



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: January 4, 2018

Staff Contact: Nick Marano, City Manager nmarano@carson.org

Agenda Title: For possible action: To appoint two members to the Carson City Regional Transportation Commission each for a two year term that expires December 2019.

Staff Summary: NRS Chapter 277A.170 and CCMC 11.20.030 provide for the creation and organization of a five (5) member Regional Street and Highway Commission. Staggered two-year terms are served by two (2) members of the Board of Supervisors and three (3) representatives of the citizen-at-large. Members of the RTC also serve on the Carson Area Metropolitan Planning Organization (CAMPO). There are two vacancies due to expiration of a terms. New applications were received from Randall Gaa, Charles Macquarie and Day Williams.

Agenda Action: Formal Action/Motion

Time Requested: 45 mins

Proposed Motion

I move to appoint _____ & _____ to the Carson City Regional Transportation Commission each for a two year term that expires December 2019.

Board's Strategic Goal

Quality of Life

Previous Action

n/a

Background/Issues & Analysis

n/a

Applicable Statute, Code, Policy, Rule or Regulation

NRS Chapter 277A.170 and CCMC 11.20.030

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: n/a

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: n/a

Alternatives

Re-open the position for additional applicants

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____


Aye/Nay

(Vote Recorded By)




REGIONAL TRANSPORTATION COMMISSION


BOARD DETAILS




OVERVIEW



SIZE 5 Seats



TERM LENGTH 2 Years



TERM LIMIT N/A

The Regional Transportation Commission, comprised of five members who also represent CAMPO, establishes priorities and recommends appropriate funding for transportation improvement projects within Carson City. The RTC meets the second Wednesday of every month after the Carson Area Metropolitan Planning Organization Meeting in the Sierra Room of the Carson City Community Center, and Carson City residents are welcome to attend these meetings



DETAILS

MEETINGS

- Following the adjournment of the CAMPO meeting, which begins at 4:30 pm
- Meets on the second Wednesday of every month
- Community Center, Sierra Room
851 East William Street

POWERS & DUTIES

The Regional Transportation Commission is set up to establish priorities and recommend appropriate funding for transportation improvement projects within Carson City. Projects are evaluated in terms of:

- The priorities established by the Carson Area Metropolitan Planning Organization (CAMPO) Regional Transportation Plan.
- The relation of the proposed work to other projects already constructed or authorized.
- The relative need for the project in comparison with others proposed.
- The funds available.

ADDITIONAL INFORMATION

[CCMC 11.20.030.pdf](#)

ADDITIONAL INFORMATION

[NRS 277A.170.pdf](#)



Carson City, NV

REGIONAL TRANSPORTATION COMMISSION

BOARD ROSTER



LORI BAGWELL

1st Term Jan 06, 2017 - Dec 31, 2018

Position Board of Supervisors



BRAD BONKOWSKI

3rd Term Jan 01, 2016 - Dec 31, 2017

Appointing Authority Board of Supervisors

Position Board of Supervisors

Office/Role Chair



MARK KIMBROUGH

3rd Term Dec 01, 2016 - Dec 31, 2018

Appointing Authority Board of Supervisors

Position Citizen at Large



JAMES SMOLENSKI

3rd Term Jan 07, 2016 - Dec 31, 2017

Appointing Authority Board of Supervisors

Position Citizen at Large



JACK ZENTENO

1st Term Jan 07, 2016 - Dec 31, 2017

Appointing Authority Board of Supervisors

Position Citizen at Large

Office/Role Vice Chair

Profile

DAY R. WILLIAMS
 First Name Middle Initial Last Name

[Redacted]
 Email Address

[Redacted]
 Street Address

Suite or Apt

CARSON CITY
 City

NV 89701
 State Postal Code

[Redacted]
 Primary Phone

[Redacted]
 Alternate Phone

Which Boards would you like to apply for?

Regional Transportation Commission: Submitted

Question applies to multiple boards

Why would you like to serve of this Board/Committee/Commission?

I would like to serve on the Board so that Carson City can continue to have good roads and transportation and I would like to see that public funds are wisely spent on projects.

Question applies to multiple boards

Are you currently a registered voter in Carson City?

Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?

Yes No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

After 26 years of practicing law, I'm skilled at analyzing contracts and asking questions about them.

List the community organizations in which you have participated and describe participation:

I've been a judge at Carson High School for Senior Projects and Speech and Debate. I'm active in my local church, the Bridge.

List your affiliation with professional or technical societies: *if required for the position.

[biographical_data_form_1217_for_RTC.pdf](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Mr. Robert F. Lauder P.C. Phone (775) 884-3205

Name, Telephone Number:

Stanley S. Brokl, retired engineer Phone: 775/315-3215

Name, Telephone Number:

Ward Patrick State Public Works Division Phone: 775/684-4102

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

LAWYER'S BIOGRAPHICAL DATA FORM

Day R. Williams

Attorney and Counselor at Law

cclegal.pro

Admitted to Nevada State Bar on September 30, 1991

State Bar of Nevada # 4418

Admitted to Federal Bar in 1996

Admitted to United States Court of Appeals for Ninth Circuit, 2001

EMPLOYMENT EXPERIENCE

Solo Practitioner, Carson City, Nevada, 1993–present

Handling cases for clients in guardianships, civil rights, business law, contracts, family law, personal injury, estate planning, and criminal defense

EDUCATION

University of Arizona College of Law, Tucson, Arizona

(Now the James E. Rogers College of Law)

Juris Doctor, May 1991

Dean's Lists, 1988-1991

American Jurisprudence award in Constitutional Law

American Jurisprudence award in Evidence

Writer, *Arizona Law Review*

Tutor, Minority Law Student Association

Tutorial in Property Law

COMMUNITY ACTIVITIES

Active at the Bridge Church, Carson City

Judge for Speech and Debate, Carson High School, 2016–2017

Ran the Utah Valley Marathon, June 2014

Senior Project Judge, Carson High School, 2011–2015

Chairman, Church Council, First United Methodist Church, 2009–2014

Candidate for Carson City Supervisor, 2010

Leadership Carson City, 2010

Member of Committee that led successful fight against NV Energy's plan to put above-ground power lines along South Saliman Drive

HOBBIES and FAMILY

Painting, poetry, writing and photography. Married 24 years. We have three children and one grandson.

REFERENCES

Natalia Vander Laan, Esq.
Vander Laan Law Firm, LLC
1644 U.S. Hwy. 395, Ste. D
Minden, NV 89423
Phone: 775-461-2897

Geoffrey D. Roullard
Attorney at Law
321 North Walsh Street
Carson City NV 89701-4259
Phone: 775/883-1005

Profile

Charles

First Name

L

Middle Initial

Macquarie

Last Name


Email Address
Street Address

Suite or Apt

Carson City

City

NV

State

89703

Postal Code


Primary Phone
Alternate Phone**Which Boards would you like to apply for?**

Regional Transportation Commission: Submitted

Question applies to multiple boards

Why would you like to serve of this Board/Committee/Commission?

I have been a resident of Carson City for almost 30 years and have a keen interest in transportation issues and the quality of life in Carson City. My education and professional background make me well qualified for this position. As a registered civil engineer in the state of Nevada I have designed road and multi-use paths in Carson City and northern Nevada. I currently sit on the City TRAFCC. I understand the challenges of funding the much-needed street maintenance needs of the City and feel I can contribute to finding working solutions to these issues.

Question applies to multiple boards

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards

If yes, please list:

I sit on the City TRAFCC

Question applies to multiple boards

Term expiration:

Until the TRAFFC is discontinued

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

University of Leeds, England. UC Berkeley Extension

Major Subject:

Civil Engineering.

Degree Conferred:

Bachelor of Science with honors.

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

I have been involved in the planning, design, permitting, and construction of transportation projects in both England and the US for 38 years. These projects have ranged from freeways to rural and urban streets to multi-use paths. I am a registered civil engineer in Nevada and California.

List the community organizations in which you have participated and describe participation:

Muscle Powered: I have been a member since the organization's inception 20 years ago. I am currently the Vice President. I also serve in a technical advisory capacity working cooperatively with the Carson City Parks and Recreation/Open Space and RTC departments providing independent review and advice on major road improvement and multi-use path projects. Most recently, in 2015, at the request of Patrick Pittenger, I reviewed the proposed NDOT design for the Freeway extension intersection at Hwy 50 south. As a result of this review and participation in technical meetings with NDOT design staff, the safety of the intersection was improved significantly with the inclusion of the pedestrian activated signal on the dual northbound access ramp as well as several improvements to the multi-use path on the west side of Carson Street between Old Clear Creek Road and Apion Way. Capital City Sustainability Partnership: I am currently working with a group of citizens, City staff, Carson City School District, and other organizations to develop a strategy and path to increase the City's sustainability and resilience in a number of areas, including waste collection and recycling, energy efficiency, urban agriculture, complete streets, multi-modal transportation design, transit, and other areas. Carson City Rotary Club: I have been a member of Rotary International for 17 years, working in Carson City and internationally on service projects. My primary area of activity has been with the Rotary Youth Exchange Program.

List your affiliation with professional or technical societies: *if required for the position.

Member: American Public Works Association. Former Member: American Society of Civil Engineers.

[Chas_Macquarie_Resume.pdf](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Bob Crowell; rcrowell@kcnvlaw.com; 775-884-8300

Name, Telephone Number:

Nick Marano; nmarano@carson.org; 775-887-2100

Name, Telephone Number:

Mike Bennett, Lumos & Associates, mbennett@lumosinc.com; 775-883-7077

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *



**Charles L. "Chas"
Macquarie, P.E.**

Senior Project Manager
cmacquarie@lumosinc.com

Chas has over 38 years of experience in engineering. In 2012 he stepped down as CEO of Lumos & Associates to concentrate on project management and design of special projects, particularly bicycle and multi-use trails. Chas has worked in consulting engineering as a project engineer, project manager, and principal-in-charge, with responsibility for design, preparation of reports, plans and specifications, cost estimates, and engineering studies on a variety of projects in Nevada and California. These projects include roadway, transportation, storm drain, erosion control, and sewer and water system design and construction, as well as hydrologic and hydraulic modeling.

TRAIL & PARK PROJECTS

- **Glenshire/Dorchester Pedestrian and Bicycle Improvement Project, Truckee, CA**
Project manager for preliminary and final design of 1.5 miles of road widening to accommodate bike lanes.
- **Glenshire Drive Bike Lane Project, Phase 2, Truckee, CA**
Project manager for preliminary and final design of 1.7 miles of road widening to accommodate bike lanes.
- **Trout Creek Trail, Truckee, CA**
Project manager for preliminary and final design of 1.5 miles of multi-purpose trail between Northwoods Blvd. and Bridge Street.
- **Tahoe Donner to Downtown Trail, Truckee, CA**
Project manager for alternatives analysis and preliminary design of 3 miles of multi-purpose trail between the Tahoe Donner Subdivision and Downtown Truckee.
- **Nevada Tahoe Stateline to Stateline Bikeway Feasibility Study, Tahoe Transportation District**
Principal-in-charge and project manager for civil design and alternatives analysis on planned 30-mile paved bicycle trail along Lake Tahoe's eastern shore.
- **Nevada Tahoe Stateline to Stateline Bikeway Phase 3, Tahoe Transportation District**
Project manager for alternatives analysis and preliminary design on an 8-mile trail section from Sand Harbor to Spooner Summit.
- **Nevada Tahoe Stateline to Stateline Bikeway South Demonstration Project, Tahoe Transportation District**
Principal-in-charge and project manager for alternatives analysis, preliminary and final design on a 3-mile trail section from CA/NV state line to Round Hill Pines Beach.
- **Nevada Tahoe Stateline to Stateline Bikeway North Demonstration Project, Tahoe Transportation District**
Project manager for alternatives analysis and preliminary design on a 3-mile trail section from Sand Harbor to Ponderosa Ranch Road.

EDUCATION

B.S. with Honors, 1971
Civil Engineering
University of Leeds, England

PROFESSIONAL DATA

Registered Civil Engineer
Nevada — 7489
California — 40900

President, Capital Branch,
American Society of Civil
Engineers, 1990-91 & 1993-94

President, Nevada Section
American Society of Civil
Engineers, 1992-93

Chair, Northern Nevada Branch,
American Public Works
Association, 2000

EMPLOYMENT HISTORY

Lumos & Associates, Inc.
Senior Project Manager,
2012-Present
Chief Executive Officer,
1999-2012
Vice President/Reno Location
Principal,
1988-1999

Creegan and D'Angelo Consulting
Engineers, Pleasanton, CA
Associate Engineer
1984-1988

Cumbria County Council, England
Section Engineer
1974-1976

Bedford County Council, England
Graduate Engineer
1971-1974



Charles L. "Chas" Macquarie, P.E. *Continued*

- **Brockway Road Trail, Truckee, CA**
Principal-in-charge and project manager for alternatives analysis, preliminary and final design of 0.5 miles of multi-purpose trail adjacent to Brockway Road.
- **Truckee River Legacy Trail Phases 3A & 3B, Truckee, CA**
Principal-in-charge and project manager for alternatives analysis, preliminary and final design of 2.4 miles of multi-purpose trail along the south bank of the Truckee River.
- **Truckee River Legacy Trail Phase 2, Truckee, CA**
Principal-in-charge and project manager for alternatives analysis, preliminary and final design of 1.2 miles of multi-purpose trail along the south bank of the Truckee River.
- **Ski Run Boulevard Bike Path, City of South Lake Tahoe, CA**
Principal-in-charge and project manager for this 3/4 mile bike path and road rehabilitation and landscaping project.
- **Truckee River Bike Path Feasibility Study, Reno, NV**
Feasibility study for grade separation of the Truckee River Bike Path under the Wells Avenue Viaduct.
- **Third Tahoe Donner Connection Alignment Study, Truckee, CA**
Principal-in-charge and project manager for alternatives analysis and final design of 3.5 miles of new roadway and multi-purpose trail between the Tahoe Donner Subdivision and Pioneer Trail with a connection to Downtown Truckee.
- **Bartley-Anderson Park, Washoe County, NV**
Project Manager for the master planning for this 60-acre regional park in Washoe County including the internal trail system.
- **Crystal Peak Park, Washoe County, NV**
Project Manager for a trail and handicapped fishing access along the Truckee River.

TRANSPORTATION PROJECTS

- **Ski Run Boulevard Bike Path, South Lake Tahoe, CA**
Principal-in-Charge for this \$1.5 million roadway enhancement project that included design, landscaping, and erosion control
- **Washoe County RTC, Reno, NV**
 - Project Manager for Zolezzi Lane/Arrowcreek Parkway Intersection Improvements
 - Project Manager for Moana Lane and Mill Street Reconstruction Projects
 - Virginia Street/Wells Avenue Intersection Improvements
 - Project Manager for the Brinkby-Gentry Connection Projects
- **City of Reno, Reno, NV**
 - Project Manager for a \$3.4 million project to widen South Virginia Street between Plumb Lane and the Peppermill Hotel/Casino
 - Project Manager, Panther Drive Realignment Project
 - Project Manager, Brinkby/Gentry Road Improvement Project
 - Preliminary Drainage Design for NDOT's proposed realignment and widening of a one-mile section of West Plumb Lane
- **Pyramid Lake Housing Authority, Nixon, NV**
Project Manager for the NV 4-9 Road Paving Project, which included 3,250 linear feet of subdivision streets
- **Washoe County SAD No. 17, Reno, NV**
Project Engineer for preliminary design of the extension of North Hills Boulevard under SAD No. 17



Charles L. "Chas" Macquarie, P.E. *Continued*

STORM DRAIN, FLOOD, & EROSION CONTROL PROJECTS

- **City of South Lake Tahoe, South Lake Tahoe, CA**
 - East Pioneer Trail Existing Conditions Analysis
 - Glorene & 8th Street Erosion Control Project
 - Preliminary Drainage Design for the complex and environmentally sensitive Loop Road Project
- **Washoe County, NV**
 - Village Boulevard and Mill Creek Water Quality Improvement Project, Incline Village
 - Incline Village Commercial and Lower Wood Creek Water Quality Improvement Project
 - Highland Ditch Inverted Siphon
 - Lightning W Ranch Detention Pond Spillways
- **Carson City, NV**
 - Lompa Lane and U.S. 50 Drainage Analysis
 - Convair Drive and Arrowhead Drive Storm Drain
 - Goni Canyon Drainage FEMA Flooding Appeal
 - Costco Drainage Improvements
 - At-Grade Expressway Drainage Analysis and Preliminary Design
 - Steinheimer Trust Property Stormwater Management Plan
 - Stanton Park Flood Study and FEMA Floodway Appeal
- **Placer County, CA**
 - Beaver Street Erosion Control Project
 - Snow Creek Stream and Wetland Restoration Project
 - Kings Beach Erosion Control Project

WATER SYSTEM PROJECTS

- **Carson City, NV**
Project Engineer for the five-year Capital Improvements Program for the city's water system
- **Dayton Intermediate School, Dayton, NV**
Project Engineer for extension of water and sewer systems
- **Fallon Naval Air Station, Fallon, NV**
Capehart Housing water system design

SITE DEVELOPMENT PROJECTS

- Lyon County, Silver Springs Senior and Community Center, Silver Springs, NV
- Lewis Homes, Silver Shores Subdivision, Reno, NV
- Lewis Homes, Galena Terrace Subdivision Units 8, 9, and 10, Washoe County, NV
- Plumas Quail Business Park, Ribeiro Corporation, Reno, NV
- Dayton Middle School, Lyon County School District, Dayton, NV
- Dayton Elementary School Expansion, Lyon County School District, Dayton, NV
- Desert Research Institute Expansion, Reno, NV
- National Judicial College Expansion, University of Nevada at Reno, Reno, NV
- Reno Housing Authority Multi-Family Development, Reno, NV
- Truckee Railyard Redevelopment Project, Truckee, CA

Profile

Randall

First Name

J

Middle Initial

Gaa

Last Name


Email Address
Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code


Primary Phone
Alternate Phone**Which Boards would you like to apply for?**

Regional Transportation Commission: Submitted

Question applies to multiple boards

Why would you like to serve of this Board/Committee/Commission?

As a member of the board of directors for Muscle Powered, and a daily bicycle commuter, I feel that I would bring a fresh perspective to the Regional Transportation Commission. I regularly attend the RTC/CAMPO meetings as a concerned citizen and voice my support for cycling and pedestrian interests. I feel that increasing my level of participation in the community by serving on the commission would enhance the services that Carson City provides the community with regards to the transportation planning and maintenance projects that benefit its citizens.

Question applies to multiple boards

Are you currently a registered voter in Carson City? Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission? Yes No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

Major Subject:

Degree Conferred:

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

As an all-mode road user, I understand the needs, desires, and complexities associated with each mode of transit and would bring to the commission a unique perspective that can only come from someone with that experience. My strengths lie in collaboratively working with a diverse set of groups towards mutual interests and understandings. Therefore, as a commissioner I would ensure that all voices are heard. I am genuinely interested and curious in examining alternatives to the gas tax that was voted down in 2016, and can start by looking what other municipalities have done to garner funds to accomplish the same goals.

List the community organizations in which you have participated and describe participation:

Muscle Powered, Board of Directors, Secretary. Muscle Powered advocates to make Carson City a more bicycle and pedestrian friendly community. It is my experience that I've received through working closely with this group and its many partners that will provide the greatest benefit to me while serving on the RTC/CAMPO. Meals on Two Wheels. In partnership with the Carson City Senior Center, Meals on Wheels, and Muscle Powered, this fledgling program pairs volunteer cyclists with seniors and not only provides healthy meals, but also provides companionship to seniors who are home bound. Brewery Arts Center, Board of Directors, Secretary. My experience with working closely with the budget of a larger organization such as the BAC will greatly benefit the RTC/CAMPO. As the secretary for the board, I have participated in making financial decisions for the organization's budget and planned for the sustainability of its future. Capital City Sustainability Partnership. Through the efforts of the CCSP, the city is promoting environmentally friendly initiatives which, I believe the RTC can cooperate with through the implementation of the 'Complete Streets' policy and other green initiatives.

List your affiliation with professional or technical societies: *if required for the position.

In September of 2017, I became a certified LCI (League of American Bicyclists Cycling Instructor). This designation permits me to instruct both children and adults on bicycle safety and rules of the road. It also has exposed me to several infrastructure best practices as it pertains to cycling and pedestrian safety and reducing the potential points conflict with automobile traffic.

[Randall_Gaa_resume.pdf](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Stacey Giomi, 775-882-1486

Name, Telephone Number:

Mark Kimbrough, 775-720-4732

Name, Telephone Number:

Sandy James, 604-719-9412

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

RANDALL GAA

6508 Montgomery Pass Ct., Carson City, NV 89701 | 775-400-7341 | randall.gaa@gmail.com

OBJECTIVE

To improve the quality of life in Carson City by improving the community in which I live.

SKILLS & ABILITIES

Leadership

- Staff Non-Commissioned Officer, United States Marine Corps
- Secretary, Board of Directors, Muscle Powered
- Secretary, Board of Directors, Brewery Arts Center

Project Management

- Training and experience with government, commercial, and community projects
- Muscle Powered Project Manager for multiple project (too numerous to list here).

Communication

- IT industry technical writing experience
- Public speaking experience
- Regular contributor of relevant content to local media outlets

EXPERIENCE

May 2017 – Present Board of Directors – Brewery Arts Center

- Secretary, Board of Directors

Jan 2016 - Present Board of Directors - Muscle Powered

- Secretary, Muscle Powered - Project Manager: Bike Month, Trash Mob, Communications

Oct 2005 - Present Network Engineer - State of Nevada, Dept. of Employment, Training, and Rehabilitation (DETR)

- Administer network equipment and security appliances on State's enterprise network.

March 1996 – Oct 2005 Staff Sergeant, United States Marine Corps

- Information Assurance Chief, Cyber Security operations

EDUCATION

2006 Associate of Science, Information Systems – Network Security, ECPI College of Technology

Target graduation date 2018 Bachelor of Science, Information Technology - Security, Western Governor's University - Nevada

ESTABLISHMENT

NRS 277A.170 Creation by ordinance in certain counties. In any county for all or part of which a streets and highways plan has been adopted as a part of the master plan by the county or regional planning commission pursuant to [NRS 278.150](#), the board may by ordinance create a regional transportation commission.

