



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: October 18, 2018

Staff Contact: Ken Furlong, KFurlong@carson.org

Agenda Title: For possible action: To accept a grant from the Department of Justice, 2018 Edward Byrne Memorial Justice Assistance Grant Program, for the Regional Gang Initiative in the amount of \$129,093. (Sheriff Furlong, kfurlong@carson.org)

Staff Summary: This grant will continue the efforts of the Regional Gang Initiative. The project is funded through the Nevada Department of Public Safety, Office of Criminal Justice Assistance. The award will partially fund one deputy sheriff each in Carson City, Lyon County and Douglas County, as well as to fund training and the purchase of equipment and a vehicle. The grant period is October 1, 2018 through September 30, 2019.

Agenda Action: Formal Action/Motion

Time Requested: 5 minutes

Proposed Motion

I move to accept the grant from the Department of Justice, 2018 Edward Byrne Memorial Justice Assistance Grant Program for the Regional Gang Initiative, in the amount of \$129,093.

Board's Strategic Goal

Safety

Previous Action

N/A

Background/Issues & Analysis

The Regional Gang Initiative created the foundation for a collaborative response to gang activity within the adjoining tri-county area of Carson City, Lyon County and Douglas County. Carson City Sheriff's Office acts as the fiscal agent. The project is coordinated by a Regional Core Team comprised of the three sheriffs and three district attorneys. All counties have continued support for this program.

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: Salaries 275-2015-421.XX-XX

Is it currently budgeted? Yes No

Explanation of Fiscal Impact:

The total FY19 Regional Gang Unit Grant budget is \$203,061 so we will need to increase this budget by \$37,371, to arrive at total expenses per the grant of \$240,432. Grant revenue is budgeted at \$100,000 and the current grant is \$129,093, so we will augment the grant revenue by \$29,093. The difference between the \$37,371 and \$29,093 will be an increase to the transfer from the general fund of \$8,278.

Alternatives

Not to accept the grant.

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)



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APPLICATION



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Application

Section I

A. Application for (Check only one, double click on checkboxes to check):

- Justice Assistance Grant (JAG) Residential Substance Abuse Treatment (RSAT)
 Paul Coverdale Forensic Science Improvement (FSI)
 Other (Name) _____

B. Applicant Agency

Name:	Carson City Sheriff's Office	
Mailing Address	911 E Musser St.	
Physical Address	911 E Musser St	
City	Carson City	NV
Zip (9 digit zip required)	89701	
Federal Tax ID #:	88-6000189	
DUNS Number:	073787152	
Has your agency registered with the System for Award Management (SAM) previously known as CCR data base? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
PLEASE ATTACH A COPY OF YOUR AGENCY'S SAM REGISTRATION		

C. Direct Award from US Department of Justice (DOJ)

Did the applicant agency receive a direct DOJ award last year? <input type="checkbox"/> Not Applicable or <input type="checkbox"/> No (<i>continue to the next field</i>) <input checked="" type="checkbox"/> Yes, what was the amount awarded? \$ <u>11,857</u>
Did the application agency receive a Federal award in FFY 2017 for the same project or same type of project? <input checked="" type="checkbox"/> Not Applicable <input type="checkbox"/> Yes, what was the amount awarded? \$ _____ and what is the name of the award received _____

D. Project Title

Regional Gang Unit

E. Project Period (period of performance)

From: 10/01/2017	To: 09/30/2018
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F. Purpose/Program Area: (choose one by checking the corresponding box)

1. Law enforcement programs.
2. Prosecution, defense and court programs. (Not drug courts – see # 5)
3. Prevention and education programs.
4. Corrections and community corrections programs.
5. Drug treatment and drug courts programs.
6. Planning, evaluation, and technology improvement programs.
7. Crime victim and witness programs.

G. Project Director

Name:	Ken Sandage	
Title	Undersheriff	
Phone	775-283-7804	
Email	ksandage@carson.org	
Address	911 E Musser St	
City	Carson City	NV
Zip (9 digit zip required)	89701	

H. Fiscal Officer:

Name:	Casey Otto	
Title	Business Manager	
Phone	775-283-7811	
Email	cotto@carson.org	
Address	911 E Musser St	
City	Carson City	NV
Zip (9 digit zip required)	89701	



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I. Project Point of Contact:

Name:	Brian Humphrey	
Title	Captain	
Phone	775-283-7850	
Email	bhumphrey@carson.org	
Address	911 E Musser St.	
City	Carson City	NV
Zip (9 digit zip required)	89701	

J. Agency's Human Resource Representative

Name:	Sharon Daniels	
Title	Chief of Administrative Affairs	
Phone	775-283-7805	
Email	sdaniels@carson.org	
Address	911 E Musser St.	
City	Carson City	NV
Zip (9 digit zip required)	89701	

K. All Agencies

Please provide information on the agencies' financial stability and capabilities, see below.

What type of accounting system is used?	NaviLine
Are revenues and expenditures tracked separately? And how?	Yes, by separate general ledger accounts
What other funding is received? (i.e., government general funds, grant funds, donations, etc.)	We receive grants, general funds from city and donation from the public
Are there procedures in place to separate duties and approvals?	Yes, there is a segregation of duties
Are funds comingled?	We have a single bank account with separate general ledger accounts for both revenue and expenditures



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Is staff familiar with the OMB Circular and Federal grant requirements?	Yes
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L. Previous Funding Received from OCJA:

Year	Award Number	Federal Amount Awarded (\$)
EXAMPLE: (2016)	(16-JAG-01)	(250,000)
2017	17-JAG-03	\$100,000
2016	16-JAG-04	\$117,000
2015	15-JAG-02	\$135,000
2014	14-JAG-04	\$150,000

M. Proposed Project Budget Summary:

Category	Federal Amount Requested (\$)
Personnel	\$78,401
Consultant/Contract	
Travel	\$7,306
Supplies/Operating	
Equipment	\$42,736
Confidential Funds	
Total Federal Funding Requested (\$)	\$129,093

N. Certification by Authorized Official

As the authorized official for the applying agency, I certify that the proposed project described in this application meets all requirements of the legislation governing the grant as indicated by the attached Certifications found in Section IV; that all the information contained in the application is correct; that the appropriate coordination with affected agencies took place; that this agency agrees to comply with all provisions of the applicable grant program, including the reporting requirements. I understand and agree that any award received as a result of this application is subject to the conditions set forth in the Statement of Grant Award, and the current applicable OCJA Administrative Manual.

To eliminate the possibility of supplanting, my signature also confirms the items requested within this application are not included in the agency's current budget.

Authorized Officials	
Name (type/print): _____	Phone: _____
Title: _____	eMail: _____
Signature: _____	Date: _____



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Application – Section II, Narrative

Section II

1. ABSTRACT (How much is the request and what are the deliverables): (½ page limit, 10 points).

PURPOSE AREA: 1 – Law Enforcement

PROJECT TITLE: Regional Gang Initiative: Requested Amount \$129,093
(Carson City, Douglas County and Lyon County Sheriff's Offices)

PROJECT GOAL: Suppression of criminal gang activity throughout Carson City, Lyon county and Douglas county. Collection and sharing of gang related intelligence that aides in law enforcements operations and prosecution of gangster criminals, educating and empowering the community in each county as well as training to law enforcement on gang trends, recognition and processes.

PROPOSED ACTIONS AND STRATEGIES: Perform gang suppression operations that diminish gang related crimes and gang intimidation in support of a climate of zero tolerance in the tri-county region. Attend gang intelligence meetings for information exchange as well as attending conferences that provide education and resources that aide in gang suppression operations and prosecution. Provide comprehensive training and briefings to law enforcement within each county on gang identification, trends, patterns and current gang activity. Provide educational instruction to community members that enhance gang awareness, identification and provide prevention methods.

EXPECTED RESULTS: To reduce gang related crime, gang presence and gang intimidation within the tri-county area that negatively affect the community as well as to successfully assist in deterring youth from becoming a part of the gang lifestyle.



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2. GENERAL OVERVIEW (2 page limit, 5- points).

