



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** March 1, 2018

**Staff Contact:** Laura Rader and Darren Schulz

**Agenda Title:** For Possible Action: To approve the purchase of roofing material for the Waste Water Digester Building from GarlandDBS, Inc. through Joinder Sealed Bid #09-5408 with US Communities, a National Cooperative Purchasing Program for a total not to exceed amount of \$25,423.53 to be funded from the Construction Projects/Facility Upgrade Account.  
(Laura Rader; LRader@carson.org and Darren Schulz; DSchulz@carson.org)

**Staff Summary:** The roof on the Waste Water Digester Building is over 34 years old and is currently leaking in several areas including where the electronics are that control the building operational production. The entire roof will be replaced.

NRS 338.1423 requires the City to pay sales tax on materials purchased for installation by a contractor. A licensed contractor will apply the product under a separate labor contract for a not to exceed price of \$73,300.00. The total project cost will be \$98,723.53.

**Agenda Action:** Formal Action/Motion

**Time Requested:** Consent

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## **Proposed Motion**

I move to approve the purchase of roofing material from GarlandDBS, Inc. through Joinder Sealed Bid #09-5408 with US Communities, a National Cooperative Purchasing Program for a total not to exceed amount of \$25,423.53 to be funded from the Construction Projects/Facility Upgrade Account.

## **Board's Strategic Goal**

Sustainable Infrastructure

## **Previous Action**

## **Background/Issues & Analysis**

Previously, the City has purchased material from GarlandDBS exceeding the \$50,000 limit, therefore this purchase requires Board approval.

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.195; NRS 338.1423

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: Construction Projects/Facility Upgrade Account 510-3201-434.78-10

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: If approved, the account will be reduced by \$98,723.53 for the total project cost. The account currently has a balance of \$135,032.

**Alternatives**

Not award contract and provide other direction.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



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# THE GARLAND COMPANY, INC.

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*HIGH PERFORMANCE ROOFING AND FLOORING SYSTEMS*

**775-772-9822 Phone**  
**NATIONWIDE: 800-321-9336**

**Tim Samaniego**  
Roof Asset Manager  
775-772-9822

To: Bidding Contractors  
From: Tim Samaniego  
Date: 09/25/2017

Re: Pricing for Carson City WWTP Digester Building

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Garland is pleased to provide the following quotation for this project.

Carson City – WWTP Digester Building:

|    |  |             |
|----|--|-------------|
| 1. | 40 #4832 Stress Ply IV Torch mineral cap sheet | \$11,320.00 |
| 2. | 30 #4113 HPR Torch Base Sheet                  | \$6,300.00  |
| 3. | 18 #COPE24KYN22 Metal Coping Cap system        | \$2,349.00  |
| 4. | 4 #COPE-CORNER Coping Cap corner (outside)     | \$894.40    |
| 5. | 4 #COPER-BUTT TEE Coping Cap Tee               | \$441.00    |

|          |             |
|----------|-------------|
| SUB:     | \$21,304.40 |
| TAX:     | \$1,619.13  |
| FREIGHT: | \$2,500.00  |
| TOTAL:   | \$25,423.53 |