



# STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** October 4, 2018

**Staff Contact:** Nancy Paulson, Interim City Manager

**Agenda Title:** For Possible Action: To appoint two members to the Cultural Commission's "Citizen-at-Large" position each to fill a three year term that will expire in January 2021.

**Staff Summary:** Per Carson City Municipal Code Chapter 2.41 Section 2.41.040, "The Carson City Cultural Commission shall consist of seven (7) members appointed by the Board of Supervisors." There are two vacancies due to reconfiguration of Commission positions. Applications were received from Kelsey Penrose, Christopher Leyva, Lynn Carrigan, Jennifer Smith and Mylo McCormick.

**Agenda Action:** Formal Action/Motion

**Time Requested:** 1hr 15mins

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## **Proposed Motion**

I move to appoint \_\_\_\_\_ & \_\_\_\_\_ to the Cultural Commission's "Citizen-at-Large" position each to fill a three year term that will expire in January 2021.

## **Board's Strategic Goal**

Quality of Life

## **Previous Action**

N/A

## **Background/Issues & Analysis**

N/A

## **Applicable Statute, Code, Policy, Rule or Regulation**

C.C.M.C., Chapter 2.41, Section 2.41.040.

## **Financial Information**

Is there a fiscal impact?  Yes  No

If yes, account name/number: N/A

Is it currently budgeted?  Yes  No

Explanation of Fiscal Impact: N/A

## **Alternatives**

Re-open the position announcement for additional applicants.

**Board Action Taken:**

Motion: \_\_\_\_\_

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_


Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


\_\_\_\_\_  
(Vote Recorded By)




## BOARD DETAILS




OVERVIEW



**SIZE** 7 Seats



**TERM LENGTH** 3 Years



**TERM LIMIT** N/A

Carson City Cultural Commission will act as the primary advisory body for the Carson City Board of Supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City’s citizens.



### DETAILS

#### MEETINGS

- 5:30 p.m.
- Bimonthly on the 2nd Monday of January, March, May, July, September and November
- Community Center, Sierra Room  
851 East William Street, Carson City, Nevada

Refer to the Carson City Visitors Bureau website for agendas and other information: <http://visitcarsoncity.com/cccc-meetings/>

#### POWERS & DUTIES

1. Advising the Board of Supervisors on matters pertaining to the city’s arts and cultural programming.
2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.
3. Promoting access and awareness for the public to the highest quality arts opportunities possible.
4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.
5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.
6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.
7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.
8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.
9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.
10. Promoting greater arts education in the schools and through programs accessible to the public.





Carson City, NV

# CULTURAL COMMISSION

## BOARD ROSTER



**KAREN ABOWD**

2nd Term Jan 01, 2015 - Dec 31, 2020

**Position** Board of Supervisors



**ELINOR BUGLI**

2nd Term Jan 18, 2018 - Jan 31, 2021

**Position** CC Arts & Culture Coalition



**BARBARA M D'ANNEO**

2nd Term Mar 31, 2015 - Jan 31, 2021

**Position** Citizen at Large



**TERRI MCBRIDE**

2nd Term Jan 05, 2017 - Jan 31, 2020

**Appointing Authority** Board of Supervisors

**Position** Citizen at Large

**Office/Role** Chair



**GUADALUPE RAMIREZ**

2nd Term May 04, 2017 - Jan 31, 2021

**Appointing Authority** Board of Supervisors

**Position** Citizen at Large



**VACANCY**



**VACANCY**

---

**Profile**

Kelsey

First Name

Middle Initial

Penrose

Last Name

kelseycarsonnow@gmail.com

Email Address

3611 Jarrard Ct

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Home: (775) 297-1150

Primary Phone

Home:

Alternate Phone

**Which Boards would you like to apply for?**

---

Cultural Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

---

I was born and raised in Carson, and I plan to be here all my life. Carson has a very specific blend of cultures, and I pride myself on being a part of them. I would like to help preserve our quirky culture while also progressing with growth.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

---

 Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

---

 Yes  No

Question applies to multiple boards

**If yes, please list:**

---

Question applies to multiple boards

**Term expiration:**

---

Jan 2021

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**Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

**Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

WNC, UNR

**Major Subject:**

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English Literature, Archaeology, Anthropology

**Degree Conferred:**

---

Associates of Arts with a focus in English Literature

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

For one, I am a long time member of the community and I intend to stay so. I graduated from Carson High School in 2011, received my AA from Western Nevada College at the Carson City campus, and now I am a reporter for CarsonNow. So, I'm deeply involved with Carson and I feel as though my professional as well as personal life align with this board. I have been a volunteer with projects such as the Downtown Art Project, helping with the art shows. I also attend the Blinky Man ride and have yet to miss a Nevada Day Parade, along with many other cultural activities of our town.