(Added to NRS by [2009, 839](#))

NRS 277A.180 Composition; selection and terms of representatives.

1. In counties whose population is 100,000 or more, the commission must be composed of representatives selected by the following entities from among their members:

- (a) Two by the board.
- (b) Two by the governing body of the largest city in the county.
- (c) One by the governing body of each additional city in the county.

2. In counties whose population is less than 100,000, the commission must be composed of representatives selected as follows:

- (a) If the county contains three or more cities:

- (1) Two by the board.
- (2) One by the governing body of the largest city.

- (b) If the county contains only two cities:

(1) Three by the board, at least one of whom is a representative of the public who is a resident of the county.

- (2) One by the governing body of each city in the county.

- (c) If the county contains only one city:

- (1) Two by the board.
- (2) One by the governing body of the city.

- (d) If the county contains no city, the board shall select:

- (1) Two members of the board; and
- (2) One representative of the public, who is a resident of the largest town, if any, in the county.

3. In Carson City, the commission must be composed of representatives selected by the Board of Supervisors as follows:

(a) Two members of the Board of Supervisors, one of whom must be designated by the commission to serve as chair of the commission.

- (b) Three representatives of the city at large.

4. The first representatives must be selected within 30 days after passage of the ordinance creating the commission, and, except as otherwise provided in subsections 5, 6 and 7, must serve until the next ensuing December 31 of an even-numbered year. The representative of any city incorporated after passage of the ordinance must be selected within 30 days after the first meeting of the governing body, and, except as otherwise provided in subsection 7, must serve until the next ensuing December 31 of an even-numbered year. Their successors must serve for terms of 2 years, and vacancies must be filled for the unexpired term.

- 5. In Carson City:

(a) One representative of the commission who is a member of the Board of Supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 of an even-numbered year; and

(b) One representative of the commission who is a member of the Board of Supervisors and two representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.

- 6. In counties whose population is 100,000 or more, but less than 700,000:

(a) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an even-numbered year; and

(b) One representative selected by the board and one representative selected by the governing body of the largest city in the county must serve until the next ensuing December 31 of an odd-numbered year.

7. In counties whose population is 700,000 or more, the first representatives and the representative of any city incorporated after passage of the ordinance must serve until the next ensuing June 30 of an odd-numbered year.

(Added to NRS by [2009, 839](#); A [2011, 1172](#))

POWERS AND DUTIES

NRS 277A.200 Organization and meetings. The commission shall provide for its organization and meetings.

(Added to NRS by [2009, 840](#))

NRS 277A.210 Capacity to sue and be sued; budgets; bylaws and rules; plans for transportation; insurance against loss. A commission may:

1. Sue and be sued.

2. Prepare and approve budgets for the regional street and highway fund, the public transit fund and money it receives from any source.

3. Adopt bylaws for the administration of its affairs and rules for the administration and operation of facilities under its control.

4. Conduct studies, develop plans and conduct public hearings to establish and approve short-range and regional plans for transportation.

5. Purchase insurance or establish a reserve or fund for self-insurance, or adopt any combination of these, to insure against loss by reason of:

(a) Damages resulting from fire, theft, accident or other casualty; or

(b) The commission's liability for other damages to persons or property which occur in the construction or operation of facilities or equipment under its control or in the conduct of its activities.

(Added to NRS by [2009, 841](#))

NRS 277A.220 Designation and duties as metropolitan planning organization.

1. A commission may be designated as a metropolitan planning organization pursuant to 23 U.S.C. § 134 and 49 U.S.C. § 5303.

2. If a commission is designated as a metropolitan planning organization, the commission shall carry out the duties prescribed by federal law for a metropolitan planning organization in addition to any other duties required by specific statute.

(Added to NRS by [2009, 840](#))

NRS 277A.230 Powers regarding federal money and projects and public hearings; compliance with federal law.

1. In any county in which a commission has been created by ordinance, the commission may:

(a) Receive and disburse federal funds;

(b) Submit project applications and programs of projects to federal agencies;

(c) Enter into formal agreements concerning projects with federal agencies; and

(d) Conduct public hearings and certify that such hearings were conducted.

2. If a commission receives federal funds for any project, the commission shall comply with any applicable federal law in relation to providing goods or services related to such project.

(Added to NRS by [2009, 840](#))

NRS 277A.240 Creation of fund to match federal money; creation of fund for Complete Streets Program; acceptance of gifts and donations for Complete Streets Fund. The commission:

1. Except as otherwise provided in subsection 2, may establish a fund consisting of contributions from private sources, the State or the county and cities and towns within the jurisdiction of the commission for the purpose of matching federal money from any federal source.

2. Shall establish a fund consisting of distributions from the Department of Motor Vehicles pursuant to paragraph (a) of subsection 1 of [NRS 482.1825](#), to be known as the Complete Streets Fund, for the purpose of:
 - (a) Executing projects as a part of a Complete Streets Program pursuant to [NRS 277A.285](#); and
 - (b) Matching federal money from any federal source for the execution of projects as a part of a Complete Streets Program pursuant to [NRS 277A.285](#).
3. May accept gifts and donations for deposit in the Complete Streets Fund.
(Added to NRS by [2009, 840](#); A [2013, 2818](#))

NRS 277A.250 Powers regarding property, eminent domain and adoption of regulations. A commission may:

1. Acquire and own both real and personal property.
 2. Exercise the power of eminent domain, if the city or county which has jurisdiction over the property approves, for the acquisition, construction, repair or maintenance of public roads, or for any other purpose related to public mass transportation.
 3. Sell, lease or convey or otherwise dispose of rights, interests or properties.
 4. Adopt regulations for:
 - (a) Financing eligible activities; and
 - (b) The operation of systems or services provided by the commission.
- (Added to NRS by [2009, 840](#))

