

CARSON CITY BOARD OF SUPERVISORS

Minutes of the January 17, 2019 Meeting

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A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, January 17, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

PRESENT: Mayor Robert Crowell
Supervisor Stacey Giomi, Ward 1
Supervisor Brad Bonkowski, Ward 2
Supervisor Lori Bagwell, Ward 3
Supervisor John Barrette, Ward 4

STAFF: Nancy Paulson, City Manager
Aubrey Rowlett, Clerk - Recorder
Adriana Fralick, Deputy City Manager
Dan Yu, Assistant District Attorney
Kathleen King, Chief Deputy Clerk
Rena Cortez, CCSD Executive Administrative Assistant

NOTE: A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE (8:31:29) - Mayor Crowell called the meeting to order at 8:31 a.m. Ms. Rowlett called the roll; a quorum was present. Brian Underwood, of Sierra Lutheran High School, provided the invocation. Mayor Crowell led the Pledge of Allegiance.

5. PUBLIC COMMENT (8:34:12) - Mayor Crowell entertained public comment. (8:34:34) V&T Railway General Manager Elaine Barthell Spencer described the location of the depot and provided statistical information on summer events and the Polar Express. Ms. Spencer expressed excitement over the coming year, and advised that the V&T Railway Commission owns the McCloud Railway No. 18 steam engine. With the McCloud No. 18, Ms. Spencer advised that a passenger car can be added "which means 70 additional riders daily. And that, of course, is going to mean more revenue and we'll be doing a little more than just breaking even each ride." Ms. Spencer discussed utilization of the canyon, describing it as "one of the best assets to us and to Carson City. So we are going to do wine trains every other Saturday now, beginning June 15th through fall. And we're also looking at doing rail bikes" which she described. Ms. Spencer thanked the City for their partnership, particularly the Parks and Recreation Department, Public Works Operations Manager Rick Cooley, and Streets Department staff.

Supervisor Barrette and Mayor Crowell welcomed Supervisor Giomi. Mayor Crowell entertained additional public comment; however, none was forthcoming.

6. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 6, 2018 (8:40:48) - Mayor Crowell introduced this item, and entertained suggested revisions. When no suggested revisions were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

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7. POSSIBLE ACTION TO ADOPT THE AGENDA (8:41:13) - Mayor Crowell entertained modifications to the agenda and, when none were forthcoming, deemed the agenda adopted, as published.

8. SPECIAL PRESENTATIONS:

8(A) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES (8:41:32) - Mayor Crowell introduced this item and, at his request, the Board members moved to the meeting floor. Mayor Crowell presented Longevity Certificates to Street Technician Steve Castillo - Salazar in recognition of five years' continuous and dedicated service to the City; to Public Works Department Director Darren Schulz in recognition of ten years' continuous and dedicated service to the City; and to City Manager Nancy Paulson in recognition of twenty years' continuous and dedicated service to the City. Mayor Crowell individually commended each of the honorees, and the Board members, City staff, and citizens present applauded each of them.

8(B) PROCLAMATION AND PRESENTATION OF THE EMPLOYEE-OF-THE-QUARTER AWARD TO ERICK ALBERTSON, SENIOR BUILDING MAINTENANCE WORKER (8:45:23) - Mayor Crowell introduced this item, and invited Mr. Albertson to the meeting table. Mayor Crowell provided an overview of the agenda materials, and thanked Mr. Albertson for "thinking of ways to make things better, work better." Mayor Crowell read into the record the language of the Proclamation which was included in the agenda materials. Ms. Paulson presented Mr. Albertson with a check for \$200. Mr. Albertson thanked the Board for the presentation. (8:48:43) Real Property Manager Stephanie Hicks expressed appreciation for the opportunity to honor Mr. Albertson. "... he's the type of guy that doesn't just come to do the job. He does the job very well and he takes a lot of pride in what he does each and every day."

CONSENT AGENDA

(8:52:07) - Mayor Crowell introduced the consent agenda and entertained requests to separately hear items. When no such requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of one item from the City Manager and one item from Finance. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

9. CITY MANAGER - POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENT BY THE CITY MANAGER, FOR THE PERIOD OF DECEMBER 8, 2018 THROUGH JANUARY 4, 2019

10. FINANCE DEPARTMENT - POSSIBLE ACTION TO ACCEPT THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS

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AND EXPENDITURES, THROUGH JANUARY 4, 2019, PURSUANT TO NRS 251.030 AND NRS 354.290

ORDINANCES, RESOLUTIONS, AND OTHER ITEMS

11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME

- None.

