

**DRAFT MINUTES**  
**Regular Meeting**  
**Carson City Open Space Advisory Committee**  
**Monday, June 18, 2018 ● 5:30 PM**  
**Community Center Sierra Room**  
**851 East William Street, Carson City, Nevada**

**Committee Members**

<b>Chair – Bruce Scott</b>	<b>Vice Chair – Alan Welch</b>
<b>Member – Margie Evans</b>	<b>Member – Jeremy Hall</b>
<b>Member – Donna Inversin</b>	<b>Member – Gerald Massad</b>
<b>Member – JoAnne Michael</b>	<b>Ex-Officio Member – Maritza Filson</b>

**Staff**

Jennifer Budge, Parks and Recreation Department Director  
Jason Woodbury, District Attorney  
Gregg Berggren, Trails Coordinator  
Tamar Warren, Deputy Clerk

**NOTE:** A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on [www.CarsonCity.org/minutes](http://www.CarsonCity.org/minutes).

**CALL TO ORDER**

(5:30:04) – Chairperson Scott called the meeting to order.

**ROLL CALL AND DETERMINATION OF QUORUM**

(5:30:20) – Roll was called and a quorum was present.

<b>Attendee Name</b>	<b>Status</b>	<b>Arrived</b>
Bruce Scott	Present	
Alan Welch	Present	
Margie Evans	Present	
Jeremy Hall	Present	
Donna Inversin	Present	
Gerald Massad	Present	
JoAnne Michael	Present	
Maritza Filson (Ex-Officio Student Member)	Absent	

**PUBLIC COMMENTS**

(5:30:41) – Chairperson Scott entertained public comments. Janette Bloom introduced herself as a resident of Clear Creek Canyon and inquired about the Committee’s recommendation to the Board of Supervisor to acquire 100 acres in the Clear Creek area through the Forest Legacy Program. Ms. Bloom commended “the Committee’s commitment to keep the youth camp open space and prevent its development”, and expressed concern that the item had not been heard by the Board of Supervisors. Chairperson Scott noted that this item was not agendized, therefore, he offered to have a follow up through Staff.

**1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (FEBRUARY 26, 2018).**

(5:33:36) – Chairperson Scott introduced the item. Member Inversin noted a correction to the minutes.

**(5:34:26) – MOTION: I move to approve [the Open Space Advisory Committee meeting] minutes for Monday, February 26, 2018 as corrected.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Inversin
<b>SECONDER:</b>	Welch
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**2. MODIFICATIONS TO THE AGENDA**

(5:34:49) – Chairperson Scott noted that discussion and public comment will take place regarding item 3E; however, any action will be deferred to a future meeting, upon the return of Open Space Administrator Ann Bollinger.

**3. MEETING ITEMS**

**A. FOR POSSIBLE ACTION: TO ELECT A CHAIRPERSON AND VICE CHAIRPERSON OF THE OPEN SPACE ADVISORY COMMITTEE FOR 2018.**

(5:36:04) – Chairperson Scott introduced the item and entertained nominations. Members Evans and Hall suggested reelecting both the current chair and vice chair. There were no public comments.

**(5:37:48) – MOTION: I move to nominate Bruce Scott to the position of Chair and Alan Welch to the position of Vice Chair of the Open Space Advisory Committee for 2018.**

<b>RESULT:</b>	<b>APPROVED (7-0-0)</b>
<b>MOVER:</b>	Evans
<b>SECONDER:</b>	Michael
<b>AYES:</b>	Scott, Welch, Evans, Hall, Inversin, Massad, Michael
<b>NAYS:</b>	None
<b>ABSTENTIONS:</b>	None
<b>ABSENT:</b>	None

**B. DISCUSSION ONLY: REGARDING KINCAID PETERNELL'S EAGLE SCOUT PROJECT FOR THE FOOTHILL AND V&T TRAILS BETWEEN THE CARSON TAHOE HEALTH CAMPUS AND LAKEVIEW SUBDIVISION.**

(5:38:58) – Chairperson Scott introduced the item. Mr. Berggren gave background and invited Kincaid Peternell to present his Eagle Scout project. Mr. Peternell reviewed his project regarding building two bridges on the creek crossings on the Foothill Trail. He also provided a list of materials and noted that he had received some material donations but needed more, and expected the project to be completed by July 7, 2018. Mr. Peternell also outlined the needs of the volunteers and his recruitment plans. Member Evans received clarification that the adults will operate the chainsaws. Member Inversin called it “a great project” which will connect the V&T to the Carson Tahoe [Health campus]. She also noted an error in the Staff Report. Member Massad offered railroad ties that he had in his backyard. There were no public comments.

**C. PRESENTATION AND DISCUSSION ONLY: FROM THE FRIENDS OF SILVER SADDLE RANCH REGARDING THE ORGANIZATION AND ACTIVITIES FOR CALENDAR YEAR 2018.**

(5:53:48) – Chairperson Scott introduced the item. Ms. Budge noted that she had received a message that the presenter may not be able to attend the meeting and suggested tabling the item.

**D. DISCUSSION ONLY: UPDATE ON THE WATER RIGHTS TRANSACTIONS ASSOCIATED WITH THE OLD BUZZY'S RANCH.**

(5:54:20) – Chairperson Scott introduced the item, gave an update which was also outlined in the Staff Report, and noted that his office had processed the appropriate applications and had filed them at no cost to the City. He also responded to clarifying questions from the members. Member Inversin was informed that a temporary permit was for one year. Ms. Budge thanked Chairperson Scott for all his help, as the city does not have a water rights manager.

**E. FOR POSSIBLE ACTION: REVIEW OF THE 2018-2019 WORK PLAN; DISCUSSION REGARDING STAFF, PROJECTS, AND PRIORITIES; AND REQUEST TO AMEND THE BUDGET ALLOCATIONS IN THE AMOUNT OF \$55,000 FOR FISCAL YEAR 2018-2019.**

(5:59:19) – Chairperson Scott introduced the item and reminded the Committee that the item will be discussed; however, action will not be taken until the return of Ms. Bollinger who is currently on leave. Ms. Budge referenced the Staff Report and the attachments, all of which are incorporated into the record, and responded to clarifying questions. She also explained to Member Evans that Staff had already undergone training through the State for ATV use and chainsaw training through the Nevada Division of Forestry (NDF). Member Evans thanked Staff “for putting together such a great package” and appreciated the included projections. Member Inversin was informed that the water for the “red house” at Silver Saddle Ranch was from a well. Mr. Woodbury cautioned that the water discussion had occurred during item 3D and advised formally reopening the item should further discussion be required. There were no public comments.

**4. STAFF UPDATES – DISCUSSION ONLY**

**A. WORKING GROUPS: 1) SIGNAGE PLAN, 2) WEBSITE, 3) CULTURAL RESOURCES, 4) NAMING OF OPEN SPACE PROPERTIES, AND 5) PRISON HILL RECREATION AREA, MANAGEMENT PLAN FOR THE MOTORIZED AREA.**

(6:06:11) – Chairperson Scott introduced the item and referenced the “pretty comprehensive summary” provided by Staff. Ms. Budge praised Staff, especially Open Space Administrator Ann Bollinger and Trails Coordinator Gregg Berggren, for conducting very successful public meetings for the Prison Hill grant. She called the discussions “healthy” and “robust”. Member Evans noted that she, along with Vice Chair Welch, will be on a working group on OHV management plan process. Member Inversin noted that the initial concern about the website was that “you had to go through a lot of screens to find Open Space and that’s still happening...so, if there’s any way we can split out Parks and Open Space a little bit better on the first page...”. She also wished to see more information on each Open Space site, such as the types of funds spent on the properties, including grant information. Ms. Budge indicated that the AmeriCorps volunteer will update the website based on content provided to her; however, receipt of that content was based on staff availability.

(6:10:40) – Upon a request by Vice Chair Welch, Member Hall indicated he would lead the working group to name all the properties and that he had requested information from Ms. Bollinger to proceed, although he was already brainstorming on ideas with stakeholders and on how to reach them to receive their ideas. Chairperson Scott inquired about other members who would be interested in serving on the working group. Member Michael volunteered and offered ideas on how to solicit input. Ms. Budge listed several outreach methods used by her Department. Chairperson Scott entertained public comments.

**PUBLIC COMMENT**

(6:17:41) – Ron Moe introduced himself as a resident “on the south end of town” and explained that he hiked Prison Hill. He expressed his gratitude to the Committee and Staff regarding “getting someone in to check on the OHV management plan”. Mr. Moe noted that he had not seen golden eagles in the past 3 years because of the encroachment by the OHV community. He also confirmed that he had provided this input to them already.

(6:23:38) – Robyn Orloff introduced herself as a “concerned citizen involved in Prison Hill”. She stated that both she and Mr. Moe were part of the [OHV management plan] working group and believed that “the management plan folks are really listening”. Ms. Orloff also praised Staff for the public meeting which she called “impressive and robust”, adding that they were “incredibly responsible” leading to a “very cooperative effort”. Chairperson Scott thanked both Ms. Orloff and Mr. Mo for their participation and noted that the two main issues were OHVs and graffiti. Member Hall inquired about a biological assessment as part of the land exchange and Ms. Budge offered to follow up. Member Evans suggested looking into the Carson area bird species inventory at the Great Basin Bird Observatory and the Lahontan Audubon Society’s annual bird counts. Ms. Orloff explained that the golden eagles had been named Ralph and Martha by a resident.

(6:31:15) – Member Massad inquired about the signs and was informed by Ms. Budge that the sign plans were adopted and signs were beginning to be replaced at several sites such as the Lone Mountain Cemetery. She added that Mr. Berggren was working on implementing the signage on the newly-created trails; however, due to budget constraints, not all signs would be replaced at once. Ms. Budge suggested prioritizing locations that require the signs and stated that all the signs at Brunswick Canyon had been stolen or vandalized. Chairperson Scott requested an email to the members from Mr. Berggren regarding the sign implementation. Member Massad wished to see a priority list as well. Member Evans suggested seeing the signage costs per open space property in

order to augment funds if necessary. Ms. Budge noted that vandalism is an issue they deal with on a daily basis, calling it costly and significant. Discussion ensued regarding signage issues such as graffiti and budget.

**B. DIRECTOR’S REPORT: NON-SUBSTANTIVE UPDATES REGARDING THE DEPARTMENT’S RECRUITMENT FOR VACANT POSITIONS; GRANT APPLICATIONS AND AWARDS; NOMINATION PROCESS REGARDING UPCOMING NAMING FOR A PARK IN SCHULZ RANCH AND DISC GOLF COURSE; FISCAL YEAR 2019 BUDGET; PAIUTE PIPELINE EASEMENTS, AND BOARD OF SUPERVISOR’S ACTION ITEMS.**

(6:40:35) – Chairperson Scott introduced the item. Ms. Budge reported on several key items. She stated that the Open Space Maintenance Coordinator, the Great Basin Institute Intern, and the AmeriCorps Vista Volunteer Coordinator have been hired. Ms. Budge also announced that the Hamm Property had scored number one throughout the State for the Land and Water Conservation Fund Grant. She also highlighted several Late Material updates, incorporated into the record, regarding the budget and noted that the Paiute Pipeline easement update will occur in July. There were no public comments.

**C. FOR DISCUSSION ONLY: STAFF UPDATE ON ACTIVITIES, PROJECTS, AND GRANTS LOCATED ON OPEN SPACE PROPERTIES WITHIN THE CARSON RIVER AREA.**

(6:45:17) – Chairperson Scott introduced the agenda materials incorporated into the record and Ms. Budge noted that there were no additional updates. There were no public comments.

**D. FOR DISCUSSION ONLY: STAFF UPDATE ON ACTIVITIES, PROJECTS, AND GRANTS THROUGHOUT OTHER AREAS MANAGED BY THE OPEN SPACE DIVISION.**

(6:45:40) – Chairperson Scott introduced the item and noted the Staff Report, incorporated into the record. There were no additions by Staff and there were no public comments.

**E. ACTIVITIES RELATED TO TRAIL PROJECTS MANAGED BY THE OPEN SPACE DIVISION.**

(6:46:00) – Chairperson Scott introduced the item and referenced the Staff Report which is incorporated into the record. Ms. Budge acknowledged the successful National Trails Day and encouraged the members to visit the Foothill Trail behind the Carson Tahoe Health Campus. There were no public comments.

**5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.**

(6:47:07) – Chairperson Scott introduced the item. Member Inversin updated the Committee on the National Park Services Grant for the Virginia and Truckee Project, noting that the initial meeting had been very successful, and because of enough public support there would be a second meeting. She also called the first meeting “extremely positive” adding that “in three hours I did not one time hear anybody say this is too hard, we can’t do that”. There were no public comments.

**6. FUTURE AGENDA ITEMS – DISCUSSION ONLY.**

(6:51:08) – Chairperson Scott introduced the item and noted that the signage item may be handled via an email. He also suggested having updates from the workgroups. Ms. Budge offered to reagendaize the work plan

discussion and the Friends of Silver Saddle update. Member Evans suggested having a discussion on wildlife inventories in the southern part of the Prison Hill area.

**7. PUBLIC COMMENTS**

(6:52:34) – There were no public comments.

**8. FOR POSSIBLE ACTION ON ADJOURNMENT**

**(6:52:46) – MOTION: Member Evans moved to adjourn. Chairperson Scott adjourned the meeting at 6:52 p.m.**

The Minutes of the June 16, 2018 Carson City Open Space Advisory Committee meeting are so approved this 15<sup>th</sup> day of October, 2018.

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BRUCE SCOTT, Chair