**List the community organizations in which you have participated and describe participation:**

---

Downtown Art Project; helped with Art Shows under Laycie Corley, art director of the Downtown Art Project and Roska Collective. I've volunteered over the years with organizations such as Carson City FISH, the Ron Wood Center, and Boys and Girls Club of Western Nevada.

**List your affiliation with professional or technical societies: \*if required for the position.**

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[resume818.pdf](#)

Upload a Resume

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**Personal/Professional References**

**Name, Telephone Number:**

---

Laycie Corley, [REDACTED]

**Name, Telephone Number:**

---

Jeff Munson, [REDACTED]

**Name, Telephone Number:**

---

Kurt Hildebrand, [REDACTED]



I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

# Kelsey Penrose

3611 Jarrard CT  
Carson City, NV 89701  
(775) 297 1150  
kelseycarsonnow@gmail.com

## EXPERIENCE

### CarsonNow — Reporter

Duties include: Keeping the Carson City community up to date on the goings-on around town, including events, politics, crime, and more, through unbiased and factual media coverage, including creating and maintaining relationships with community and government members.

### Record Courier—Reporter

Duties included: Keeping the Douglas community up to date on the goings-on around town, including events, politics, crime, and more, through unbiased and factual media coverage, including creating and maintaining relationships with community and government members.

### Western Nevada College - Writing Tutor and Editor

Duties included: Guiding students and members of the community in advancing their writing skills, from essays to resumes and everything in between. Editing papers and documents for grammar, flow, and clarity.

### Private Teacher

Duties included: working with a private family of four middle school aged boys, teaching English literature, History, writing, grammar, organization, as well as Latin and Greek word roots.

## EDUCATION

### Western Nevada College, Carson City - Associates of Art

Graduated 2016

Graduated with an Associates of Art Degree with a focus in English. 3.7 GPA.

### Carson High School, Carson City — High School Diploma

Graduated 2011

Graduated on time with High School Diploma.

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**Profile**

Christopher

First Name

I

Middle Initial

Leyva

Last Name

chrisleyva7@gmail.com

Email Address

2320 Merrit Dr.

Street Address

Suite or Apt

Carson City

City

NV

State

89701

Postal Code

Mobile: (775) 291-7370

Primary Phone

Home:

Alternate Phone

**Which Boards would you like to apply for?**

---

Cultural Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

---

I would be honored to serve on the Carson City Cultural Commission and the duties entailed with it, simply because I want to start giving back to the community that has given me so much growing up. Beyond my need to give back I have also gained relevant experience over a large period of time. This would include my experience performing in the school bands and marching band, the Carson High NJROTC Program, local businesses in the area, and my involvement with the local Native American tribes in Northern Nevada more largely with the Washoe Tribe. As someone who is only 22 years old, I have much to learn and gain from possibly working on this commission but I would also argue that I have much to offer with a fresh perspective and open mind. Thank you for your time and consideration and I look forward to meeting everyone.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

---

 Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

---

Yes  No

Question applies to multiple boards

**If yes, please list:**

---

N/A

Question applies to multiple boards

**Term expiration:**

---

N/A

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## **Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

N/A

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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**Major Subject:**

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**Degree Conferred:**

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**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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I was a member of band growing up for 4 years performing on stage and marching in multiple parades which introduced me to the performing arts. For a period of time I became a musician and wrote/recorded my own music which led to me performing on stage locally. I joined the Carson NJROTC program in high school and continued with the program all 4 years and ran the program as the second highest ranking officer being responsible for planning, participating, and running every event the program was involved in. While involved with the unit I was a member of the drill teams which performed in competitions and inspections by the Naval Command. I've worked in the photography industry locally as an assistant to the owner of E. Sierra Media and have worked on the sets for shoots around Northern Nevada including Carson City utilizing the beauty of the city itself for some of the shots. As a member of a Nevada Native American Tribe I have always been immersed in the region's history and otherwise untold culture of the tribes. I am also employed with Nevada's largest tribe The Washoe Tribe of NV & CA, who have such deep ties to the area including Carson City. I believe with my experience in the performing arts, Photography, and as a Native American I can be a valuable asset to the Commission.