12. CARSON CITY AIRPORT AUTHORITY - PRESENTATION BY PROFESSOR TOM HARRIS AND AIRPORT MANAGER KEN MOEN REGARDING THE CARSON CITY AIRPORT IMPACT STUDY (8:52:45)

- Mayor Crowell introduced this item. Airport Manager Ken Moen wished everyone Happy New Year and provided background information on this item. Mr. Moen introduced Professor Tom Harris, who presented the agenda materials in conjunction with displayed slides. Mayor Crowell thanked Mr. Moen for “thinking outside the box” in consideration of the economics of the airport. In response to a question, Mr. Moen discussed his involvement in several current initiatives: the Airport Master Plan, the strategic planning process, and the feasibility study into nighttime instrument approach operations at the airport. Mr. Moen discussed the critical importance of continued investment in the airport. “If we drove by East College Parkway and looked at the airport and that was our State Capitol Building as we drove down South Carson Street, I think that we would all ... turn around and head the other direction. We want to be able to reflect the City and the State Capitol and I think that’s something that we really need to look at as we go into our strategic planning process and master plan. It is obviously a revenue generator for the City.”

Mr. Moen advised that the cooperative agreement, between the City and the Airport Authority, is thirty years old and due to be renegotiated. “... I think it’s a good time to initiate those discussions as we proceed on this path and I would like to leave that with the Board today.”

Mr. Moen and Professor Harris responded to additional questions regarding airport safety, economic benefits of initiating instrument flight rules, the area covered by the study, and necessary changes at the airport to accommodate initiation of instrument flight rules. Mayor Crowell entertained additional questions or comments of the Board members and of the public; however, none were forthcoming. Mayor Crowell thanked Mr. Moen and Professor Harris.

13. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY FY 2018 - 19 BUDGET, IN THE AMOUNT OF \$49,666,202 (9:28:15)

- Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. Mayor Crowell entertained questions or comments of the Board members and of the public and, when none were forthcoming, a motion. **Supervisor Bagwell moved to adopt Resolution No. 2019-R-1, a resolution to augment and amend the Carson City FY 2018 - 19 budget, in the amount of \$49,666.202. Supervisor Bonkowski seconded the motion.** Mayor Crowell called for a vote on the pending motion.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Bagwell, Bonkowski, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

14. RECESS BOARD OF SUPERVISORS MEETING (9:40:48) - Mayor Crowell recessed the Board of Supervisors meeting at 9:40 a.m.

REDEVELOPMENT AUTHORITY

15. CALL TO ORDER AND ROLL CALL (9:41:17) - Vice Chairperson Bagwell called the Redevelopment Authority meeting to order at 9:41 a.m., noting the presence of a quorum.

16. PUBLIC COMMENT (9:41:35) - Vice Chairperson Bagwell entertained public comment; however, none was forthcoming.

17. POSSIBLE ACTION ON APPROVAL OF MINUTES - December 6, 2018 (9:41:41) - Vice Chairperson Bagwell entertained a motion. **Member Crowell moved approval of the minutes. Member Barrette seconded the motion.** Chairperson Bagwell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Member Robert Crowell
SECOND:	Member John Barrette
AYES:	Members Crowell, Barrette, Giomi, Bonkowski, and Vice Chair Bagwell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

18. FINANCE DEPARTMENT - POSSIBLE ACTION TO ADOPT A RESOLUTION TO AUGMENT AND AMEND THE CARSON CITY REDEVELOPMENT AUTHORITY FY 2018 - 19 BUDGET, IN THE AMOUNT OF \$617,971 (9:42:04) - Vice Chairperson Bagwell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials in conjunction with displayed slides. Vice Chairperson Bagwell entertained questions or comments of the Redevelopment Authority members and of the public and, when none were forthcoming, a motion. **Member Bonkowski moved to adopt Resolution No. 2019-RA-R-1, a resolution to augment and amend the Carson City Redevelopment Authority FY 2018 - 19 budget, in the amount of \$617,971. Member Barrette seconded the motion.** Vice Chairperson Bagwell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member John Barrette
AYES:	Members Bonkowski, Barrette, Giomi, Crowell, and Vice Chair Bagwell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19. CITY MANAGER

