



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: July 19, 2018

Staff Contact: Nancy Paulson, npaulson@carson.org

Agenda Title: For Possible Action: To appoint one member to the Library Board of Trustees to fill a four year term expiring June 2022.

Staff Summary: NRS 379.020 provides for the Board of Supervisors to appoint five competent persons who are residents of the county to serve as county library trustees. There is one vacancy due to a member's term expiring. A new application was submitted by Nicholas Cranston.

Agenda Action: Formal Action/Motion

Time Requested: 15 mins

Proposed Motion

I move to appoint _____ to fill a four year term expiring June 2022.

Board's Strategic Goal

Quality of Life

Previous Action

N/A

Background/Issues & Analysis

N/A

Applicable Statute, Code, Policy, Rule or Regulation

NRS 379.020

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number:

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

Alternatives

Reopen the announcement for additional applicants.

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)



LIBRARY BOARD OF TRUSTEES

BOARD DETAILS



OVERVIEW



SIZE 5 Seats



TERM LENGTH 4 Years



TERM LIMIT 8 Years

To govern all library policy and to hold property and effects of the library in trust for the public. To represent the library both to the people and to the governing officials and to provide the people and the governing officials a well-run library.



MEETINGS

- 5:30 p.m.
- The fourth Thursday of each month (Changes authorized by Board Chair)

DETAILS

POWERS & DUTIES

- Typical duties are listed below:
- Establish, supervise and maintain the library
 - Appoint, evaluate and, if necessary, dismiss the library director
 - Submit annual budget to the Board of Supervisors

ADDITIONAL INFORMATION

[NRS 379.020..pdf](#)

Profile

Nicholas

First Name

J

Middle Initial

Cranston

Last Name


Email Address
Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code


Primary Phone
Alternate Phone**Which Boards would you like to apply for?**

Library Board of Trustees: Submitted

Question applies to multiple boards

Why would you like to serve of this Board/Committee/Commission?

In addition to my love of literature and education I am interested in giving back to the community and helping to improve the lives of my fellow citizens however I can. I believe in the mission of the city library, and would relish the opportunity to be part of it.

Question applies to multiple boards

Are you currently a registered voter in Carson City?

 Yes No

Question applies to multiple boards

Are you currently a member on any other Carson City Board, Committee or Commission?

 Yes No

Question applies to multiple boards

If yes, please list:

Question applies to multiple boards

Term expiration:

Conflict of Interest

Question applies to multiple boards

Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?

Yes No

Question applies to multiple boards

Do you currently have a contract with Carson City for services/good?

Yes No

Question applies to multiple boards

If yes, please provide contract details:

Question applies to multiple boards

Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?

Yes No

Education

Note: only complete this section if a degree is required for this position

College, Professional, Vocational or Other Schools attended:

University of Nevada, Reno

Major Subject:

English Literature

Degree Conferred:

Bachelor of Arts Degree

Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:

In addition to being an avid proponent of literature and reading I have, and continue to, serve in the US Air Force. I believe it is every citizen's duty to help ensure the success of the community they live in and would be an active, and reliable member of the board. In addition to my major in Literature I minored in Education and would be eager to use my schooling to help improve any education systems the library currently has.

List the community organizations in which you have participated and describe participation:

Volunteered with the Great Basin Institute, during my time there we performed road decommissioning, and fuels reduction work, with the BLM.

List your affiliation with professional or technical societies: *if required for the position.

[Nicholas_Cranston_Resume.docx](#)

Upload a Resume

Personal/Professional References

Name, Telephone Number:

Ian Knight, [REDACTED]

Name, Telephone Number:

Nik Proper, [REDACTED]

Name, Telephone Number:

Sanford Graves, [REDACTED]

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.

I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.

I Agree *

Nicholas Cranston

□ NCranston83@gmail.com □ Carson City, Nevada

Highlights of Qualifications:

- Experienced in a diverse set of IT systems (telepresence, networks, websites, and security)
 - Certified Information Systems Security Professional with ISC2
 - Background in Education and Literature.
 - Member of the Air Force Reserves since 2011
-

Work Experience

Company Name: Public Employee Benefits Program

Employment period: January, 2018 - Current

Position Title: Information Technology Professional II

Industry: State Government

Position: Information Officer

Position Description:

- Administrate users accounts, and local servers and systems
- Perform security validation tests on local systems while maintaining local security policies and antivirus and antimalware systems.
- Install, operate, and maintain multiple local servers; both physical and VMs via VMWare.
- Assist with implementation and planning of hardware and software installations.
- Ensure local backups are created via Acronis and Veritas systems.
- Maintain and operate local telepresence systems, used for video meetings and the recordings of PEBP board meetings.

Company Name: Department of Enterprise IT Services

Employment period: July, 2016 - January 2018

Position Title: Information Technology Technician IV, Help Desk

Industry: State Government

Position: Systems and Account Administration

Position Description:

- Open and monitor tickets in the HEAT ticketing system
- Perform troubleshooting with users over the phone. Guide them through resolving common issues, or remote in to resolve the issue myself if unable to do so over the phone.
- Create procedures for the helpdesk regarding new or common issues that have similar solutions but no written procedure currently.

Company Name: Silver State Health Insurance Exchange

Employment period: July, 2014 - July 2016

Position Title: Information Analyst (until February 2016) & Information Technology Officer

Industry: State Government

Position: IT Administrator, Project Manager and ISO

Position Description:

- Analyzed metrics and data to produce useable reports for Executive Director and advised management staff on courses of action for given scenarios.
- Monitored and maintained SSHIX IT Systems. This included workstations, accounts, and networking equipment.
- Implemented a call center with the help of my Information Analyst.
- Installed a SQL server to host Xerox data collected during plan year 2014.
- Wrote policies and procedures that the SSHIX staff still uses today. Maintained these procedures and updated them as needed.

Company Name: San Jose State University
Employment period: Nov, 2013 - July 2014
Position Title: Telepresence Systems Coordinator
Industry: Education
Position: Systems Administrator and Project Coordinator
Position Description:

- Work with other departments across campus to ensure a deliverable final product to faculty and students.
- Work closely with vendors on troubleshooting and initial deployment of new products and technology adoptions.
- Direct network and systems teams during setups of future Lecture Capture rooms that conform to Cisco's "Capture Transform and Share" workflow.
- Administer telepresence systems and accounts for upwards of 30,000 students and faculty

Company Name: United States Air Force Reserve
Employment period: Dec, 2011 - Current
Position Title: Cyber Systems Operations
Industry: U.S. Military
Position: Network Technician
Position Description:

- Install and maintain servers and workstation systems supporting up to 1000 users with both classified and unclassified capabilities in deployed and local environments.
- Monitor server-based operating systems, database administration with a special emphasis on web technologies
- Administer server-based operating systems, distributed applications, network storage, and messaging servers
- Install hardware and software, maintains network operations, and ensures that inquiries and problems concerning networks, computers, peripherals, and services are expeditiously resolved
- Implement security fixes, operating system patches, and antivirus software

Skills and Experience

- Microsoft Active Directory
- Windows Service Update Server
- Training in virtualization with a special emphasis on VMware
- Experience with both SQL and UNIX
- Networking (TCP/IP, DHCP, DNS, VPN)
- Host/Network troubleshooting and maintenance
- SideWinder firewall
- Windows Server 2003/2008
- Symantec End Point Anti-virus
- Host and Network systems hardening
- Ghost imaging
- Symantec Backup Exec
- Working knowledge of Cisco TelePresence, Jabber, Show and Share and TCS Servers
- Experience with Adobe Premier, Flash, and Photoshop
- Experience with Corel VideoStudio, Paintshop Pro, and Camtasia Video Capture

Certifications and Special Training:

- Certificate of Completion from the Petaluma Coast Guard TRACEN Information Systems Management course (2012)
- ISC2 CISSP (2016)
- Airman Leadership Training (2012)

Educational History

- **School:** University Nevada Reno **Degree:** B.A. English Literature (2009)
- **School:** Western Nevada College **Degree:** A.A. English (2006)
- **School:** Keesler AFB Technical School **Degree:** Cyber Operations Apprentice (2012)

NRS 379.020 Trustees of county library: Appointment; terms; vacancies; compensation; expenses; removal.

1. The board of county commissioners shall appoint five competent persons who are residents of the county to serve as county library trustees. Three trustees shall hold office for the terms of 1, 2 and 3 years respectively, and two trustees shall hold office for terms of 4 years. Annually thereafter, the board of county commissioners shall appoint one trustee who shall hold office for a term of 4 years, except that in those years in which the terms of two trustees expire, the board of county commissioners shall appoint two trustees for terms of 4 years. County library trustees shall hold office until their successors are appointed and qualified.

2. No trustee may be appointed to hold office for more than two consecutive 4-year terms.

3. All vacancies which may occur at any time in the office of county library trustee must be filled by appointment by the board of county commissioners.

4. County library trustees serve without compensation, except that the board of county commissioners may provide for compensation in an amount of not more than \$40 per meeting, with a total of not more than \$80 per month, and may provide travel expenses and subsistence allowance for the members in the same amounts as are allowed for employees of the county library.

5. The board of county commissioners may remove any trustee who fails, without cause, to attend three successive meetings of the trustees.

[2:187:1925; A 1956, 214] — (NRS A 1959, 329; [1967, 1060](#); [1971, 133](#); [1981, 997](#); [1989, 612](#))



Carson City, NV

LIBRARY BOARD OF TRUSTEES

BOARD ROSTER



JEREMEY HAYS

2nd Term Jun 16, 2016 - Jun 30, 2020

Appointing Authority Board of Supervisors

Office/Role Chair



JOHN LIVERATTI

1st Term Apr 16, 2015 - Jun 30, 2018

Appointing Authority Board of Supervisors



AMANDA M LONG

2nd Term Jul 06, 2017 - Jun 30, 2021

Appointing Authority Board of Supervisors



PHYLLIS PATTON

2nd Term Jul 06, 2017 - Jun 30, 2021

Appointing Authority Board of Supervisors



DIANNE SOLINGER

2nd Term Aug 20, 2015 - Jun 30, 2019

Appointing Authority Board of Supervisors

Office/Role Vice Chair