**List the community organizations in which you have participated and describe participation:**

---

Carson River Cleanup - led a large group of cadets to clean up area off of Deer Run Road following the dirt road along with other volunteers. Salvation Army Christmas Bell Ringing - Bell Ringer outside convenience stores to collect donations. Toys for Tots - Wrapped donated toys into packages for children based on age group and gender. Ron Wood's Women Infants & Children's Clinic - Stocked the food closet utilized by indigent families Carson NJROTC Color Guard - Presented the National and State flags for the national anthem for events set up by: Carson High Athletics, The American Legion, Retirement homes for Veterans, and the Governor's Office.

**List your affiliation with professional or technical societies: \*if required for the position.**

---

## Personal/Professional References

Name, Telephone Number:

---

Stacy L. Stahl, [REDACTED]

Name, Telephone Number:

---

Kristin Wyatt, [REDACTED]

Name, Telephone Number:

---

Brandon Dodge, [REDACTED]

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

# Christopher Leyva

2320 Merrit Dr. Carson City, NV 89701

Cell: (775) 291-7370 E-mail: [chrisleyva7@gmail.com](mailto:chrisleyva7@gmail.com)

## Goal:

To showcase my abilities and allowing an insight into my experience as a leader, my community service as a citizen, and dedication as a student.

## Education:

Graduated from Carson High School Carson City, Nevada

Attended from August 2009 and graduated June 2013

GPA-3.0

## Teams/Leadership Roles/Positions/Experience:

- Participated in the Carson High Track & Field Team as a distance runner in 2011-2012, Unarmed Drill Team and Armed Drill Team 2010-2013(First place at Spanish Springs Drill Meet and Brigade Drill Meet), Orienteering Team 2011, Academic Team 2012, and Cannon Team for 2 Carson Football games.
- Attended Basic Leadership Training 2011 (Awarded Honor Platoon), and attended Leadership Academy in June 2012 (Awarded Honor Platoon).
- Appointed positions in NJROTC as a Squad Leader, Leading Petty Officer, Platoon Commander, and Executive Officer.
- Employed at **Route 50 Outlet** from September 2010 until August 2012. Experienced in customer service, sales, and inventory.
- Employed at **Walgreens** as a customer service associate and a photo technician from September 2013 to January 2014. Experienced in computers, electronics, customer service sales, and photo developing.
- Employed at **Best Buy** as a customer service specialist from July 2014 to October 2015. Experienced in customer service, sales, computer troubleshooting, Word, and Excel.
- Employed at **Harley-Davidson Financial Services** as a Dealer Operations Support Associate from October 2015 to August 2016 and as a Collections Associate from August 2016 to December 2016. Experienced in system troubleshooting, basic financial business and bank regulations, customer service, error verification, internal user program assistance, Microsoft Word and Excel, providing assistance over the phone, communicating clear directions, browser troubleshooting, and federal collections regulations.
- Employed at **Washoe Tribe of NV & CA** as the Social Services Administrative Assistant from March 2017 to Present. Experienced in creating and submitting Check & PO Requests, filing confidential paperwork both physical and electronically, implementing government programs both Federal and Tribal, traveling to and from multiple locations as far as out of state to meet with clients and attend meetings with tribal councils, creating graphs, reports, and predictions to be presented to my superiors, speaking in front of large audiences, handling large sums of money to be distributed to clients, and working in a professional setting while also working in the field. I am responsible for all client's cases and the completion of their case plans for Indian General Assistance, as well as BIA Burial Assistance.

**Community Service:**

- Participated in the Carson River Clean Up 2009, 2010, 2011, 2012, Salvation Army Christmas Bell Ringing 2009, 2010, 2012, Mills Park Clean Up 2011, 2012, Toys For Tots 2009, 2010, and volunteered at the Women Infants & Children's Clinic 2003-2010. Have participated in Color Guards for Nevada State Governor Brian Sandoval, Memorial Day at the Native American's Cemetery, 4th of July ceremony at Carson City Retirement Home. Carson High School Homecoming Assembly, Carson NJROTC Naval Ball (2011), Blood Donations Services Fundraiser, 10 Carson Football games, and 10 Basketball games. Sword Arches for the Carson High School Prom Assembly, and Carson NJROTC Naval Ball (2012).

