

Item # 6B

**City of Carson City
Agenda Report**

Date Submitted: December 26, 2006

Agenda Date Requested: January 4, 2007

Time Requested: 45 min.

To: Mayor and Supervisors

From: Linda Ritter, City Manager

Subject Title: Action to appoint one member to the Parks and Recreation Commission to fulfill a partial term ending January 2008.

Staff Summary: Carson City Municipal Code chapter 2.16 and NRS 244.3076 provide for a Parks and Recreation Commission to be composed of not more than nine members who shall be appointed by the Board of Supervisors. There is one vacancy due to an existing members' resignation.

Type of Action Requested: (check one)
 Resolution Ordinance
 Formal Action/Motion Other (Specify)

Does This Action Require A Business Impact Statement: Yes No

Recommended Board Action: I move to appoint _____ to the Parks and Recreation Commission to fulfill a partial term to expire in January 2008.

Explanation for Recommended Board Action: There is one opening on the Parks and Recreation Commission due to an existing members' resignation. There are three applicants:

- Peter Hansell
- Rich Wontorski
- Joel Flamenbaum

Applicable Statute, Code, Policy, Rule or Regulation: C.C.M.C. 2.16.010, NRS 244.3076

Fiscal Impact: None

Explanation of Impact:

Funding Source:

Alternatives:

Supporting Material: Applications, roster, recruitment announcement, C.C.M.C.

Prepared By: Rose Gardner, Management Assistant

Wishes to Reapply

per Barbara Howe 12/14/04
684-3205 R.

MAY 31 2006

Carson City Application for Appointive/Volunteer Position

CARSON CITY EXECUTIVE OFFICES

Resident
Vote

Please print or type

Title of Board or Commission: PARKS & RECREATION COMMISSION

Title of Position: VOLUNTEER COMMISSIONER

Name: HANSELL, PETER LOUIS

Address: 233 TACOMA AVE. CARSON CITY, NV 89703

Occupation/Business: BUSINESS/MANAGEMENT ANALYST

Telephone: Work- 688-1930 Home- 882-0485 Cell- — E-mail- petehansell@EXCITE.COM

How long have you lived in Carson City: 1.5 yrs. Are you an active Carson City Registered Voter: YES

Which membership category are you applying for? Check One.

- 1. Fixed Base Operator _____
- 2. Manufacturer based at Carson City Airport _____
- 3. Pilot with aircraft based at Carson City Airport _____
- 4. Pilot at large _____
- 5. Citizen at large

If filing for Categories 2, 3, or 4:
please give Pilots license # _____ and expiration date of FAA Medical _____

If filing for Categories 2 or 3:
please give Aircraft "N" # _____

1. Statement reflecting your reasons for your interest in serving Carson City Airport Authority.

N/A

2. Why are you willing to serve as a member of the Carson City Airport Authority?

PETER HANSELL

233 Tacoma Street, Carson City, NV 89703
Petehansell@excite.com (775) 882-0485

**Professional Summary: Business Development; Project Administration;
Entrepreneurial Ventures**

EDUCATION

UNIVERSITY OF MICHIGAN

Ann Arbor, MI

Master of Business Administration, 2001

Graduated with Honors

EVERGREEN STATE COLLEGE

Olympia, WA

Bachelor of Arts

WORK EXPERIENCE

State of Nevada

Division of Mental Health and Developmental Services

Reno, NV

Management Analyst 3

2005 to present

- Prepare and edit reports for department, governor and legislature.
- Analyze program policies and present recommendations to improve operational efficiencies.
- Compile data and create model for estimating caseload projections, information used in preparing division's budget.

PLH Consulting

Business Consultant

Portland, OR

2001 - 2005

- Reviewed operations of manufacturing plant (45 FTE); guided company during adoption of new market strategy; collaborated with department leads in finance, production and marketing; efforts expanded customer base.
- Negotiated terms of credit from suppliers and lenders to support operation with \$5M in yearly sales; structured payments that sustained flow of goods and capital during period of low cash flow.
- Established performance measures to satisfy foundation requirements; prepared and submitted grant proposals; energies resulted in successful project funding.
- Assessed marketing needs for retail venture; designed metrics for marketing survey; wrote and tested survey; collected and analyzed data to provide management a guide for improving customer satisfaction and loyalty.
- Researched advantages of joint venture between firms to expand product line and improve customer service; performed market research to assess customer demands; efforts lead to increased funding to fast track project.
- Forecasted product demands for start-up; suggested production strategy that increased flexibility and reliability; efforts supported founder during company's transformation from laboratory to profitability.
- Appointed team facilitator; guided project to design management accounting program; standardized monitoring of cost of quality for the supply chain of a manufacturing company; recommended actions to save over \$17 million in production cost (representing over a 300% increase in profits).
- Prepared reports and presented findings to senior management and Board of Directors
- Proficient in MS PowerPoint, MS Excel, MS Word and Crystal Reports. Have rudimentary working knowledge of FrontPage 2003.

 Print  Back

PARKS AND RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. There are two openings. *For these vacancies, the terms expire January 2008.* The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Board of Supervisors shall appoint qualified persons to the board who are residents and registered voters of Carson City.

Volunteer applications may be obtained from and returned to Carson City Executive Offices by the **closing date of May 31, 2006**. All applications submitted to this office will be considered public information.

Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES
201 North Carson Street, Suite 2
Carson City, Nevada 89701
(775) 887-2100 FAX 887-2286
E-Mail Rgardner@ci.carson-city.nv.us
Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

NOV 27 2006

Resident
w/ voter

Carson City Application for Appointive/Volunteer Position

CARSON CITY
EXECUTIVE OFFICES
Please print or type

Title of Board or Commission: PARKS & Rec

Title of Position: VOLUNTEER

Name: WONTORSKI RICH WRANGLER
RICH

Address: 7177 SCHULZ CARSON NV 89701
Street City State Zip

Occupation/Business: OWNER/OPERATOR RICH'S MOBILE DETAILING

Telephone: Work- 691-7723 Home- _____ Cell- _____ E-mail- _____

How long have you lived in Carson City: 6 YRS Are you an active Carson City Registered Voter: yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee. I AM A MEMBER OF THE
EQUESTRIAN ALLIANCE, I OWN HORSES & LOVE
THEM I AM VERY INTERESTED IN OPEN SPACES
& TRAILS HERE IN OUR CITY

2. List the Community Organizations in Which You Have Participated and Describe Participation. CLEAR CREEK CONSERVATION
EQUESTRIAN ALLIANCE C.C.
VOLUNTEER AT SILVER SADDLE RANCH
I SPEAK AT P&R MEETINGS

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

4. Do You Anticipate Any Potential Conflicts of Interest? NO If Yes Please Explain.

Business in Carson City Service Area: _____

Length of time in Business: 6 yrs

Personal/Professional References:

Name	Address	Telephone #
<u>VERN</u>		
<u>BETH SCOTT</u>		
<u>Lee PLUMB</u>		

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Richard J. Winters
Signature of Applicant

11-27-06
Date

You May Attach More Information

All Applications are Public Information

Applications not acted upon will expire after two years from date submitted unless renewed by applicant.

Mail directly to Carson City Executive Offices
Carson City Executive Offices, 201 N. Carson Street #2, Carson City NV 89701
(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286

Carson City Application for Appointive/Volunteer Position

Resident
WNV

Please print or type

RECEIVED
NOV 20 2006
CARSON CITY
EXECUTIVE OFFICES

Title of Board or Commission: Parks & Recreation

Title of Position: Board member

Name: FIRMENTBAUM Joel

Address: 95 Dean Ct. Carson City NV 89706

Occupation/Business: Retired

Telephone: Work- — Home- 75-888-8135 Cell- — E-mail- Joel 9728@k2co.com

How long have you lived in Carson City: 6T Are you an active Carson City Registered Voter: Yes

NOTE: ONLY COMPLETE IF A DEGREE IS REQUIRED FOR THIS POSITION

College, professional, vocational or other schools attended	Major Subject	Degree Conferred
ERIE COMMUNITY College	Associates Degree Chemistry	Associates
ELMIRA College	Psychology	2 yrs - No degree

1. Briefly Describe the Qualifications You Possess Which You Feel Would Be An Asset to this Board/Commission/Committee.

I HAVE WORKED IN THE LANDSCAPING BUSINESS FOR 5 YEARS
I FEEL I HAVE AN EXCELLENT UNDERSTANDING BOTH OF THE
NEEDS OF THE COMMUNITY AND ALSO THE HIGH DESERT
WESTERN CLIMATE.

