

CARSON CITY REDEVELOPMENT AUTHORITY

Minutes of the June 1, 2017 Meeting

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A regular meeting of the Carson City Redevelopment Authority was scheduled to take place during the Board of Supervisors meeting on Thursday, June 1, 2017 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Karen Abowd
Vice Chairperson Lori Bagwell
Member John Barrette
Member Brad Bonkowski
Member Robert Crowell

STAFF: Nick Marano, City Manager
Sue Merriwether, Clerk - Recorder
Adriana Fralick, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the Redevelopment Authority's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are available for review, in the Recording Secretaries Division of the Carson City Clerk's Office, during regular business hours.

30. CALL TO ORDER AND ROLL CALL (3:54:24) - Chairperson Karen Abowd called the Redevelopment Authority to order at 3:54 p.m., noting the presence of a quorum.

31. PUBLIC COMMENT (3:54:40) - Chairperson Abowd entertained public comment; however, none was forthcoming.

32. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION

32(A) POSSIBLE ACTION TO AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY POLICIES AND PROCEDURES, SECTION 3.2, FINANCIAL ASSISTANCE FOR SPECIAL EVENTS, BY AMENDING SUBSECTION 3.21, APPLICATION PROCESS, TO REMOVE THE SPECIFIC REQUIREMENT TO ALLOCATE 40 PERCENT OF SPECIAL EVENT FUNDING TO ARTS AND CULTURE EVENTS AND ALLOW ALLOCATION OF FUNDING FOR ARTS AND CULTURE EVENTS AS INDEPENDENTLY DETERMINED BY THE ANNUAL REDEVELOPMENT BUDGET (3:54:48) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Following discussion, Mayor Crowell suggested the following amendment to Section 3.21: "It is the policy of the Redevelopment Authority to allocate \$25,000 in Redevelopment Special Event Funding, which may be independent from funding allocations for other special events." Discussion followed.

Chairperson Abowd entertained public comment. (4:07:32) Arts and Culture Director Mark Salinas expressed gratitude for the discussion, and a preference for "the mention of the \$25,000 because, while I know the concern on the Board is on how these organizations will utilize it, it helps me advertise it before it even gets to that level. ... There are guidelines that we're putting in place to make sure that seeds are sown and then they're weaned off."

Chairperson Abowd entertained additional public comment and, when none was forthcoming, a motion. **Member Crowell made a motion, as follows: "It is the policy of the Redevelopment Authority to allocate a minimum amount of Redevelopment Special Event funding to arts and culture events**

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which may be independent from funding allocations for other special events.” Vice Chairperson Bagwell seconded the motion. Chairperson Abowd entertained discussion on the motion. Vice Chairperson Bagwell noted that the redevelopment policies “don’t ... indicate a specific amount for incentive programs ...” Member Bonkowski advised Mr. Salinas that he will know the allocated amount during the budgetary process. Member Barrette suggested an amendment, as follows: “which may be independent from and take precedence over funding allocations for other special events.” **Member Crowell amended his motion as follows: “It is the policy of the Redevelopment Authority to support redevelopment special event funding, and to allocate a minimum amount to Arts and Culture for special events.” Vice Chairperson Bagwell continued her second.** Chairperson Abowd entertained additional discussion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Vice Chairperson Lori Bagwell
AYES:	Member Crowell, Vice Chair Bagwell, Members Bonkowski, Barrette, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

32(B) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$10,000 FROM THE FISCAL YEAR 2016 - 17 REDEVELOPMENT REVOLVING FUND TO SUPPORT THE CARSON CITY FAIR, IN SUPPORT OF THE REDEVELOPMENT DISTRICT (4:12:33) - Chairperson Abowd introduced this item, and read a prepared disclosure statement into the record which she advised would also apply to item 36(A). Chairperson Abowd passed the gavel to Vice Chairperson Bagwell. Community Development Director Lee Plemel reviewed the agenda materials. Vice Chairperson Bagwell entertained public comment and, when none was forthcoming, a motion. **Member Bonkowski moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$10,000 from the Fiscal Year 2016 - 17 Redevelopment Revolving Fund to support the Carson City Fair, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based on the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan; and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Member Barrette seconded the motion.** Vice Chairperson Bagwell called for a vote on the pending motion.

RESULT:	Approved [4 - 0 - 1]
MOVER:	Member Brad Bonkowski
SECOND:	Member John Barrette
AYES:	Members Bonkowski, Barrette, Crowell, and Vice Chair Bagwell
NAYS:	None
ABSENT:	None
ABSTAIN:	Chairperson Karen Abowd

Vice Chairperson Bagwell returned the gavel to Chairperson Abowd.

