

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 1**

**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 3, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nick Marano, City Manager  
Sue Merriwether, Clerk - Recorder  
Nancy Paulson, Deputy City Manager  
Jason Woodbury, District Attorney  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:52) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. King called the roll; a quorum was present. Salvation Army Lieutenant Mark Cyr led the invocation. At Mayor Crowell's request, Sheriff Ken Furlong led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:32:48) - Mayor Crowell entertained public comment. (8:32:57) Arts and Culture Coordinator Mark Salinas announced the award of a grant from the National Endowment of the Arts, and displayed informational materials which were made available to the public in the meeting room. (8:35:00) Rex Jennings discussed the importance of developing a Vocational Education Trade School for grades 7 - 12. He advised of having already spoken with the School District Superintendent. Mayor Crowell and Supervisor Abowd commended the idea. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 5, 2018** (8:40:40) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, with a previously-submitted correction. The motion was seconded and carried unanimously.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:41:06) - Mayor Crowell introduced this item, and advised of having been requested to defer item 15(B) to a future meeting. He entertained requests for additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as revised.

**8. SPECIAL PRESENTATIONS**

**8(A) PRESENTATION REGARDING THE VETERAN'S RESOURCE CENTER** (8:42:45) - Natalie Sterling, of the Veteran's Resource Center, introduced herself for the record and provided

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 2**

**DRAFT**

background information on her experience and an overview of the Veteran's Resource Center funding sources. Mayor Crowell commended the Veteran's Resource Center and thanked Ms. Sterling for her presentation.

**8(B) PRESENTATION OF A PROCLAMATION FOR NEVADA WILDFIRE PREVENTION AWARENESS MONTH, MAY 2018 (8:52:51)** - At Mayor Crowell's request, the Board members joined him on the meeting floor. Mayor Crowell read into the record the language of the Proclamation, and presented the original to University of Nevada Cooperative Extension ("UNCE") Living With Fire Program Director Ed Smith. Mr. Smith provided background information on the Program, and distributed the 2018 "swag" to the Board members and the City Manager. Mr. Smith announced his retirement later in the week "after 30 years with the University of Nevada Cooperative Extension." He thanked the Board of Supervisors for all the years of support, and reflected back on the many projects accomplished between the UNCE and the City. Mayor Crowell commended Mr. Smith's commitment to the UNCE and to the community, and thanked him for his years of service. The Board members thanked Mr. Smith and wished him well. (8:59:21) UNCE Living With Fire Program Outreach Coordinator and Manager Jamie Royce-Gomes provided background information on Nevada Wildfire Prevention Awareness Month, and announced upcoming events. (9:00:50) Fire Department Wildland Fuels Management Officer Rodd Rummel announced the Lakeview Community Cleanup Day, scheduled for May 19<sup>th</sup>.

**8(C) PRESENTATION AND RECOGNITION OF NATIONAL PUBLIC WORKS WEEK, MAY 20 - 26, 2018 (9:03:02)** - Mayor Crowell introduced this item, and read into the record the language of a Proclamation. Mayor Crowell presented the original Proclamation to Public Works Operations Manager Curtis Horton, and thanked the Public Works Department staff for all they do in the community. He encouraged the citizens to express appreciation to Public Works Department crews.

**8(D) PRESENTATION OF A PROCLAMATION FOR BIKE MONTH, MAY 2018 (9:19:05)** - Mayor Crowell introduced this item, and read into the record the language of the Proclamation. Randy Gaa reviewed scheduled activities, and thanked the Board for their support of MusclePowered and its mission. Bicycle and Pedestrian Coordinator Cortney Bloomer encouraged the community to participate in Bike Month activities and events.

**8(E) PRESENTATION OF A PROCLAMATION FOR HISTORIC PRESERVATION AND ARCHAEOLOGICAL AWARENESS MONTH, MAY 2018, AND PRESENTATION OF THE 2018 HISTORIC PRESERVATION AWARDS (9:07:36)** - Mayor Crowell introduced this item, and recognized Historic Resources Commission Chair Mike Drews and Commissioner Michelle Schmitter. Mayor Crowell read into the record the language of the Proclamation, and presented the original to Mr. Drews. Mr. Drews announced an Historic Preservation Award to Cat Boedenauer for her property at 708 West Musser Street. Mr. Drews reviewed the history of the residence. Mayor Crowell read the language of the award into the record and it was presented to Ms. Boedenauer. The Board members, City staff, and citizens present applauded. (9:12:00) Ms. Boedenauer thanked the Historic Resources Commission.

(9:12:25) Mr. Drews announced an Historic Preservation Award to Richard Dieben for his restoration of the Pierini Ovens at Riverview Park. He reviewed the history of the ovens, and Mayor Crowell read the language of the award into the record. The Board members, City staff, and citizens present applauded. Mr. Dieben provided background information on his experience as a stone mason and on restoration of the landmark.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

Mr. Drews announced the Ninth Annual Historic Preservation Scavenger Hunt, and distributed informational materials to the Board members. The informational materials were also made available to the public in the meeting room.