19(A) POSSIBLE ACTION TO ELECT THE CHAIR AND VICE CHAIR OF THE REDEVELOPMENT AUTHORITY, EACH FOR ONE-YEAR TERMS ENDING DECEMBER 31, 2019 (9:43:59) - Vice Chairperson Bagwell introduced this item, and entertained nominations. **Member Barrette nominated Lori Bagwell as Redevelopment Authority chair. Member Giomi seconded the nomination.** Vice Chairperson Bagwell entertained discussion on the nomination and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Member John Barrette
SECOND:	Member Stacey Giomi
AYES:	Members Barrette, Giomi, Bonkowski, Crowell, and Vice Chair Bagwell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Chairperson-elect Bagwell entertained nominations for vice chair. **Member Bonkowski nominated Stacey Giomi as Redevelopment Authority vice chair. Member Barrette seconded the nomination.** Chairperson-elect Bagwell called for a vote on the pending nomination.

RESULT:	Approved [5 - 0]
MOVER:	Member Brad Bonkowski
SECOND:	Member John Barrette
AYES:	Members Bonkowski, Barrette, Giomi, Crowell, and Chair-elect Bagwell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

19(B) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY REDEVELOPMENT AUTHORITY CITIZENS COMMITTEE FOR THE POSITION OF “BUSINESS OPERATOR OR PROPERTY OWNER” TO FILL A TERM EXPIRING IN JANUARY 2022 (9:45:19) - Chairperson Bagwell introduced this item, and Ms. Paulson presented the agenda materials. Ms. Paulson noted that Applicant Angela Bullentini Wolf was not present in the meeting room. Discussion indicated a preference to interview the applicant, and consensus was to postpone the item until such time as Ms. Wolf could be present.

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20. PUBLIC COMMENT (9:46:59) - Chairperson Bagwell entertained public comment; however, none was forthcoming.

21. ACTION TO ADJOURN REDEVELOPMENT AUTHORITY MEETING (9:47:24) - Chairperson Bagwell adjourned the Redevelopment Authority meeting at 9:47 a.m. and returned the gavel to Mayor Crowell.

22. RECONVENE BOARD OF SUPERVISORS MEETING (9:47:33) - Mayor Crowell reconvened the Board of Supervisors meeting at 9:47 a.m.

23. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION - PRESENTATION REGARDING THE LIQUOR HEARINGS OFFICER'S ANNUAL REPORT FOR 2018 (9:47:39) - Mayor Crowell introduced this item. Community Development Director Lee Plemel presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained additional Board member questions or comments and public comments; however, none were forthcoming.

24. PARKS AND RECREATION DEPARTMENT

24(A) POSSIBLE ACTION TO AUTHORIZE THE FEE TITLE ACQUISITION OF 20 ACRES ALONG THE NORTH SIDE OF U.S. HIGHWAY 50 WEST (APN 007-051-81) FROM MR. W. MICHAEL FAGEN FOR OPEN SPACE AND PASSIVE RECREATION PURPOSES FOR \$290,000, PLUS CLOSING COSTS (FUNDED BY THE QUALITY OF LIFE FUND - OPEN SPACE LAND ACQUISITIONS); AND TO AUTHORIZE THE MAYOR, OR NAMED DESIGNEE, TO EXECUTE ALL DOCUMENTS RELATED TO THE SAME ON BEHALF OF THE CITY (9:51:15) - Mayor Crowell introduced this item, and Open Space Administrator Ann Bollinger described the location of the subject property in conjunction with displayed slides. Ms. Bollinger acknowledged Michael Fagen, who was present in the meeting room, and thanked him for his patience. Ms. Bollinger presented the agenda materials. She advised that management costs for the property will be “very low. That is one of the best benefits to Carson City residents. As open space, there’s very limited development. It’s native vegetation, native trees. The fire danger on it is low. There are no noxious weeds. There’s only a little bit of cheatgrass on the property. Because there is no access, ... we do not have problems with illegal dumping. Maybe our one little problem might be roadside trash since it is adjacent to Highway 50.” Ms. Bollinger noted that the Phase I Environmental Site Assessment described the property as “basically in pristine condition. There’s no evidence of any development ever throughout history.” Ms. Bollinger reiterated her thanks to Mr. Fagen for his patience through the process, and to Nevada Land Trust for their assistance.

In response to a question, Ms. Bollinger advised that Nevada Land Trust has been paid throughout the process from the professional services line item. Closing costs were estimated at \$2,000. Ms. Bollinger acknowledged that access to Highway 50 transfers with the sale. She further acknowledged that the connectivity component is included in the Unified Trails Master Plan.

Mayor Crowell thanked Mr. Fagen for working with the City. In response to a question, Ms. Bollinger advised that “the primary hope is that this property will only have a single-track trail with the hope that a trailhead facility will be south of Highway 50 on the Clear Creek property. The reason for that is it’s a larger property and it can better accommodate ... equestrian trailers. If we absolutely need to build a

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trailhead here because we have no other option. ... but it would be a smaller parking lot, probably similar to up Highway 50 on the Tahoe Rim Trail, and accommodate only 10 to 15 cars.”

Mayor Crowell entertained additional questions or comments of the Board members and, when none were forthcoming, of the public. (9:59:36) Open Space Advisory Committee Chair Bruce Scott discussed the importance of the property to the Open Space Program. A brief discussion followed, and Supervisor Bonkowski thanked the Open Space Advisory Committee and Mr. Fagen for their patience.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to authorize the fee title acquisition of 20 acres of property described on the record, and to authorize the Mayor or his designee to execute all related documents on behalf of the City and, further, to authorize the City to pay closing costs. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Giomi, Bagwell, Bonkowski, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell recessed the meeting at 10:02 a.m., and reconvened at 10:12 a.m.

24(B) POSSIBLE ACTION TO CREATE A TASK FORCE FOR THE PURPOSE OF REVIEWING THE CARSON RIFLE AND PISTOL RANGE THIRD-PARTY SAFETY ASSESSMENTS AND MAKING RECOMMENDATIONS TO THE BOARD OF SUPERVISORS (10:12:30) - Mayor Crowell introduced this item, and Parks, Recreation, and Open Space Department Director Jennifer Budge provided background information and presented the agenda materials. In consideration of a task force, Ms. Budge suggested key stakeholders, as follows: a Nevada Department of Wildlife representative, a law enforcement representative, a Carson Rifle and Pistol Club member, a Parks and Recreation Commissioner or a Parks Department staff person. Ms. Budge suggested goals to consider such as to seek out a range architect or engineer to provide an estimate of probable costs for improvements needed to achieve the minimum recommended standards; development of a funding and implementation plan; and to review current operation and management and provide suggestions / recommendations moving forward. Ms. Budge further suggested that consideration be given to having the task force regularly report to the Parks and Recreation Commission.

In response to a comment, Ms. Budge suggested that a citizens representative also be appointed to the task force by each of the Board members. In addition, she suggested “someone from the commercial sector would be ... welcome for that public / private partnership and that commerce piece that might also find other funding sources than we typically reach out for.” Supervisor Bonkowski suggested that 1-2 members of the Board of Supervisors may also wish to serve on the task force. He commended the idea of the task force, and expressed concern regarding “the transition between ... creation of the work group and final implementation of improvements ... needed to meet those minimum requirements.” Supervisor Bonkowski

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expressed the belief that the rifle range should not be closed in the interim. He expressed the opinion that the conflict, between the landfill and the Rifle and Pistol Range, can be eliminated and discussed possible solutions. Supervisor Bonkowski suggested “what we’re talking about is trading a theoretical risk that the range is not safe because it is unsupervised with open access which is what the report says, and an actual risk if we shut the rifle range down for the interim before we can make these improvements. What we’re doing is we’re sending hundreds, if not thousands, of people into the surrounding countryside, into the canyons, into the gravel pits, wherever they can lay a target out at a hundred yards and they’re going to be shooting up the countryside and it’s already happened in the last month out in Dayton where somebody went into a gravel pit, off of Enterprise Lane, starting shooting, and had a bullet penetrate four walls of a house out in the Occidental area. So, I think that self-policing works. I think that we can put additional signage up to get through the interim period and, if we can mitigate the risk between the landfill and the rifle range, I am very, very strongly [in favor of] keeping the rifle range open.”

Supervisor Bagwell agreed with Supervisor Bonkowski’s comments, and suggested including a Public Works Department staff person as a member of the task force. Discussion followed, and Mayor Crowell discussed the importance of community safety. Supervisor Giomi expressed support for the task force and the opinion that “we work this on an accelerated basis. ... We need to get to a resolution ... as quickly and safely as we can.”

