



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** March 15, 2018

**Staff Contact:** Lee Plemel, Community Development Director

**Agenda Title:** For Possible Action: To adopt Resolution 2018-R-\_\_ authorizing the expenditure of \$5,000 from the Fiscal Year 2018 Redevelopment Revolving Fund, Special Event account, for the rental of special event tents and facilities rental for the Carson City Fair at Fuji Park as an expense incidental to the carrying out of the Redevelopment Plan. (Lee Plemel, lplemel@carson.org)

**Staff Summary:** The Redevelopment Agency annually funds special events from a portion of the Redevelopment Revolving Fund. A total of \$30,000 was allocated in the FY 2018 budget for Special Events, and \$14,000 has already been authorized for expenditure for events, leaving \$16,000 available in the budget for other events. Approval of this expenditure would support the 2018 Carson City Fair at Fuji Park, organized by the UNR Cooperative Extension, Carson City office.

NRS 279.628 permits the expenditure of money from the Redevelopment Revolving Fund for the purpose of any expenses necessary or incidental to the carrying out of Redevelopment Plans. **Pursuant to NRS 279.628, this Resolution must be adopted by a two-thirds vote of the Board of Supervisors.**

**Agenda Action:** Resolution

**Time Requested:** 5 minutes

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## **Proposed Motion**

I move to adopt Resolution 2018-R-\_\_ authorizing the expenditure of \$5,000 from the Fiscal Year 2018 Redevelopment Revolving Fund, Special Event account, for the rental of special event tents and facilities rental for the Carson City Fair at Fuji Park as an expense incidental to the carrying out of the Redevelopment Plan that has been adopted by the Carson City Board of Supervisors, and based upon the findings that there is a causal connection between this redevelopment effort and the need for the expenses, the expenses are needed to ensure the success of the redevelopment plan and that the amount of the expenses to be given are minor in comparison to the money required for the overall redevelopment plan.

## **Board's Strategic Goal**

Economic Development

## **Previous Action**

March 5, 2018: The Redevelopment Authority Citizens Committee voted 6-0 (1 absent) to authorize the proposed funding of \$5,000.

## **Background/Issues & Analysis**

The RACC recommended \$5,000 in funding on February 5, 2018, to purchase a large event tent for Fuji Park. After further discussions with City management and Parks and Recreation management subsequent to that meeting, it was determined that City departments cannot take on the additional management and liability of such equipment. Therefore, the request has been modified to consider authorizing funds to rent tents for the 2018 Carson City Fair in lieu of the proposed tent purchase.

The new request is to allocate \$5,000 for rental of the tents and the Fuji Park facilities rental, with \$3,000 for the tent rental and the remaining \$2,000 for facilities rental. This will be the second year that the Cooperative Extension has run the Carson City Fair. Refer to the application for the Special Event funding in the associated Redevelopment Authority agenda item on this same meeting agenda for more information on the request.

While, the event will be conducted July 26-30, 2018 (in FY 2019), funding is requested within the current Fiscal Year budget because the tent rentals and facilities rentals require an up-front deposit, which will be expended in FY 2018. Any remaining funding will be rolled forward into the FY 2019 budget to cover the remainder of the expenses for the tent and facilities rentals.

Of the \$30,000 allocated for special events in FY 2018, \$14,000 has been authorized for expenditure so far this year. This leaves \$16,000 available for events for the remainder of FY 2018 (prior to June 30, 2018), including the subject request.

If you have any questions regarding this item, please contact Lee Plemel at 283-7075 or lplemel@carson.org.

**Applicable Statute, Code, Policy, Rule or Regulation**

NRS 279.382 – 279.685

**Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: 603 Redevelopment Revolving Fund, Acct #: 603-0000-463-05-40

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: \$16,000 is available for the remainder of FY 2018 for this activity.

**Alternatives**

Modify or deny the proposed funding.

**Attachments:**

1) Resolution

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

Aye/Nay

2) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

RESOLUTION NO. 2018-R-\_\_

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF \$5,000 FROM THE FISCAL YEAR 2018 REDEVELOPMENT REVOLVING FUND, SPECIAL EVENT ACCOUNT, FOR THE RENTAL OF SPECIAL EVENT TENTS AND FACILITIES RENTAL FOR THE CARSON CITY FAIR AT FUJI PARK AS AN EXPENSE INCIDENTAL TO THE CARRYING OUT OF THE REDEVELOPMENT PLAN.**

**WHEREAS**, pursuant to NRS 279.628, the Carson City Board of Supervisors must approve by resolution, adopted by a two-thirds vote, the expenditure of money from the Revolving Fund for the Redevelopment Authority for any expenses incidental to the carrying out of the Redevelopment Plan adopted by the Carson City Board of Supervisors; and

**WHEREAS**, the Redevelopment Plan for Redevelopment Project Area No. 1 encourages redevelopment assistance for daytime and evening special events and promotional activities and the highest level of recreational opportunities for residents and visitors of all age levels and thus, there is a causal connection between this redevelopment effort and the need for this expenditure; and

**WHEREAS**, this incidental expense is necessary to ensure the Redevelopment Plan's objectives have been met; and

**WHEREAS**, the incidental expense is minor compared to the funds needed for the overall Redevelopment Plan.

**NOW, THEREFORE, BE IT RESOLVED** that the Carson City Board of Supervisors hereby authorizes the expenditure of \$5,000 from the Fiscal Year 2018 Redevelopment Revolving Fund, Special Event account, for the rental of special event tents and facilities rental for the Carson City Fair at Fuji Park as an expense incidental to the carrying out of the Redevelopment Plan.

Upon motion by Supervisor \_\_\_\_\_, seconded by Supervisor \_\_\_\_\_, the foregoing Resolution was passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018 by the following vote:

AYES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Robert L. Crowell, Mayor  
Carson City, Nevada

ATTEST:

\_\_\_\_\_  
Sue Merriwether, Clerk  
Carson City, Nevada