**CONSENT AGENDA**

(9:24:33) - Mayor Crowell introduced the consent agenda and entertained requests to separately hear items. When no requests were forthcoming, he entertained a motion. **Supervisor Bagwell moved to approve the consent agenda, as published, consisting of items 9, 10, and 11. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bagwell, Bonkowski, Abowd, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**9. COURTS - POSSIBLE ACTION TO APPROVE THE INTRASTATE INTERLOCAL CONTRACT, BEGINNING FISCAL YEAR 2019 TO FISCAL YEAR 2022, BETWEEN THE STATE OF NEVADA, ACTING BY AND THROUGH ITS DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF WELFARE AND SUPPORTIVE SERVICES, THE FIRST JUDICIAL DISTRICT COURT, STOREY COUNTY AND CARSON CITY, AND THE PROPOSED BUDGETS FOR REIMBURSEMENT FROM THE STATE CHILD SUPPORT ENFORCEMENT PROGRAM, IN THE AMOUNT OF \$25,792, FOR FISCAL YEAR 2019, AND \$26,298, FOR FISCAL YEAR 2020**

**10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH APRIL 20, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**11. HEALTH AND HUMAN SERVICES DEPARTMENT - POSSIBLE ACTION TO APPROVE CARSON CITY HEALTH AND HUMAN SERVICES REAPPLYING FOR THE COMMUNITY SERVICES BLOCK GRANT (“CSBG”) THROUGH THE NEVADA DEPARTMENT OF HEALTH AND HUMAN SERVICES, OFFICE OF COMMUNITY PARTNERSHIPS AND GRANTS**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**13. TREASURER - PRESENTATION BY THE CARSON CITY TREASURER OF AN AFFIDAVIT TO THE BOARD OF SUPERVISORS AFFIRMING THAT A NOTICE OF DELINQUENCY WAS MAILED TO EACH PARCEL HAVING FIRST YEAR DELINQUENT PROPERTY TAXES, PURSUANT TO NRS 361.5648(3) (9:25:10)** - Mayor Crowell introduced this item, and Treasurer Gayle Robertson reviewed the agenda materials. Mayor Crowell entertained questions or comments of the Board members and of the public and, when none were forthcoming, thanked Ms. Robertson for her presentation.

**14. CITY MANAGER - POSSIBLE ACTION TO ACCEPT THE CULTURAL COMMISSION'S 2017 / 18 ANNUAL REPORT, AND APPROVE THE COMMISSION'S 2018 / 19 WORK PLAN (9:26:20)** - Mayor Crowell introduced this item. Arts and Culture Coordinator Mark Salinas introduced Cultural Commission Chair Terri McBride, who presented her report. Mr. Salinas reviewed the agenda materials. Supervisor Abowd commended Mr. Salinas and the Cultural Commission for an outstanding job. The Board members echoed her commendation. In response to a question, Ms. McBride provided a status report on the Stewart Indian School project. At Supervisor Barrette's request, Mr. Salinas discussed the economic impact of arts and culture in a community. Supervisor Bagwell advised that this year's City ornament will portray the Stewart Indian School facility.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the Cultural Commission's 2017 / 18 Annual Report, and approve the Commission's 2018 / 19 Work Plan. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**15(A) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 106, AN ORDINANCE RELATING TO MARIJUANA; AMENDING TITLE 18, ZONING, APPENDIX A, DEVELOPMENT STANDARDS, DIVISION 1.20, MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS, OF THE CARSON CITY MUNICIPAL CODE, TO AMEND AND CLARIFY REGULATIONS GOVERNING SIGNAGE FOR MEDICAL MARIJUANA ESTABLISHMENTS AND MARIJUANA ESTABLISHMENTS (9:53:54)** - Mayor Crowell introduced this item, read a prepared disclosure statement into the record, and advised that he would participate in discussion and action on this item. Supervisor Bonkowski read into the record a prepared disclosure statement, and advised that he would participate in discussion and action on this item. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Planning Manager Hope Sullivan reminded the Board that "in October 2017, when you considered ... recreational marijuana, there was no intent to change the sign regulations associated with marijuana establishments. Any change was inadvertent at the time. The ordinance before you is simply restoring the

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 5**

**DRAFT**

regulations that were in place prior to that action because there was never any intent to change those. Your introduction of the ordinance essentially restored those regulations ...”

Mayor Crowell entertained questions or comments of the Board members and, when none were forthcoming, public comment. (9:56:48) Will Adler, representing the Sierra Cannabis Coalition, expressed a preference for “30-square feet total ...” He requested the Board to reconsider the provisions of the ordinance. Supervisor Bonkowski advised of having reviewed the discussion which took place at the April 19<sup>th</sup> Board of Supervisors meeting, and expressed support for “reverting back to the actual language that the ... Planning Commission presented and approved rather than the language of the first reading ...” Supervisor Abowd concurred.

Ms. Fralick responded to questions regarding the appropriate action, and Mayor Crowell directed staff to revise the ordinance accordingly and re-agendize it for introduction, on first reading.

**15(B) POSSIBLE ACTION TO PROVIDE DIRECTION TO STAFF REGARDING POSSIBLE SIGN ORDINANCE CHANGES RELATED TO TEMPORARY BANNERS, FLAGS, A-FRAME SIGNS, AND OTHER TEMPORARY SIGN DEVICES FOR COMMERCIAL ADVERTISING - Deferred.**

**15(C) POSSIBLE ACTION TO APPROVE A REORGANIZATION OF THE COMMUNITY DEVELOPMENT DEPARTMENT TO ELIMINATE AN OFFICE SPECIALIST POSITION AND THE HOURLY, PART-TIME SPECIAL PROJECTS PLANNER POSITION, AND TO CREATE AN ASSOCIATE PLANNER POSITION AND AUTHORIZE THE DEPARTMENT TO ADVERTISE FOR THE ASSOCIATE PLANNER POSITION (10:00:39)** - Mayor Crowell introduced this item, and Planning Manager Hope Sullivan reviewed the agenda materials. Ms. Sullivan and Ms. Paulson responded to questions of clarification, and discussion followed. Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve a reorganization of the Community Development Department to eliminate an Office Specialist position and the Hourly Special Projects Planner position, and to create an Associate Planner position, and authorize the Department to advertise for the Associate Planner position, with the flexibility of using the \$18,000 under the hourly line item as part of the compensation package to be potentially negotiated for the Associate Planner position. Supervisor Barrette seconded the motion.** Mayor Crowell entertained public comment and, when none was forthcoming, discussion took place regarding the motion. **Supervisor Bonkowski amended his motion to include the position in the final budget preparation. Supervisor Barrette continued his second.** Ms. Sullivan responded to additional questions, and additional discussion followed. Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bonkowski, Barrette, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 10:17 a.m., and reconvened at 10:30 a.m.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 6**