Ms. Budge requested clarification and direction of the Board relative to the task force. She expressed the opinion “we need to be very diligent with the contents of the report that we’ve received. I welcome the second report. I can’t wait for it ... but I don’t anticipate too many different conclusions because they’re all going to be evaluating based on NRA standards, the minimum requirements. That said, we have some conflicts with the existing design of the facility. So beyond the landfill situation, we need to make sure that people that are using the range are safe as well. And a lot of that is going to have to go with education.” Ms. Budge commended the outgoing and incoming presidents of the Rifle and Pistol Club. “They’ve been really wonderful to work with ... and helpful. They both have some great ideas on how we can improve that education piece ... almost immediately. Perhaps an education requirement before you shoot at the facility so you’re aware of what we need to do to control that activity. But there’s some conflicts with the lack of side berms on the long range. If you’re changing a target on the long range, are you using the short range or the private bay? There are potentially some other safety issues that could happen. We don’t want anything to happen on our watch but we still want to have this facility open and available so, if we do have a limited operation, a Sunday-only operation if that’s what you’re going to be directing, we’re probably going to have to have some operational adjustments at the same time.”

In response to a question, Mr. Yu advised that the task force would be subject to the Nevada Open Meeting Law. Mayor Crowell entertained additional questions or comments of the Board members and, when none were forthcoming, entertained public comment.

(10:35:56) Carson Rifle and Pistol Club Incoming President Chris Carver read a prepared statement into the record. Mr. Carver acknowledged a willingness to raise funds, and advised that the Club has raised funds in the past. He stated, “We have an educational requirement, first and foremost. That is our interest in making smarter shooters. That’s what keeps the rounds from leaving the range but we have also heavily invested in fundraising activities which have led to physical improvements on the range, to include the bathrooms.”

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Mayor Crowell entertained additional public comment; however, none was forthcoming. Mayor Crowell entertained additional discussion of the Board members. Supervisor Bagwell suggested that the task force not exceed 15 members, to include representatives from NDOW, a law enforcement agency, a member from the Rifle and Pistol Range, a Parks and Recreation Commissioner, another Supervisor, someone from the commercial sector, each Board member nominates a member, a representative from the Public Works Department; that the Parks and Recreation Department staff serve as the task force coordinators; that the task force meets within the next two weeks; that the task force reports both to the Board of Supervisors and to the Parks and Recreation Commission; that the task force purview is to “deal with the report that was received; and that it could handle any recommendations to help the management agreement to deal with any of the education or other requirements that were in the report.” Supervisor Giomi suggested that the task force be charged with developing a construction or mitigation plan and a funding plan, and to review the operational components that are beyond the management agreement as well. Discussion followed.

Ms. Budge advised that Parks and Recreation Department staff, together with Supervisor Bagwell, have met with Rifle and Pistol Club representatives on several occasions. “Both the Club and the City agree that the Use Agreement needs to be revisited.” Ms. Budge advised of having provided written notice to the Rifle and Pistol Club of the City’s intent to terminate the existing agreement which is currently valid through April. She advised that a “cooperative conversation” has already begun, between Rifle and Pistol Club representatives and City staff, and expressed agreement that the task force should weigh in as well.

Public Works Department Director Darren Schulz acknowledged the availability of a Public Works Department staff person to participate in the task force who understands land fill and range operations as well as being able to provide cost estimates on possible construction needs at the range. Mayor Crowell entertained a motion. **Supervisor Bagwell moved to create a task force for the purpose of reviewing the Carson Rifle and Pistol Range third-party safety assessments and making recommendations to the Board of Supervisors, and other items as discussed and agreed upon today. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion. Ms. Budge requested additional clarification relative to task force appointments, and the Board members provided direction. Following additional discussion, Mayor Crowell called for a vote on the pending motion.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell admonished the community to understand that Ms. Budge is “doing her job to make things safer for both users of the range and the public ... that uses the landfill. And words matter in this type of world. So be careful. You have a First Amendment right to put whatever you want ... mostly ... on social media but we’re not doing her any favors and we’re not doing our community any favors by ... threatening our Parks and Rec Director.” Mayor Crowell entertained additional comments and, when none were forthcoming, thanked the Rifle and Pistol Club representatives and Ms. Budge.

