



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: May 17, 2018

Staff Contact: Nancy Paulson, Deputy City Manager

Agenda Title: Presentation Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

Staff Summary: Deputy City Manager Nancy Paulson will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community.

Agenda Action: Other/Presentation

Time Requested: 10 mins

Proposed Motion

N/A

Board's Strategic Goal

N/A

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CITY MANAGER UPDATE

May 17, 2018

Upcoming Events

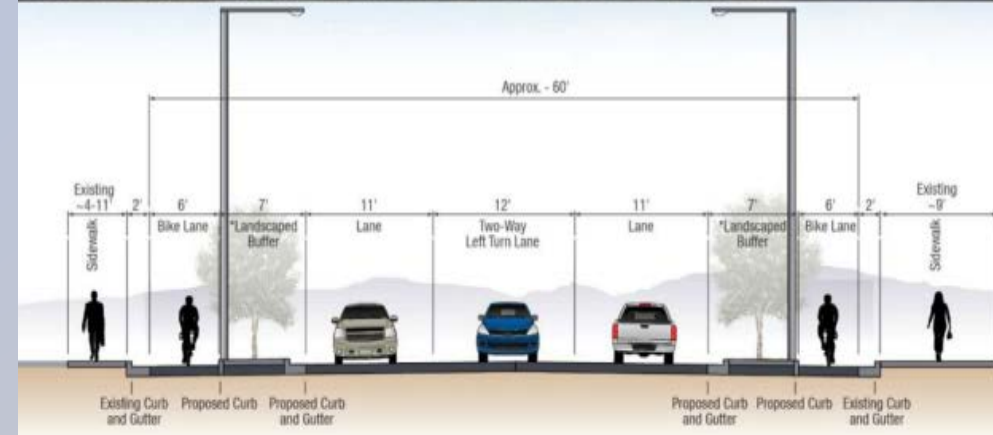
- May 21, 2018 – Special meeting of the Board of Supervisors to adopt the City's FY 2019 Final Budget.
- Freedom Monument Project at the Carson City Public Safety Complex Plaza is complete. Dedication ceremony will be June 14th at 12pm.



Public Works

➤ S. Carson Street Project – Staff are coordinating ongoing discussions with Federal Highways and Nevada DOT to execute the TIGER grant agreement for access to the recently awarded \$7.57M in grant funds for the project. Staff are also coordinating with Nevada DOT for relinquishment of S. Carson Street, anticipated this summer. The project remains on schedule, with construction expected to begin in Spring / Summer 2019.

➤ Downtown Curry Streetscape Improvement Project – \$4M project includes major utility and streetscape improvements along Curry Street from Musser to Robinson. The contractor will be starting construction the second week of May.



Public Works, *Continued*

- Pavement Management Plan – Carson City’s FY 2019-2023 Pavement Management Plan was approved at the April 11th meeting of the Regional Transportation Commission (RTC). Staff developed the Pavement Management Plan, which formalizes and establishes an efficient and effective strategy for preserving and maintaining the City’s 676 lane-miles of roadway. The Plan establishes five performance districts within the City and a five-year rotating schedule to streamline work efforts. The Plan provides a predictable use of roadway funding while maintaining flexibility for unplanned City projects and “match” for grant funding opportunities, as needed. Staff has begun implementation of the plan, starting with pavement inspections of roadways within Performance District I for selection of projects using 2019 transportation infrastructure funding. Additional information about the plan can be found on the City’s Transportation website:

<http://carson.org/government/departments-g-z/public-works/transportation>



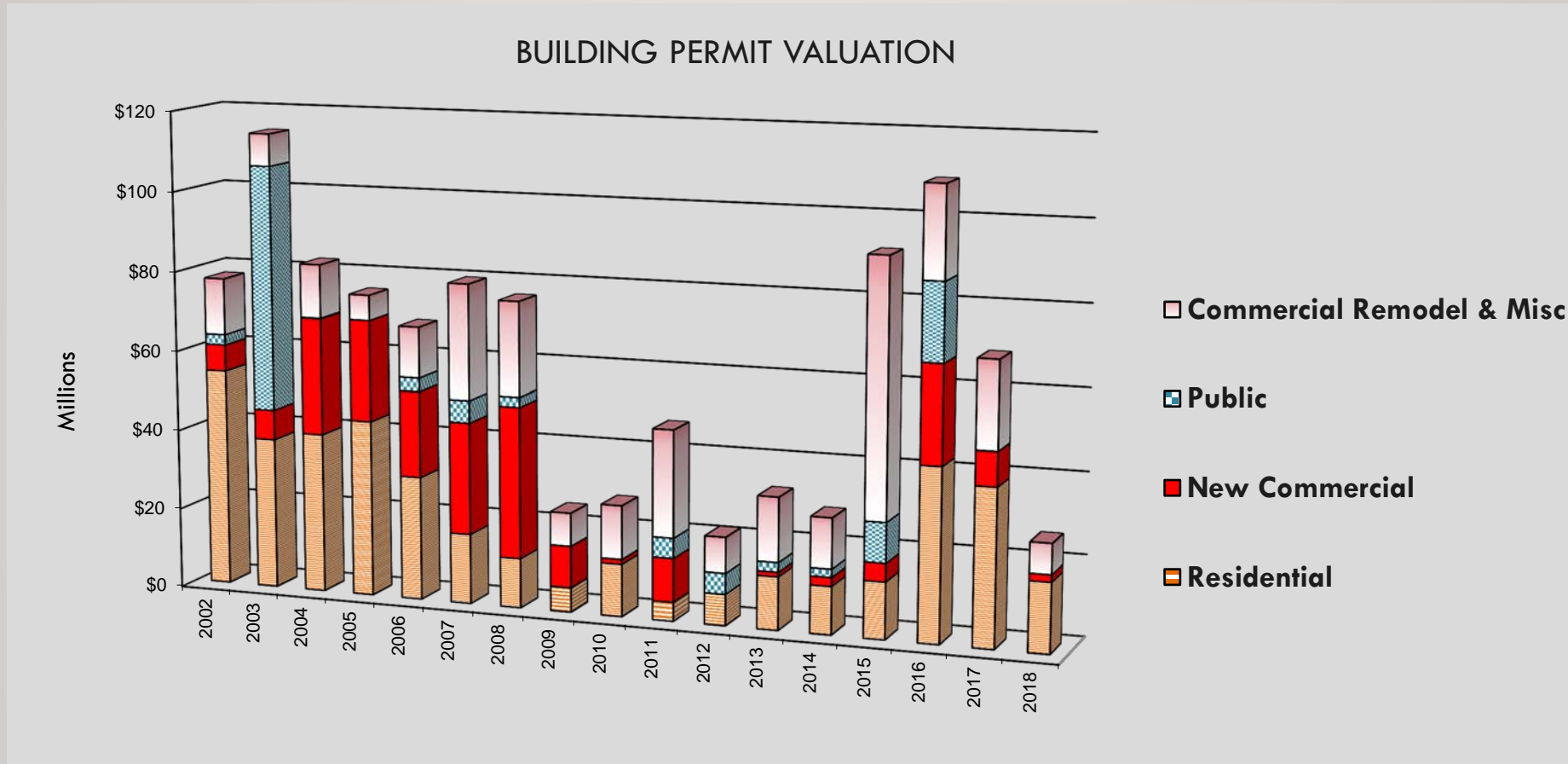
Public Works, *Continued*

- Solid Waste Management - The City's Consultant, Sloan Vazquez McAfee, is compiling all the data from the discussion at the April 5th Board of Supervisors meeting to develop a draft Request for Proposal (RFP) that will be presented to the Board on June 21st.
- Utility Finance Oversight Committee – A special meeting will be held on May 21st to discuss refinancing higher interest rate water bonds with the debt service savings used to finance a portion of the east / west transmission line project.
- Renovation of the former animal services facility for use as the JAC operations facility is almost complete and they are expected to move in on June 1st.

Community Development

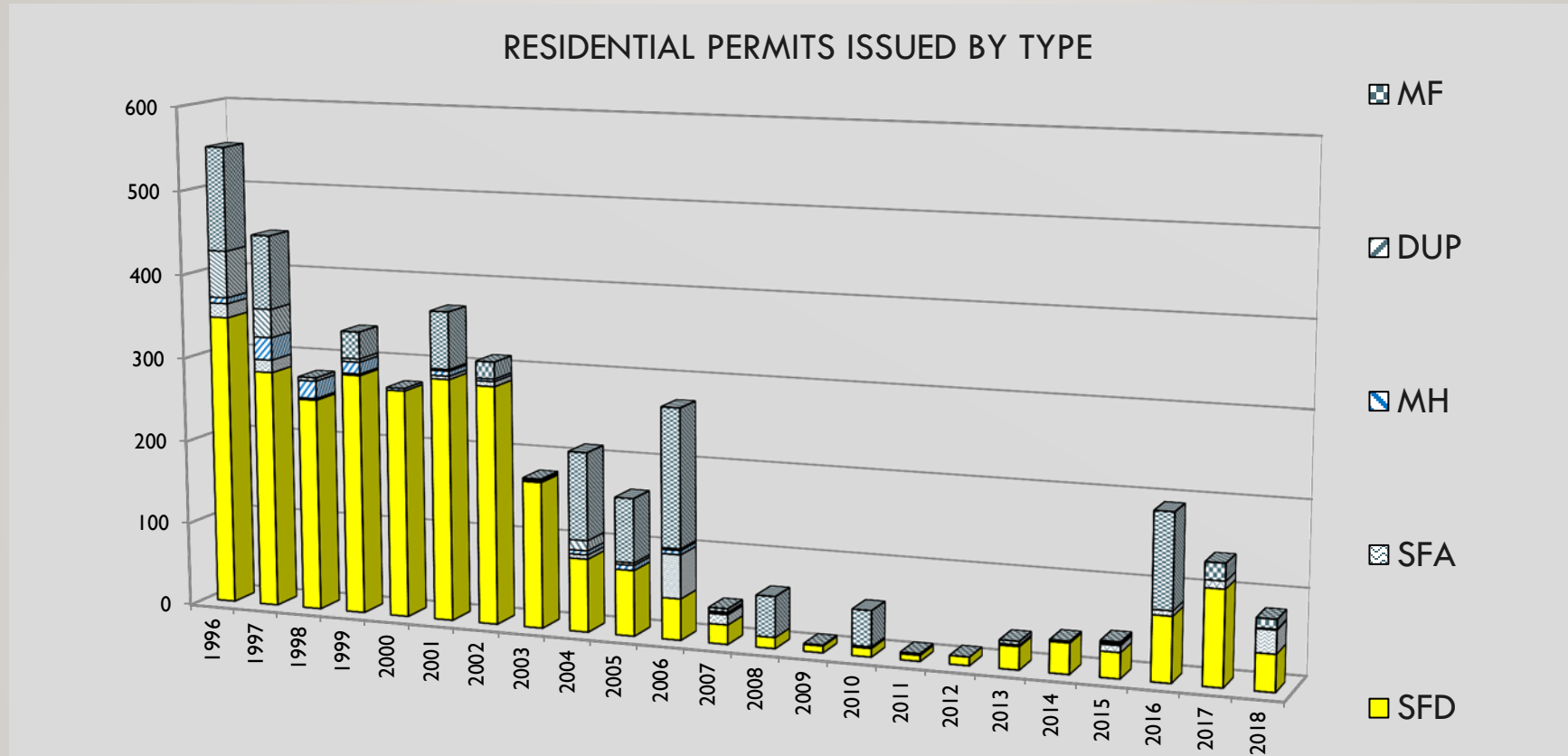
- Growth management will be discussed at the next planning commission meeting on May 30th with the recommendations presented to the Board in July.

BUILDING PERMIT ACTIVITY REPORT



- 2018 Building Permit Valuation (YTD): \$26.5 million
- April 2018 Total Permit Valuation: \$10.1 Million

BUILDING PERMIT ACTIVITY REPORT



- Residential permits issued through April 2018: 81
- April 2018 Total Housing Unit Permits:
 - 16 Single-Family Detached
 - 8 Single-Family Attached
 - 8 Multi-Family
 - 1 Manufactured Home

SFD – Single Family Detached
 SFA – Single Family Attached
 MH – Manufactured Home
 DUP – Duplex
 MF – Multi-Family (3+ attached units)

TENANTS MOVING IN

MIXED-USE COMMERCIAL/RESIDENTIAL | 308 N. CURRY STREET
NEW COMMERCIAL SPACE (1ST & 2ND FLOORS) WITH 10
NEW RESIDENTIAL UNITS (3RD & 4TH FLOORS).

UPDATE:

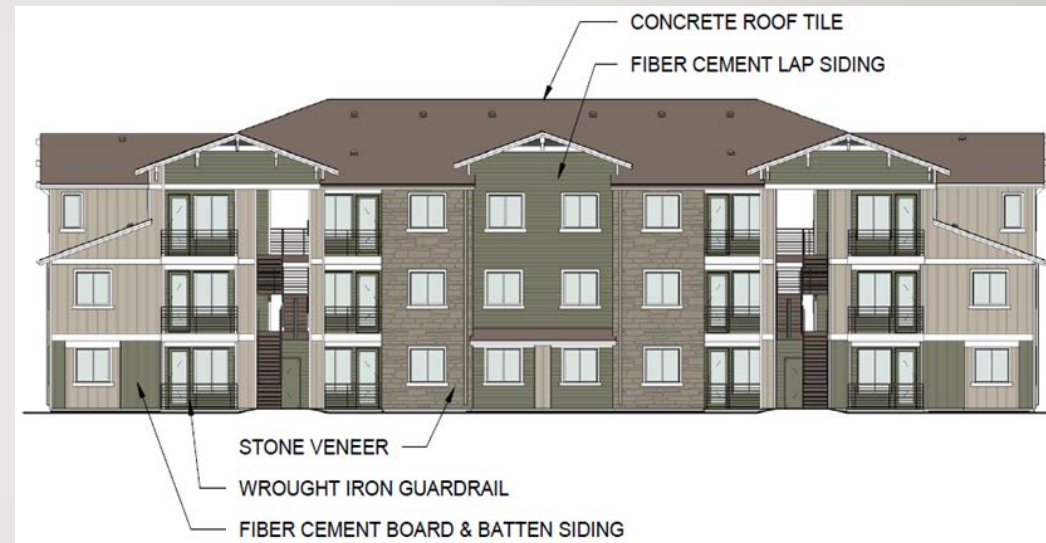
- Lumos & Associates moving into building in May.
- Permits under review for restaurant and additional offices.



GRADING UNDERWAY – BUILDING PERMITS UNDER REVIEW

CARSON HILLS APARTMENTS | SOUTH CURRY STREET (Behind Fandango Theater)

A 310-UNIT APARTMENT COMPLEX

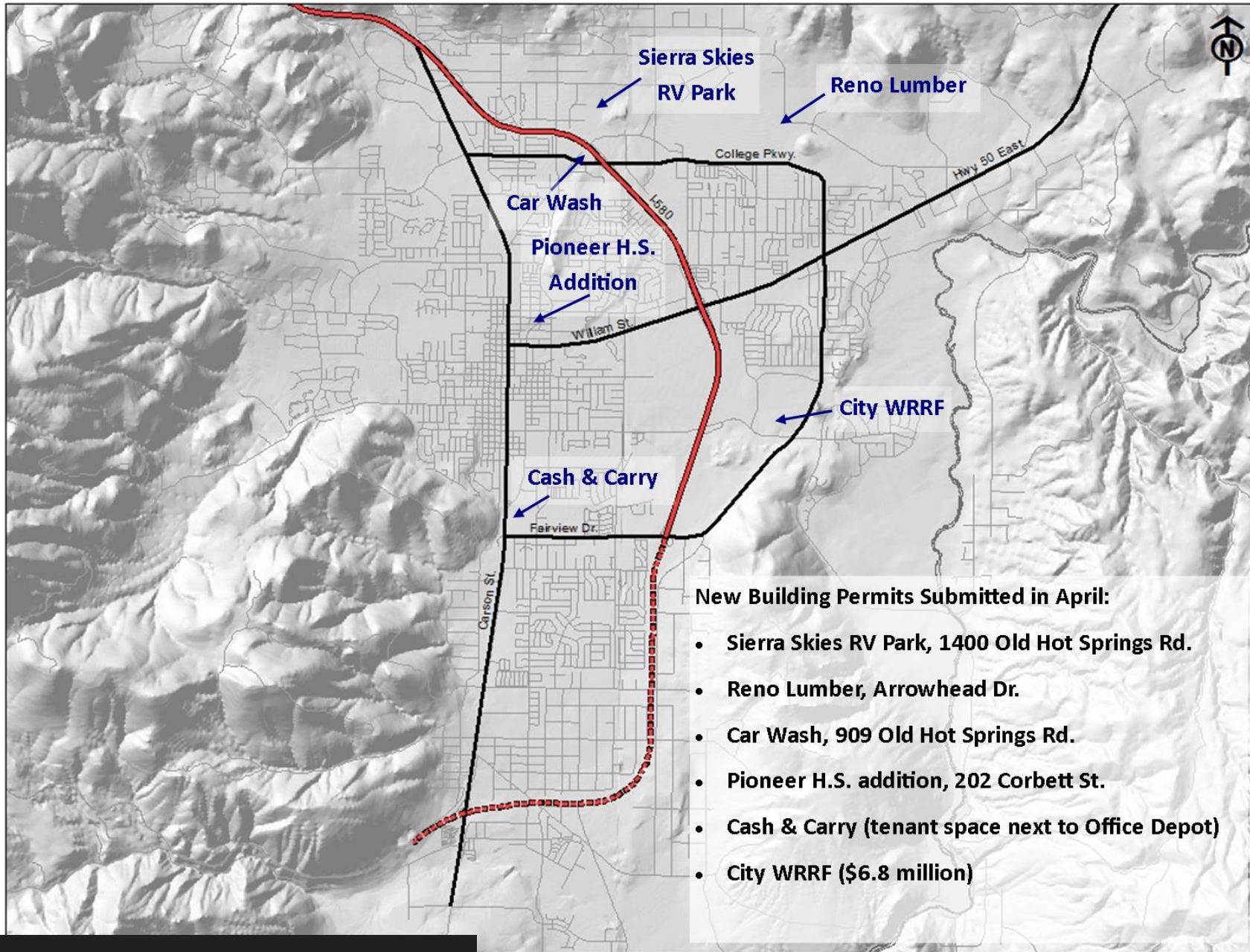


ADDITIONAL 70 UNITS PROPOSED ON PROPERTY WHERE HOTEL WAS FORMERLY PROPOSED.

Approved by the Planning Commission on April 26, 2017.

Community Development Department

Non-Residential Building Permits Recently Submitted



Other City Updates

- DAS has four interns from Western Nevada College who started working in the office and lab in April. It is a 6 month program where they will be working for college credits.

IFC Activity (April 4 – May 2)

➤ Salaries and Benefits:

- Approved filling vacant HR Generalist.
- Approved recommending to the Board the creation of a full time Associate Planner Position.
- Approved equity adjustment for Library Assistant per Equity Adjustment Policy (funded from salary savings).
- Approved filling vacant Sheriff Support Specialist.
- Approved equity adjustment for Senior Transportation Planner per Equity Adjustment Policy.

IFC Activity (April 4 – May 2)

➤ Capital Projects Fund (Undesignated):

- Concrete improvements at McFadden splash pad - \$11,503
- Charters of Freedom Monument installation - \$6,211
- Design study for McFadden Plaza shade structure - \$2,500
- Replacement of 3 damaged pedestrian bridges in Mills Park - \$26,994

➤ General Fund Contingency:

- On-Track RDR Recovery Services emergency contract due to email service outage in December 2017 - \$19,500
- Cisco “umbrella” secure internet gateway - \$14,655

IFC Activity (April 4 – May 2)

➤ Salary Savings:

- Replace damaged Library AV wall shelving - \$1,635 to be funded from salary savings.
- Replace Library reference shelving - \$4,235 to be funded from salary savings.

➤ Other

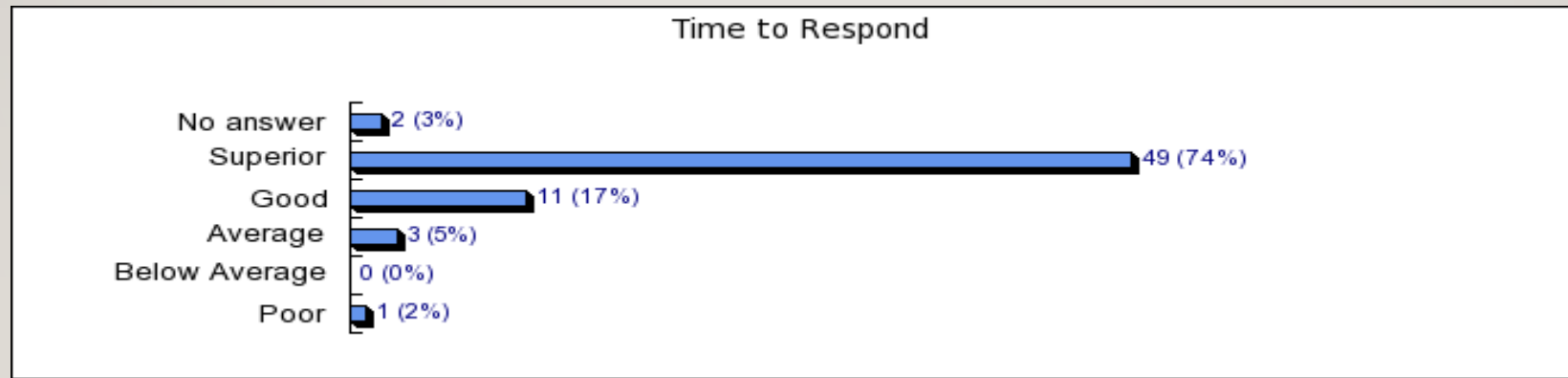
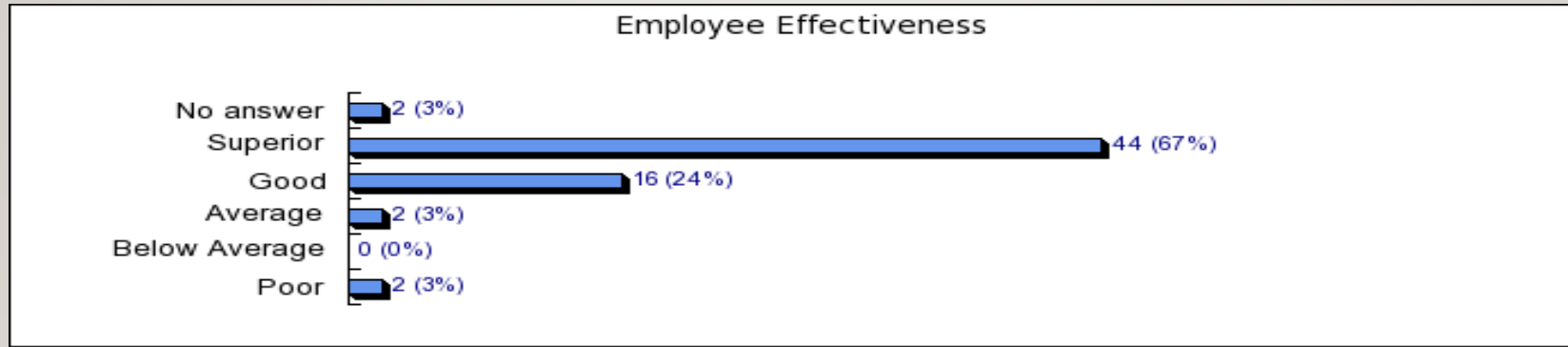
- Approved recommending to the Board the Adams Hub Lease and filling the Business Development Manager position.

Carson City Connect – Survey Results

Customer Satisfaction Survey Results

For Date Period From 01/01/2018 Through 05/08/2018

66 Surveys filled out this time period. 168 Requests closed this time period with 132 surveys sent.



Carson City Connect – Survey Results

