



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** July 19, 2018

**Staff Contact:** Carol Akers and Darren Schulz

**Agenda Title:** For Possible Action: To approve the purchase of crack sealant from Maxwell Products, Inc. for a not to exceed annual amount of \$140,000 through June 30, 2019 to be funded from the Street Repair Account. Maxwell Products holds the patent and is considered a sole source for crack sealing packaging. (Carol Akers, Cakers@carson.org; Darren Schulz, Dschulz@carson.org)

**Staff Summary:** Due to compatibility issues with the crack sealing equipment utilized by the Streets Division of the Carson City Public Works Department, Maxwell crack sealant packaging is the only packaging that does not clog the machine. Maxwell Products is the inventor of the Polyskin packaging (a foam box) used on this product. This product helps to prevent build up (clogging) in the machine and allows for rapid melting and even mixing once it is placed into the kettle. This improves the performance of the machine and increases crew efficiency. The packaging is structurally rigid so it does not deteriorate and/or fuse together with other blocks during shipping. This also provides for increased efficiency in transport to the job site and safety in loading of the machine.

**Agenda Action:** Formal Action/Motion

**Time Requested:** Consent

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## **Proposed Motion**

Move to approve the purchase of crack sealant from Maxwell Products, Inc. for a not to exceed annual amount of \$140,000 through June 30, 2019 to be funded from the Street Repair Account.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

Annual approval

## **Background/Issues & Analysis**

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.115 (1)

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: Street Repair Account - 256-3038-431-04-80

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: \$255,000 is currently budgeted in this account. If approved, the account will be reduced by \$140,000.

**Alternatives**

Do not approve purchase and provide alternate direction.

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



MAXWELLPRODUCTS.COM

650 South Delong Street  
Salt Lake City, UT 84104

May 31, 2018

Tom Gordon  
Warehouse Supply Coordinator- Public Works  
3505 Butti Way  
Carson City, NV 89701

Dear Tom,

I am writing to advise you that the price for fiscal year 2018 -19 for Nuvo CS C crack sealant in Polyskin packaging will be \$778.00 per ton, or \$0.389 per pound. The price for Tak-less is \$36 per pail with 36 pails on a pallet, same as last year.

We are grateful for your business Tom, and look forward to working with you more this year.

If you have any questions please call me.

Thanks

A handwritten signature in black ink, appearing to read 'CR' or 'Chris Robb'.

Chris Robb  
Maxwell Products Inc.  
801-803-9281

**Quote Info**

<b>Customer Ref No</b>	<b>Payment Term</b>	<b>Est Delivery Date</b>	<b>Sales Rep</b>
	Net 30	N/A	gSplit CR50

<b>Customer</b>	<b>Delivery Address</b>	<b>Project Info</b>
Carson City 3505 Butti Way Carson City, NV 89701	Carson City 3505 Butti Way Carson City, NV 89701 Tom Gordon 775-230-6574	N/A

**Items**

Description	Quantity	U/M	Rate	Initial
Nuvo CS C (PolySkin)	46,000	LB	0.3890	_____
Tak-Less, 5 gallon Pail	1	PAIL	36.0000	_____

**Freight**

Freight is included in item price

**Conditions**

- The above price(s), specifications and conditions of initialed items are satisfactory and are hereby accepted
- Quoted prices can be accepted until 6/18/2018
- Quote is based on raw material prices for current month, price may change in subsequent months if costs significantly increase/decrease

**Return Policy**

No goods will be accepted without prior consent in writing from Maxwell Products. Pallets must be unopened with original labelling intact in like new condition. All returns must be freight prepaid by the customer and returned within 30 days of the original shipment. Credit for returned material will be applied to future purchases. Some products are made to order and may not be returned.

The above price(s), specifications and conditions of initialed items are satisfactory and are hereby accepted

By: ..... Signature: .....