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25. PUBLIC WORKS DEPARTMENT

25(A) POSSIBLE ACTION TO DIRECT STAFF TO INITIATE DUE DILIGENCE IN PREPARATION OF A PROPOSED RESOLUTION DECLARING THE INTENT TO SELL CITY PROPERTY LOCATED ON BROWN STREET, KNOWN AS APNs 008-303-15, -16, -21, -36, -37, AND -39, TOTALING APPROXIMATELY 2.78 ACRES, AND TO DIRECT STAFF TO PERFORM ALL PREPARATORY TASKS REQUIRED FOR COMPLIANCE WITH NRS 244.2815 AND NRS 244.282 FOR THIS PURPOSE (10:50:11) - Mayor Crowell introduced this item, and entertained disclosures. Supervisor Giomi read into the record a prepared disclosure statement, advised of no disqualifying conflict of interest and that he would participate in discussion and action. Mayor Crowell entertained additional disclosures; however, none were forthcoming.

Real Property Manager Stephanie Hicks presented the agenda materials. Mayor Crowell entertained questions or comments of the Board members and public comments and, when none were forthcoming, a motion. **Supervisor Bonkowski moved to direct staff to initiate due diligence in preparation of a proposed resolution declaring the intent to sell the City property, as described on the record, and to direct staff to perform all preparatory tasks required for compliance with NRS. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called again for public comment.

(10:55:40) DeeDee Foremaster, of the Rural Center for Independent Living, discussed the “extreme need for low income housing in this community.” Ms. Foremaster suggested that the subject property “could be utilized easily by building a main center that has showers, washers and dryers, a place to do communal cooking, and bathrooms, and it could be used for a tiny house community.” She further suggested that “without our low income workers, we will not have what we need for tourism.” She expressed opposition to “dumping this property,” and reiterated the suggestion to utilize it “for a tiny home community.” Ms. Foremaster suggested that the high school and WNC could assist with contractor training. She pointed out that the property was donated to the City “for low income housing,” and further suggested that any sale proceeds be allocated to low income housing development. She requested the Board’s consideration of her proposal.

In response to a question, Ms. Hicks advised that the property was donated to the City by Lyon County. All of the funds originally used for affordable housing were paid back to the federal government. In response to a further question, Ms. Hicks advised of discussions with several area developers who have considered affordable housing projects. “This property has been one of several that we’ve offered up for discussion. And what we are being told, obviously the City certainly isn’t opposed to it if it could be used for it, but what we’re hearing is it just simply isn’t large enough to make things pencil out, even with tax credits and other incentives that are available by the state and federal government ...” Additional discussion followed, and Supervisor Bonkowski reviewed the six-year history of his involvement in attempting to utilize the subject property for low income housing. “The next best avenue for us to travel down is to offer it up for auction at a potentially reduced price which gives an incentive to a builder who then can come in and build a housing project there.” Supervisor Bonkowski expressed support for the motion, and additional discussion followed. Mayor Crowell entertained additional discussion and, when none was forthcoming, called for a vote on the pending motion.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25(B) POSSIBLE ACTION TO DIRECT STAFF TO INITIATE DUE DILIGENCE TO DETERMINE WHETHER TO CONVEY A PORTION OF 3410 BUTTI WAY, APN 010-037-03, UNDER THE PROVISIONS OF NRS 244.287 FOR DEVELOPMENT OF AFFORDABLE HOUSING AND PREPARE A PROPOSED REQUEST FOR PROPOSALS TO BE REVIEWED BY THE BOARD IN ORDER TO SEEK PROPOSALS FROM QUALIFIED DEVELOPERS THROUGH A COMPETITIVE PROCESS (11:09:57) - Mayor Crowell introduced this item. Real Property Manager Stephanie Hicks presented the agenda materials, and responded to questions of clarification. Mayor Crowell entertained public comment. (11:14:21) DeeDee Foremaster expressed support for “housing first. Transitional housing does not work. It has not worked in years.” Ms. Foremaster expressed support for the subject item, and encouraged additional projects.

(11:19:55) Carson City Veterans Village President Ed Schnable described his organization’s goals to “build a veterans community in Carson City of transitional tiny homes with on-site services which will set up the veterans for stable housing and training which will lead them to a more successful, permanent housing solution and employment.” Mr. Schnable described details of the proposed community, and urged the Board to adopt the staff’s proposal on the RFP and move forward. Mr. Schnable acknowledged the suggestion for transitional housing, and responded to additional questions of clarification. He further acknowledged the intent to replicate a model from the Kansas City area. In response to a question, Mr. Schnable expressed a preference for the Butti Way property. He was uncertain as to the viability of the Brown Street property to accommodate his proposal.

