

**NOTICE OF PUBLIC MEETING
PARKS AND RECREATION COMMISSION**

DAY: Tuesday

DATE: April 3, 2018

TIME: 5:30 P.M.

LOCATION: Sierra Room
Carson City Community Center
851 East William Street
Carson City, Nevada 89701

AGENDA

CALL TO ORDER

ROLL CALL AND DETERMINATION OF QUORUM

PUBLIC COMMENTS

Members of the public who wish to address the Parks and Recreation Commission may come forward and speak on matters related to the Commission. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting. No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (February 6, 2018)

2. MODIFICATIONS TO THE AGENDA

Agenda Management Notice: Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Note: Items scheduled at a **specific time** cannot be heard earlier than the scheduled time per Open Meeting Law requirements.

3. MEETING ITEMS

A. Park/Program of the Month: Presentation and discussion on asset management activities in the Parks, Recreation and Open Space Department. (*Dan Kastens or Nick Wentworth*)

B. For Possible Action: Review, discussion and possible recommendation to the Board of Supervisors regarding the Fiscal Year 2018-2019 Parks, Recreation and Open Space Department Budget. Discussion may include operations and maintenance, infrastructure preservation, asset management,

Capital Improvement Program needs and supplemental requests; Department budget priorities; Carson City tentative budget schedule and timeframes; and consideration of a letter of support on behalf of the Commission to the Board of Supervisors. (*Jennifer Budge*)

Public Comments

- C. For Possible Action:** Review, discussion and possible direction to staff regarding special event support and equipment provided by the Parks Department. (*David Navarro*) (*requested by Supervisor Bagwell and continued from the October 3, 2017 meeting*)

Public Comments

4. STAFF UPDATES - DISCUSSION ONLY

- A. Director's Report: Non-substantive updates regarding the Department's recruitment for vacant positions; grant applications and awards; 2017 flood projects and mitigation; regional effort for smoke-free parks; Arbor Day Celebration April 27; nomination process regarding upcoming naming for a park in Schulz Ranch and Disc Golf Course; and Board of Supervisor's action items. (*Jennifer Budge*)

Public Comments

5. MEMBERS' ANNOUNCEMENTS AND REQUESTS FOR INFORMATION

No action among the members or with staff will take place during this item of the agenda.

- A. Report from the School Board liaison.
- B. Report from Carson City Foundation for Parks and Recreation

6. FUTURE AGENDA ITEMS – DISCUSSION ONLY

Activity here will be limited to placing new matters on future agendas only.

7. PUBLIC COMMENTS

Members of the public who wish to address the Parks and Recreation Commission may come forward and speak on any matter that is not specifically included on the agenda as an action item and allowable under the Open Meeting Law. Comments may be limited to three minutes per person or topic. If your item requires extended discussion or action, please request the Chairperson to schedule the matter for a future meeting.

8. FOR POSSIBLE ACTION ON ADJOURNMENT

If you would like more information about any of the agenda items listed above, please contact the staff member listed at the end of the particular item you are interested in at (775) 887-2262.

The Parks, Recreation & Open Space Department is pleased to make reasonable accommodations for members of the public who wish to attend the meeting and need assistance. If special assistance or arrangements for the meeting are necessary, please notify the Parks, Recreation & Open Space Department by calling (775) 887-2262 or in writing at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

To request a copy of the supporting materials for this meeting contact Patti Liebespeck at pliebespeck@carson.org or call (775) 887-2262.

This agenda and supporting materials are available at www.carson.org and at the Carson City Parks, Recreation & Open Space Department located at 3303 Butti Way, Building #9, Carson City, Nevada, 89701.

In accordance with NRS 241.020, this agenda has been posted before 9:00 a.m. three working days before the day of the meeting at the following locations:

City Hall, 201 North Carson Street
Carson City Library, 900 North Roop Street
Carson City Community Center, 851 East William Street
Carson City Planning Division, 108 East Proctor Street
Carson City Parks, Recreation & Open Space Department, 3303 Butti Way, Building #9
Carson City, Nevada