**DRAFT**

**16. PUBLIC WORKS DEPARTMENT**

**16(A) POSSIBLE ACTION TO APPROVE THE RENUMBERING OF THE EXISTING BUILDINGS AND UNITS FOR THE BELLA LAGO APARTMENTS AT 1600 AIRPORT ROAD**

(10:30:10) - Mayor Crowell introduced this item, opened the public hearing, and provided an overview of the hearing format. City Engineer Dan Stucky provided background information, reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification. Sheriff Ken Furlong and Fire Department Battalion Chief of Operations Tom Raw responded to additional questions of clarification, and discussion followed.

Mayor Crowell entertained public comment. (10:45:56) Attorney Frank Gilmore, representing the owners and management of Bella Lago Village, expressed the opinion “there definitely is a better way. The disruption that’s going to be caused by the proposal does not meet the objectives that could be met in another way.” He expressed the opinion that the proposed renumbering system “is no more intuitive ... than it was in the old system, particularly in light of the fact that we have proposed, to the City Engineer’s office, monument signs, building signs ... We have suggested that this issue can be resolved with signage that will not cause the detriment and the impact to my 163 families.

“... the Municipal Code provides, in a situation that is large and complex, the numbering system is to be viewed on a case-by-case basis provided that we can meet as many of the factors enumerated under the Code as possible. ... those can be accomplished by monument signs and by numbering signs, both on the units, both on the buildings, and both on the entrances’ egress and ingress to these units.

“These units were built in 1979, originally nine buildings. The numbering system ... has been consistent ... for decades. I have toured the other complexes in this neighborhood and the other complexes in this neighborhood are no more or less intuitive or self-explanatory than ours. In the one City block that surrounds our complex, there are at least four or five different apartment complexes and if you drive in, no monument signs, no explanation as to where you’re going. I can’t offer an explanation as to why that is but ... it’s no more intuitive or less intuitive than the system we have had in place for several decades.

“In 2014, my client undertook the process of obtaining a special use permit and a variance to build the additional new units which filled the common area and the tennis court ... What’s important to note is that when we obtained the special use permit and variance, the conditions offered by Planning provided that the existing buildings would remain unaltered. To the extent that our engineers wrote a letter to Planning and said, ‘We want to confirm that, before we break ground and start spending a ton of money going vertical and getting our utilities connected, ... we won’t have to be making changes to the existing building.’” Mr. Gilmore responded to a question of clarification and stated, “The presentation made by the City Engineer was that the concept associated with the numbering of these units was addressed through Planning, at the special use permit stage, and it absolutely was not. That issue only arose when we were 90% complete and we were seeking to get gas utilities attached to the units. Then they came and said, ‘Well, you need to get these numbering schemes approved by the City before you can get these attachments.’ We were heading into winter, we were already on construction. We had only the finishes and the utility hookups left and the City said, ‘Well, we are going to require that now,’ even though this could have been raised at the Planning stage and it was not, ‘now we are going to require you to depart from the scheme that you had already put in place with respect to the new building and renumber them according to the Code. The developer, the builder, my client was in a pickle because he had to finish. So

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 7**

**DRAFT**

we relented to that request with the expectation that our confirmation from Planning that changes to the existing building would not be made.

“So, with all due respect, this complexity is a problem of the City’s own making. ... the Code specifically provides for case-by-case evaluation in situations where we have large and complex numbering systems. Mr. Stucky’s letter to us indicated that he concedes this is now a large and complex structure that requires case-by-case analysis. The problem here ... is that the City Engineer applied a cookie cutter response to ... what is a very bespoke and unique situation. I would ask the Board of Supervisors and Mr. Mayor to review this proposal with the building numbers as they are and have been approved in the counter clockwise fashion, if somebody were to enter on either of those entrances’ drive in, the numbering system of the existing buildings to be renumbered is no more intuitive when fire safety or a resident or a friend or a visitor drives in. Those issues can be resolved with monument signs.

“When we received the letter from the Engineer’s Office that there has been a numbering decision from the addressing officer, we put it to our tenants. We said, ‘This is, in large part, your issue. We, as owners and managers, will do what the City requires of us. But if you request that we appeal this decision, give us your explanations why and the response was overwhelming. ... Many of them are here. Quite frankly, had this been a meeting that took place after working hours, we would probably fill this room. That’s how significant it is for our tenants.

“The point I am here to make ... is that we have to strike a balance between what fire safety and emergency response needs versus changing the mailing addresses of our tenants, some of which have lived there 20-plus years. And I’m sure some of the residents here will come and explain, if it’s not self-evident, what type of alteration of your life is required when you move. In fact, when people move, one of the big complications of moving is not just taking all of your stuff out of your house and putting it in a truck and moving it. It’s the fact that ... you have to go to the DMV, you have to go to the Post Office, you have to change all your credit cards, you have to change the addresses in your employer’s tax returns.