(11:22:54) Veterans Resource Center Site Director Natalie Stering described herself as a “hopeful, evolving community partner for this project and speaking on behalf of the housing first approach ...” She described the ways in which the VRC housing first program works effectively with transitional housing candidates. Mayor Crowell commended the Carson City Veterans Resource Center.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to direct staff to initiate due diligence to determine whether to convey the City property, as described on the record, for development of affordable housing, and to prepare a proposed Request for Proposals to be reviewed by the Board. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained called for a vote on the pending motion.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Brad Bonkowski
SECOND:	Supervisor Lori Bagwell
AYES:	Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

25(C) POSSIBLE ACTION TO DIRECT STAFF TO INITIATE DUE DILIGENCE IN PREPARATION OF A PROPOSED RESOLUTION DECLARING THE INTENT TO SELL CITY PROPERTY LOCATED OFF OF MEDICAL PARKWAY, KNOWN AS APNs 007-531-13 AND 007-531-14, TOTALING 1.6 ACRES AND TO DIRECT STAFF TO PERFORM ALL PREPARATORY TASKS REQUIRED FOR COMPLIANCE WITH NRS 244.2815 AND NRS 244.282 FOR THIS PURPOSE (11:27:00) - Mayor Crowell introduced this item. Real Property Manager Stephanie Hicks presented the agenda materials, and responded to questions of clarification. Following discussion, Mayor Crowell entertained a motion. **Supervisor Bagwell moved to direct staff to initiate due diligence in preparation of a proposed resolution declaring the intent to sell the City property, as described on the record, and to direct staff to perform all preparatory tasks required for compliance with NRS. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26. CITY MANAGER

26(A) POSSIBLE ACTION TO APPROVE THE APPOINTMENT BY THE MAYOR OF JAY WIGGINS TO THE PLANNING COMMISSION FOR A FOUR-YEAR TERM ENDING DECEMBER 31, 2022 (11:31:28) - Mayor Crowell introduced this item, and invited Mr. Wiggins to the meeting table. Mr. Wiggins responded to questions regarding his interest in serving and, at Supervisor Bagwell's request, reviewed his education and experience. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the appointment, by the Mayor, of Jay Wiggins to the Planning Commission for a four-year term, ending December 31, 2022. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Lori Bagwell
SECOND:	Supervisor John Barrette
AYES:	Supervisors Bagwell, Barrette, Giomi, Bonkowski, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(B) POSSIBLE ACTION TO SUBMIT THE NOMINATION OF KEVIN HILL TO THE TAHOE REGIONAL PLANNING AGENCY (“TRPA”) FOR APPOINTMENT TO SERVE AS CARSON CITY’S LAY MEMBER OF THE ADVISORY PLANNING COMMISSION (“APC”) (11:33:29) - Mayor Crowell introduced this item, presented the agenda materials, and entertained Board member and public comments. When no comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Giomi moved to submit the nomination of Kevin Hill to the Tahoe Regional Planning Agency for appointment to serve as Carson City’s lay member on the Advisory Planning Commission. Supervisor Barrette seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor John Barrette
AYES:	Supervisors Giomi, Barrette, Bonkowski, Bagwell, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

26(C) POSSIBLE ACTION TO APPOINT MEMBERS OF THE BOARD OF SUPERVISORS AND ANY OTHER DESIGNEES OR REPRESENTATIVES TO VARIOUS POSITIONS ON BOARDS, COMMISSIONS, AND COMMITTEES, AS REQUIRED OR AUTHORIZED BY LAW, INCLUDING TO (1) THE POSITION OF MAYOR PRO TEMPORE ON THE BOARD OF SUPERVISORS; (2) THE CARSON CITY CULTURE AND TOURISM AUTHORITY; (3) THE CARSON CITY WATER SUBCONSERVANCY DISTRICT; (4) THE CARSON CITY REGIONAL TRANSPORTATION COMMISSION AND THE CARSON AREA METROPOLITAN PLANNING ORGANIZATION; (5) THE CARSON CITY AUDIT COMMITTEE; (6) THE CARSON CITY DEBT MANAGEMENT COMMISSION; (7) THE NEVADA ASSOCIATION OF COUNTIES; (8) THE WESTERN NEVADA LEGISLATIVE COALITION; (9) NEVADAWORKS; AND (10) THE TAHOE REGIONAL PLANNING AGENCY (11:34:17) - Mayor Crowell introduced and provided an overview of this item. He advised of having been requested, at last evening’s meeting, to serve as the Nevada League of Cities Chair.