**Awards:**

- Received a specialty ribbon and a medal for Academic Excellence from The American Legion. Received the Academic Award ribbon from the Carson High NJROTC Unit. Received a certificate of recognition from the Washoe Tribe of Nevada and California T.A.N.F. Education Department for continuance and success in education four separate times for the years of 2010, 2011, 2012 and 2013. Received the NS2, NS3, and the NS4 Outstanding Cadet ribbon and have also received the Unit Service, Participation, and the Community Service Ribbons accumulating 21 ribbons, 6 medals, and the rank of Cadet Lieutenant becoming the second highest ranking cadet in the Carson NJROTC Unit. Received awards from both Senator Harry Reid, and Senator Dean Heller



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**Profile**

Lynn

First Name

D

Middle Initial

Carrigan

Last Name

ldcarrigan@charter.net

Email Address

951 Slide Mountain Drive

Street Address

Suite or Apt

Carson City

City

NV

State

89706

Postal Code

Home: (775) 882-0914

Primary Phone

Mobile: (775) 400-6090

Alternate Phone

**Which Boards would you like to apply for?**

Cultural Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I have no professional background in the arts. However, I have a strong personal interest in arts and culture. I have taken a number of courses in painting, music, opera, and theatre. I have traveled throughout the U.S. and in Europe for the purpose of taking advantage of cultural activities unavailable locally, so I have attended ballets in Prague and Moscow, the opera in Vienna, and theatre in London, New York and Chicago. I have been a member of the Metropolitan Museum of Art in New York and have visited major art museums in the U.S. and European countries such as London, Paris, St. Petersburg, Madrid, Rome and Florence. I have a self acquired education in the arts. I am an oil painter. I am familiar with local artists through personal association and through membership in the Brewery Arts Center and Nevada Artists Association. I know that Carson City has a strong community of artists and a public that is interested in the arts. I would like to participate in growing all of the arts in Carson City. This Commission seems a good way to contribute to that personal goal.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?** Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

---

Yes  No

Question applies to multiple boards

**If yes, please list:**

---

Question applies to multiple boards

**Term expiration:**

---

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## **Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

**Major Subject:**

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**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

I have a strong interest in supporting and growing the arts in Carson City. I participate in the local community of artists and believe, with support from the greater community, Carson City can become a city that is recognized for offering visitor and local residents a satisfying cultural experiences.

**List the community organizations in which you have participated and describe participation:**

---

Brewery Arts Center Northern Nevada Artists Association

**List your affiliation with professional or technical societies: \*if required for the position.**

---

[Resume\\_Cultural\\_Commissin.docx](#)

Upload a Resume

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## **Personal/Professional References**

**Name, Telephone Number:**

---

Leah Lamborn [REDACTED]

**Name, Telephone Number:**

---

Deana Hoover [REDACTED]

**Name, Telephone Number:**

---

Ken Riddle [REDACTED]

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

# **LYNN CARRIGAN**

95I Slide Mountain Drive  
Carson City, NV 89706  
775-882-0914

## **Employment History**

2014-Present: Independent Consultant, Carson City, Nevada. *Managed and performed consulting engagements primarily pertaining to government and non-profit finance.*

2012 – 2013: Public Sector Consultant. Clifton Gunderson, CPA; Raleigh, North Carolina; Public Sector Consultant. *Project Manager for performance audit of North Carolina Medicaid, including evaluation of organization structure, legislative compliance, fiscal efficacy, and budget practices and performance.*

2009 – 2012: Chief Financial Officer/Nevada Medicaid. Nevada Division of Health Care Financing and Policy, Carson City, Nevada. *Responsible for fiscal management of Nevada's Medicaid and Children's Health Insurance Program federal grants; developed budgets, evaluated financial performance, implemented programs to collect revenues and project expenditures, implemented cost-saving measures to reduce expenditures, Administered Division's personnel, accounting, budget, and medical rate setting functions.*

2006 – 2009: Chief of Accounting and Budget. Nevada Division of Health Care Financing and Policy, Carson City, Nevada. *Developed budgets, created accounting and reporting methodologies for agency expenditures, projected revenues and expenditures.*

2004 – 2006: Nevada Check Up Operations Manager. Nevada Division of Health Care Financing and Policy, Carson City, Nevada. *Supervised staff, developed methodology for determining financial eligibility of self-employed applicants; managed eligibility and policy functions.*

1998 – 2004: Administrator. Nevada Public Health Foundation, Carson City, Nevada, *Chief Executive Officer of statewide nonprofit promoting public health.*

2002 – 2004: Advisory Board Member. Great Basin Public Health Leadership Institute. *Member of Nevada/Utah team that founded GBPHLI and delivered first class.*

1993 – 1998: Deputy Director. Community Counseling Center, Carson City, Nevada. *Responsible for operations and financial management in nonprofit, outpatient substance abuse clinic.*

1991 – 1992: Marketing Specialist. Balch, Hardy, Scheinman, & Winston, Zephyr Cove. *Prepared marketing material for financial manager.*

1989 – 1990: Newspaper Reporter. Poway News-Chieftain, Poway, California. *Wrote news articles, feature stories, and editorials for community newspaper.*

1988 – 1989: Public Management Consultant. Christiansen & Wallace, Oceanside, California,. *Performed incorporation feasibility studies for municipal governments.*

1987 – 1988: Technical Writer. Manpower, Inc., Carson City, Nevada. *Wrote a technical manual and documentation for manufacturing resource planning system.*

1982 – 1987: Chief Deputy State Fire Marshal. Nevada Fire Marshal Division, Carson City, Nevada. *Managed operations and budget for Nevada State Fire Marshal Division; responsible for arson investigation, building inspection, plans review, and fire service training.*

1979 – 1982. Management Consultant. Alexander Grant & Associates, Reno, Nevada. *Performed consulting jobs, including organization studies, feasibility studies, and design of accounting systems, for clients of nationwide CPA firm.*

### **Education**

MBA, Andrew Jackson University	2001
BA – Psychology and Communications, UNR	1979
National Public Health Leadership Institute	2002

### Profile

Jennifer

First Name

A

Middle Initial

Smith

Last Name

jeninprint@aol.com

Email Address

108 W Telegraph St

Street Address

Suite or Apt

Carson City

City

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State

89703

Postal Code

Mobile: (775) 220-0608

Primary Phone

Home:

Alternate Phone

### Which Boards would you like to apply for?

Cultural Commission: Submitted

Question applies to multiple boards

### Why would you like to serve of this Board/Committee/Commission?

I believe that increased access to the arts creates community and inspires creativity across cultural barriers. As a digital media designer, graphic communications instructor, author and artist myself, I would like to help advance growth and awareness in this vital area.

Question applies to multiple boards

### Are you currently a registered voter in Carson City?

Yes  No

Question applies to multiple boards

### Are you currently a member on any other Carson City Board, Committee or Commission?

Yes  No

Question applies to multiple boards

### If yes, please list:

Question applies to multiple boards

**Term expiration:**

---

---

## **Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

---

Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

**Major Subject:**

---



**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

I work and teach within the arts field and am a business owner in Carson City.

**List the community organizations in which you have participated and describe participation:**

---

I am on the board of the Carson City Downtown Business Association.

**List your affiliation with professional or technical societies: \*if required for the position.**

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[jsresume2018.pdf](#)

Upload a Resume

---

**Personal/Professional References**

**Name, Telephone Number:**

---

Jayna Conkey [REDACTED]

**Name, Telephone Number:**

---

Mike Riggs [REDACTED]

**Name, Telephone Number:**

---

Tracey Hudson [REDACTED]

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

# Jennifer Smith

## Technical Skills

<b>Adobe</b>	Photoshop	After Effects	<b>Microsoft</b>	Word	<b>Other</b>	Internet	html
	Illustrator	Dreamweaver		Excel		CSS	SEO
	InDesign	Flash		Power Point			

## Education

BAS, Graphic Communications  
 AAS, Business  
 AAS, Accounting



## Social

## Work Experience

<b>Western Nevada College</b> Part-Time Instructor – Web Animation & Interactivity, Web Design, Motion Graphics and Video Production	2015-Now
<b>Nevada Workers' Compensation Network</b> Director <b>Thorndal, Armstrong, Delk, Balkenbush and Eisinger</b> Workers' Compensation Specialist <b>Cannon Cochran Management Services, Inc.</b> Claims Consultant <b>Associated Risk Management, Inc.</b> Lead Claims Examiner  Analysis of Workers' Compensation Claims – Formation of Determinations Pertaining to Claims According to NRS – Management of Claimant Medical Care – Written and Verbal Correspondence with Claimants, Doctors, Attorneys and State Agencies – Management of Benefit Payments	2013-Now 2011-2013 2007-2012
<b>State of Nevada Dept. of Corrections/Inmate Services</b> Accountant Tech II – Staff Management and Training – Maintenance of Financial Reporting – Control of AP/AR Functions – Approval and Development of Operating Procedures and NRS Pertaining to Inmate Support – Management and Security of Inmate Phone System	2006-2007
<b>Employers Insurance Company Of Nevada</b> Accounts Payable Manager – Accountant Tech II – Contract Maintenance – Invoice Payment – Clerk Training – Administrative Check Processing – Account Reconciliation – Supervision of A/P	2003-2006 1998-2000
<b>InSite Creations</b> Self-Employed – Internet Advertising and Design – Electronic Newsletter Delivery – Web Design/Consulting – Customer Relations – Merchant Account Maintenance – A/P – A/R	1996-2003
<b>Vinyl Products Manufacturing, Inc.</b> Traffic Manager – Administration of Inventory Process – Contract Negotiations with Carriers – Scheduling – Purchasing – Development and Implementation of Computer Inventory System – Product Costing – Management Reporting	1988-1996

---

**Profile**

Mylo

First Name

D.

Middle Initial

McCormick

Last Name

mylo@theodata.com

Email Address

2155 Courtside Circle

Street Address

2155 Courtside Circle

Suite or Apt

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City

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State

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Postal Code

Home: (775) 847-0742

Primary Phone

Mobile: (775) 420-4273

Alternate Phone

**Which Boards would you like to apply for?**

---

Cultural Commission: Submitted

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

---

Being part of a team that adds to Carson City's nurturing cultural environment, with programming that welcomes everyone, would be exciting and fulfilling. As a Carson City resident who has attended and performed in concerts such as the Levitt AMP concerts, and attended numerous art exhibitions and special events sponsored by the community's many arts and culture groups, I've seen how this important part of Carson City benefits the entire community.

Question applies to multiple boards

**Are you currently a registered voter in Carson City?**

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 Yes  No

Question applies to multiple boards

**Are you currently a member on any other Carson City Board, Committee or Commission?**

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 Yes  No

Question applies to multiple boards

**If yes, please list:**

---

Question applies to multiple boards

**Term expiration:**

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## **Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?**

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Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

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Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

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Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

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## **Education**

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

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Western Nevada College

**Major Subject:**

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**Degree Conferred:**

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Associate's of Arts. Currently pursuing a Bachelor's. degree with a major in literature.

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

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Performing professionally both as an individual and with bands since age 16 has given me insight about Northern Nevada's musical community and diverse venues and events, as well as the status of local music culture here in Carson City. As a 19-year-old student at Western Nevada College majoring in literature, I'm also gaining an understanding of a topic that will be relevant to service with the Commission. Additionally, I've performed for many art exhibition opening receptions in Virginia City, Silver City, Dayton and Carson City. The experience has given me an appreciation for visual arts that will helpful while serving on the Commission.

**List the community organizations in which you have participated and describe participation:**

---

Silver State Charter School Music Club in Carson City. Founded and helped facilitate the high school student group which met weekly to provide music lessons for students. The student group also contributed musical performances for an annual talent show at the school. Remote Area Medical (RAM). Participated as a general volunteer when the international organization offered free dental, medical and vision services in Carson City during a three day pop-up clinic for all ages in 2015 held at the high school Medical Outreach Response Event (MORE). Participated as a general volunteer at this event offering free mental health, dental, vision and medical services in Silver Springs in a 2 day pop up clinic in Silver Springs in 2014. Silver City Historical Preservation Society. Offered free solo performances during the Silver Pavilion Inaugura Palooza and for two of the annual concert/rummage sale fundraisers in which proceeds helped support the nonprofit SCHPS.

**List your affiliation with professional or technical societies: \*if required for the position.**

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Carson City Arts and Culture Coalition, member. Resident Artist Program in Silver City, Nevada, visiting artist providing free solo concert at the Silver Pavilion in 2017 and 2018, and free guitar lessons and a music seminar in 2016.

[resume\\_mylo\\_mccormick\\_2018.docx](#)

Upload a Resume

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**Personal/Professional References**

**Name, Telephone Number:**

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Mary Gillespie, Professor of English at Western Nevada College, [REDACTED]

**Name, Telephone Number:**

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Monique De Haviland, band leader for Mo'z Motley Blues. [REDACTED]

**Name, Telephone Number:**

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Kim Harris, Dangberg Home Ranch Historic Park Events Manager, [REDACTED]

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

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I Agree \*

# Mylo McCormick

2155 Court Side Circle, Carson City Nevada 89703 \* [Mylo@theodata.com](mailto:Mylo@theodata.com) \* (775) 847-0742

## Relevant Employment History

- 2016 to present      Mo'z Motley Blues band (vocalist and lead guitar). Shows throughout the Northern Nevada and Tahoe regions, including Levitt AMP at Brewery Arts, Glenbrook Club Tahoe, Sierra Vista Winery, Dangberg Home Ranch Historic Park, Reno Street Vibrations, Taste of Downtown Carson City, Harrah's Tahoe, Camp Richardson (Tahoe), historic bars such as the Genoa Bar and Red Dog Saloon, etc.
- 2018                      Featured performer for opening of True Grit exhibition opening reception at Western Nevada College.
- 2018                      Featured performer during reception for unveiling of Carson City public art by Deon Reynolds and Trish Reynolds.
- 2018                      Solo concert at the Silver Pavilion on the Comstock.
- 2018                      Mylo McCormick Project band headlined Dangberg Home Ranch Historic Park summer concert.
- 2013-present         Frequent solo performances for art exhibition opening receptions in Carson City, Silver City, Virginia City and Dayton.
- 2016 to present       Shows with Mo'z Motley Blues band for nonprofit fundraisers and benefits for various causes such as Carson Relay for Life and Carl Howell Memorial Music Festival.
- 2013-2015             High Street Band (guitar).

## Affiliations/Awards

- 2018                      Member, Carson City Arts and Culture Coalition
- 2016                      Founder, Silver State Charter School Music Club

## Education

- 2018                      Associate's of Arts degree, Western Nevada College
- 2018                      Currently pursuing a B.A. with a major in literature.



## Chapter 2.41 - CARSON CITY CULTURAL COMMISSION

### Sections:

#### 2.41.010 - Purpose of the Carson City cultural commission.

The Carson City cultural commission will act as the primary advisory body for the Carson City board of supervisors for matters relating to arts and culture and will serve as the coordinator and catalyst bringing government, the arts and cultural community and public together for the cultural benefit of all Carson City's citizens.

(Ord. 2008-4 § 2, 2008).

#### 2.41.020 - Findings supporting the creation of the Carson City cultural commission.

The Carson City board of supervisors finds that:

1. The creation of the Carson City cultural commission:
  - a. Is necessary to further develop our community's heritage as it relates to culture, history, the Arts and the Humanities.
  - b. Will enhance the interests of the peace, health, safety and welfare of the community.
2. The professions relating to the performing, fine arts and the humanities are essential to human needs and enhance the city's physical beauty, economic health and quality of life.
3. An increase in cultural amenities is crucial to further stimulate economic development and redevelopment.

(Ord. 2008-4 § 3, 2008).

#### 2.41.030 - Creation of the Carson City cultural commission.

1. There is hereby established the Carson City Cultural Commission.
2. The creation of the Carson City Cultural Commission is consistent with the objectives of the community at large as those objectives relate to arts and culture in Carson City.

(Ord. 2008-4 § 4, 2008).

#### 2.41.040 - Membership and terms of office of the Carson City cultural commission.

1. The Carson City cultural commission shall consist of seven members appointed by the board of supervisors.
2. Except as otherwise provided in this subsection, members shall be appointed for a term of 3 years which commence and end on January 1st and may serve for unlimited consecutive terms. For the initial terms of the members of the commission, 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2009; 3 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2010 and 2 members shall be appointed to serve a term beginning on the date of appointment and ending on January 1, 2011.
3. A member shall continue in office for the term for which that member was appointed or until a successor is appointed.

4. If a member has three unexcused absences from regularly scheduled meetings of the Carson City cultural commission in a single calendar year, the office of the member shall be declared vacant. Carson City staff assigned to assist the commission shall advise the Carson City board of supervisors of any member with 3 absences from regular meetings. Attendance at meetings called outside the regular schedule, are not subject to absence quotas.
5. The board of supervisors may remove any member of the commission for cause.
6. Vacancies, whether scheduled or unscheduled, shall be filled, by appointment by the board of supervisors.