“The point is ... there is a different way and what we are requesting is that this Board refuse the recommendation of the City Engineer, send us back to the drawing board and find a way where our existing units can still provide the type of emergency response health and safety of our tenants that can be remediated with adequate signage. There was a comment earlier that, ‘Well, if we talk about signage, that becomes the owners problem.’ Well, we’re here to tell you that that’s the owner’s responsibility and we’re ready to do that in order to allay the disruption to our tenants and our families’ lives. So we are here ready to discuss alternatives which we believe there are.

“This application is nothing but the cookie cutter application of the Code. The Code says we can review this on a case-by-case basis. We are asking for the Board of Supervisors to send this back to the drawing board where I will actively work with Mr. Stucky and the fire / emergency responders to find a way that signage ... will be able identify better than any of the other apartment complexes that are currently existing in this neighborhood. We can do a better job. ... there can be a way to do this that doesn’t disrupt 163 families’ lives in this drastic way.”

Mr. Gilmore responded to questions of clarification, and extensive discussion followed. Mayor Crowell entertained public comment. (11:15:37) Virginia Crohn introduced herself as a resident of the apartment complex. She expressed distress over having to “go through all this.” She advised of having worked with

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 8**

**DRAFT**

an engineer and of her familiarity with mapping. She related her experience having lived in a different apartment complex, and expressed the opinion that the Fire Department should “address their training ...” She expressed appreciation to the Fire Department and the Sheriff’s Department. “... you’re not me and I’m going to have to do this and it’s very stressful on me right now. ... I’ve had to live in some places that weren’t very nice ...” Ms. Crohn inquired as to the reason for what’s happening and when it would stop. “When will it be okay for my owner ... to be up to date with all this rigamarole ... You have to work with not making problems because ... I’m a senior and this is a serious problem for me.”

(11:23:55) Christine Smith introduced herself as a resident of the apartment complex. “In regard to the amount of people that will be affected by this, ... yes, there are 172 units; however, multiples of them have two adults who will all have to change theirs. So there’s more than 200 people that are going to be affected with having to change all of their stuff. ... And for the Fire Department, ... I am so grateful that you’re here. I have the utmost respect, high esteem for all of you, every member. I want you to know that and I agree with you that you cannot locate our units. I fully agree. But I have a solution that doesn’t include changing the address.

“First of all, when it comes to which units you’re going to go to and where they are located, whether the perimeter or the center, the center has the brand new, wood-framed buildings which are more flammable ... than the brick ones on the perimeter. The brick buildings ... in question are in lower digit numbers. We only have 172. So if they’re one, two, or three digit numbers, you immediately know you’re going to a perimeter building. You know you’re going to a brick building which is less flammable than the wood-framed ones which would be one-thousand-something, two-thousand-something. So you already can identify the buildings from the call by the address. You can, correct? You can identify what type of building you’re going to. ... so, as far as first and second floor, ... I’m not going to discuss that. That’s for everybody else to work out.

“However, my little neighbor here. She’s a senior. I’m not really even here on behalf of myself. I have a P. O. box I’ve been maintaining in the post office for over 20 years. ... This won’t really affect me very much ... I am a professional housekeeper and I’ve been cleaning for seniors ... throughout a 40-year career. And the ones I have now ... many of them do not know how to use the Internet, do not want to learn because it’s so cumbersome. They’re on social security, a low income, especially living in our building. We were low income residents, most of us, in those brick buildings until, in February a year ago, we got our first \$60 increase. I’d never had an increase jump that high before. But with all of the rental increases that are going on all over Northern Nevada and in Carson City, everybody is being increased. But then, six months later, in August, we got a \$100 increase. That \$160 increase took me, in one day, from low income to below the poverty level. So I don’t have a lot of money to spend on stamps. Neither do the social security people.” Ms. Smith detailed the hardships associated with changing addresses, and read into the record the responsibilities of the Board of Supervisors from the City’s website. She described photographs and a narrative which had been distributed to the Board members, responded to questions of clarification, and discussion followed.

(11:36:46) Jim Piper, as resident of the apartment complex, suggested a possible solution to Sheriff Ken Furlong, and discussion followed.

(11:40:02) Managing Partner Ben Farahi thanked the Board for their time. Mr. Farahi clarified that “it doesn’t matter what numbers we have there. If you don’t have the proper lighting, it’s going to be tough

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 9**

**DRAFT**

at night to get to it. We already have recognized that. We've had this property for twelve years and, ever since we have taken it over, I think we have improved it and we are proud of what we have done. ... We're actually working on that lighting issue, trying to bring it to the same standard as existing. ... Regardless of, again, what numbers you use, given ... how the buildings are situated ... you have four continuous buildings that you have to go around it on the old buildings. ... So you are on one side or on the other side. If you want to go from one side to the other, you have to go through four buildings to get there. So I would think, given the technologies today, when a service call comes in when they go through the property, I would hope and pray that they're looking at this ... to identify whether they're going on one side or the other side. Doesn't matter what the number is because that's when much of the time is going to be saved. So they have to have that scheme in place to save time to locate what side of the building they're going to. Otherwise, they have to go around a big circle."

(11:42:11) Michael V. Needham introduced himself as a "continuous resident of Bella Lago Village for almost seven years ... I'm a ... refugee from that other state." Mr. Needham stated, "This is going to be more than an inconvenience. I have listed on the materials that I've given to you 53 categories of contacts that will have to be made by those individuals who will be impacted if this measure continues. Each one of those categories represents several different contacts that will have to be revised. Many of them, whether or not it's by individuals such as myself and a private business owner as well, or both of those sets of information, but also for the owner of this facility. We're talking about major changes, not to 172 people. That's the number of units. Many of these apartments have two and three people in them. Think about 200 or 300 individuals.

"I just did some rough calculations. Most people say that our average annual wages these days are about \$50,000 a year. That's something on the order of \$25 an hour. Now, if you say that each one of these changes for every one of these people and businesses and the owner are going to take the better part of an hour and you multiply that times \$25 an hour and, some or perhaps many of the people are making more than that, we're talking about tens of thousands of dollars and hours of private time; not to mention those circumstances where the mail's going to get waylaid or it's going to get late. Somebody's going to make a mistake. We're talking about a tremendous amount of time and money here." Mr. Needham responded to a question of clarification, and discussion followed.

Mr. Needham read from CCMC 18.22.6.1, and expressed support for the appeal. "... to continue on this path would really be a travesty."

(11:53:45) James Burnett, a resident of the apartment complex, inquired as to the relation of the new construction to the City's recommendation to renumber addresses. Mayor Crowell explained the City's recommendation to change the addresses. Mr. Stucky agreed with Mayor Crowell's comments, and provided additional clarification. "... in this case, ... with the new development, it made sense at that time to address it to eliminate what we have now where we have two different addressing systems in one complex." He responded to questions of clarification. Mr. Stucky explained, "My predecessor ... I've had multiple conversations ... with him going through the process and the decisions that were made on his end. I know he put a lot of effort, on his end, working through this with the Fire Department and the Sheriff's Office. As the City Engineer, we are the addressing official, but when he comes to public safety, I do defer to their opinion. I have standards that we try to follow but ... I defer to their opinion on these matters. Mr. Gilmore even mentioned, in regards to coming up with the case-by-case basis, and looking at different signage that could be applied, I've had that discussion with him. I've had, since that recommendation, I

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 10**

**DRAFT**

did have multiple discussions with the Fire Department about that approach ... I just want to make sure that it's not like we just came with this willy nilly. ... there's been thought put into this and this is what we felt was the best process and way to move forward to bring public safety and response times to a level that we think is necessary. As part of that letter that I sent out, we did look at different units ... and we just felt that wasn't the best way to approach this matter either." Mr. Stucky responded to additional questions of clarification, and discussion followed.

(12:06:37) Bella Lago Village Community Manager Lindy advised of having communicated with the residents. "We've already established that it's an inconvenience. We've established that lighting might need to be taken care of. We've established that signage may or may not be an issue." Battalion Chief Raw and Sheriff Furlong responded to questions of clarification.

Mayor Crowell suggested scheduling a community meeting at Bella Lago with Mr. Stucky, Sheriff's Department and Fire Department personnel. Mayor Crowell expressed understanding for the legal arguments but suggested "all those legal arguments fail when I look at somebody dies out there because we ... didn't make the ... hard decision. ... From that standpoint, I'm willing to take the heat and say ... this is a health and safety issue." He cautioned the residents that a community meeting may not lead to a different result. "And when we come back for this, I want people to tell me ... we're willing to run the risk. We may not have it all ... but we're willing to run the risk of serious damage to life, health, and safety and that's why we're here. I'd like to have the cops and the firemen come out there and talk about it but, when we come back, ... if there's not something that solves that issue, you know where my vote is."

Mr. Gilmore expressed agreement with Mayor Crowell's comments, and the position, "If there is not another way to ensure the safety and welfare of these tenants, then we will abide by what emergency responders have suggested. What we don't know yet is that there is simply not another way. What we were told is this is the way the ordinance requires it. If it's upstairs, it's 2s. If it's downstairs, it's 1s and that's the way we're going to provide it to you. So nobody has told us that this is the only way. If that's the determination that's made that the only way to save lives in this community is to make sure that we do this change, then those changes will have to be made."

Mayor Crowell reiterated the suggestion for a community meeting "so we can explain what's going on and let folks talk to you about it. I'm pretty certain we all know the issues that arise with a change in address. ... we get that. This is not the first time we've been through that but ... it might be beneficial for people to know this is for your benefit."

Mr. Stucky expressed understanding for Mayor Crowell's suggestion and noted "pursuant to the Code, there is a procedure in place on how you change these addresses. You send out a letter ... which I've done. They asked for additional things from that letter. They wanted a letter ... from the Fire Chief and the Sheriff which I have accommodated and re-issued the letter. Then, we have in here that they have an opportunity to appeal in thirty days which they did and I've coordinated with Mr. Gilmore, even requesting a letter of the reasons for the appeal which you saw in the staff report. Then ... on top of that, they can appeal to you which they're here today so we're going through the process. They have six months to come in conformance from when I re-issued the letter so they have 'til ... July 19<sup>th</sup>.

"... what I'm saying is, I feel like we've gone through every step that we're required to do on the City's end and I'm not sure a public meeting ... they could throw out a bunch of ideas but ... I want to make sure ...