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32(C) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF \$37,800, FROM THE FISCAL YEAR 2018 REDEVELOPMENT REVOLVING FUND, TO SUPPORT VARIOUS SPECIAL EVENTS IN SUPPORT OF THE REDEVELOPMENT DISTRICT, WHICH INCLUDES UP TO \$23,800 TO SUPPORT ARTS AND CULTURE EVENTS, AS RECOMMENDED BY THE CULTURAL COMMISSION, AND UP TO \$14,000 TO SUPPORT OTHER REDEVELOPMENT SPECIAL EVENTS, AS RECOMMENDED BY THE REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE (4:17:03) - Chairperson Abowd introduced this item, and read a prepared disclosure statement into the record which she advised would also apply to item 36(B). Chairperson Abowd advised that she would participate in discussion and action. Members Crowell and Barrette advised of similar disclosures involving their respective spouses, and that they would abstain from participating in discussion and action.

Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained questions or comments of the Redevelopment Authority members and, when none were forthcoming, public comments. When no public comment was forthcoming, Chairperson Abowd entertained a motion. **Member Bonkowski moved to approve and recommend that the Board of Supervisors authorize the expenditure of \$37,800 from the Fiscal Year 2018 Redevelopment Revolving Fund to support various special events in support of the Redevelopment District, which includes up to \$23,800 to support arts and culture events, as recommended by the Cultural Commission, and up to \$14,000 to support other redevelopment special events, as recommended by the Redevelopment Authority Citizens Committee, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan; and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Vice Chairperson Bagwell seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [3 - 0 - 2]
MOVER:	Member Brad Bonkowski
SECOND:	Vice Chairperson Lori Bagwell
AYES:	Member Bonkowski, Vice Chair Bagwell, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	Members Barrette and Crowell

32(D) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$10,000, FROM THE FISCAL YEAR 2017 REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT EQUIPMENT ACCOUNT, FOR THE PURCHASE OF CHAIRS FOR THE COMMUNITY CENTER AND TABLES FOR THE COMMUNITY CENTER AND SPECIAL EVENT RENTALS (4:23:03) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. Chairperson Abowd entertained questions or comments of the Redevelopment Authority members and of the public. Member Bonkowski expressed appreciation for the donation of the blue upholstered chairs by Ponderosa Baptist Church. Chairperson Abowd entertained a motion. **Vice Chairperson Bagwell moved to approve and recommend that the Board of Supervisors authorize the**

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expenditure of up to \$10,000, from the Fiscal Year 2017 Redevelopment Revolving Fund, Special Event Equipment Account, for the purchase of chairs for the Community Center and tables for the Community Center and special event rentals, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan, and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Member Crowell seconded the motion. Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Vice Chair Lori Bagwell
SECOND:	Member Robert Crowell
AYES:	Vice Chair Bagwell, Members Crowell, Bonkowski, Barrette, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

32(E) POSSIBLE ACTION TO MAKE A RECOMMENDATION TO THE BOARD OF SUPERVISORS REGARDING THE EXPENDITURE OF UP TO \$10,000 FROM THE FISCAL YEAR 2017 REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT EQUIPMENT ACCOUNT, FOR THE PURCHASE OF AN OUTDOOR PROJECTOR FOR EVENTS (4:26:02) - Chairperson Abowd introduced this item, and Community Development Director Lee Plemel reviewed the agenda materials. (4:28:30) Garrett Lepire, Recreational Program Manager Eric Klug, Library Director Sena Loyd, and Mr. Plemel responded to questions of clarification regarding the equipment and liability insurance. Discussion followed. In response to a question, Visitors Bureau Executive Director Joel Dunn discussed his involvement. In response to a further question, Mr. Lepire discussed possible uses for the equipment. Mr. Dunn expressed confidence that “if it becomes problematic to get the special event promoter to cover the equipment, I more than likely could have, in any of those endorsed events, ... this equipment listed under our policy.”

Chairperson Abowd entertained public comment and, when none was forthcoming, a motion. **Member Crowell moved to approve and recommend that the Board of Supervisors authorize the expenditure of up to \$10,000 from the Fiscal Year 2017 Redevelopment Revolving Fund Special Event Equipment Account, for the purchase of an outdoor projector for permitted special events with appropriate insurance to cover the damage or loss of the projector, as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between the redevelopment effort and the need for the expenses; the expenses are needed to ensure the success of the Redevelopment Plan, and that the amount of the expenses to be given are minor in comparison to the money required for the overall Redevelopment Plan. Member Bonkowski seconded the motion.** Chairperson Abowd entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Member Brad Bonkowski
AYES:	Members Crowell, Bonkowski, Barrette, Vice Chair Bagwell, and Chair Abowd
NAYS:	None
ABSENT:	None
ABSTAIN:	None

(4:46:06) Mr. Lepire thanked Mr. Dunn and Ms. Loyd for their involvement and assistance.

33. PUBLIC COMMENT (4:46:25) - Chairperson Abowd entertained public comment; however, none was forthcoming.

34. ACTION TO ADJOURN (4:46:33) - A motion was made to adjourn the meeting at 4:46 p.m.

The Minutes of the June 1, 2017 Carson City Redevelopment Authority meeting are so approved this _____ day of November, 2017.

KAREN ABOWD, Chair

ATTEST:

SUSAN MERRIWETHER, Clerk - Reorder