



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** August 16, 2018

**Staff Contact:** Carol Akers and Max Cortes

**Agenda Title:** For Possible Action: To approve Amendment No. 1 for Contract 1718-161 to extend the contract date to November 30, 2018, for the purchase and installation of audio/video systems from CourtSmart Digital Systems. (Carol Akers; CAkers@carson.org and Max Cortes; Mcortes@carson.org)

**Staff Summary:** The current contract with CourtSmart Digital Systems expires on July 31, 2018. The installation is taking longer than expected and therefore a contract extension is necessary.

**Agenda Action:** Formal Action/Motion

**Time Requested:** Consent

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## **Proposed Motion**

I move to approve Amendment No. 1 for Contract 1718-161 to extend the contract date to November 30, 2018, for the purchase and installation of audio/video systems from CourtSmart Digital Systems.

## **Board's Strategic Goal**

Efficient Government

## **Previous Action**

On March 1, 2018-Board of Supervisors approved Contract 1718-161 for the purchase and installation of audio/video systems from CourtSmart Digital Systems for an amount not to exceed \$288,160 to be funded from Court Restricted Funds, the Administrative Office of the Courts, and General Fund Contingency.

## **Background/Issues & Analysis**

## **Applicable Statute, Code, Policy, Rule or Regulation**

NRS 332.115 (1) (b)

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number:

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact:

## **Alternatives**

Not approve amendment and provide other direction.

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)

# AMENDMENT FOR CONTRACT

Contract #: #1718-161  
Title: CourtSmart Audio/Visual System Replacement  
Amendment # 1

If Consideration will be amended, please indicate amount: \_\_\_\_\_ \$0 \_\_\_\_\_

Reason for amendment: To extend contract date through November 30, 2018.

It is also agreed, that all unaffected conditions, requirements, and restrictions of the Original Contract document remain in full force and effect for the duration of the Contract term.

Amendment will become effective when signed by Purchasing and Contracts.

Approved by:

(1) City Department: Courts

Name/Title: Max Cortes, Court Administrator

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(2) District Attorney's Office:

Name/Title: Deputy District Attorney

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(3) Carson City Purchasing and Contracts:

Name/Title: Carol Akers, Purchasing and Contracts Administrator

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(4) CourtSmart:

Name/Title: Andrew Treinis, President/CEO

Signature: \_\_\_\_\_ Date: \_\_\_\_\_