(Ord. 2008-4 § 5, 2008).

#### 2.41.050 - Requirements for membership on the Carson City cultural commission.

Members of the commission must meet the following qualification criteria:

1. Be residents of Carson City;
2. Have a broad and informed perspective of the arts along with a demonstrated knowledge and responsiveness to the existing arts community and community at large;
3. Represent a cross section of the city's age, multi-cultural, socio-economic, professional, artistic and volunteer diversity;
4. Have an appreciation for Carson City's rich cultural tradition.

(Ord. 2008-4 § 6, 2008).

#### 2.41.060 - Duties and powers of the Carson City cultural commission.

1. At the first meeting of the Carson City cultural commission, and thereafter at its first meeting of each subsequent year, the members shall elect a chair and a vice chair. In the absence or disability of the chair and vice chair, the commission may designate a temporary chair.
2. The commission shall meet at least quarterly and all its meetings shall be open to the public pursuant to the Open Meeting Law.
3. The commission's chair or a majority of the commission may call special meetings.
4. A seat will be deemed filled once the city clerk has sworn in a nominee.
5. The commission shall keep minutes, which shall be available for public inspection, of all of its resolutions, proceedings, and other actions.
6. The commission shall adopt and amend, by the affirmative vote of a majority of the members, rules and regulations for the conduct of the commission's business. Such rules and regulations shall be submitted to the board of supervisors and shall not become effective until approved and ordered.
7. The commission shall submit an annual report and work-plan to the board of supervisors no later than May 1 of each year. Attendance records of members shall be included as part of the annual report.
8. Members of the commission shall be required to file annual statements of economic interest pursuant to the city's conflict of interest requirement pursuant to Nevada Revised Statutes. Members are expected to declare their conflicts of interest on associated agenda items and must abstain from any votes taken in relation to declared conflicts of interest.
9. The commission may create committees and subcommittees to advise the commission on any of the functions, duties or responsibilities of the commission.

(Ord. 2008-4 § 7, 2008).

2.41.070 - Functions of the Carson City cultural commission.

The functions of the Carson City cultural commission include, but are not limited to:

1. Advising the board of supervisors on matters pertaining to the city's arts and cultural programming.
2. Fostering public and private partnerships for providing arts and cultural programs for the citizens of Carson City, without directly engaging in program management deemed in competition with existing constituent organization programming.
3. Promoting access and awareness for the public to the highest quality arts opportunities possible.
4. Promoting an environment that supports the work and advancement of artists and arts groups and celebrate the city for its ethnic diversity, creativity and its leadership in arts and culture.
5. Making recommendations to the board of supervisors regarding grants-in-aid to individual and group of artists, cultural groups and arts organizations.
6. Encouraging the provision of cultural and artistic facilities and features in public and commercial construction.
7. Facilitating and promoting the establishment of an Art in Public places policy that supports the installation of publicly significant art installations, and encourage the inclusion of public art components in private development.
8. Helping to identify and designate cultural districts, neighborhoods and landmarks throughout the city.
9. Promoting a cultural environment that stimulates economic development, cultural tourism and enhanced public participation.
10. Promoting greater arts education in the schools and through programs accessible to the public.

(Ord. 2008-4 § 8, 2008).

2.41.080 - Cooperation of Carson City cultural commission with other private and public entities.

1. The commission may act in the capacity of a peer panel:
  - a. To select public art and art in public places;
  - b. To review and evaluate requests for funding; and
  - c. To advise on the allocation of funds from a cultural trust fund and other general fund revenues appropriated to the arts.
2. From time-to-time, the commission shall make recommendations to the board of supervisors on the selection of professional management firms and staff to administer the city's arts and cultural program and initiatives.
3. The commission will work with its partners in the community including, but not limited to, the Carson City Arts & Culture Coalition, Western Nevada College, Nevada Department on Cultural Affairs, Carson City's Convention & Visitors Bureau, the Carson City Redevelopment Authority and Carson City's future downtown business improvement district.

(Ord. 2008-4 § 9, 2008).

2.41.090 - Duties of Carson City to support the Carson City cultural commission and other arts and cultural entities.

Carson City shall provide staff support to the Carson City cultural commission, local and regional philanthropic organizations and foundations, and various partner organizations affiliated with the Carson City Arts & Cultural Coalition.

(Ord. 2008-4 § 10, 2008).