



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: November 1, 2018

Staff Contact: Carol Akers and Eric Von Schimmelmann

Agenda Title: For Possible Action: To approve the annual software maintenance contract renewal with Superion (formerly known as HTE) for a not to exceed amount of \$63,521.16 to be funded from the IT Software Maintenance and various other city department accounts. (Carol Akers; CAkers@carson.org and Eric Von Schimmelmann EVonSchimmelmann@carson.org).

Staff Summary: The Superion applications have been in service since 1990 and we have paid annual maintenance on these each year. This maintenance contract will be reduced in future years as we convert off these applications to a more modern technology with Tyler Technologies Munis product. If approved, the cost of this annual maintenance renewal will be funded from the IT Software Maintenance account and various other city departments accounts.

Agenda Action: Formal Action/Motion

Time Requested: Consent

Proposed Motion

I move to approve the annual software maintenance contract renewal with Superion for a not to exceed amount of \$63,521.16.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

This is an annual maintenance contract that due to the amount exceeding the \$50,000.00 limit requires board approval. We have used this software since 1990 and will be migrating to the new Tyler Technologies Munis product in the near future.

Applicable Statute, Code, Policy, Rule or Regulation

Financial Information

Is there a fiscal impact? Yes No

If yes, account name/number: IT-Software Maintenance 101-0710-419.04.33

Landfill-Software Maintenance 101-6804-441.04-33

Sewer-Data Processing 510-3201-434.03-45

Sewer-Operating Expense 510-3201-434.06-25

Water-Data Processing 520-3502-435.03-45

DS Bldg.-Software Maintenance 525-3014-424.04-33

Is it currently budgeted? Yes No

Explanation of Fiscal Impact: If approved, accounts will be decreased by a total of \$63,521.16.

101-0710-419.04.33 IT -\$37,384.66

101-6804-441.04-33 Landfill -\$2,638.09

510-3201-434.03-45 Sewer -\$5,922.74

510-3201-434.06-25 Sewer-Operating Expense -\$ 100.00

520-3502-435.03-45 Water -\$ 5,822.74

525-3014-424.04-33 DS Bldg -\$11,652.93

Alternatives

Do not approve software maintenance renewal and provide alternative direction to staff.

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

(Vote Recorded By)

HTE Application Breakdown by Charge		
101-0710-419.04.33	IT	\$ 37,384.66
101-6804-441.04-33	Landfill	\$ 2,638.09
510-3201-434.03-45	Sewer	\$ 5,922.74
510-3201-434.06-25	Sewer-Operating Expense	\$ 100.00
520-3502-435.03-45	Water	\$ 5,822.74
525-3014-424.04-33	DS Bldg	\$ 11,652.93
	Total	\$ 63,521.16



Invoice

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1000 Business Center Drive
 Lake Mary, FL 32746
 www.Superior.com
 Toll free 800-727-8088

PR
 Group/PO 11368
 Check Date _____
 Vendor 800123
 Account varied

Billing Inquiries: Accounts.Receivable@Superior.com

Bill To
 City of Carson City
 Attn: Dana McKelvey
 201 N. Carson Street
 Suite 7
 CARSON CITY NV 89701
 United States

Initials _____

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Customer No	Customer Name	Customer PO #	Currency	Terms	Due Date
1189LG	City of Carson City		USD	Net 30	7/29/2018

Description	Units	Rate	Extended
Contract No. 20020454			
1 NaviLine Document Management Services - Annual Maintenance Fee NAVI-DMS - Document Management Services Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$1,325.27	\$1,325.27
Contract No. 9708021			
2 Modifications - Annual Maintenance Fee Retrofit Modification Option Maintenance: Start:7/1/2018, End: 6/30/2019	7	\$100.00	\$700.00
Contract No. 110075			
3 NaviLine Time & Attendance Interface-Generic - Annual Maintenance Fee Time Keeping Interface - PDSI TeleStaff Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$2,352.35	\$2,352.35
Contract No. 20011268			
4 NaviLine Building Permits - Annual Maintenance Fee NAVI-Building Permits Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$5,442.22	\$5,442.22
5 NaviLine Land/Parcel Mgmt-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-Land Management Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$4,496.86	\$4,496.86
6 NaviLine Business Licenses - Annual Maintenance Fee NAVI - Occupational Licenses Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$2,638.07	\$2,638.07
7 NaviLine Planning & Engineering - Annual Maintenance Fee NAVI - Planning/Engineering Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$9,868.81	\$9,868.81
8 NaviLine Cash Receipts-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI - Cash Receipts Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$4,496.86	\$4,496.86



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1189LG	City of Carson City		USD	Net 30	7/29/2018

	Description	Units	Rate	Extended
9	NaviLine Fixed Assets-Annual Maintenance Fee-NSP - Annual Maintenance Fee Naviline - Asset Management I Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$4,183.86	\$4,183.86
10	NaviLine GMBA w/Extended Reporting - Annual Maintenance Fee NAVI-GMBA Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$6,994.40	\$6,994.40
11	NaviLine Accounts Receivable-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-Accounts Receivable Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$3,027.73	\$3,027.73
12	NaviLine Purchasing/Inventory-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-PURCHASING INVENTORY Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$4,854.56	\$4,854.56
13	NaviLine Payroll/Personnel-Annual Maintenance Fee-NSP - Annual Maintenance Fee NAVI-Payroll/Personnel Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$4,867.33	\$4,867.33
14	NaviLine Customer Information System - Annual Maintenance Fee NAVI - CX Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$6,994.40	\$6,994.40
Contract No. 2938				
15	NaviLine P-Card - Annual Maintenance Fee Procurement Card Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$1,058.02	\$1,058.02
Contract No. 10093				
16	NaviLine Click2Gov3 Customer Information System - Annual Maintenance Fee NaviLine Click2Gov3 - Customer Information System Module Maintenance: Start:7/1/2018, End: 6/30/2019	1	\$1,278.44	\$1,278.44



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1189LG	City of Carson City		USD	Net 30	7/29/2018

Please make remittance payable to Superior, LLC
ACH / EFT:
Routing Number 0710-000-39
Account Number 81880-15335
Bank of America (Phone 800-432-1000)
E-mail payment details to: Accounts.Receivable@superion.com

Check:
12709 Collection Center Drive
Chicago, IL 60693

Subtotal	\$64,579.18
Tax	\$0.00
Invoice Total	\$64,579.18
Payments Applied	\$1,058.02
Balance Due	\$63,521.16