In 2009, the Tri-County Gang Unit was established through a strategic joint effort between Sheriffs of Lyon County, Douglas County and Carson City in order to address the ramped and violent gang related crimes, gang shootings and gang drug trafficking that were occurring within Lyon County, Carson City and Douglas County. The lifestyle of gang members, both street and outlaw motorcycle gangs who live in one community while committing crimes in another was hindering successful law enforcement efforts and operations which required a regional law enforcement effort and an efficient intelligence network. This initiative created one cohesive unit, the Tri-county Gang Unit, to effectively respond to criminal gang activity without being encumbered by jurisdictional boundaries. The unit was comprised of one dedicated deputy from each county as well as one administrative support person; personnel salaries were solely funded by the Nevada Office of Criminal Justice Assistance, Justice Assistant Grant (JAG) funding. Today, the unit is comprised of three dedicated deputies, one from each county, less administrative support and is partially funded by the Justice Assistance Grant with an agency match making up the difference. This application is requesting funding for an additional year for the Regional Gang Initiative.

The Tri-County Gang Unit (TCGU) is a dedicated unit working as one throughout each county to suppress criminal gang activity, gang related drug trafficking and gang violence all of which erode the quality of life within a community. In order to accomplish this, the initiative outlined three objectives and continues to focus in these areas:

1. This initiative recognizes that efficient intelligence sharing and education of law enforcement plays a significant role in regional gang suppressions. Therefore this initiative includes;
 - Maintaining and building upon the exchange of intelligence sharing and networking with other law enforcement entities and maintaining connectivity with the regional database through data collection via field contacts
 - Educating law enforcement with comprehensive gang training, activity and trends through regular briefings
2. Coordination of gang suppression through one designated unit.
 - The Tri-county gang unit will evenly allocate operations throughout each county. The unit will work as one team to suppress criminal gang activity and gang intimidation felt by the community.
 - The Tri-County gang unit will coordinate with federal partners, special enforcement teams and allied task forces within each county on gang related activity, investigations and multijurisdictional operations as well as assist in apprehensions of criminal gangsters.



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3. This initiative also recognizes that education and awareness of the public contribute to the success of gang suppression and contributes to a climate of zero tolerance. Educating citizens, parents, school staff and students as well as community groups result in:
- education and awareness of citizens to better identify gang activity,
 - a safe means for citizens to report gang activity without the fear of retribution or intimidation of gang members,
 - the awareness of educators and parents in order to better recognize the signs and indicators of gang affiliations and activity within the classroom and their families that assist in the prevention and intervention of at risk children joining the gang lifestyle.

Accomplishments:

1. The Tri-County Gang Unit has effectively improved upon and maintained intelligence sharing and contribution of qualified data into the regional gang database. The unit has become a member of the Biker Investigators Association of Northern California (BIANCA), the International Outlaw Motorcycle Gang Investigators Association (IOMGIA), the California Gang Investigators Association (CGIA), the Nevada Narcotics Officers Association (NNOA) and Gang Net. The intelligence gained and processes learned through these affiliations have resulted in better resources for investigations and identification of gang members as well as new tactics for enforcement. Within the last quarter alone the unit met with or spoke with at least thirteen different agencies sharing gang Intel and acquiring training as well as regularly briefing patrol and jail deputies on gang activity and providing comprehensive gang training to new and current deputies.
2. The TCGU successfully coordinated operations within each county and has become one of the few agencies in Nevada who actively conduct street level and mid-level Outlaw Motorcycle Gang stops and investigations. The unit also worked with P&P, the DEA, FBI and the Reno Gang Unit as well as other law enforcement entities which have led to the apprehension and arrest of multiple gang members including two arrests of out of state OMG members who were wanted on homicide charges. During the TCGU's own suppression efforts the unit made 59 arrests and cited another 27 gang members during the year. These suppression efforts have made a direct impact on the community and resulted in the continued decrease of gang related crime and membership within the tri-county area. Since the inception of this initiative the tri-county area has recognized a decrease in active membership from 1217 members/associates to 362 by the end of September 2017, an overall decrease of almost 30%.
3. The TCGU has formed relationships with community members and provided eighteen different awareness presentations to 292 participants last year. Classes were given during Citizen Academy Classes, at youth camps, to school students and staff, to parents of at risk children and to neighborhood watch groups and casino staff. The unit also attended social events such as Cops & Kids, National Night Out, Holiday w/a Hero and Halloween and school events.



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3. PROBLEM STATEMENT: page 1 of 2.

Geographical Areas: Carson City, the capitol of Nevada encompassing 146 square miles, is located 20 miles east of Lake Tahoe and 20 miles south of Reno. Interstate highway 395 running north and south and Interstate 50 going east and west intersect within the city limits, facilitating significant interstate and intrastate traffic. Carson City is home to approximately 55,000 people. Over the past 20 years Carson City experienced significant growth bringing in street gangs as well as outlaw motorcycle gangs and a changing environment. Hispanic gangs, gang membership and gang activity in Carson City was at its peak prior and gang related shootings as well as drug trafficking and gang rivalry was increasing and escalating with violent acts. As a result of responding pressure by the Carson City Sheriff's Office, gang members were moving into Lyon and Douglas counties. This made it nearly impossible to make contact with those members related to the crimes committed in Carson City without regional communication.

Lyon County, to the East of Carson City, comprised of approximately 2000 square miles and in close proximity to Carson City and Reno, attracted thousands of residents growing the county rapidly. From 2000 to 2014 Lyon counties growth rate was at 49.5% which is higher than the state average of 38.2 %; the growth rate in Lyon County has exceeded the growth rate in public safety services. The current population is estimated at 53,179. Lyon County consists of pockets of residential communities from Dayton to Yerington to Fernley, separated by miles of unpopulated ranch and federal land. Growth of this nature has brought families from larger urban areas that have experienced crime, violence and gang involvement which has influenced the youth who have grown up in a rural setting by glamorized drug and gang involvement. One of the biggest problems that the county still faces is the gangster population that was based in Carson City and Reno that migrated to Lyon County as well as the rural areas that attract Outlaw Motorcycle Gangs. An additional contributor is the route of Interstates 95, 80 and 50 which intersect within Lyon County. These highways are well known for being a conduit for crime from the gang ridden areas of Southern and Central California.

Douglas County is immediately south of Carson City and west of Lyon County, and is approximately 710 square miles. The current estimated population of Douglas County is 48,020. Douglas County includes areas around Lake Tahoe and the Stateline casino corridor, the suburban and ranch lands of Carson Valley as well as open and rural areas. Prior to origination of the Regional Gang Initiative, the numbers of crimes involving known and validated gang members were rising at the lake as well as in the suburban community; i.e., battery/assaults, homicide, burglaries and drug trafficking.

Problem and contributing factors: Although the TCGU has had a significant impact on the suppression of gang related crime and gang membership, criminal gang activity within the tri-county area continues to exist. The tri-county area remains burdened with Hispanic Street Gangs, Outlaw Motorcycle Gangs and White Supremacists as well as crimes being committed within the region by out of state gang members. Each county has become a destination for out of state Outlaw Motorcycle Gangs. Thousands attend local events many of which have gang rivalries. These gangs commit crimes, intimidate, and frighten the public. Within the last year the Tri-



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County Gang Unit has also identified new threats groups in the area such as the Outlaw Nazi Skins who are suspected of forming alliances and providing drugs, guns and protection to Outlaw Motorcycle Gangs. It is not just the criminal biker element but also the street gangs that continue to be involved in violent rivalry, drugs, guns and robbery. The traditional identifiers for these gang members have also become a thing of the past and the unit has had to become more aware of their indicators. Gang members are now dressing differently, hiding their tattoos and actively attempting to avoid being identified. The unit must use resources developed at conferences and through training in order to identify and apprehend these criminal gang members who are from other areas, other states and even out of the country.

During the last grant period the Tri-County Gang Unit completed 219 gang related field contacts, made 59 arrests and assisted in the apprehension of two OMG members on homicide charges. The unit also cited an additional 27 members, many of which are drug violations. The following table summarizes gang population in the tri-county area at the end of the last three grant periods.

	Members/ Assoc. 09/2017	Members/ Assoc. 09/2016	Members/ Assoc. 09/2015	Gangs w/ 3+ 9/2017	Gangs w/ 3+ 9/2016	Gangs w/ 3+ 9/2015	Gangs w 2- 9/2017	Gangs w 2- 9/2016	Gangs w 2- 9/2015
Carson City	103	122	150	11	12	14	7	8	9
Douglas County	78	61	130	7	11	8	8	6	5
Lyon County	181	197	192	13	30	29	22	12	12
Totals	362	380	472	31	50	51	37	26	36

The following table summarizes gang indicators available in 2009 in the tri-county region.

	Number of Active Members & Associates	# Gang Groups Operating In County
Carson City	775	51
Douglas County	348	41
Lyon County	94	32
Totals	1217	124

Although gang population has decreased new gangs are being identified and recurring gang related crime supports the need for ongoing gang suppression in the tri-county area. The Regional Gang Initiative created a collaborative and successful response to gang activity crossing three counties which would not have been realized without this funding. Budget constraints continue to restrict agencies from establishing their own gang task force and are unable to fund or create additional programs that confront the criminal gang element. Gang members of all kinds will continue to commit crimes, cross county lines and spread affiliations complicating law enforcements tracking and suppression efforts. Without this collaborative effort gang presence, gang crime and gang violence would surely rise to levels prior to this initiative.



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4. GOALS AND OBJECTIVES (1 ½ page limit, 15 points).

GOALS # 1: To maintain and build on relationships for the exchange of gang intelligence which supports law enforcements efforts in gang suppression and prosecution; and to train law enforcement within each county on gang trends, recognition and processes. To identify new and undocumented gang members as well as new gangs and threat groups and make that information available to other law enforcement through the regional database.

- a. Objective # 1- The Tri-County Gang Unit will attend 1 monthly (12 per grant period) intelligence meetings, partnership meetings or gang related conferences for the purpose of; exchanging information and/or extending their knowledge base on gang trends, activities and best practices which supports the coordination of gang suppression across jurisdictional boundaries and with other law enforcement agencies.
- b. Objective # 2- The TCGU will complete 144 gang related field contacts during the grant period, collecting gang related Intel and entering *qualifying* data into the regional intelligence database that assists law enforcement in identification and tracking of gang members. The number of contacts made will fluctuate on a monthly basis due to slower crime seasons and time dedicated to other activities.
- c. Objective # 3- The TCGU will attend 72 law enforcement briefings annually (6 monthly) as well as providing 4 comprehensive gang related trainings to new and existing officers (1 per quarter) that increase knowledge on gang trends, recognition, and best practices.

GOALS # 2: To confront and suppress criminal gang activity, gang presence and gang intimidation that continue to negatively impact the community's well-being within the tri-county region. This goal will be reached by utilizing the following objectives:

- a. Objective # 1- The Tri-County Gang Unit will conduct gang suppression operations within the tri-county area and complete 360 suppression activities annually for an average of 30 suppression activities a month. These functions include knock and talks, search warrants and surveillance, investigations, subject stops, arrests and gang related detail. The unit will also monitor gang related events that regularly take place in each county which in itself deters criminal gang activity. The number of activities per month may fluctuate due to high and low crime seasons.
- b. The TCGU will conduct at least 2 joint operations a month with local Street Enforcement Teams and other law enforcement entities. These operations include specialized gang operations crossing multi-jurisdictional lines, efforts with P&P



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and federal agencies and assists to other agencies on Outlaw Motorcycle Gang investigations.

GOALS # 3: To address the concerns of citizens and to educate and empower them through educational classes that supports a climate of zero tolerance for gang activity. To educate on prevention methods that deter at risk youth from being influenced by the falsified allure of a gang lifestyle and hopefully deter these youths from entering into the lifestyle.

- a. Objective # 1: The Tri-County Gang Unit will conduct at least 1 comprehensive public training session per month. Instruction will be given to local community groups, school staff and school students, to parents of at risk children and to juveniles within youth camps and detention facilities. The focus of these trainings vary based upon the audience type and include information on current gang trends, gang recognition and methods for prevention as well as a scared straight program for juveniles.
- b. Objective # 2- The TCGU will attend 6 local events, as they occur throughout the year engaging with the public and within the schools. These venues allow the unit to meet one-on-one or as a group with citizens and school students to address their concerns and answer questions as well as to provide educational information. During these events the unit provides their direct contact numbers as well as a means to anonymously report gang activity through the gang hotline. To gauge the success of the business cards the number of calls made to the gang unit and gang hotline is tracked on a monthly basis.

Each activity identified is currently in operation and will continue with the new grant period as outlined and will be completed by the end of the grant period. An average monthly goal for each is anticipated but suppression operations, field contacts and attendance at local events may fluctuate as well as public training sessions which may double up based on scheduling. Each Deputy of the Tri-County Gang Unit will contribute equally to meet defined goals.



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5. METHODS OF ACCOMPLISHMENT (2 page limit, 10 points).

Goal 1: Intelligence Sharing

Intelligence sharing among law enforcement plays an integral role in successful gang suppression and operations. Through these meetings new partnerships are formed, joint efforts are coordinated and new resources and methods obtained.

- The Tri-County Gang Unit will attend monthly Intel meetings and meet one on one with different law enforcement entities to share gang intelligence. The unit will network with entities such as the FBI, DEA and other federal partners as well as attending Intel meetings held by the Washoe County Sheriff's Office, Gang Net, the Bikers Investigators Association of California, Partnership Carson City and other Intel sharing meetings.
- The TCGU will conduct gang related field interviews gathering in depth gang Intel for use in coordinated gang suppression operations. Any *qualifying* data obtained from these contacts will be entered into the regional intelligence database which is accessible to other law enforcement entities.
- The Regional Gang Initiative will ensure officers in each of the three counties have the necessary training needed to identify gang members and gang activity and to take the appropriate response. Training will occur at least once per calendar quarter and will include comprehensive instruction on gang field Interviews, gang identifiers, current gang trends and proper procedures. This course is certified by Nevada POST requirements. The unit will also provide comprehensive training to outside law enforcement agencies as requested.
- The unit will attend patrol and jail briefings in each county to keep officers apprised of recent gang activity, both local and in bordering states as well as specifics of current operations and of any upcoming gang related events.
- The Tri-County Gang Unit will attend conferences and gang related training on the most current regional, national and global gang activity and trends. These special conferences and training will be attended *as funding allows* for each county. Lessons learned from these conferences will be handed down through training to other law enforcement.

Goal 2: Coordination of Gang Suppression

- The Tri County Gang Unit Deputies will work together as one unit performing suppression operations equally allocated throughout each county. The unit's enforcement authority will cross county lines for each gang deputy as one or as a unit. Deputies will complete gang suppression and investigations operations, follow up on intelligence leads, identify new gang



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members and threats, conduct undercover surveillance as well as patrol at street level and in hot spot areas. The Tri-County Gang Unit will coordinate and work jointly with other local and federal agencies and with special enforcement and task force teams on gang operations and during immediate large scale events. The unit will also coordinate operations and briefings during large scale events such as the spring and fall Street Vibrations rally and others events that draw numerous outlaw motorcycle gangs to the area.

- To ensure uniformity of regional operations the Tri-County Gang Unit abides by a Memo of Understanding signed by each Sheriff of Lyon County, Douglas County and Carson City that outlines policies and procedures for operations.

Goal 3: Community engagement, education, awareness and empowerment

The Regional Gang Initiative recognizes there is a need for educational and prevention programs within the community and provides tailored programs for community members, groups, school staff and students as well as to parents and at risk juveniles who are affected first hand by the gang lifestyle.

- The Tri-County Gang Unit will conduct monthly educational programs that assist community members in gang identification and gang related behaviors, gang clothing, gang signs and monikers as well as providing prevention methods. The unit will also present classes to youth groups which are designed for juvenile awareness.
- The TCGU will liberally distribute the Gang Unit's business cards with the Sheriff's Office gang hotline phone numbers and the gang unit deputies direct contact information; this helps develop partnerships between the unit, the community as well as their informants for immediate contact. This method of communication has been enormously successful in gang activity intervention and apprehension of wanted gang criminals. The use of the gang hotline also provides a safe and anonymous means for citizens to report gang activity without the fear of gang retribution.
- The Tri-County Gang Unit will conduct interactive outreach and attend community functions such as National Night Out, Cops and Kid and Sheriff's Open House events as well as participate in Holiday with a Hero and attend school events. These events help establish relations with parents and children and distinguish the unit as approachable individuals.
- The Carson City Sheriff's Office website is also used as an informative tool. A dedicated web page focuses on gang characteristics and identifiers, hand signs, tattoos and gang graffiti as well as having an informative Q&A.



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6. PROJECT EVALUATION (1 page limit, 10 points).

Program evaluation helps to identify crime trends, community needs, and other risks that are used to determine law enforcement direction, effectiveness and needs. The evaluation process used for this grant measures specific areas to assess the success of the project goals and objectives.

Statistical measures used for evaluation are:

- *The number of gangs, gang members and gang associates actively operating within the tri-county area.*
- *The number of gang Intelligence sharing meetings and training conferences attended.*
- *The number of gang training sessions and briefings given to law enforcement.*
- *The number of training, awareness and prevention presentations given to the community as well as social outreach activities.*
- *The number of suppression and coordinated enforcement operations performed.*
- *The number of calls made to the gang hotline and direct contacts made with the unit through their personal cell phones and emails.*
- *The number of gang related field interviews completed and the qualifying data .*

Data for these measures is collected and reviewed on a monthly basis and is entered into the Carson City Sheriff's Office Active Strategy database and is used to maintain consistent evaluation. In addition to data statistics, quarterly meetings which include supervision from each agency are held to discuss the Tri-County Gang Unit's activities, investigations, arrests, prosecutions, and upcoming events. Intel received or shared with other agencies is also discussed as well as the unit's progress, barriers, and successes.



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7. SUSTAINMENT OF THE PROJECT (1 page limit, 5 points).

The Tri-County Gang Unit's mission has been successful as shown in the overview section of this grant application. The program serves a vital purpose in creating a safe and secure quality of life.

Expenditures funded by the Regional Gang Initiative do not include equipment or basic operating supplies, administrative support or training expenses for the tri-county gang unit deputies. Any donations made to this program, as a result of training received from the gang unit, have been used to purchase camera and surveillance equipment, cases, computers and related software to assist in the success of the Initiative. Any further donations received would be used for similar types of needs.

As outlined in the original proposal, community engagement has created a strong connection between law enforcement and the community. The education classes, and local event appearances combined with the ease of personal contact with the deputies, has generated public support for the inclusion of the Gang Unit into local budgets.

However, funding continues to be limited in all three counties, especially Lyon County. Therefore the goal of incorporating the Regional Gang Initiative into the base budget has been slowed due to the overall budget shortfall.

The Sheriffs of each participating county continue to request funding through their respective governing bodies with the ultimate goal of incorporating the program into their base general fund budgets. In the meantime, each county continues to support the program through the agency match category of the award.



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8. STATEMENT OF COORDINATION (and, if applicable, interagency Agreement or Memorandum of Understanding for current year) (1 page limit, 5 points).

The three law enforcement agencies and district attorney offices associated with the three counties, Carson City, Douglas and Lyon Counties comprise the core team coordinating the Regional Gang Initiative. The Carson City Sheriff's Office will operate as the fiscal agent for this initiative and be responsible for all federal and state reporting. The core team will be responsible for creating strong connections across the continuum of gang suppression from the street operations to the court room. Memorandums of Understanding have been signed to demonstrate the uniformity of policies and procedures across the three jurisdictions by the three Law Enforcement agencies.

The Tri-County Gang Unit Deputies have established credibility with the Western United States as experts in the field of Hispanic Street Gangs and Outlaw Motorcycle Gangs and the phenomena of hybrid gangs. In addition to training for the Patrol, Detention, and Reserve Deputies of the three counties, Carson City Sheriff Dispatchers, the Nevada POST Basic Police Academy and the Northern Nevada College Reserve Police Academy, and DARE Officers, the Unit has briefed the Northern Nevada Threat Assessment Centers, the local offices of the FBI, ICE, and DEA. Their Gang Awareness presentation has been requested and given to local City and County Fire Department personnel, the Legislative and State Capitol Police, the Washoe Tribal Police Department; the Northern Nevada Annual Gang Symposium, the Unified School Districts of all three counties including the staff and administration of Western Nevada College, several Homeowner/Rental Property Manager and resident groups, Neighborhood Watch, participants of the Sheriff's Citizen's Academy, the Carson City Native American Community, Washoe Tribal representatives the Carson City Quality of Life Committee, the local city councils and County Supervisors, Boy Scouts of America, Carson City Chamber of Commerce, the residents of several Home Owners Associations, Lake Tahoe and Douglas County Crime Free Prevention Project, Carson City Leadership class, Douglas County Family Support Council, the Carson/Douglas Medical Society, Carson City Kiwanis and Rotary Clubs.

The Gang Unit Deputies believe that it is their particular effort in this area of education and training of community members and school officials in addition to their Gang Enforcement/Suppression activities that has made the Regional Grant Initiative such a successful venture.



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Application – Section II, Narrative

9. EVIDENCE BASED PROGRAM (If applicable) (1 page limit, 10 extra points).

The Tri-County Regional Gang Unit is not listed as an evidence-based program such as Crime Solutions. The Unit does, however, use law enforcement techniques proven to be effective in addressing gang related crime. Strategies include gang enforcement and suppression, gang intervention and gang prevention and outreach activities.

Additionally, the training materials developed by the Tri-County Gang Unit have been evaluated and certified by Nevada Peace Officers Standards and Training Commission as an official training module for the regulation



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10. DISCLOSURE OF CURRENT FEDERAL FUNDS AND TECHNOLOGY STATEMENT (if applicable, ½ page)

Disclosure of Current Federal Funds:

No other funds are allocated for this project, and no other applications to fund this project are pending at this time.

Technology Statement:

Not applicable, this request does not contain funding for technology purchases.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
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Application – Section IV Assurances and Certifications

Section III

Budget

The complete cost of the Regional Gang Unit is listed below.

		Amount Requested
Salary		
Base Salary - Carson	64,479	26,401
Overtime - Carson	8,323	0
Shift Differential - Carson	2,700	0
Base Salary - Lyon	56,025	26,000
Overtime - Lyon	6,599	0
Base Salary - Douglas	53,373	26,000
Benefits		
Carson	60,718	0
Lyon	36,782	0
Douglas	37,938	0
Salary Total	326,937	78,401
Travel		
IOMGIA Training		5,216
CGIA Training		2,090
Travel total		7,306
Operating		
CGIA Class Registration		650
Operating Total		650
Equipment		
Tri-Grip Ballistic shield		6,356
2018 Ford Interceptor Sedan		34,315
PepperBall Launcher, Ammo and Acc.		2,065
Equipment total		42,736
Grand Total		129,093

The Carson City Sheriff's Office will continue to assign one deputy sheriff position to the Regional Gang Unit, as will Douglas County Sheriff's Office and Lyon County Sheriff's Office. This level of support contributes directly to the overall goals and success of the program.



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Personnel costs listed above are based on negotiated employee contracts and do not include items not eligible for federal funding, such as bonuses, uniform allowance, fitness pay, etc.

The total cost of salary and benefits is \$326,937. This request for \$78,401 represents approximately 23.98% of the total.

BUDGET SUMMARY

Carson City Sheriff's Office - Regional Gang Unit

<u>Budget Category</u>	<u>Amount</u>
A. Personnel	\$78,401
B. Consultants/Contracts	\$0
C. Travel	\$7,306
D. Supplies/Operating	\$650
E. Equipment	\$42,736
F. Confidential Funds	\$0
Total Project Costs:	\$129,093
Federal Request:	\$129,093

NOTES: 1. After completing the budget pages below, the totals for each category will autopopulate the spaces above. 2. Place the full justification for the requested budget categories in Section II, "Methods of Accomplishment" of the application. Include only a summary justification for each category in this Section.

Budget Request and Justification

May delete category(ies) not applicable to the requested project. The justification fields at the bottom of each category automatically expand to accommodate the narrative.

A. Personnel

Detail salaries and wage expenditures required for program activities to be paid for by this request for funding.
 Compensation paid for employees engaged in program activities must be consistent with that paid for similar work within the applicant organization. (Work Hours Per Year = 2,088)

Position Title	Annual Salary or Hourly Rate	% of time working on the grant	# of Hours	Is position a New Hire (Y/N)	Total Federal \$ Requested
Deputy Sheriff - Carson	\$ 64,478.69	100%	2080	N	\$ 26,401.00
Overtime - Carson	\$ 8,323.00				
Shift Differential - Carson	\$ 2,700.00				\$ -
Deputy Sheriff - Lyon	\$ 56,025.00	100%	2080	N	\$ 26,000.00
Overtime - Lyon	\$ 6,599.00				
Deputy Sheriff - Douglas	\$ 53,372.80	100%	2080	N	\$ 26,000.00

Total Project Hours: **6240.00**

Personnel Sub-total = \$78,401.00

Payroll Taxes & Fringe Benefits:

Based on actual known costs or an established formula and only for the percentage of time devoted to the project.

	Annual Cost	Hourly Rate (annual cost/2080 work hours per year)	Rate Applied Project Hours x Hourly Rate	\$ Requested
<i>Education Incentive</i>	500.00			\$ -
<i>Medicare</i>	2,459.00			\$ -
<i>Retirement</i>	70,057.00			\$ -
<i>Uniform Allowance</i>	1,700.00			\$ -
<i>Health Insurance</i>	44,572.00			\$ -
<i>Workman's Compensation</i>	15,497.00			\$ -
<i>Unemployment Compensation</i>	653.00			\$ -

Fringe Sub-total = \$ -

Total Personnel = \$ 78,401.00

Personnel Summary of Justification:

The Carson City Sheriff's Office will continue to assign one deputy sheriff position to the Regional Gang Unit, as will Douglas County Sheriff's Office and Lyon County Sheriff's Office. This level of support contributes directly to the overall goals and success of the program.

Personnel costs listed above are based on negotiated employee contracts and do not include items not eligible for federal funding, such as bonuses, uniform allowance, fitness pay, etc.

The total cost of salary and benefits is \$326,937. This request for \$100,000 represents approximately 30.6% of the total.

B Consultants/ Contracts: List consultant/contract personnel in priority order. Include consultant travel and expenses in this section. Follow federal/state GSA travel policy and per diem rates. \$650 per day or \$81.25 per hour.

Consultants:		Computation			Cost
Name of Consultant	Service Provided	Cost per unit	(define unit)	# Units	
					\$ -
					\$ -
					\$ -

Computation						
Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage RT	\$0.575		\$0.00

Consultant Sub-total: \$0.00

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost.

Item /Description/Vendor	Rate	Qty/hours	Sole Source Contract ?	Amount Requested
				\$ -
				\$0.00
				\$0.00

Consultant Sub-total: \$ -

Total Consultants/Contracts = \$0.00

Consultant/Contracts Summary of Justification:

Itemize travel expenses of project personnel by purpose (e.g. staff to training, advisory group meeting, etc.) Provide the location and purpose of travel. Show the basis of computation. Per diem (meals), lodging and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: mileage .575 cents/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/ conference/ training costs belong under the Operating category. Requesting more than 1 trip? copy this category for each trip.

C. Travel

In-State Travel		Computation				
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.540		\$0.00
		0	0	0	\$ -	\$0.00
Sub-total						\$0.00
In-State Travel =						\$0.00

In-State Travel Summary of Justification:

Out of State Travel:		Computation				
Who is traveling and Purpose of Travel	Location	# Individuals	Item	Cost	# Nights/Days or mileage	Amount Requested
Douglas County and Carson City Gang unit members / IOMGIA : This conference is the best gang training I have ever attended, every time we attend this class we are able to implement several new tactics we have learned through this training. We are the ONLY gang unit in the STATE OF NEVADA that investigates OMG's. This allows us to stay up to date with new trends and new tactics. This is also a good way to network.	Myrtle Beach, South Carolina	2.00	Airfare (roundtrip)	\$587.00		\$1,174.00
		2.00	Hotel (per night)	\$240.00	5.00	\$2,400.00
		2.00	Per Diem per day	\$59.00	6.00	\$708.00
		2.00	Round Trip Ground transportation	\$142.00		\$284.00
			Personal Vehicle Mileage R/T	\$0.540		\$0.00
		2	Class Registration	\$325.00		\$650.00
Out of State Travel Sub-total =						\$5,216.00

Out-of-State Travel Summary of Justification:

Total Travel Costs: \$5,216.00

Itemize travel expenses of project personnel by purpose (e.g. staff to training, advisory group meeting, etc.) Provide the location and purpose of travel. Show the basis of computation. Per diem (meals), lodging and mileage are included in travel. Per mile cost and per diem rates should not exceed the current state rates. Current state rates are: mileage .575 cents/mile, per diem is set at the federal GSA rates. Go to <http://www.gsa.gov> for current rates in each city/county. Registration fees/ conference/ training costs belong under the Operating category. **Requesting more than 1 trip? copy this category for each trip.**

C. Travel

In-State Travel

Who is traveling and Purpose of Travel	Location	Computation				Amount Requested
		# Individuals	Item	Cost	# Nights/Days or mileage	
			Airfare (roundtrip)			\$0.00
			Hotel (per night)			\$0.00
			Per Diem per day			\$0.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.540		\$0.00
		0	0	0	\$ -	\$0.00
					Sub-total	\$0.00
					In-State Travel =	\$0.00

In-State Travel Summary of Justification:

Out of State Travel:

Who is traveling and Purpose of Travel	Location	Computation				Amount Requested
		# Individuals	Item	Cost	# Nights/Days or mileage	
Douglas County and Carson City Gang unit members /CGIA: is the latest and current trends on the west coast for street gangs this keeps updated on the ever evolving street gangs. This also	Anaheim, CA		Airfare (roundtrip)			\$0.00
		2.00	Hotel (per night)	\$263.00	3.00	\$1,578.00
		2.00	Per Diem per day	\$64.00	4.00	\$512.00
			Round Trip Ground transportation			\$0.00
			Personal Vehicle Mileage R/T	\$0.540		\$0.00

deals with Expert Testimony and how to prep for gang cases. This class allows me to keep my gang expert certification up to date. This is also a good way to network.

						\$0.00
Out of State Travel Sub-total =						\$2,090.00
Out-of-State Travel Summary of Justification:						

Total Travel Costs: \$2,090.00

Include in this section requests to support all of the following: telephone, postage, printing and copying, publication, desktop and consumable office supplies, drug testing supplies, and other. For cell phone, include the cost of monthly service and charges by minutes/plan. For printing and copying, include the cost per page and number of pages per month. For desktop and consumable supplies, include the cost per person per month. For drug testing supplies use the average cost per month. List conference and training registration expenses. Show computations.

D Supplies/ Operating:

Supplies

Item /Description	Quantity (Per month per person)	Define Unit of measure	Cost per unit	Cost per Month	Total for Year
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Supplies Sub-total =

\$0.00

Operating

Item /Description	Quantity (Per month per person)	Define Unit of measure	Cost per unit	Total for year	Cost
CGIA Class Registration	2	Each	\$ 325.00	\$650.00	\$650.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00
				\$0.00	\$0.00

Operating Sub-total =

\$650.00

Supplies/Operating TOTAL:

\$650.00

Supplies/Operating Summary of Justification:

E Equipment

List non-consumable items with a life of one year or more and an acquisition cost of \$ 1,000 or more per item (excluding printers). Like items or related components must be considered as a group and may not be separated to avoid compliance with these standards. Provide a list of each item including number, manufacturer, location and price. Awarded law enforcement agencies will be required to check with the OCJA 1033/1122 Programs for equipment purchases, but need not receive an estimate for purposes of this application. **Include low-cost but high-risk equipment such as IPads, cameras, etc.**

Item /Description	Qty	Item/each	Unit cost	Cost
Tri-Grip Ballistic shield with port and lights	1	1	6356	\$6,356.00
2018 Ford Interceptor sedan	1	1	34315	\$34,315.00
PepperBall launcher, ammo and accessories	1	1	2065	\$2,065.00
				\$0.00
				\$0.00
				\$0.00

Equipment Total = \$42,736.00

Equipment Summary of Justification:

A ballistic shield serves several purposes for the gang unit, most notably being protective equipment. A ballistic shield offers a safer solution for approaching remote or confined locations with little or no protection of cover for officers. The gang unit routinely is dealing with subjects who are armed and uncooperative. The tri-county gang unit does not have ballistic protection outside of standard body armor when participating in these types of arrests and investigations and is often times tasked with retrieving these subjects in the middle of the night from within their residences. The Tri-County Gang Unit works in a regional capacity, often times away from other units and sources of equipment. It is unfeasible for the gang unit to borrow this equipment or get it from another unit in a timely manner. The Tri-County Gang Unit needs its own ballistic shield, so the officers on the unit can safely and confidently go into the dangerous situations that present themselves during gang investigations on a day to day basis. We are specifically requesting a shield with the Tri-Grip handle because it offers more versatility in uses for the shield by allowing for different grip configurations to provide maximum protection and comfort in a variety of situations. We are also requesting a shield with a view port and lights. The Tri-County Gang Unit routinely works at night time and under the cover of darkness. Lights allow the gang unit to safely operate under the cover of darkness without the unnecessary risk associated with not being able to see their surroundings. A shield requires the dedicated use of one of the operator's hand. The other hand is used for lethal cover of the officer, leaving no way for the shield operator to hold a light. The view port allows the officer to observe threats and his surroundings without having to leave the protection of the shield.

An undercover sedan serves many purposes for our gang unit. The first and greatest use would be that of a surveillance vehicle. Having an undercover surveillance sedan for the gang unit would give an ability to surveil, follow and otherwise watch and document gang activity. The second use of a dedicated vehicle for the gang unit is ease of use for the Deputy using the car on a daily basis. With many special needs required of the gang deputies, having a dedicated gang unit car gives the ability for the deputy to have all equipment needed with him at all times and no longer move equipment from car to car. The Tri county gang unit puts the largest amount of use on a vehicle. The need to drive between all included counties puts more miles on a gang vehicle than any other normal patrol vehicle. As such, the life span of a gang specific vehicle will be much lower than that of a normal patrol vehicle. We are specifically requesting the Ford Interceptor sedan because the size of the vehicle is such that it offers the ability for the deputy to maintain all equipment within his unit. Also, the Ford Interceptor has higher fuel efficiency than an SUV which would result in fuel savings as well.

The pepper ball launcher is an effective less lethal tool that is used by several agencies. This equipment would give us the opportunity to use less lethal force (when appropriate) and avoid being contaminated with pepper spray. This will also reduce injuries to both Deputy and suspect as this allows use from a greater distance. The pepper ball launcher would be deployed with us on search warrants as a less lethal option. The pepper ball launcher has many options available such as glass break rounds that can assist with entry into a vehicle in an emergency situation. The gang unit routinely deals with dangerous criminals, who do not always obey commands which, lead to use of force situations.

F Confidential Funds Confidential funds will be considered for law enforcement agencies. For continuation grants, the balance of the previous years' grant will be considered.

Item /Description	Rate per month	Total for Year	Estimate portion to be used from forfeiture funds	Amount Requested
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00
		0		\$0.00
Confidential Funds Sub-Total:				\$0.00

Confidential Funds Summary of Justification:



Section IV

Application And Certified Assurances

GOVERNING LEGISLATION/POLICIES FOR THIS GRANT PROGRAM:

The United States Department of Justice, Bureau of Justice and the
Nevada State Department of Public Safety (DPS), Office of Criminal Justice Assistance (OCJA)



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2018

Application – Section IV Assurances and Certifications
OVERVIEW of CERTIFICATIONS and ASSURANCES

By signing the Title Section of the OCJA grant application, the applicant certifies:

1. The project described in this application meets all the requirements of the applicable governing legislation as indicated below;
2. All information contained in the application is correct;
3. The appropriate coordination with affected agencies took place; and
4. The applicant will read, understand and comply with all provisions of the governing legislation and all other applicable federal and state laws, current or future rules and regulations.
5. The applicant further understands and agrees that any subaward received as a result of this application is subject to the grant conditions set forth in the Statement of Grant Award, and in the current applicable OCJA Administrative Manual.

STANDARD PROVISIONS

1. ADMINISTRATOR’S APPROVAL: This subaward is invalid until approved by the Administrator of the Office of Criminal Justice Assistance or his/her designee.
2. AVAILABILITY OF FUNDS: Financial obligations of the State are contingent upon federal appropriations allotted to the state administering agency which are appropriately budgeted and otherwise made available.
3. FEDERAL FUNDING: This subaward is subject to and contingent upon the continuing availability of federal funds.

GRANT REQUIREMENTS

1. FINANCIAL & ADMINISTRATIVE MANAGEMENT:
 - a. The Sub-recipient guarantees it will maintain adequate accounting principles such as fund accounting, auditing, monitoring, evaluation procedures and the records necessary to ensure sufficient internal fiscal controls, proper financial management, and efficient disbursement of funds received, and maintenance of required source documentation for all costs incurred. These principles must be applied for all costs incurred, whether charged on a direct or indirect basis.
 - b. All expenditures must be supported by appropriate source documentation. OCJA will reimburse only actual, approved, and allowable expenditures.
 - c. The Sub-recipient assures that it will comply with the provisions of the current applicable OCJA Project Director’s Manual. However, such a guide cannot cover every foreseeable contingency; the Sub-recipient is ultimately responsible for compliance with applicable state and federal laws, rules and regulations.
2. PAYMENT & REPORTING
 - a. OCJA will *reimburse* the Sub-recipient the reasonable and allowable costs of performance, in accordance with current OCJA Office Policies and Nevada State Fiscal Rules, not to exceed the amount specified as the Total Award Amount.
 - b. The Sub-recipient assures that it shall maintain data and information to provide accurate quarterly program and monthly financial reports to OCJA. Said reports shall be provided in such form, at such times, and containing such data and information as OCJA reasonably requires for proper administration of the program.
 - c. **The Sub-recipient assures the submission of current monthly financial reports; and quarterly performance measure and progress reports within 20 calendar days of the end of each calendar quarter.**



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2018

Application – Section IV Assurances and Certifications

- d. The Sub-recipient further assures that final financial and narrative reports shall be submitted on the forms provided by OCJA within 45 days of the performance period end date.
- e. OCJA reserves the right to make and authorize modifications, adjustments, and/or revisions to the Grant Award for the purpose of making changes in budget categories, extensions of grant award dates, changes in goals and objectives.
- f. OCJA will withhold payment in the event the Sub-recipient fails to comply with conditions and certifications contained in this grant award.

FEDERAL CERTIFIED ASSURANCES

1. FEDERAL PUBLIC POLICY ASSURANCES.

- a. The Sub-recipient hereby agrees that it, and all of its contractors, will comply with the applicable provisions of:
 - i. Title I of the Omnibus Crime Control and Safe Streets Act of 1968, as amended;
 - ii. The Juvenile Justice and Delinquency Prevention Act and/or the Victims of Crime Act, as appropriate;
 - iii. All other applicable Federal laws, orders, circulars, regulations or guidelines.
- b. The Sub-recipient agency hereby agrees that it will comply, and all of its contractors will comply with the provisions of 28 CFR applicable to grants and cooperative agreements including:
 - i. Part 18, Administrative Review Procedure;
 - ii. Part 22, Confidentiality of Identifiable Research and Statistical Information;
 - iii. Part 23, Criminal Intelligence Systems Operating Policies;
 - iv. Part 30, Intergovernmental Review of Department of Justice Programs and Activities;
 - v. Part 35, Nondiscrimination on the Basis of Disability in State and Local Government Services;
 - vi. Part, 38, Equal Treatment for Faith Based Organizations;
 - vii. Part 42 Nondiscrimination/Equal Employment Opportunity Policies and Procedure;
 - viii. Part 61 Procedures of Implementing the National Environmental Policy Act;
 - ix. Part 63 Floodplain Management and Wetland Protection Procedures; and,
 - x. Federal Laws or regulations applicable to Federal Assistance Programs.
- c. Sub-recipient agrees to comply with the requirements of 28 CFR Part 46 and all Office of Justice Programs policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.
- d. Sub-recipient agrees to comply with all confidentiality requirements of 42 U. S. C. section 3789g and C. F. R. Part 22 that are applicable to collection, use, and revelation of data or information. Sub-recipient further agrees, as a condition of grant approval, to submit a Privacy Certificate that is in accord with requirements of 28 CFR Part 22 and, in particular, section 22.23.

2. FINANCIAL & ADMINISTRATIVE MANAGEMENT

- a. Sub-recipient assures that it will comply with appropriate federal cost principles and administrative requirements applicable to grants as follows:
 - i. For state, local or Indian tribal government entities;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - ii. For non-profit organizations;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - iii. For colleges and universities;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices.
 - iv. For each agency spending more than \$500,000 per year in federal funds from all sources;
 - 1. 2 CFR Part 200 Subparts A through F and all appendices
- b. Special Provisions and Certified Assurances



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2018

Application – Section IV Assurances and Certifications

3. NON-SUPLANTING OF FUNDS
 - a. The Sub-recipient certifies that any required matching funds used to pay the non-federal portion of the cost of this subaward are in addition to funds that would have otherwise been made available for the purposes of this project.
 - b. The Sub-recipient certifies that federal funds made available under this grant:
 - i. Will not be used to supplant state or local funds;
 - ii. Where there is a reduced or unchanged local investment, then the Sub-recipient shall give a written explanation demonstrating that the Sub-recipient's reduced or unchanged commitment was necessary even without the availability of the federal financial support under this federal grant program.
4. WHO SIGNS THE ASSURANCES and CERTIFICATION FORMS SUBMITTED WITH APPLICATION?
 - a) **STANDARD ASSURANCES** –*Must be signed by BOTH the Governmental Unit (i.e., Mayor, County Commissioner, City Supervisor etc.) AND the Applicant Agency (i.e., Police Chief, Sheriff, District Attorney, State Agency Director)*
 - b) **CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS AND DRUG-FREE WORKPLACE REQUIREMENTS** – *Applicant agency's authorized representative*
 - c) **EQUAL EMPLOYMENT OPPORTUNITY PLAN (EEOP)** - *Applicant agency's authorized representative*
 - d) **CIVIL RIGHTS REQUIREMENTS** - *Applicant agency's authorized representative*

For more information, visit the Office of Justice Programs, Office for Civil Rights website at:
<http://www.ojp.usdoj.gov/about/offices/ocr.htm>.



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2018

Application – Section IV Assurances and Certifications

Civil Rights Requirements

The following civil rights requirements apply to all units of local governments, state agencies, for profit and non-profit organizations accepting federal grant funds. Compliance requirements apply to the entire jurisdiction/organization, and not just to the funded activities. In an effort to assist with compliance, OCJA provides a list of the requirements along with their individual references below.

1. Training programs on civil rights compliance. <http://www.ojp.usdoj.gov/about/ocr/assistance.htm>.
2. Victims of Crime Act
<http://www.da.state.nm.us/Victims%20of%20Crime%20Act.pdf>
3. Title VI of the Civil Rights Act of 1964
<https://www.epa.gov/ocr/facts-title-vi-civil-rights-act-1964>
4. Section 503 of the Rehabilitation Act of 1973
<https://www.dol.gov/ofccp/regs/compliance/section503.htm>
5. Title II of the Americans with Disabilities Act of 1990
 - a. The Americans with Disabilities Act – www.ada.gov/pubs/ada.htm
 - b. Title II Highlights – www.ada.gov/t2hlt95.htm
 - c. Title II Technical Assistance Manual – www.ada.gov/taman2.html
 - d. Commonly Asked Questions ADA and Law Enforcement– www.ada.gov/q&a_law.htm
 - e. Commonly Asked Questions ADA and Hiring Police Officers - www.ada.gov/copsq7a.htm
 - f. Self Evaluation and Transition Plan Worksheets –
<http://adaptenv.org/index.php?option=Resource&articleid=185&topicid=25>
6. Title IX of the Education Amendments of 1972
<https://www.dol.gov/oasam/regs/statutes/titleix.htm>
7. Age Discrimination Act of 1975
https://www.dol.gov/oasam/regs/statutes/age_act.htm
8. USDOJ Non-Discrimination Regulations (28 CFR 42, Subparts C, D, E and G)
http://www.access.gpo.gov/nara/cfr/waisidx_00/28cfr42_00.html
9. USDO Regulations on Disability Discrimination (28 CFR Part 35)
http://www.access.gpo.gov/nara/cfr/waisidx_00/28cfr35_00.html

By signing below, the authorized representative assures and certifies the applicant organization will implement federal, state, and any local equal opportunity and non-discrimination statutes. The applicant will, without delay, bring any finding of an equal opportunity or non-discrimination violation to the attention of the USDOJ’s Office of Civil Rights, <http://www.ojp.usdoj.gov/about/offices/ocr.htm>, and the Nevada Office of Criminal Justice Assistance, <http://ocj.nv.gov>.

Signature of Authorized Representative - acknowledgement of Civil Rights Requirements:

Name (print/type)

Title:

Signature:

Date:



OFFICE OF CRIMINAL JUSTICE ASSISTANCE
GRANT APPLICATION 2018

Application – Section IV Assurances and Certifications

Certification of Compliance with Equal Employment Opportunity Plan

The purpose of an Equal Employment Opportunity Plan (EEOP) is to insure full and equal participation of men and women in the workforce regardless of race or national origin. Federal regulations require recipients of financial assistance of the Office of Justice Programs (OJP) to prepare, maintain on file, submit for review, and implement an EEOP in accordance with 28CFR 42.301-308. The regulations exempt some recipients from all of the EEOP requirements. Other recipients, must prepare, maintain on file and implement an EEOP, but they do not need to submit the EEOP for review. Recipients must certify that they comply with, or are not covered by EEOP regulations. It is the responsibility of the Nevada Office of Criminal Justice Assistance to monitor compliance of these requirements by the recipients.

Recipients must prepare, implement, and maintain an EEOP related to employment practices affecting minority persons and women if all of the following are true;

1. Have 50 or more employees; **and**
2. Received \$25,000 or more in Federal grant funds, **and**
3. Have a service population with a minority representation of 3 percent or more (if less than 3 percent minority representation in service population, an EEOP must still be prepared, but related to employment practices affecting women only).

If a recipient meets criteria 1 and 3 and received a single award of \$500,000 (or \$1 million within an 18-month period) an EEOP must be filed with the Office for Civil Rights, Office of Justice Programs for review.

*Please check only the **one** box that applies to the appropriate certification for the receiving agency over the performance period of this specific award (CERTIFICATION A, B, C1, or C2).*

- CERTIFICATION A: NO EEOP IS REQUIRED** if (1), (2) or (3) below apply. Check (1), (2) and/or (3) as applicable to your entity. More than one may apply.

This funded entity has not been awarded more than \$1 million cumulatively from *all* programs administered by the U.S. Department of Justice, including this grant from the Office of Criminal Justice Assistance, over the period of time that includes the above program period and

- (1) is an education, medical or non-profit organization institution or an Indian tribe; and/or
- (2) has less than 50 employees; and/or
- (3) was awarded less than \$25,000 in Federal U.S. Department of Justice funds through the grant referenced above

Therefore, I hereby certify that this funded entity is not required to maintain an EEOP, pursuant to 28 CFR 42.301, et seq.

- CERTIFICATION B: EEOP MUST BE ON FILE**

This funded entity, a for-profit entity or a state or local government having 50 or more employees, was awarded more than \$25,000, but less than \$500,000 in federal U.S. Department of Justice funds through the grant referenced above. Also, it has not been awarded more than \$1 million cumulatively from all programs administered by the U.S. Department of Justice, including the grant referenced above, over a period of time that includes the above program period.

Therefore, I hereby certify that the funded entity has formulated an Equal Employment Opportunity Plan in accordance with 28 CFR 42.301 et seq., Subpart E, that it has been signed into effect by the proper authority and disseminated to all employees, and that it is on file for review or audit by officials of the Office of Criminal Justice Assistance or the Office for Civil Rights, Office of Justice Programs as required by relevant laws and regulations.

- CERTIFICATION C1: EEOP MUST BE SUBMITTED**

This funded entity, a for-profit entity or state or local government having 50 or more employees, was awarded more than \$500,000 in Federal U.S. Department of Justice funds through the grant referenced above, but it has not been awarded



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more than \$1 million cumulatively from *all* programs administered by the U.S. Department of Justice, including this grant from the Nevada Office of Criminal Justice Assistance over a period of time that includes the above program period.

Therefore, I hereby certify that the funded entity will submit, within 60 days of receipt of award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the grantee agency

CERTIFICATION C2: EEOP MUST BE SUBMITTED

This funded entity, having 50 or more employees, was awarded more than \$1 million cumulatively from *all* programs administered by the U.S. Department of Justice, including this grant from the Nevada Office of Criminal Justice Assistance, over the period that includes the above grant duration period.

Therefore, I hereby certify that the funded entity will submit within 60 days of receipt of award, an EEOP or an EEOP Short Form that will include a section specifically analyzing the grantee agency. If you have already submitted an EEOP applicable to this time period, send a copy of the letter received from the Office for Civil Rights showing that your EEOP is acceptable.

AUTHORIZED OFFICIAL’S CERTIFICATION:

As the Authorized Official for the above grantee, I certify by my signature below that:

- I have read and am fully cognizant of our duties and responsibilities under this Certification.
- This agency will maintain and submit, when required, data to ensure our services are delivered in an equitable manner to all segments of the service population and our employment practices comply with Equal Opportunity requirements 28CFR 42.207 and 42.301 et seq.
- That the person in this entity who is responsible for reporting civil rights findings of discrimination will submit a finding to the Office of Criminal Justice Assistance within 45 days of the finding, and/or if the finding occurred prior to the beginning date of the grant award, within 60 days of receipt of award. A copy of this Certification will be provided to the person responsible for reporting civil rights findings of discrimination.

Signature of Authorized Official – acknowledgement of Equal Employment Opportunity Plan

Name (print/type)

Title:

Signature:

Date:

Sign and return this original form to the Nevada Office of Criminal Justice Assistance (OCJA), 1535 Hot Springs Road, Suite 10, Carson City, NV 89706, within 60 days of receipt of award, OCJA will forward a copy to the Office for Civil Rights, Office of Justice Programs, U.S. Department of Justice. Please retain copy for your records.

For more information regarding EEOP requirements, please access the Office for Justice Programs, Office for Civil Rights web page at: <https://ojp.gov/about/offices/ocr.htm>



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STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable federal statutes, regulations, policies, guidelines, and requirements, including 2 CFR 200, Executive Order 12372 (intergovernmental review of federal programs); and 28 CFR parts 66 to 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations such as 28 CFR parts 18,22,23,30,35,38,42,61, and 63, and the award term in 2CFR 175.15(b).
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Executive Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation act of 1974 (16 U.S.C. §469 a-1 et seq.) and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); the Juvenile Justice and Delinquency Prevention act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); The Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681. 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); *see* Executive Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity –
 - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
 - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Acknowledgement of Grant Standard Assurances:

Signature of Governmental Unit (County Commissioner, City Supervisor, Mayor, etc.) _____ *Date* _____

Signature of Applicant Agency (Sheriff, Chief, DA, etc.) _____ *Date* _____



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CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION, AND
OTHER RESPONSIBILITY MATTERS, AND
DRUG FREE WORKPLACE REQUIREMENTS

*U.S. Department of Justice
Office of Justice Programs
Office of the Comptroller*

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28CFR Part 69, “New Restrictions on Lobbying” and 28 CFR Part 67, “Government-wide Debarment and suspension (Non-Procurement) and Government-wide Requirements for Drug-Free Workplace (Grants).” The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transactions, grant or cooperative agreement.

1. LOBBYING

As required by Section 1352, title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR 69, the applicant certifies that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee or a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form –LLL “Disclosure of Lobbying Activities,” in accordance with its instructions;
- c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67 Section 67.510.



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- A. The applicant certifies that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, State, or Local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
 - d. Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or Local) terminated for cause or default; and
- B. Where the applicant is unable to certify to any of the statements in this certification, h/she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67 Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620;

- A. The applicant certifies that it will or will continue to provide a drug-free workplace by:
 - a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
 - b. Establishing an on-going drug-free awareness program to inform employees about;
 - i. The dangers of drug abuse in the workplace;
 - ii. The grantee's policy of maintaining a drug-free workplace;
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance:

Address:	Counties of Carson, Douglas and Lyon		
City:		State:	NV
County:		Zip:	

Check ____ if there are workplaces on file not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for the Department of Justice Funding. States and State agencies may elect to use OJP Form 4061/7.

Check ____ if the State elected to complete OJP Form 4061/7



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4. DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67, Sections 67.615 and 67.620.

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity. I will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice
 Office of Justice Programs
 ATTN: Control Desk
 810 Seventh Street N.W.
 Washington, D.C. 20531

Subgrantee Name:	Carson City Sheriff's Office
Subgrantee Address	911 E. Musser St. Carson City, NV 89701
Project Name:	Regional Gang Unit

As Authorized Representative/Official of the applicant agency, I hereby certify that it will comply with the above certifications:

Signature of Authorized Representative/Official – acknowledgement of required federal certifications:

Name (print/type) _____
 Title:

Signature: _____
 Date:



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WAVIER of PASS-THROUGH PERCENTAGE

Edward Byrne Justice Assistance Grant Program

Name of City or County: _____

As city manager/county manager of the jurisdiction listed above and a local recipient who is eligible to receive funds from the Byrne Justice Assistance Grant Program (JAG) through the Nevada Department of Public Safety, Office of Criminal Justice Assistance (OCJA), I acknowledge that these funds to be provided to _____ (Agency requesting funding) will directly benefit this locality.

I voluntarily waive the percentage of pass-through funds for the Edward Byrne Justice Grant (JAG) to allow needed monies to support _____ (Agency requesting funding) in providing _____ (List services that will be provided. You may use bullets if needed.).

OFFICIAL REPRESENTATIVE SIGNATURE: _____

Type Name Here: _____

OFFICIAL REPRESENTATIVE TITLE: _____

DATE: _____



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Return original signed form to:

Nevada Department of Public Safety
Office of Criminal Justice Assistance
1535 Old Hot Springs Road # 10
Carson City, NV 89706

For questions call:

775-687-1501

The Waiver of Pass-Through Percentage form must be signed off by the city or county manager of the stated jurisdiction. In submitting a formal request to a city/county manager, applicant agencies should demonstrate in the request how the agency's services will directly benefit the community/locality.

The City/County Manager's Office will return the signed waiver form to the requesting agency to include in their Justice Assistance Grant (JAG) application. The requesting agency will hold a copy in their application file. The City/County Manager's office will keep a copy for their files.

For Washoe County agencies: the waiver form and a formal request for signature should be sent to:

County Grants Administrator
Office of the County Manager