



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: April 5, 2018

Staff Contact: Laura Rader, Zach Good, and Ann Bollinger

Agenda Title: For Possible Action: To approve the purchase of one (1) F150 truck for the Open Space Division from Capital Ford through the State of Nevada's competitive bid list for a not to exceed amount of \$27,196.31 to be funded from the Quality of Life/Open Space Equipment account. (Laura Rader; Lrader@carson.org, Zach Good; Zgood@carson.org and Ann Bollinger; Abollinger@carson.org).

Staff Summary: An additional vehicle is needed to accommodate field personnel in the operations and maintenance of Open Space properties such as Ash Canyon, Carson River Canyon Open Space, Prison Hill Recreation Area, and Silver Saddle Ranch. The Open Space Division manages 6,700+ acres, and the new truck will primarily be used to conduct regular maintenance tasks such as building maintenance, fence installation and repair, sign installation and repair, trash pickup, clean up of litter and illegal dumping, clean up of illegal camping sites and camp fires, graffiti removal, invasive and noxious weed control, planting and seeding projects, and trail maintenance. When available, the new truck may be used by other personnel as well for site surveys, project planning, and project inspection. This vehicle will be added to their existing operation. With four full-time staff and three part-time staff, a fourth vehicle is needed to accommodate field personnel in the operations and maintenance of Open Space properties.

Agenda Action: Formal Action/Motion

Time Requested: Consent

Proposed Motion

Move to approve the purchase of one (1) F150 truck for the Open Space Division from Capital Ford through the State of Nevada's competitive bid list for a not to exceed amount of \$27,196.31 to be funded from the Quality of Life/Open Space Equipment account.

Board's Strategic Goal

Sustainable Infrastructure

Previous Action

N/A

Background/Issues & Analysis

Previously, the City has purchased vehicles from Capital Ford exceeding the \$50,000 limit, therefore this purchase requires Board approval.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 332.195

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: Quality of Life - Open Space, Equipment / 254-5047-452-7775

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: Account will decrease by \$27, 196.31 which has a current balance of \$37,000.

Alternatives

Not approve purchase and provide other direction.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



Capital Ford
 3660 South Carson Street, Carson City, Nevada,
 897015579
 Office: 775-882-5353
 Fax: 775-882-8071

2018 F-150, SuperCab Styleside
 4x4 SuperCab Styleside 6.5' box 145" WB
 XL(X1E)
 Price Level: 820 Quote ID: 82517A

Pricing - Single Vehicle

MSRP

Vehicle Pricing

| | |
|--------------------|-------------|
| Base Vehicle Price | \$35,125.00 |
| Options & Colors | \$2,190.00 |
| Upfitting | \$0.00 |
| Destination Charge | \$1,395.00 |

Subtotal \$38,710.00

Pre-Tax Adjustments

| Code | Description | |
|----------------|--------------|-------------|
| Government Fee | Title Fee | \$29.25 |
| Doc. Fee | Document Fee | \$199.50 |
| 56M | GPC | -\$9,321.00 |

Subtotal \$29,617.75

Discount Adjustments

Discount -\$2,421.44

Total \$27,196.31

 Customer Signature

 Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Zach Good, Carson City Public Works
 By: TIMOTHY SMITH Date: 03/07/2018