NRS 277A.260 Security in operations; employment of personnel; establishment of fines. A commission may:

1. Provide for and maintain such security in operations as is necessary for the protection of persons and property under its jurisdiction and control.
 2. Employ professional, technical, clerical and other personnel necessary to carry out the provisions of this chapter.
 3. Establish a fine for a passenger who refuses to pay or otherwise fails to pay the proper fare to ride on the public transit system established and operated by the commission. If the commission establishes such a fine, the commission may establish procedures that provide for the issuance and collection of the fine.
- (Added to NRS by [2009, 841](#))

NRS 277A.265 Creation, maintenance or display of comprehensive model or map of physical location of facilities of public utility, public water system or video service provider prohibited.

1. A commission shall not create, maintain or display a comprehensive model or map of the physical location of all or a substantial portion of the facilities of a public utility, public water system or video service provider.
 2. The provisions of subsection 1 do not limit the authority of a commission to require a public utility, public water system or video service provider to provide information about the physical location of the facilities of the public utility, public water system or video service provider for the purpose of facilitating a project.
 3. As used in this section:
 - (a) "Public utility" has the meaning ascribed to it in [NRS 704.020](#).
 - (b) "Public water system" has the meaning ascribed to it in [NRS 445A.235](#).
 - (c) "Video service provider" has the meaning ascribed to it in [NRS 711.151](#).
- (Added to NRS by [2015, 3663](#))

NRS 277A.270 Exclusive operation of system of public transportation; use of public rights-of-way and property of commission; entry into contracts and other agreements; powers and duties inapplicable to certain monorails.

1. A commission may:
 - (a) Operate a system of public transportation to the exclusion of any other publicly owned system of transportation within its area of jurisdiction.
 - (b) Use streets, roads, highways and other public rights-of-way for public transportation.

(c) Enter into agreements for the joint use of facilities, installations and properties and the joint exercise of statutory powers.

(d) Prohibit the use of any facility, installation or property owned, operated or leased by the commission, including, without limitation, a transit stop or bus turnout, by any person other than the commission or its agents.

(e) Enter into contracts, leases and agreements with and accept grants and loans from federal and state agencies, counties, cities, towns, other political subdivisions, public or private corporations and other persons, and may perform all acts necessary for the full exercise of the powers vested in the commission.

2. The powers and duties of a commission set forth in this chapter do not apply to any monorail for which a franchise has been granted pursuant to [NRS 705.695](#) or an agreement has been entered into pursuant to [NRS 705.695](#).

3. As used in this section, "bus turnout" means a fixed area that is:

(a) Adjacent or appurtenant to, or within a reasonable proximity of, a public highway; and

(b) To be occupied exclusively by buses in receiving or discharging passengers.

(Added to NRS by [2009, 841](#))

NRS 277A.280 Authority of commission and certain counties and cities to establish or operate public transit system; utilization of turnkey procurement for and development of fixed guideway project; utilization of competitive negotiation procurement process.

1. A commission, a county whose population is less than 100,000 or a city within such a county may establish or operate a public transit system consisting of:

(a) Regular routes and fixed schedules to serve the public;

(b) Nonemergency medical transportation of persons to facilitate their participation in jobs and day training services as defined in [NRS 435.176](#), if the transportation is available upon request and without regard to regular routes or fixed schedules;

(c) Nonmedical transportation of persons with disabilities without regard to regular routes or fixed schedules; or

(d) In a county whose population is less than 100,000 or a city within such a county, nonmedical transportation of persons if the transportation is available by reservation 1 day in advance of the transportation and without regard to regular routes or fixed schedules.

2. A commission may lease vehicles to or from or enter into other contracts with a private operator for the provision of such a system.

3. In a county whose population is less than 700,000, such a system may also provide service which includes:

(a) Minor deviations from the regular routes and fixed schedules required by paragraph (a) of subsection 1 on a recurring basis to serve the public transportation needs of passengers. The deviations must not exceed one-half mile from the regular routes.

(b) The transporting of persons other than those specified in paragraph (b), (c) or (d) of subsection 1 upon request without regard to regular routes or fixed schedules, if the service is provided by a common motor carrier which has a certificate of public convenience and necessity issued by the Nevada Transportation Authority pursuant to [NRS 706.386](#) to [706.411](#), inclusive, and the service is subject to the rules and regulations adopted by the Nevada Transportation Authority for a fully regulated carrier.

4. Notwithstanding the provisions of [chapter 332](#) of NRS or [NRS 625.530](#), a commission may utilize a turnkey procurement process to select a person to design, build, operate and maintain, or any combination thereof, a fixed guideway system, including, without limitation, any minimum operable segment thereof. The commission shall determine whether to utilize turnkey procurement for a fixed guideway project before the completion of the preliminary engineering phase of the project. In making that determination, the commission shall evaluate whether turnkey procurement is the most cost-effective method of constructing the project on schedule and in satisfaction of its transportation objectives.

5. Notwithstanding the provisions of [chapter 332](#) of NRS, a commission may utilize a competitive negotiation procurement process to procure rolling stock for a fixed guideway project, rolling stock for a public

transit system, facilities and any other equipment that is related to public transportation. The award of a contract under such a process must be made to the person whose proposal is determined to be the most advantageous to the commission, based on price and other factors specified in the procurement documents.

6. If a commission develops a fixed guideway project, the Department of Transportation is hereby designated to serve as the oversight agency to ensure compliance with the federal safety regulations for rail fixed guideway systems set forth in 49 C.F.R. Part 659.

7. As used in this section:

(a) "Fully regulated carrier" means a common carrier or contract carrier of passengers or household goods who is required to obtain from the Nevada Transportation Authority a certificate of public convenience and necessity or a contract carrier's permit and whose rates, routes and services are subject to regulation by the Nevada Transportation Authority.

(b) "Minimum operable segment" means the shortest portion of a fixed guideway system that is technically capable of providing viable public transportation between two end points.

(c) "Turnkey procurement" means a competitive procurement process by which a person is selected by a commission, based on evaluation criteria established by the commission, to design, build, operate and maintain, or any combination thereof, a fixed guideway system, or a portion thereof, in accordance with performance criteria and technical specifications established by the commission.

(Added to NRS by [2009, 842](#); A [2009, 2239](#); [2011, 1173](#))

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective through June 30, 2032.]

1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.

2. To carry out a project described in subsection 1, the commission may:

(a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;

(b) Receive and disburse funds from an agency of this State or any other source;

(c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;

(d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and

(e) Adopt regulations governing the use, operation and maintenance of the freight rail service.

3. As used in this section, "qualified project" has the meaning ascribed to it in [NRS 360.888](#) or [360.940](#).

(Added to NRS by [2015, 29th Special Session, 41](#))

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective July 1, 2032, through June 30, 2036.]

1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.

2. To carry out a project described in subsection 1, the commission may:

(a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;

(b) Receive and disburse funds from an agency of this State or any other source;

(c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;

- (d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and
- (e) Adopt regulations governing the use, operation and maintenance of the freight rail service.
- 3. As used in this section, “qualified project” has the meaning ascribed to it in [NRS 360.940](#) or the former provisions of [NRS 360.888](#) as those provisions existed on June 30, 2032.
(Added to NRS by [2015, 29th Special Session, 41](#), effective July 1, 2032)

NRS 277A.283 Powers regarding provision of freight rail service in relation to certain qualified projects approved by Office of Economic Development. [Effective July 1, 2036.]

- 1. In a county in which a qualified project is located, the commission may acquire, construct, improve, maintain and operate or contract for the construction or operation of a project to provide freight rail service in relation to the qualified project.
- 2. To carry out a project described in subsection 1, the commission may:
 - (a) Enter into agreements with an agency of any state or political subdivision thereof, or the Federal Government;
 - (b) Receive and disburse funds from an agency of this State or any other source;
 - (c) In addition to the agreements authorized by paragraph (a), enter into rail access agreements, construction contracts, maintenance agreements and other similar agreements with any person authorizing or regulating use, operation, construction and maintenance of the freight rail service, including, without limitation, any arrangements for payment of fees or costs related to such use, operation and maintenance;
 - (d) Acquire real and personal property by purchase, lease, easement or other means appropriate to a freight rail service; and
 - (e) Adopt regulations governing the use, operation and maintenance of the freight rail service.
- 3. As used in this section, “qualified project” has the meaning ascribed to it in the former provisions of [NRS 360.888](#) as those provisions existed on June 30, 2032, or the former provisions of [NRS 360.940](#) as those provisions existed on June 30, 2036.
(Added to NRS by [2015, 29th Special Session, 41](#), effective July 1, 2036)

NRS 277A.285 Powers regarding Complete Streets Program.

- 1. A commission may adopt a policy for a Complete Streets Program and may plan and carry out projects as a part of a Complete Streets Program.
- 2. Any money received by a commission pursuant to paragraph (a) of subsection 1 of [NRS 482.1825](#) must be used solely for the execution of projects as a part of a Complete Streets Program.
- 3. A commission must not cause or allow any portion of the Complete Streets Fund created pursuant to [NRS 277A.240](#) to be used for a purpose other than those set forth in this section.
- 4. As used in this section, “Complete Streets Program” means a program for the retrofitting of streets or highways that are under the jurisdiction of the commission for the primary purpose of adding or significantly repairing facilities which provide street or highway access considering all users, including, without limitation, pedestrians, bicycle riders, persons with a disability, persons who use public transportation and motorists. The term includes the operation of a public transit system as part of a Complete Streets Program, but the term does not include the purchase of vehicles or other hardware for a public transit system.
(Added to NRS by [2013, 2818](#))

NRS 277A.290 Powers regarding parking facilities or parking spaces for general public and public employees.

- 1. A commission may construct, convert, improve, equip and maintain parking facilities or parking spaces for use by the general public and public employees. Such facilities or spaces must be owned and operated by the commission or its agents.
- 2. The commission may fix and charge reasonable fees for the use of any such parking facilities or spaces.
- 3. The commission may enter into a contract, lease or other arrangement to provide exclusive parking in designated spaces at any parking facility owned, leased or operated by the commission.
(Added to NRS by [2009, 844](#))

NRS 277A.300 Electrical and communication systems and related infrastructure: Construction, modification, operation and maintenance; repairing of damage.

1. Subject to the provisions of subsections 2, 4 and 5, the commission may construct, modify, operate and maintain electrical and communication systems, including, without limitation, traffic signalization or messaging systems, and related infrastructure that are necessary to carry out the commission's duties set forth in this chapter within any public easement or right-of-way, including, without limitation, a public easement or right-of-way dedicated or restricted for use by any utility, if:

(a) The public easement or right-of-way is adjacent or appurtenant to or within a reasonable proximity of any public highway; and

(b) The electrical and communication systems and related infrastructure may be located safely within the public easement or right-of-way without damaging the facilities of other persons who are authorized to place their facilities within the public easement or right-of-way.

2. If the commission and the governmental entity that owns or controls a public easement or right-of-way execute an interlocal or cooperative agreement that authorizes the construction, installation, maintenance and use of the electrical and communication systems and related infrastructure within the public easement or right-of-way, the commission or any person authorized by the commission may construct or install any electrical and communication systems and related infrastructure within the public easement or right-of-way.