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

that this is not a cookie-cutter approach. This is thought out. I have a lot of respect for Mr. Rotter when he was here. I know he went through the decisions. He relayed those a lot to me. I talked with, again, Fire and Sheriff I can't even count how many times but it's been a lot. We've discussed different signage possible solutions there that might make it easier on the residents. ... and I'm not an attorney. I'm not trained to go back and forth and rebuttal and all that ... and, on the spot, come up ... with another thing. Again, we have looked at this. I just want to make sure that that's clear because I'm not sure ... going back to the drawing board ..." Extensive discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, additional Board member discussion. Battalion Chief Raw responded to additional questions of clarification. Mayor Crowell entertained a motion to uphold the appeal. **Supervisor Bonkowski moved to uphold the appeal. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, stated "We run into this problem now and then where ... we all say this hasn't been done by the City or ... the City did this or did that. We're a growing entity and, to a degree, ... those arguments ... fall on deaf ears when we talk about life, health, and safety and ... we have an obligation to our citizens to protect that. And what our public safety folks are telling us that this is something they need, whether we think they've proved it or not, the fact that they're here tells me they need this. That makes me want to say ... I agree with them because I don't have the expertise to go behind that so when they're saying ... all the other arguments about who did what when really fall by the wayside when you're focused on one issue of health and safety for one person. And so I intend to vote against this. Mayor Crowell entertained additional discussion. Supervisor Bonkowski expressed the hope that the parties will take the opportunity to meet and develop a solution "that works for everybody so that we do address the life, health, safety issues that our public responders have brought up." Supervisor Barrette expressed agreement with Mayor Crowell's comments, and noted the problem that "we only have an up or down at this juncture. That's all we can do and I agree with Brad on that." Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Bagwell, Abowd, Barrette</b>
<b>NAYS:</b>	<b>Mayor Robert Crowell</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**16(B) POSSIBLE ACTION TO ACCEPT THE DONATION OF A PERMANENT EASEMENT FROM THE AMERICAN BAPTIST HOME MISSION SOCIETY FOR SEWER LINE, ROADWAY AND DRAINAGE IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF THE CLEAR CREEK AVENUE SEWER PROJECT ACROSS APN 009-241-18** (12:36:17) - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks narrated a SlideShow presentation which she advised was applicable to the subject and following two items. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to accept the donation of a permanent easement from the American Baptist Home Mission Society for sewer line, roadway, and drainage improvements needed for the construction and maintenance of the Clear Creek Avenue sewer project, across APN 009-241-18. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 12**

**DRAFT**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(C) POSSIBLE ACTION TO ACCEPT A BUREAU OF INDIAN AFFAIRS GRANT OF EASEMENT FOR RIGHT-OF-WAY AND APPROVE THE WASHOE TRIBE’S TERMS AND CONDITIONS OF CONSENT FOR RIGHT-OF-WAY, AS PRESENTED TO CARSON CITY BY THE BIA FOR SEWER LINE, ROADWAY, AND DRAINAGE IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF THE CLEAR CREEK AVENUE SEWER PROJECT ACROSS BIA TRACT NUMBER 672 T-004, ALSO KNOWN AS APN 009-241-17 (12:40:22)** - Mayor Crowell introduced this item, and Real Property Manager Stephanie Hicks reviewed the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to accept a Bureau of Indian Affairs Grant of Easement for Right-of-Way, and approve the Washoe Tribe’s Terms and Conditions of Consent for Right-of-Way, as presented to Carson City by the BIA for sewer line, roadway, and drainage improvements needed for the construction and maintenance of the Clear Creek Avenue Sewer Project across BIA Tract No. 672T-004, also known as APN 009-241-17. Supervisor Abowd seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**16(D) POSSIBLE ACTION TO APPROVE A NON-EXCLUSIVE UTILITY EASEMENT AGREEMENT, BETWEEN THE STATE OF NEVADA DIVISION OF STATE LANDS AND CARSON CITY, FOR SEWER LINE, ROADWAY AND DRAINAGE IMPROVEMENTS NEEDED FOR THE CONSTRUCTION AND MAINTENANCE OF THE CLEAR CREEK AVENUE SEWER PROJECT ACROSS APN 009-241-19 (12:41:38)** - Mayor Crowell introduced this item, and read a prepared disclosure statement into the record. Mayor Crowell advised of no conflict of interest and that he would participate in discussion and action on this item. Mayor Crowell entertained discussion of the Board members. In response to a question, City Engineer Dan Stucky advised that the “critical utility ... is the sewer line which actually does not go across the State Lands property. So that would be outside. There is a drainage inlet, about five feet of drainage pipe, so if that had to be removed ... basically the drainage would just operate like it currently does in the existing condition which is it basically flows down and heads south along the State Lands property. ... that would be the Plan B. ... essentially, the drainage would return back to the way it is today.”

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve a Non-Exclusive Utility Easement Agreement, between the State of Nevada Division of State Lands and Carson City, for Sewer Line, Roadway, and Drainage Improvements needed for the construction and maintenance of the Clear Creek Avenue Sewer Project across APN 009-241-19. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**16(E) POSSIBLE ACTION TO APPROVE A POLICY TO IMPLEMENT A PARKLET PILOT PROGRAM WITHIN THE DOWNTOWN MIXED-USE DISTRICT, SUBJECT TO AN ENCROACHMENT PERMIT FOR OUTDOOR DINING AND MERCHANDISE DISPLAY (12:44:13)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advised of no disqualifying conflict of interest and that he would participate in discussion and action on this item. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Real Property Manager Stephanie Hicks narrated a PowerPoint presentation, which was displayed in the meeting room and copies of which were included in the agenda materials. Ms. Hicks and City Engineer Dan Stucky responded to questions of clarification. Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve a policy to implement a Parklet Pilot Program within the Downtown Mixed-Use District, subject to an encroachment permit for outdoor dining and merchandise display, including the changes as discussed on the record. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell recessed the meeting at 12:56 p.m., and reconvened at 12:59 p.m.

**17. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**FUTURE AGENDA ITEMS (1:00:11)** - Supervisor Bagwell requested an update on Carson City Connect during the next City Manager's report.

**STATUS REVIEW OF PROJECTS**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 14**

**DRAFT**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (1:01:48)** - Discussion took place regarding details of the Richard's Crossing Grand Opening event.

**STAFF COMMENTS AND STATUS REPORTS**

**18. DISTRICT ATTORNEY - DISCUSSION AND POSSIBLE ACTION TO APPROVE THE DISTRICT ATTORNEY ENTERING INTO A CONTINGENCY FEE AGREEMENT ON BEHALF OF CARSON CITY WITH THE EGLET PRINCE LAW FIRM TO PURSUE LEGAL CLAIMS AGAINST THE MANUFACTURERS AND DISTRIBUTORS OF PRESCRIPTION OPIOIDS, SEEKING RECOVERY OF MONETARY DAMAGES AND INJUNCTIVE RELIEF FOR THE NEGATIVE IMPACT OF OPIOIDS ON CARSON CITY, AND THE SUBSTANTIAL DAMAGES OPIOIDS HAVE CAUSED TO CARSON CITY (1:02:53)** - Mayor Crowell introduced this item, and Mr. Woodbury discussed the recommendation to proceed with engaging Eglet Prince / Bradley, Drendel and Jeaney. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved that the Board direct the District Attorney to enter into a Contingency Fee Agreement with the Eglet Prince Law Firm, on behalf of Carson City, for purposes of seeking recovery of monetary damages and injunctive relief to compensate Carson City for the substantial negative impact opioids have actually and proximately caused to Carson City. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bagwell advised of having received a comment that, although the City may recover from the drug companies, "it'll turn around and they'll charge it right back to us in health insurance costs and ... fees for the drugs that we use." Mayor Crowell advised that he serves on the Attorney General's Opioid Coalition, and made clear that the City intends to work together with the Attorney General. Mayor Crowell noted that Mr. Woodbury had already informed the Attorney General's staff of the intent to fully cooperate. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (1:07:06)** - Mayor Crowell recessed the meeting at 1:07 p.m., and reconvened at 2:01 p.m.

**19. LIBRARY**

**19(A) POSSIBLE ACTION TO APPROVE AND ACCEPT A \$1,128,570 GRANT FROM THE HOP AND MAE ADAMS FOUNDATION AND CARSON INCUBATOR 1, LLC, TO THE CARSON CITY LIBRARY FOR THE PURPOSE OF A SPECIAL LIBRARY SERVICES PROGRAM FOR ECONOMIC DEVELOPMENT, AS DEFINED IN THE DONATION**

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 15**

**DRAFT**

**AGREEMENT, IN CARSON CITY (2:01:34)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read a prepared disclosure statement into the record, and advised that she would abstain from participating in discussion and action on this item. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would abstain from participating in discussion and action on this item. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Library Director Sena Loyd reviewed the agenda materials in conjunction with displayed slides, and responded to questions of clarification. She introduced a video presentation which was displayed in the meeting room. (2:29:34) In response to a question, Hop and Mae Adams Foundation Trustee Steve Neighbors explained that “the Hop and Mae Adams Foundation’s focus is really the community of Carson City. However, in our studies and in our perspective, as we’ve really analyzed it, if we help a business locate in Reno or ... even in Sacramento ... we’re actually creating jobs. We’re helping the macro environment so there’s no constraint on us that the company that gets incubated in Carson City has to stay in Carson City. We’re willing to help any business, any entrepreneur who ... has an idea that gets vetted and they get trained and we think they’re going to be successful. We aren’t holding them that they have to stay in Carson City necessarily. We think that Carson City offers a lot. We think, once here, it’d be hard to get them out ...”

Ms. Loyd continued reviewing the agenda materials in conjunction with displayed slides. She responded to additional questions of clarification, and discussion ensued. In response to a question, Mr. Neighbors provided background information on his experience as a businessman and a turnaround practitioner; discussed the relationship between libraries and businesses; and reviewed the history of the business incubator in the Stewart Title building, purchase of the Brewery and construction at the old Citibank site. “My thought is I’m creating a core there. I’m kind of creating a core that is starting to put people downtown and so the incubator really has a lot of people downtown. Adams 308 will have a lot of people downtown. It’s a place to meet downtown and it’s my hope that that will grow. I think bringing the Library ... in, with having had that time to test and try. I have some really talented professionals help me think through. We funded testing a lot of things and ... we’re down to this is what works, this isn’t what works. We created a brand name for the Adams Hub that is I think a respectable name and I want to now bring the elements of the City, the Library into it. We ... took the hard road which ... incubation is probably one of the harder roads to take, but I think we’ve got it where it’s working. We’d like ... to help existing businesses grow ... and I really think the partnership with the Library, taking information, helping people think through, what is a good market place, where is their industry going, where is the macro economy going, ... what’s the competitive landscape, what are opportunities out there, what government contracts are out there for the local companies. So ... there’s a lot of power that this public / private partnership can do.”

Ms. Loyd discussed the Library’s mission to educate the company. “It’s not just about bringing companies in but creating the culture of entrepreneurship here in Carson and creating that opportunity for our community. So, by educating the citizens of the community.” She reviewed available training in computers and other fields. Ms. Loyd and Mr. Neighbors responded to additional questions, and discussion followed.

Supervisor Bagwell discussed concerns over the Library Director’s workload. (2:47:06) Library Board Trustee Amanda Long advised of having served on the Library Board of Trustees for nearly a year. “... just

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

in the short period of time that I've been on the Board, I'm absolutely impressed by Sena and what she's taken on and just the turn in the Library that she ... has created over the last ... few years that ... I've really been watching. [She] and I have talked about this and I definitely think this is a project that ... Sena's capable of taking on and, if anybody was able to do it, I would for sure say she's got that ability. And I have the highest confidence ... It is a big job, it's a big task. I do get it. I've been around the Adams Hub for a while. I've been involved with some of the things going on there as well and so I know ... a little bit more about that ... So ... I feel like she would have a really good presence and I think she would do a really good job at it. She's shown that to us on the ... Library Board."