2. List the Community Organizations in Which You Have Participated and Describe Participation.

I HAVE BEEN AN ACTIVE MEMBER OF MY PROFESSIONAL ORGANIZATIONS
NEW YORK STATE ASSESSORS ASSOCIATION, INTERNATIONAL ASSOCIATION OF
ASSESSING OFFICERS, COLORADO ASSESSORS ASSOCIATION - THE NEVADA ASSESSORS ASSOCIATION

3. List Your Affiliation With Professional or Technical Societies. (if required for the Position)

Professional Pilots Association

Certified Instructors Association

4. Do You Anticipate Any Potential Conflicts of Interest? None If Yes Please Explain.

Business in Carson City Service Area: None

Length of time in Business: —

Personal/Professional References:

Name

Address

Telephone #

Marjorie Newman - 95 Dean Ct., CC, NV 89706 (775) 887-7449

Steve Lewis - Sterling Aviation - Carson Airport (775) (885-6800)

I have sufficient time to devote to this community and plan to attend the required meetings if I am appointed to fill this or a future vacancy. I understand that if I am appointed to a Board/Commission or Committee where a disclosure of Assets Statement is required by State Law or Council Policy I shall do so, and that I may not assume office until 10 days after statement is filed. I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

Joel Flamerbaum
of Applicant

11/16/08
Date

Signature

You May Attach More Information

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(775)887-2100 or 887-2027 Ext. 1205, Fax 887-2286



PARKS AND RECREATION COMMISSION

The Carson City Board of Supervisors is seeking applications from persons interested in serving on the Carson City Parks and Recreation Commission. There is one opening. *For this vacancy, the term expires January 2008.* The purpose of the Parks and Recreation Commission is to advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

Applicants should be aware that a minimum commitment of up to 10 hours a month is expected. The Board of Supervisors shall appoint qualified persons to the board who are residents and registered voters of Carson City.

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Thank you for your interest in helping Carson City.

CARSON CITY EXECUTIVE OFFICES
201 N. Carson Street #2
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Web Page <http://www.carson-city.nv.us>
AN EQUAL OPPORTUNITY EMPLOYER

PARKS AND RECREATION COMMISSION MEMBERSHIP

<u>MEMBER</u>	<u>APPOINTMENT</u>	<u>TERM EXPIRES</u>
Glenn Tierney 2020 Shadow Brook Ct. Carson City, NV 89703 315-3806 (cell) 84-3381 (h) gnctierney@charter.net	Partial Term 7/06	1/2008
John McKenna-School Board 4 Charleston Court Carson City, NV 89701 882-5301 (w) 883-2921 (h) john@mckennacpa.com	1/03, Reappt., 1/04 (School Board Appoints)	1/2008
Leandra Jones 1112 W. 4 th Street Carson City, NV 89703 885-8251(h) papinash@yahool.com	Partial Term 12/06	1/2010
Vacant Carson City, NV	Partial Term 1/073	1/2008
Donna Curtis (Chair) 608 Norfolk Drive Carson City, NV 89703 884-3037 (h) Robertndon@aol.com	Initial Term 3/03 Reappt. 1/06	1/2010
Sam Bauman 27 Castle Way Carson City, NV 89706 881-1236(w) 841-7818 (h) sbauman@nevadaappeal.com	Partial Term 7/06	1/2008
John Felesina 1848 Pyrenees St. Carson City, NV 89703 684-0445 (w) 885-1712 (h) jfelesina@hotmail.com	Initial Term 1/04	1/2008
Thomas Keeton 2113 St. George Way Carson City, NV 89703 841-3991 (w) 841-3991 (h) tkkeeton@aol.com	Initial Term 1/02 Reappt. 1/06	1/2010
Pete Livermore (BOS)	Initial Term 2/03	1/2007

201 N. Carson Street #2
Carson City, NV 89701
887-2100 (w)
plivermore@ci.carson-city.nv.us

AUTHORITY: N.R.S. 244.3076 & C.C.M.C. 2.16. Nine members interviewed and appointed by the Board of Supervisors. One member is a member of the Board of Supervisors and one is a member of the Board of Trustees from the Carson City School District. Requires 4 year terms to expire on January 1st.

MEETINGS: Meetings are held on the 1st and 3rd Tuesday of every month, except June, July and August which are the third Tuesday only. Meetings are held at 5:30 p.m. in the Sierra Room.

PURPOSE: To advise the Board of Supervisors on the use of city parks and protect the right of all Carson City residents to enjoy the parks system.

