

CARSON CITY AUDIT COMMITTEE

Minutes of the July 31, 2018 Meeting

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A meeting of the Carson City Audit Committee was scheduled for 4:00 p.m. on Tuesday, July 31, 2018 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Chairperson Stephen Ferguson
Vice Chairperson Michael Bertrand
Member Lori Bagwell
Member Betsy Strasburg

STAFF: Nancy Paulson, City Manager
Sheri Russell, Chief Financial Officer
Dan Yu, Chief Deputy District Attorney
Kathleen King, Chief Deputy Clerk

NOTE: A recording of these proceedings, the committee's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 2. CALL TO ORDER AND ROLL CALL (4:01:09) - Chairperson Ferguson called the meeting to order at 4:00 p.m. Ms. King called the roll; a quorum was present. Member Mayhorn was absent.

3. PUBLIC COMMENTS (4:01:32) - Chairperson Ferguson entertained public comment; however, none was forthcoming.

4. POSSIBLE ACTION ON APPROVAL OF MINUTES - June 12, 2018 (4:02:22) - Chairperson Ferguson introduced this item, and entertained a motion to approve the minutes. **Vice Chairperson Bertrand so moved. Member Bagwell seconded the motion. Motion carried 4-0.**

5. POSSIBLE ACTION ON ADOPTION OF AGENDA (4:02:36) - Chairperson Ferguson entertained modifications to the agenda; however, none were forthcoming.

6. PUBLIC MEETING ITEMS:

6(A) DISCUSSION AND POSSIBLE ACTION REGARDING THE MONITORING, REVIEW, AND CLOSURE OF INTERNAL AUDIT FINDINGS INCLUDED IN THE AUDIT FINDINGS TRACKING REPORT AND PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS FOR CLOSURE OF COMPLETED PROJECTS (4:03:02) - Chairperson Ferguson introduced this item, and Ms. Russell presented the agenda materials. Ms. Russell, Ms. Paulson, Chief Information Officer Eric Von Schimmelmann, and Public Works Department Director Darren Schulz responded to questions of clarification, and extensive discussion took place. Chairperson Ferguson entertained additional discussion; however, none was forthcoming. Ms. Russell acknowledged sufficient direction. Consensus of the committee was that no formal action was necessary.

6(B) DISCUSSION AND POSSIBLE ACTION TO IDENTIFY, DISCUSS, AND PROVIDE RECOMMENDATIONS TO THE BOARD OF SUPERVISORS ON PROJECTS TO BE PERFORMED BY THE INTERNAL AUDITOR FOR THE PERIOD ENDING JUNE 30, 2019 (4:52:24) - Chairperson Ferguson introduced this item. Ms. Russell introduced Eide Bailly Audit Manager Nielsine Sherk, who responded to questions and presented the agenda materials. Chief Information Officer

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Eric Von Schimmelmann responded to questions of clarification regarding the cybersecurity audit. Ms. Sherk responded to additional questions of clarification, and discussion followed. Mr. Yu responded to questions regarding communication between the committee members and the auditors. Ms. Paulson and Ms. Russell responded to questions regarding the Fire Overtime Study, and discussion followed. Consensus of the committee was that no formal action was necessary.

7. PUBLIC COMMENT (5:18:45) - Chairperson Ferguson entertained public comment; however, none was forthcoming.

8. POSSIBLE ACTION TO ADJOURN (5:19:05) - A brief discussion took place to schedule the next meeting. Consensus of the committee was to schedule the next meeting for 4:00 p.m. on Tuesday, October 9th. Chairperson Ferguson adjourned the meeting at 5:19 p.m.

The Minutes of the July 31, 2018 Carson City Audit Committee meeting are so approved this _____ day of _____, 2018.

STEPHEN FERGUSON, Chair