Mr. Neighbors advised of having served as the chief financial officer of twelve different companies, all in "desperate turnaround." He expressed understanding for "overloaded," and advised that the "key to it is just really good people underneath you. And so I'm going to be really interested in working with Valerie [Cauhape]. I'm going to be keeping my eye and making sure that Sena doesn't burn out. And I'm going to stay involved and I'll be down every other week."

(2:49:45) Valerie Cauhape discussed her working relationship with Ms. Loyd. Mr. Woodbury recommended opening item 19(B). Mayor Crowell advised that Supervisor Abowd's and Supervisor Bonkowski's disclosures would also apply to item 19(B).

(3:13:23) At Mayor Crowell's request, Ms. Loyd discussed the future of the Library. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to accept the grant, valued at \$1,128,570, given by the Hop and Mae Adams Foundation and Carson Incubator 1 LLC, to the Carson City Library for the purpose of a Special Library Services Program for economic development, as defined in the late material Donation Agreement, in Carson City; that it be included in the final budget, and that cost allocation be validated. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisors Bagwell and Barrette and Mayor Crowell discussed their support of the motion.

<b>RESULT:</b>	<b>Approved [3 - 0 - 2]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor John Barrette</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Supervisors Abowd and Bonkowski</b>

**19(B) POSSIBLE ACTION TO MOVE CURRENT APPROVE BUSINESS DEVELOPMENT MANAGER POSITION FROM UNDER THE CITY MANAGER'S OFFICE TO THE LIBRARY, FUNDED WITH REVENUE FROM THE DONATION AGREEMENT AND THE SPECIAL LIBRARY SERVICES PROGRAM FOR ECONOMIC DEVELOPMENT IN CARSON CITY**  
(2:50:43) - Mayor Crowell introduced this item. Mr. Marano introduced Valerie Cauhape, and provided an overview of her educational and work experience. Ms. Cauhape discussed her interest in and suitability for the subject position, and plans for the Adams Hub for Innovation. She responded to questions and extensive discussion followed. Mayor Crowell entertained public comment; however, none was forthcoming.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

(3:26:54) Mayor Crowell entertained a motion. **Supervisor Bagwell moved to approve moving the Business Development Manager position from under the City Manager’s Office to the Library, funded with revenue from the Donation Agreement and the Special Library Services Program for Economic Development in Carson City. Supervisor Barrette seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [3 - 0 - 2]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor John Barrette</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>Supervisors Abowd and Bonkowski</b>

**20. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION CREATING THE BUSINESS INCUBATOR FUND, A SPECIAL REVENUE FUND (3:28:24) -** Mayor Crowell introduced this item, and Supervisor Abowd read a prepared disclosure statement into the record. Supervisor Abowd advised of no conflict of interest and that she would participate in discussion and action on this item. Supervisor Bonkowski read a prepared disclosure statement into the record, and advised that he would participate in discussion and action on this item. Chief Financial Officer Jason Link reviewed the agenda materials. Ms. Paulson advised that the name of the fund would be changed to indicate the Business Development Fund.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to adopt Resolution No. 2018-R-8, a Resolution creating the Business Development Fund, a special revenue fund. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell recessed the meeting at 3:31 p.m., and reconvened at 3:39 p.m.

**21. HUMAN RESOURCES DEPARTMENT - POSSIBLE ACTION APPOINT NANCY PAULSON, DEPUTY CITY MANAGER, AS THE INTERIM CITY MANAGER, BEGINNING JUNE 3, 2018, AND TO APPROVE THE EMPLOYMENT CONTRACT, BETWEEN THE CARSON CITY BOARD OF SUPERVISORS AND NANCY PAULSON (3:39:42) -** Mayor Crowell introduced and provided background information on this item. He provided a brief history of Ms. Paulson’s tenure with the City. Discussion took place to revise the provisions of Section 10.7.2. Mr. Woodbury and Human Resources Department Director Melanie Bruketta responded to questions of clarification. Supervisor Bonkowski reviewed the base salary figures for city / county managers in adjacent counties.

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the May 3, 2018 Meeting**

**Page 18**

**DRAFT**

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to appoint Deputy City Manager Nancy Paulson as the Interim City Manager, beginning June 3, 2018, and to approve the Employment Contract, between the Carson City Board of Supervisors and Nancy Paulson, with the revisions to Section 10.7.2 as discussed on the record. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Bonkowski expressed support for the motion and confidence in Ms. Paulson's ability. He expressed the further preference that his suggested revisions had been included in the contract. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bagwell, Abowd, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Ms. Paulson thanked the Board and Mr. Marano for the opportunity.

**22. PUBLIC COMMENT (3:52:57)** - Karl Neathammer thanked the Board "for its work on the opiate crisis." Mr. Neathammer commended Mr. Marano's service, and expressed confidence in Ms. Paulson. Mr. Neathammer advised of having discussed his concerns with Supervisors Bonkowski and Barrette and with Mr. Woodbury and Mayor Crowell. He discussed concerns over the Charter Review Committee having exceeded their purview.

(4:05:12) Supervisor Bonkowski related his thoughts on economic development. A brief discussion followed.

**23. ACTION TO ADJOURN (4:07:03)** - Mayor Crowell adjourned the meeting at 4:07 p.m.

The Minutes of the May 3, 2018 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of June, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder