

**CARSON CITY BOARD OF SUPERVISORS**

**Minutes of the September 6, 2018 Meeting**

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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, September 6, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Karen Abowd, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nancy Paulson, City Manager  
Adriana Fralick, Deputy City Manager  
Dan Yu, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:36)** - Mayor Crowell called the meeting to order at 8:31 a.m. Ms. King called the roll; a quorum was present. Mayor Crowell welcomed Calvary Chapel Pastor Pat Propster and, at Mayor Crowell's request, Pastor Propster provided an overview of the events scheduled to begin at 6:00 p.m. on September 11<sup>th</sup> in Mills Park to commemorate Patriot Day. Pastor Propster provided the invocation. At Mayor Crowell's request, Hope Tingle led the Pledge of Allegiance.

**5. PUBLIC COMMENT (8:36:23)** - Mayor Crowell entertained public comment. (8:36:44) Hope Tingle noted a correction to a recent *Nevada Appeal* article relative to the Planning Commission's vote on the Blackstone development. Ms. Tingle reported "trash and garbage" in the parking lot at the North Carson Walmart. Mayor Crowell offered to have a City representative speak to the property owner. Ms. Tingle expressed additional concerns over the "homeless issue ... and the amount of garbage that is piling up" in the area of Lone Mountain Cemetery. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - August 16, 2018 (8:39:11)** - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA (8:39:39)** - Mayor Crowell introduced this item, and advised that items 11(B) and (C) would be heard separate from the consent agenda; that item 14(B) would be heard prior to item 14(A); and that item 17 would be deferred to a future meeting. Mayor Crowell entertained additional modifications to the agenda and, when none were forthcoming, deemed the agenda adopted as modified.

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**8. SPECIAL PRESENTATION OF A CERTIFICATE OF APPRECIATION TO GIL YANUCK FOR HIS MANY YEARS OF SERVICE TO THE COMMUNITY AND TO THE ADVISORY BOARD TO MANAGE WILDLIFE (8:41:52)** - Mayor Crowell introduced this item, and requested the Board members to join him on the meeting floor where he recognized Gil Yanuck. Mayor Crowell provided an overview of Mr. Yanuck's service as a Carson City Advisory Board to Manage Wildlife ("CCABMW") Member, and presented him with a Certificate of Appreciation, the language of which he read into the record. The Board members, City staff, and citizens present applauded. Mr. Yanuck detailed his CCABMW experience over the last 17 years. He commended his wife, Annette, for all of her valuable support over the years. The Board members, City staff, and citizens present applauded once again.

**CONSENT AGENDA**

(8:51:22) - Mayor Crowell introduced the consent agenda, and entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of items 9, 10, and 11(A). Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**9. ASSESSOR - POSSIBLE ACTION TO APPROVE THE PARTIAL REMOVAL AND REFUND OF THE 2018 / 19 REAL PROPERTY TAXES FOR PARCEL NUMBER 009-197-02, 150 EAST ROLAND STREET, IN THE AMOUNT OF \$10,878.32 (REFUND OF \$1,545.32), PURSUANT TO NRS 361.125**

**10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND THE TREASURY AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES, THROUGH AUGUST 24, 2018, PURSUANT TO NRS 251.030 AND NRS 354.290**

**11. PURCHASING AND CONTRACTS**

**11(A) POSSIBLE ACTION TO APPROVE AMENDMENT NO. 1 TO CONTRACT NO. 1718-217, SUGARLOAF BATTER SYSTEM REPLACEMENT WITH SIERRA ELECTRONICS, TO EXTEND THE TERM OF THE CONTRACT THROUGH OCTOBER 15, 2018**

**11(B) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-098, WITH INNOVATIVE CONTRACTING AND ENGINEERING, TO PROVIDE COST ESTIMATING SERVICES FOR THE SOUTH CARSON STREET COMPLETE STREET PROJECT, IN AN AMOUNT NOT TO EXCEED \$144,660.00, TO BE FUNDED FROM THE INFRASTRUCTURE TAX ACCOUNT (8:51:57)** - Mayor Crowell introduced this item. City Engineer Dan Stucky introduced Project Manager Tom Grundy, and presented the agenda materials. Mr. Stucky noted a correction to the

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scope of work, included in the agenda materials, to reference a 60 percent design milestone. He advised that the scope of work would be revised accordingly following the Board meeting.

Mayor Crowell entertained questions or comments of the Board members and, when none were forthcoming, a motion. **Supervisor Abowd moved to approve Contract No. 1819-089, with Innovative Contracting and Engineering, to provide cost estimating services for the South Carson Street Complete Street Project, in an amount not to exceed \$144,660, to be funded from the infrastructure tax fund. The motion was seconded.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	The motion was seconded.
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**11(C) POSSIBLE ACTION TO APPROVE CONTRACT NO. 1819-099, WITH KIMLEY-HORN, TO PROVIDE DESIGN OF A ROUNDABOUT AT NORTH STEWART STREET FOR THE SOUTH CARSON STREET COMPLETE STREET PROJECT, IN AN AMOUNT NOT TO EXCEED \$114,071.00, TO BE FUNDED FROM THE INFRASTRUCTURE TAX FUND (8:54:47) -** Mayor Crowell introduced this item. City Engineer Dan Stucky provided background information on this item, and presented the agenda materials. Mr. Stucky responded to questions regarding the proposed realignment of Appion Way and Snyder Avenue, plans for public outreach, and benefits to the Carson Mall. Supervisor Bagwell expressed concern that this item was not first submitted to the Regional Transportation Commission, and Mr. Stucky referred to the Corridor Study “where there was four or five locations prioritized of where roundabouts were going to potentially be. ... there were two public meetings with that Corridor Study where the public voted on certain street cross-sections as well as gave feedback on the roundabout. And so, in that Corridor Study that was talked about, the roundabout locations at those various locations. There’s even comments in the back referring to a Stewart roundabout from the public. So ..., although not through RTC, it’s not a new idea that the public has not heard of or been communicated with. There was always potential for a roundabout at Stewart and that was communicated during those public meetings during the Corridor Study.”

In response to a further question, Mr. Stucky explained that “since we’re designing as a City, we’ve been progressing the project and the roundabout is really the last piece of design and they are coming on a little bit later. So they’re going to have to play catch up to the rest of the design team so I would say a delay does jeopardize the schedule a little bit ... just because they’re the last piece that’s coming on. And ... 30 percent is due the end of September or early October and, pretty much, everybody else on the design team is going to hit that fine but Kimley-Horn is going to have to play catch up and come in and get on board with that schedule. So, as far as impact to schedule, there would be some impacts. And we are going back to RTC at 30 percent to discuss the ... design and roundabout and all of that so it will come back.” In response to a comment, Mr. Stucky advised of having hired “the independent TrafficWorks to look at this because we didn’t want to commit ... He’s an expert in roundabout design. He brought his engineering data backed knowledge to come up with a preferred location. So it’s not like we’re just pulling it out ... randomly. There’s a lot of thought. And that’s why staff did want to go through with that additional step before we

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just headed into design and really get an expert on board to really look at those locations and pick a good one.” Supervisor Bagwell commended the TrafficWorks data, and reiterated her concern over public comment.

At Supervisor Abowd’s request, Mr. Stucky provided clarification on connections to Curry Street from the Stewart Street roundabout. He responded to additional questions of clarification regarding discussions with U.S. Forest Service representatives and wetland mitigation. Mayor Crowell entertained additional questions or comments of the Board members and of the public. When no additional questions or comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve Contract No. 1819-099, with Kimley-Horn, to provide design of a roundabout at North Stewart Street for the South Carson Complete Street Project, in an amount not to exceed \$114,071, to be funded from the Infrastructure Tax Fund. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisors Bagwell and Barrette explained their votes. Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	<b>Approved [4 - 1]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Karen Abowd</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Abowd, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>Supervisor Lori Bagwell</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**12. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME** (8:51:55) - Please see the minutes for items 11(B) and 11(C).

**13. CITY MANAGER - POSSIBLE ACTION TO APPOINT JEAN PERPICH, AS THE PUBLIC GUARDIAN FOR A FOUR-YEAR TERM, BEGINNING ON SEPTEMBER 7, 2018 UNTIL SEPTEMBER 7, 2022, AND TO SET THE STARTING COMPENSATION AT \$75,000 PER YEAR** (9:11:26) - Mayor Crowell introduced this item. Ms. Paulson introduced Jean Perpich and presented the agenda materials. At Mayor Crowell’s request, Ms. Perpich discussed her interest in serving as the Public Guardian. Mayor Crowell commended Ms. Perpich’s past experience. Supervisor Bonkowski commended Ms. Perpich’s skills and character. Supervisor Abowd expressed gratitude that Ms. Perpich had applied for the position.

Mayor Crowell entertained public comment. (9:15:36) Carmella Inman introduced herself as a friend of Ms. Perpich, and commended her character and abilities. (9:16:32) Mayor Crowell invited Sister Marie to the meeting table. Sister Marie expressed support for Ms. Perpich’s appointment. (9:17:50) Cathy Hutchison provided background information on her friendship with Ms. Perpich and her involvement in the community. (9:19:37) Aster Girma provided background information on her friendship with Ms. Perpich, discussed her concern for the community, and expressed support for her appointment. (9:21:44) Victor Honein expressed support for Ms. Perpich’s appointment. (9:23:04) Ms. Perpich introduced the former Wells Fargo District Manager, who also expressed support for Ms. Perpich’s appointment.

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Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to appoint Jean Perpich, as the Public Guardian, for a four-year term, beginning on September 7, 2018 until September 7, 2022, and to set the starting compensation at \$75,000 per year. Supervisor Barrette seconded the motion.** Mayor Crowell called for a vote on the pending motion.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell welcomed Ms. Perpich, and the Board members, City staff, and citizens present applauded.

**14. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**14(A) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 112, AN ORDINANCE AMENDING TITLE 18, APPENDIX, DEVELOPMENT STANDARDS; DIVISION 4, SIGNS; SECTION 4.3, DEFINITIONS, AND SECTION 4.4, ADMINISTRATION, OF THE CARSON CITY MUNICIPAL CODE, TO AMEND REGULATIONS RELATED TO TEMPORARY BANNERS, FLAGS, A-FRAME SIGNS, AND OTHER TEMPORARY SIGN DEVICES, AND TO MODIFY THE DEFINITION OF “FRONTAGE OF BUILDING” TO MAKE THE METHOD OF MEASUREMENT OF ALLOWABLE SIGN AREA CONSISTENT BETWEEN SHOPPING CENTERS AND OTHER COMMERCIAL USES (9:33:46)** - Mayor Crowell introduced this item. Community Development Director Lee Plemel presented the agenda materials, and reviewed clarifying language which had been distributed as late material. Mr. Plemel responded to questions of clarification, and discussion followed.

Mayor Crowell entertained public comment. (9:41:03) Gene Munnings reviewed proposed revisions to the proposed ordinance, and responded to questions of clarification. (9:44:56) Penny Hufstedtler provided additional clarification on the proposed revisions, and discussion took place between the Board members and Mr. Munnings and Ms. Hufstedtler. In response to a question, Supervisor Bonkowski pointed out that “part of this with the A-frame signs is that the size of the A-frame sign that we’re approving can’t be seen if you’re going more than 15 or 20 miles an hour. And ... we haven’t brought that up yet today but we don’t want A-frames out at the street because it impedes traffic at the speed limits that the other parts of Carson Street and William Street would be at. That’s a really important part of this and why we allowed A-frame signs in the downtown area in the first place. The speed limit is slower and it’s more pedestrian oriented. If we start allowing businesses to put A-frame signs out on the main thoroughfares, it’s going to cause problems. It’s going to cause accidents, it’s going to impede traffic. There’s a lot of down side to being able to do that. We’ve already provided for them to put a banner up permanently instead of for 60 days. We’ve allowed a flag so I think that we’ve made all the accommodations that I’m willing to have. And, as I said on the record at the last meeting, if we want to go down the road of talking about allowing A-frame signs on the street, then I’m going to change my position on this and vote against it for all A-frame signs because it just leads to ... a plethora of signage and that’s what we’re trying to remedy.”

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Mayor Crowell entertained additional public comment. (9:50:55) Mark Schmidt expressed support for allowing A-frame signage in the downtown area, and suggested postponing action in order to receive additional public comment on the proposed ordinance. Mayor Crowell reviewed the number of times the subject ordinance has been agendized before the Board.

(9:57:43) Mike Crubridge advised of having removed an advertising flag “at the beginning of last month because of the ordinance and my sales dropped over \$8,000 last month which was almost 19%. I can’t contribute [sic] all of that to the loss of the advertising but I’m sure it had a big part of it. To further restrict my ability to attract customers would hurt not only me, as a business owner; I only have 22 employees but it would hurt them as well, their families and I would remind this Board that these are your neighbors, maybe even your family members that would be affected. If I am so affected by this loss of ability to advertise and attract customers, I’m sure other businesses are as well. And the small businesses, we may not pay as much sales tax as the auto industry but, collectively, we probably contribute more to this community than any one entity. So I would ask the Board if you would consider our request for a 30-day continuance. If you don’t consider that, please consider the use of a single signage, either six feet from the street or 20 feet from the building. ... I understand the need to regulate and keep our City beautiful, but we also do need the ability to attract good customers to our business. And, ultimately, this community needs businesses to be successful.”

Supervisor Bonkowski commented that “this is the third meeting in a row that we have discussed this and I’ve seen two notices go out from the Chamber ... and it was in the [*Nevada*] Appeal. So, at this point, if the public doesn’t know about this, I don’t know what else we can do to try to inform them other than knock on every door, which is not reasonable. So, currently, flags are allowed for a ... 30-day period but I can drive around this town and look at businesses where the flags have been out in front of those businesses for months and years. They never get taken down. That’s not in conformance with our current sign ordinance. The change that we’re making is to say the free-standing flags out by the street have to go because they are everywhere and they’re not in compliance now. But you can have a free-standing flag or a banner permanently rather than just for 30 days but it has to be attached to the building. We’re also saying you can have an A-frame as long as it’s within 20 feet of the front door of your business. So I feel like we are providing adequate opportunities for the business community to have permanent advertising rather than the limited periods of time that we have in our ordinance now that are not being complied with. So this allows the City to be able to enforce an ordinance that becomes more simple and, at the same time, allows the business community to have permanent signage and not be worried about a compliance officer coming by and telling you that have to take your flags down. So you can put some more thought into your advertising and decide what it is that you want to advertise and where you want to put that one banner or flag, as well as you’re a-frame sign. So we’ve put a lot of time and energy and thought into designing this ordinance, coming up with the language that accommodates both sides of this equation. ... We’ve been talking about this for months. ... We put a lot of time, energy and thought into trying to do this right.”

Mayor Crowell entertained additional public comment, and Mr. Plemel responded to questions of clarification from Mr. Crubridge. Supervisor Bagwell welcomed thoughts and suggestions to increase public engagement “earlier in the process.” In response to additional comments, she offered to receive additional public comment at any time.

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Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to adopt, on second reading, Ordinance No. 2018-11, an ordinance amending Title 18, Appendix, of the Carson City Municipal Code, to amend regulations related to temporary banners, flags, A-frame signs, and other temporary sign devices, as discussed and published on the agenda, including the change in language to item 6, on page 13, to be replaced with the language that was submitted as late material this morning, and item t(3), adding the language at the end of that paragraph, “except with special event permit.” Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion, and Supervisor Bagwell discussed her support of the motion. Supervisor Barrette advised he would vote against the motion. Mayor Crowell discussed the importance of the ordinance relative to enforcement, and called for a vote on the pending motion.

<b>RESULT:</b>	Approved [4 - 1]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, and Mayor Crowell
<b>NAYS:</b>	Supervisor John Barrette
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**14(B) POSSIBLE ACTION TO ADOPT, ON SECOND READING, BILL NO. 113, AN ORDINANCE AMENDING A DEVELOPMENT AGREEMENT, BETWEEN CARSON CITY AND ROVENTINI, LLC, TO EXTEND THE TENTATIVE PLANNED UNIT DEVELOPMENT MAP EXPIRATION DATE TO SEPTEMBER 6, 2019 FOR THE DEVELOPMENT KNOWN AS CLEARVIEW RIDGE, LOCATED WEST OF COCHISE STREET BETWEEN WEST ROVENTINI WAY AND WEST OVERLAND STREET, EAST OF VOLTAIRE STREET, APNs 09-263-06, -07, -08, AND -09 (9:31:07)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Bonkowski read a prepared disclosure statement into the record, advised of no disqualifying conflict of interest and that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming. Community Development Director Lee Plemel presented the agenda materials, including late material which was distributed to the Board members, the Clerk, and made available to the public. Mr. Plemel advised of no new comments, and noted staff’s recommendation of adoption.

Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Abowd moved to adopt, on second reading, Bill No. 113, an ordinance amending the Development Agreement, between Carson City and Roventini LLC, as discussed and as published on the agenda. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote. Ms. King noted the Ordinance No. as 2018-10.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

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**15. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION OF INTENT, PROPOSING THE ISSUANCE OF, AND AUTHORIZING THE PUBLICATION OF NOTICES RELATING TO, GENERAL OBLIGATION (LIMITED TAX) WATER BONDS (ADDITIONALLY SECURED BY PLEDGED REVENUES), IN THE AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$7,000,000, FOR THE PURPOSE OF FINANCING WATER PROJECTS FOR THE CITY; PROVIDING THE MANNER, FORM AND CONTENTS OF THE NOTICES; AUTHORIZING THE CITY MANAGER OR THE CITY'S CHIEF FINANCIAL OFFICER TO ARRANGE FOR THE SALE OF THE BONDS; AND PROVIDING THE EFFECTIVE DATE (10:12:07) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. Ms. Russell introduced Bond Counsel Duncan Burke. Mayor Crowell entertained questions or comments of the Board members and of the public and, when none were forthcoming, a motion. Supervisor Abowd moved to adopt Resolution No. 2018-R-27, a Resolution of Intent, proposing the issuance of and authorizing the publication of notices relating to General Obligation (Limited Tax) Water Bonds (additionally secured by pledged revenues), in the aggregate principal amount not to exceed \$7,000,000, for the purpose of financing water projects for the City; providing the manner, form, and contents of the notices; authorizing the City Manager or the City's Chief Financial Officer to arrange for the sale of the bonds; and providing the effective date. Supervisor Bonkowski seconded the motion. Mayor Crowell called for a vote on the pending motion.**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Brad Bonkowski
<b>AYES:</b>	Supervisors Abowd, Bonkowski, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell recessed the meeting at 10:14 a.m., and reconvened at 10:22 a.m.

**16. PUBLIC WORKS DEPARTMENT - POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATING TO SEWER PIPE DESIGN CRITERIA; AMENDING TITLE 18, APPENDIX, CARSON CITY DEVELOPMENT STANDARDS; DIVISION 15, WATER, SEWER, RECLAIMED WATER STANDARDS, OF THE CARSON CITY MUNICIPAL CODE, TO ESTABLISH CERTAIN SIZING AND PEAK FLOW REQUIREMENTS RELATING TO SEWER PIPES; AND MAKING CONFORMING CHANGES IN TITLE 12, WATER, SEWERAGE, AND DRAINAGE; CHAPTER 12.06, INDUSTRIAL WASTEWATER DISCHARGES - SEWER DESIGN STANDARDS) (10:22:27) - Mayor Crowell introduced this item, and Dan Stucky presented the agenda materials in conjunction with displayed slides. Mr. Stucky advised of having spoken with Nevada Builders Alliance Executive Director Aaron West. Supervisor Bonkowski advised of also having spoken with Mr. West, and commented that "for builders, it's a minor increase in material costs only. The cost to dig the ditch and backfill it ... is going to be the same regardless. This is a practice that the [Carson] Water Subconservancy District has followed for years. While the ditch is open, try to upsize your pipe for future growth. So there's no down side to doing this other than the minor increase in costs to builders ... This is good long-range planning."**



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Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to introduce, on first reading, Bill No. 114, an ordinance relating to sewer pipe design criteria, as discussed and published on the agenda. Supervisor Abowd seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Brad Bonkowski
<b>SECOND:</b>	Supervisor Karen Abowd
<b>AYES:</b>	Supervisors Bonkowski, Abowd, Bagwell, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**17. PARKS AND RECREATION DEPARTMENT**

**17(A) POSSIBLE ACTION TO ADOPT A RESOLUTION TO DESIGNATE CARSON CITY, NV AS A BEE CITY USA AFFILIATE - Deferred.**

**17(B) PRESENTATION BY THE CARSON CITY WEED COALITION TO PROVIDE AN UPDATE TO THE BOARD OF SUPERVISORS AND THE PUBLIC REGARDING THE COALITION'S EFFORTS (10:27:00)** - Mayor Crowell introduced this item, and Carson City Weed Coalition Coordinator Marena Disbro presented the agenda materials in conjunction with displayed slides. Ms. Disbro responded to questions of clarification throughout the presentation.

Mayor Crowell entertained public comment. (10:38:17) Nevada Department of Agriculture Noxious Weed Coordinator Sean Gephardt commended the efforts of Ms. Disbro and Carson City Senior Natural Resource Specialist Lindsey Boyer. Mayor Crowell entertained additional questions or comments and, when none were forthcoming, thanked Ms. Disbro for her presentation.

**17(C) POSSIBLE ACTION TO ACCEPT A \$250,000 LAND AND WATER CONSERVATION FUND GRANT (\$250,000 CITY-REQUIRED MATCH FROM QUALITY OF LIFE FUND - OPEN SPACE) AND AUTHORIZE THE FEE TITLE ACQUISITION OF 206 ACRES SOUTH OF THE TIMBERLINE SUBDIVISION AND VICEE CANYON, APNs 007-091-66 AND 007-293-29, FROM GERALD AND LUANNA HAMM, FOR OPEN SPACE AND PASSIVE RECREATION PURPOSES; AND TO AUTHORIZE THE MAYOR, OR NAMED DESIGNEE, TO EXECUTE ALL DOCUMENTS RELATED TO SAME ON BEHALF OF THE CITY (10:39:13)** - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Abowd read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest and that she would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

In response to a question, Open Space Administrator Ann Bollinger advised of no reason for the Board to not accept the grant. Ms. Bollinger presented the agenda materials in conjunction with displayed slides. Mayor Crowell advised that the Board has received a great deal of electronic communication expressing support for approval. Mayor Crowell entertained public comment in opposition to the acceptance of the grant; however, none was forthcoming.

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Mayor Crowell entertained Board member questions or comments and, when none were forthcoming, a motion. **Supervisor Abowd moved to accept a \$250,000 Land and Water Conservation Fund Grant (\$250,000 City-required match from the Quality of Life Fund - Open Space), and authorize the fee title acquisition of 206 acres south of the Timberline Subdivision and Vicee Canyon, APNs 007-091-66 and 007-293-29, from Gerald and Luanna Hamm, for open space and passive recreation purposes, and authorize the Mayor or named designee to execute all documents related to the same on behalf of the City. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion. Supervisor Barrette expressed appreciation for everyone who had expressed support for the subject item. He thanked the Open Space Advisory Committee and his “predecessors on this Board and ... the people who passed ... the Quality of Life [Initiative]. This is what makes Carson City unique in the whole country.” Supervisor Bonkowski noted that the property will be deed restricted for open recreation. Ms. Bollinger acknowledged the accuracy of the statement, noting that the said deed restriction is a requirement of the Land and Water Conservation Fund Grant. Mayor Crowell entertained additional discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Karen Abowd</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

Mayor Crowell congratulated everyone involved, and commented on the importance of open space in Carson City.

**17(D) POSSIBLE ACTION TO APPROVE THE OPEN SPACE ANNUAL REPORT FOR 2017 AND POSSIBLE FURTHER ACTION TO PROVIDE FEEDBACK AND DIRECTION TO STAFF REGARDING THE WORK PLAN FOR FISCAL YEAR 2018 - 19 (10:45:25)** - Mayor Crowell introduced this item, and Open Space Administrator Ann Bollinger introduced Open Space Advisory Committee Chair Bruce Scott and Vice Chair Allen Welch. Mr. Scott recognized Open Space Advisory Committee Member Donna Inversin, who was present in the meeting room. Mr. Scott presented the agenda materials, and responded to questions of clarification.

(10:52:15) Nevada Land Trust Executive Director Alicia Reban expressed appreciation for the Board’s vote on the previous item. Mayor Crowell thanked Ms. Reban for her assistance. Ms. Reban provided a status report on the Fagan property.

Supervisor Bonkowski thanked Open Space staff and the Open Space Advisory Committee for “a very comprehensive report. It’s good to get the information this way so we can see exactly what you’ve been up to and what you’ve been able to accomplish.” Supervisor Bonkowski advised that he is doing work in Lyon County on the Carson River Mercury Superfund Site. He reviewed the boundaries of the superfund site, noting the many locations included.

Mayor Crowell entertained additional comments and, when none were forthcoming, a motion. **Supervisor Bagwell moved to approve the annual report for 2017 and approve the work plan for FY 18 - 19, as**

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**submitted. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Lori Bagwell
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Bagwell, Barrette, Abowd, Bonkowski, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**18. CITY MANAGER - POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY PLANNING COMMISSION, FOR AN UNEXPIRED TERM CREATED BY A VACANCY, AND WHICH WILL EXPIRE IN JANUARY 2021 (10:57:26)** - Mayor Crowell introduced this item and Ms. Paulson advised that Joseph Spencer had withdrawn his application. (10:57:52) Mayor Crowell welcomed Jill Davis to the meeting table, and thanked her for her application. Ms. Davis responded to questions regarding her background and experience; her interest in serving; her opinion of growth, the Growth Management Ordinance, and planning; the principals she would use to ensure rational judgment on a development project which is opposed by the public and by someone close to her; her thought processes for addressing a development project which meets all of the City's development standards but which is strongly opposed by the public; her thoughts on increasing densities and setbacks or not; her opinion of the City's comprehensive master plan; and her opinion of planned unit developments. Mayor Crowell offered Ms. Davis the opportunity to comment further, and she expressed appreciation for the opportunity to interview. Mayor Crowell thanked Ms. Davis for her application.

(11:12:08) Mayor Crowell welcomed Alex Dawers to the meeting table. Mr. Dawers responded to questions regarding his experience and his interest in serving; his opinion of growth, the Growth Management Ordinance, and its inter-relation with planning; whether school capacity should drive whether the community grows or not; how he would employ rational judgment to a development project that is strongly opposed by the public and by someone close to him; how he would address a development project which meets all the City's development standards but is strongly opposed by the public; the reasons for allowing density change or not; whether or not the City's comprehensive master plan should be updated; and his opinion of planned unit developments. Mayor Crowell offered Mr. Dawers the opportunity to comment further, and he thanked the Board for the opportunity to interview.

Mayor Crowell entertained a motion. **Supervisor Abowd moved to approve the Mayor to appoint Alex Dawers to the Carson City Planning Commission for an unexpired term that will expire January 2021. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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**DRAFT**

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Karen Abowd
<b>SECOND:</b>	Supervisor Lori Bagwell
<b>AYES:</b>	Supervisors Abowd, Bagwell, Bonkowski, Barrette, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

Mayor Crowell commended Ms. Davis on her interview, and encouraged her to apply again. Mayor Crowell congratulated Mr. Dawers.

**19. BOARD OF SUPERVISORS NON-ACTION ITEMS:  
FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS**

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (11:25:14)** - Mayor Crowell reminded everyone of the 9/11 Memorial Ceremony at 6:00 p.m. at Mills Park. He announced the Battle Born Memorial ceremony scheduled for 10:00 a.m. at the Legislative Grounds on November 9<sup>th</sup>. Mayor Crowell and Supervisor Barrette announced they would be absent from the September 20<sup>th</sup> meeting.

**STAFF COMMENTS AND STATUS REPORTS**

**20. PUBLIC COMMENT (11:27:17)** - Mayor Crowell entertained public comment; however, none was forthcoming.

**21. ACTION ON ADJOURNMENT (11:27:25)** - Mayor Crowell adjourned the meeting at 11:27 a.m.

The Minutes of the September 6, 2018 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of October, 2018.

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ROBERT L. CROWELL, Mayor

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder