



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** June 15, 2017

**Staff Contact:** Steven E. Tackes, Esq

**Agenda Title:** For Possible Action: To adopt, on second reading, Bill No. 113, an ordinance amending the Carson City Municipal Code Title 19, Airport Rules and Regulations, Section 19.03.060, Through The Fence Fees, to adjust for the current cost of airport maintenance and updated airport hangar space and parking area.

**Staff Summary:** At a regular meeting of the Carson City Airport Authority on April 19, 2017, publicly noticed for that purpose, the Authority approved an increase in the Through the Fence fees to reflect current costs and hangar space. The rates were previously calculated in 2001 and are being updated per current cost data.

**Agenda Action:** Ordinance - Second Reading

**Time Requested:** 5 mins

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## **Proposed Motion**

I move to adopt, on second reading, Bill No. 113, Ordinance No. \_\_\_\_\_ an ordinance amending the Carson City Municipal Code Title 19, Airport Rules and Regulations, Section 19.03.060, Through The Fence Fees, to adjust for the current cost of airport maintenance and updated airport hangar space and parking area.

## **Board's Strategic Goal**

N/A

## **Previous Action**

Introduced on first reading at the June 1, 2017 Board of Supervisors meeting.

## **Background/Issues & Analysis**

The Carson City Airport Authority conducts its management of the Carson City Airport via CCMC Title 19, which was adopted both by the Airport Authority and Carson City.

During a recent FAA inspection at the Airport, the FAA noted that the Through the Fence fees were appropriately calculated on the basis of Airport costs but that they had not been updated since 2001.

CCMC 19.03.060 currently states as follows:

"19.03.060 - Fees.

- The following access fee shall be assessed against the permittee. An annual fee in the amount of:
  - I. For properties with hangars, the greater of a fee of three hundred dollars (\$300.00) or fourteen cents (\$0.14) per square foot times the square footage of the hangar space located on the permittee's property.
  - II. For properties with hangars and aircraft parked outside of the hangar, fifty dollars (\$50.00) per aircraft so parked, in addition to the fee in subsection 1 above.
  - III. For each property with a hangar, the fee shall be offset by the amount of real

property taxes received by the Airport Authority on said hangar. In the event that the property taxes so received exceed the fees in subsection 1 and 2 above, the property tax will be considered full payment for the annual fee.

IV. For properties without hangars and with an access permit and no access being presently used, two hundred fifty dollars (\$250.00).

V. For properties without hangars and with aircraft parked on said properties, three hundred dollars (\$300.00), plus fifty dollars (\$50.00) per each aircraft beyond the first aircraft.

- The annual fee for the easement may be adjusted from time to time, to reflect the cost of airport maintenance and the amount of hangar space and aircraft parking."

As provided in the last provision, the ordinance permits the Authority to adjust the fee to reflect current costs of maintenance and the amount of hangar space/aircraft parking.

The Authority Chairman pulled together the updated costs and hangar space, and performed the recalculation of the TTF fees using the same expense elements contained in the underlying ordinance.

Thus the amended Section 19.03.060 should read as follows:

"19.03.060 - Fees.

- The following access fee shall be assessed against the permittee. An annual fee in the amount of:

I. For properties with hangars, the greater of a fee of seven hundred fifty dollars (\$750.00) or thirty-six cents (\$0.36) per square foot times the square footage of the hangar space located on the permittee's property.

II. For properties with hangars and aircraft parked outside of the hangar, one hundred twenty-five dollars (\$125.00) per aircraft so parked, in addition to the fee in subsection 1 above.

III. For each property with a hangar, the fee shall be offset by the amount of real property taxes received by the Airport Authority on said hangar. In the event that the property taxes so received exceed the fees in subsection 1 and 2 above, the property tax will be considered full payment for the annual fee.

IV. For properties without hangars and with an access permit and no access being presently used, six hundred twenty-five dollars (\$625.00).

V. For properties without hangars and with aircraft parked on said properties, seven hundred fifty dollars (\$750.00), plus one hundred twenty-five dollars (\$125.00) per each aircraft beyond the first aircraft.

- The annual fee for the easement may be adjusted from time to time, to reflect the cost of airport maintenance and the amount of hangar space and aircraft parking."

At present there are only 2 TTF permits outstanding. No opposition was raised at the Authority meeting to the rate changes.

### **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 844 Airport Authority Act

### **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: 5250 Through the Fence income

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: slight increase in revenue

### **Alternatives**

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

SUMMARY—An ordinance amending Title 19 of the CCMC adjusting the Through-the-Fence fees.

ORDINANCE NO. \_\_\_\_\_

BILL NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE 19, AIRPORT RULES AND REGULATIONS, SECTION 19.030.060 TO ADJUST THE THROUGH-THE-FENCE FEES BASED ON INCREASED COSTS OF OPERATION OF THE AIRPORT, AND OTHER MATTERS PROPERLY RELATED THERETO.

THE BOARD OF SUPERVISORS OF CARSON CITY DO ORDAIN:

SECTION 1:

That Section 19.030.060 of the Carson City Municipal Code is hereby amended as follows:

“19.03.060 - Fees.

The following access fee shall be assessed against the permittee. An annual fee in the amount of:

I. For properties with hangars, the greater of a fee of ~~three~~ *seven* hundred *fifty* dollars (~~\$300.00~~ *750.00*) or ~~fourteen~~ *thirty-six* cents (~~\$0.14~~ *0.36*) per square foot times the square footage of the hangar space located on the permittee's property.

II. For properties with hangars and aircraft parked outside of the hangar, *fifty one hundred twenty-five* dollars (~~\$50.00~~ *125.00*) per aircraft so parked, in addition to the fee in subsection 1 above.

III. For each property with a hangar, the fee shall be offset by the amount of real property taxes received by the Airport Authority on said hangar. In the event that the property taxes so received exceed the fees in subsection 1 and 2 above, the property tax will be considered full payment for the annual fee.

IV. For properties without hangars and with an access permit and no access being presently used, ~~two~~ *six* hundred ~~fifty~~ *twenty-five* dollars (~~\$250.00~~ *625.00*).

V. For properties without hangars and with aircraft parked on said properties, ~~three~~ *seven* hundred *fifty* dollars (~~\$300.00~~ *750.00*), plus *fifty one hundred twenty-five* dollars (~~\$50.00~~ *125.00*) per each aircraft beyond the first aircraft.

The annual fee for the easement may be adjusted from time to time, to reflect the cost of airport maintenance and the amount of hangar space and aircraft parking.”