESS AND OPPORTUNITIES IN CARSON CITY AND NORTHERN NEVADA AND CALIFORNIA

2 Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ? If "Yes," describe these new services on Schedule O.

Yes No X

3 Did the organization cease conducting, or make significant changes in how it conducts, any program services? If "Yes," describe these changes on Schedule O.

Yes No X

4 Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 81,335 including grants of \$) (Revenue \$) Theatrical and musical events are presented throughout the year providing opportunities for community members participation, enjoyment, and exposure to various art forms and artists. Theatrical productions including Childrens theater.

4b (Code:) (Expenses \$ 110,953 including grants of \$) (Revenue \$) Opearte a Public Access television station. Constant programing for 2 channels. Provide television coverage of Local Government meetings, events, information, and public input. Provide residents with opportunities to create and broadcast their own programs.

4c (Code:) (Expenses \$ 16,321 including grants of \$) (Revenue \$) Operate gallery and store for artisans. Store is operated by volunteers and is open for almost 300 days each year. Other locations in the Brewery Arts Center display local arts and expose these creations and preformances to the public.

4d Other program services (Describe in Schedule O.)

(Expenses \$ 108,900 including grants of \$) (Revenue \$)

4e Total program service expenses 317,509

Brewery Arts Center

STATEMENT OF FINANCIAL POSITION

As of June 30, 2016

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Artisan Store-0861	0.00
Grants Management	0.38
Media Center	0.00
Operating account-9319	1,608.35
TED	0.00
Ticket Escrow	0.00
Total Bank Accounts	\$1,608.73
Total Current Assets	\$1,608.73
Fixed Assets	
Fixed Assets	1,487,960.00
Z-Accumulated Depreciation	-755,829.00
Total Fixed Assets	\$732,131.00
TOTAL ASSETS	\$733,739.73
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
LOC Loan-1	0.00
Payroll Liabilities	2,905.76
Total Other Current Liabilities	\$2,905.76
Total Current Liabilities	\$2,905.76
Long-Term Liabilities	
Performance Hall Loan	270,000.00
Total Long-Term Liabilities	\$270,000.00
Total Liabilities	\$272,905.76
Equity	
Opening Balance Equity	482,524.26
Unrestricted Net Assets	
Net Revenue	-21,690.29
Total Equity	\$460,833.97
TOTAL LIABILITIES AND EQUITY	\$733,739.73

Brewery Arts Center
Balance Sheet
 As of December 31, 2015

Dec 31, 15

ASSETS

Current Assets:

Checking/Savings

1082 - Petty Cash

1020 - FIBN

1026 - FIBN - Ted X 4076

1025 - FIBN - Media Center #3854

1024 - FIBN Ticket Escrow Acct 0879

1023 - FIBN-Artisan Gift Shop 0861

1022 - FIBN Grants Mgmt 9988

1021 - FIBN-Gen Op 9319

Total 1020 - FIBN

Total Checking/Savings

Total Current Assets

Fixed Assets

1600 - Equipment and Furnishing

1670 - ACC TV

1660 - Equipment

1663 - Equipment - Other

1662 - Office Equipment

1661 - Production

Total 1660 - Equipment

1620 - Performance Hall

1650 - Furniture & Fixtures

1600 - Equipment and Furnishing - Other

Total 1600 - Equipment and Furnishing

	<u>20,866.43</u>
	<u>20,609.00</u>
	<u>20,609.00</u>
	<u>85.73</u>
	<u>20,866.43</u>
	<u>20,609.00</u>
	<u>20,609.00</u>
	<u>87,467.41</u>
	<u>114,494.32</u>
	<u>25,564.66</u>
	<u>1,334.69</u>
	<u>260,500.26</u>

Dec 31, 15

1500 - Buildings and Land	
1900 - Building & Site Improvements	
1901 - Purchased services	1,915.83
1907 - Cafe Buildout	5,912.70
1909 - Media Center Buildout	5,650.63
1918 - Supplies/Materials	12,683.29
1921 - Licenses & Permits	48,341.38
1917 - Engineering Consultants	360.00
1919 - Engineers	50,664.39
1915 - Contractor-Perform Hall Seating	135,649.66
1913 - Contractors	23,646.98
1905 - Architects	103,464.41
1911 - Perf Hall Bathroom Remodel	388,289.27
Total 1901 - Purchased services	1,872.78
1900 - Building & Site Improvements - Other	390,162.05
Total 1900 - Building & Site Improvements	256.54
1550 - 511 Parking Lot & Grounds	850,000.00
1520 - Performance Hall	1,240,418.59
Total 1500 - Buildings and Land	(735,727.37)
1690 - Accumulated Depreciation	765,191.48
Total Fixed Assets	1,175.40
Other Assets	1,175.40
1990 - Retainance Costs	1,175.40
Total Other Assets	786,975.88
TOTAL ASSETS	
LIABILITIES & EQUITY	

Liabilities

Current Liabilities

Accounts Payable

2000 · Accounts Payable

Total Accounts Payable

Dec 31, 15

18,500.00

18,500.00

Other Current Liabilities

Funding Media Center

2210 · Gift Certificates

2220 · Pottery Funds Trust

2230 · Carson Performing Arts Funds

2290 · Refundable Deposits

2100 · Payroll Liabilities

2101 · FWH

2102 · Soc Sec Employee

2103 · Soc Sec Co

2104 · Med Employee

2105 · Med Co

2107 · NV Unemp-ESID

Total 2100 · Payroll Liabilities

15,000.00

340.00

747.92

249.70

(135.00)

1,032.64

1,284.93

1,330.56

298.94

311.19

2,126.88

6,385.14

Total Other Current Liabilities

22,587.76

Total Current Liabilities

41,087.76

Long Term Liabilities

2235 · First Independent LOC #8121 (line of credit limit \$20000.00)

2600 · Mortgage Payable - Morsani

2400 · Notes Payable

2410 · Note Payable-Proccaccini 2009

2411 · John Proccaccini

Total 2400 · Notes Payable

15,844.38

263,859.31

1,732.49

417.49

2,149.98