TYPICAL DUTIES:

1. The Commission shall act in advisory capacity to the board.
2. The Commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The Commission shall:
 - a. Recommend policies on park and recreation services;
 - b. Advise on acquisition and development of park and recreation areas and facilities;
 - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
 - d. Aid and advise the fair and recreation board;
 - e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
 - f. Review and make recommendations concerning the park and recreation department's budgets; and
 - g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax.

Coordinator: Roger Moellendorf, Parks and Recreation 887-2363.

Attorney Assignment: Mary-Margaret Madden
District Attorney's Office
887-2070 ext. 1553

Chapter 2.16 CARSON CITY PARKS AND RECREATION COMMISSION

2.16.010 Organization.

2.16.020 Membership requirements.

2.16.030 Term of office.

2.16.040 Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

2.16.045 Removal for cause.

2.16.050 Duties and responsibilities.

2.16.060 Severability.

2.16.010 Organization.

1. There is hereby established pursuant to NRS 244.3071 et seq. a commission to be known as the Carson City parks and recreation commission.
2. This commission shall consist of nine members who shall be appointed by the board.
3. The commission shall be composed of one member who shall be a member of the Board of Supervisors, and one member who shall be a member of the Board of Trustees of the Carson City School District. The remaining members shall be qualified electors of Carson City and appointed, where possible, from a diverse cross-section of the community. That cross-section should consist of but not be limited to: service groups, professional parks or maintenance groups, adult sports groups, youth sports or service groups, environmental interest, and general public. (Ord. 2005-17 § 1, 2005; Ord. 1991-56 § 1, 1991; Ord. 1981-45 § 1, 1981; Ord. 1974-10 § 1, 1974).

2.16.020 Membership requirements.

Members of the Carson City parks and recreation commission shall be qualified electors of Carson City. (Ord. 1981-45 § 2, 1981).

2.16.030 Term of office.

1. All terms will be for four (4) years except the term of the student shall be for one year.
2. Members whose terms have expired shall continue to serve until their successors have been appointed.
3. Terms of office shall commence and end on January 1st. (Ord. 1991-56 § 2, 1991; Ord. 1985-36 § 1, 1985; Ord. 1985-28 § 1, 1985).

2.16.040 Meetings and officers—Legislative procedure—Removal of commissioner—No compensation.

1. The commissioner shall schedule at least one regular meeting each month.
2. The commission shall meet in regular session and shall elect from their members a chairman and a vice-chairman at the first regular meeting conducted each calendar year. Officers shall hold office for one calendar year or until their successors are named.
3. The city shall provide a secretary for each and every meeting of the commission.
4. The commission shall by recorded vote, adopt rules and regulations for governing procedure and shall adopt

appropriate by-laws by which to be governed.

5. A majority shall constitute a quorum.

6. The commission shall schedule at least one meeting each month in regular session with the director of the park and recreation department or director's designated representative.

7. The commission members shall receive no compensation. (Ord. 1991-56 § 3, 1991).

2.16.045 Removal for cause.

Upon recommendation of the park and recreation commission the board may remove for cause any commissioner for:

1. Dereliction of duty, or
2. Nonparticipating, or
3. Nonattending, or
4. For any other reason shown as just cause.

(Ord. 1991-56 § 4, 1991).

2.16.050 Duties and responsibilities.

1. The commission shall act in advisory capacity to the board.
2. The commission shall cooperate with other governmental agencies and civic groups in the advancement of sound recreation planning.
3. The commission shall:
 - a. Recommend policies on park and recreation services;
 - b. Advise on acquisition and development of park and recreation areas and facilities;
 - c. Aid in coordinating park and recreation services with the programs of other governmental agencies and voluntary organizations;
 - d. Aid and advise the fair and recreation board;
 - e. Make recommendations to the board on acceptance of bequests of real property, equipment and moneys for park and recreation purposes;
 - f. Review and make recommendations concerning the park and recreation department's capital budgets; and
 - g. Review and make recommendations to the board concerning the acceptance and spending of the residential construction tax. (Ord. 2005-17 § 2, 2005; Ord. 1991-56 § 5, 1991).

2.16.060 Severability.

If any of the provisions of this chapter or the application thereof to any person or circumstances is held invalid, such invalidity shall not impair the other provisions of this chapter. To this end the provisions of this chapter are declared to be severable. (Ord. 1991-56 § 6, 1991).

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