



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: August 3, 2017

Staff Contact: Laura Rader and Nancy Paulson

Agenda Title: For Possible Action: To approve Amendment No. 8 to Contract No. 1112-133 with MOSS-ADAMS, LLP (Certified Public Accountants), titled "Internal Auditing Services" to increase the contract term from September 30, 2017 to June 30, 2018 and perform the City's Internal Audit function for a not to exceed cost of \$110,000.00 to be funded from the Internal Audit Budget account as provided in FY 2018. (LRader@carson.org and NPaulson@carson.org).

Staff Summary: MOSS-ADAMS' contract to provide internal audit services is set to expire on September 30, 2017 and will require an extension if the Board continues to have them provide the Internal Auditor function for the FY 18 Internal Audit Work Program for the City.

Agenda Action: Formal Action/Motion

Time Requested: 5 Minutes

Proposed Motion

I move to approve Amendment No. 8 to Contract No. 1112-133 with MOSS-ADAMS, LLP (Certified Public Accountants), titled "Internal Auditing Services" to increase the contract term from September 30, 2017 to June 30, 2018 and perform the City's Internal Audit function for a not to exceed cost of \$110,000.00 to be funded from the Internal Audit Budget account as provided in FY 2018.

Board's Strategic Goal

Efficient Government

Previous Action

Board Approvals:

January 19, 2012 - approved the above listed contract in the amount of \$110,000.00;

December 20, 2012 - approved Amendment 1, an increase to the contract term and approval to utilize the budget remainder from FY 2012/2013;

June 20, 2013 - approved Amendment 2, an increase to the contract term;

July 18, 2013 - approved Amendment 3, an increase to the contract term;

June 5, 2014 - approved Amendment 4, an increase to the contract term;

June 18, 2015 - approved Amendment 5, an increase to the contract term;

June 16, 2016 - approved Amendment 6, an increase to the contract term;

and June 15, 2017 - approved Amendment 7, an increase to the contract term.

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

Carson City Charter Sec. 3.075.

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: Internal Auditor Department, General Fund 101-0800-415-03-09

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: \$110,000 was budgeted in this account for FY 18.

Alternatives

Do not extend contract with Moss Adams and find another alternative for Internal Auditing Services.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

AMENDMENT FOR CONTRACT

Contract #: # 1112-133
Title: Internal Auditing Services
Amendment # 8

If Consideration will be amended, please indicate amount: No Change; \$110,000 annually

Reason for amendment: To extend the contract to June 30, 2018

It is also agreed, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

Amendment will become effective when signed by Purchasing and Contracts.

Approved by:

(1) City Department: Finance

Name/Title: Nancy Paulson, Chief Financial Officer

Signature: _____ Date: _____

(2) District Attorney's Office:

Name/Title: Deputy District Attorney

Signature: _____ Date: _____

(3) Carson City Purchasing and Contracts:

Name/Title: Laura Rader, Purchasing and Contracts Administrator

Signature: _____ Date: _____

(4) Moss Adams LLP:

Name/Title: Mark Steranka, Partner

Signature: _____ Date: _____