3. If the commission or any person authorized by the commission intends to construct or install any electrical or communication systems or related infrastructure within any public easement that is located within the common area or common elements of a common-interest community governed by an association, the commission shall:

(a) Provide the governing body of the association with written notice of the intent to construct or install the electrical or communication systems or related infrastructure within the public easement at least 30 days before such construction or installation begins; and

(b) Coordinate, to the extent practicable, with the governing body of the association to determine an appropriate location for the electrical or communication systems or related infrastructure within the public easement.

4. The commission may require any person who causes damage to an electrical or communication system or related infrastructure to:

(a) Reimburse the commission for the cost of repairing the damage to the electrical or communication system or related infrastructure; or

(b) Repair the damage to the electrical or communication system or related infrastructure to the satisfaction of the commission.

5. A commission that modifies, operates and maintains electrical and communication systems pursuant to this section is not a public utility and nothing in this section authorizes a commission to construct or maintain any telecommunications system, including, without limitation, a tower, pole or similar structure used to provide telecommunications services.

(Added to NRS by [2009, 845](#))

NRS 277A.310 Placement of street banners: Authority of commission; restrictions; fees.

1. A commission may authorize street banners to be placed within the jurisdiction of the commission:

(a) Along any public highway.

(b) Except as otherwise provided in subsections 2 and 3, on a facility owned or leased by the commission, the county or any participating city, or within any public easement or right-of-way, including, without limitation, a public easement or right-of-way dedicated or restricted for use by any utility, if:

(1) The facility, public easement or right-of-way is adjacent or appurtenant to or within a reasonable proximity of any public highway; and

(2) The street banners may be located safely on the facility or within the public easement or right-of-way without damaging the facilities of other persons who are authorized to place their facilities within the public easement or right-of-way.

2. If the commission and the governmental entity that owns or controls a facility, public easement or right-of-way execute an interlocal or cooperative agreement that authorizes the placement of street banners, the commission may place street banners on the facility or within the public easement or right-of-way.

3. If the commission or any person authorized by the commission intends to place any street banner within any public easement that is located within the common area or common elements of a common-interest community governed by an association, the commission shall:

(a) Provide the governing body of the association with written notice of the intent to place the street banner within the public easement at least 30 days before such placement; and

(b) Coordinate, to the extent practicable, with the governing body of the association to determine an appropriate location for the street banner within the public easement.

4. A commission may charge a fee to place a street banner. Any such fee collected by the commission must be paid to the governmental entity that owns or controls the facility, public easement or right-of-way where the street banner is placed. The governmental entity shall pay to the commission an administrative fee in an amount set forth in the agreement required pursuant to subsection 2. Any administrative fee paid to the commission pursuant to this subsection must be used by the commission to fund road improvement and maintenance.

(Added to NRS by [2009, 842](#))

11.20.030 - Creation and organization of regional street and highway commission.

1. The board does hereby create the regional street and highway commission of Carson City, state of Nevada.
2. The commission shall be composed of representatives to be selected as follows by the board:
 - a. Two (2) members of the board of supervisors one of whom must be designated by the commission to serve as chairman of the commission;
 - b. Three representatives of the city at large.

(Ord. 1999-18 § 2, 1999).

11.20.035 - Terms and regulations of commission.

1. One representative of the commission who is a member of the board of supervisors and one representative of the commission who is a representative of the city at large must serve until the next ensuing December 31 or an even numbered year; and
2. One representative of the commission who is a member of the board of supervisors and two (2) representatives of the commission who are representatives of the city at large must serve until the next ensuing December 31 of an odd-numbered year.
3. Commission members shall serve terms of two (2) years and any vacancies shall be filled for the unexpired term.
4. The commission shall adopt such rules and regulations as are not in conflict with this chapter, Chapter 373 of the 1966 Statutes of Nevada, or any other law of the state of Nevada for the organization of the commission and the conduct of its business.

11.20.037 - Meetings, notice of meetings, powers and duties of the commission.

1. The commission shall meet at such times and places as the members of the commission may deem necessary and proper, but at least one meeting shall be held in each calendar month.
2. The commission shall exercise or perform those powers and duties specifically granted to them and enumerated in NRS Chapter 373 and shall exercise or perform said powers and duties in the mode and manner set forth in the aforementioned chapter.
3. All decisions, acts and resolutions of the commission shall be by majority vote of its membership. A tie vote shall have the effect of no decision and no action shall be taken.
4. For the purpose of this section a "decision on a road project" is a decision to:
 - a. Spend more than \$10,000.00 on the study or design of;
 - b. Purchase or acquire real property or real property interests in the name of Carson City for; or
 - c. Authorize the use of the power of eminent domain to acquire property for; or
 - d. Commence construction of, a new road, or an expansion or extension of an existing road to add additional road surface.

Notice of the time and place of a meeting of the Regional Transportation Commission or the board of supervisors which involves a decision on a road project shall be given to all record property owners as shown on the latest equalized assessment rolls whose property is within 300 feet of any project by sending written notice to those property owners by U.S. mail or hand delivery at least 10 days before the meeting. The notice shall also contain a general description of the project and its general location. The notice requirement of this section does not apply to: maintenance or resurfacing of existing roads, studies of general traffic conditions, studies prepared for updates of master plans, or decisions about traffic control devices. A certificate of mailing or delivery signed and dated by a city official shall be considered conclusive proof that the persons listed on the certificate were given proper notice as required by this section. Any action taken in violation of this section is void.

(Ord. 2007-25 § 1, 2007; Ord. 1998-40 § 2, 1998).