Mayor Crowell recommended Supervisor Bagwell as Mayor *Pro Tem*. Based on seniority, Supervisor Barrette nominated Brad Bonkowski as Mayor *Pro Tem*. Mayor Crowell entertained discussion. Supervisor Bonkowski expressed appreciation for the nomination and a willingness to serve, but was ambivalent as to a desire to serve. Supervisor Bagwell expressed a desire to serve. Supervisor Barrette withdrew the nomination. In response to a question, Mayor Crowell indicated that the term would be one

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year. Mayor Crowell called for a vote on the appointment of Supervisor Bagwell as Mayor *Pro Tem*. All Supervisors voted in favor.

Mayor Crowell entertained nominations for the Culture and Tourism Authority. **Supervisor Bagwell nominated Stacey Giomi for a four-year term, ending December 31, 2022. Supervisor Barrette seconded the nomination. Nomination carried 5-0.**

Mayor Crowell entertained nominations for the Carson Water Subconservancy District. Supervisor Bonkowski acknowledged that he serves as treasurer of the CWSD Board. **Supervisor Bonkowski nominated Stacey Giomi for a four-year term, ending December 31, 2022.** Mayor Crowell entertained additional nominations and, when none were forthcoming, called for a vote. **Nomination carried 5-0.**

Mayor Crowell entertained nominations to the Regional Transportation Commission and the Carson Area Metropolitan Planning Organization. Supervisor Bonkowski advised that he is the current chair of the Regional Transportation Commission. Supervisor Bagwell acknowledged a willingness to continue serving. **Mayor Crowell called for a vote to retain Supervisor Bonkowski and Supervisor Bagwell on the CAMPO and RTC. Carried 5-0.**

Mayor Crowell advised that Supervisor Bagwell serves as the Board liaison to the Audit Committee. Mayor Crowell called for a vote to retain Supervisor Bagwell as a member of the Audit Committee. **Carried 5-0.**

In response to a question, Supervisor Barrette expressed a desire to continue as the Board's liaison to the Carson City Debt Management Commission. Mayor Crowell called for a vote. **Carried 5-0.**

Mayor Crowell expressed a desire to continuing serving as the Board's liaison to the Nevada Association of Counties. **Carried 5-0.** Supervisor Bagwell expressed a desire to continue serving as the alternate. Mayor Crowell called for a vote. **Carried 5-0.**

Mayor Crowell advised that he and Supervisor Bonkowski serve as the Board's liaisons to the Western Nevada Legislative Coalition. He entertained alternatives and, when none were forthcoming, called for a vote. **Carried 5-0.** Supervisor Bagwell expressed an interest in continuing as the alternate. Mayor Crowell called for a vote. **Carried 5-0.**

Mayor Crowell entertained nominations for NevadaWorks. Supervisor Bagwell volunteered for a term of two years. Mayor Crowell called for a vote. **Carried 5-0.**

Mayor Crowell advised that former Supervisor Shelly Aldean serves as the Board's liaison to the Tahoe Regional Planning Agency. Mayor Crowell entertained nominations and, when none were forthcoming, called for a vote to reappoint Shelly Aldean for a term of two years. **Carried 5-0.**

Supervisor Barrette advised that he would continue as the Board's liaison to the Western Nevada Development District and the Northern Nevada Development Authority. Discussion followed.

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26(D) PRESENTATION OF THE CITY MANAGER'S UPDATE ON CURRENT CITY PROJECTS, ACTIVITIES, AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND THE COMMUNITY (11:46:06) - Mayor Crowell introduced this item, and Ms. Paulson presented her report in conjunction with displayed slides. Ms. Paulson, Community Development Director Lee Plemel and Mr. Yu responded to questions of clarification and discussion took place.

**27. BOARD OF SUPERVISORS NON-ACTION ITEMS:
FUTURE AGENDA ITEMS**

STATUS REVIEW OF PROJECTS

INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS

CORRESPONDENCE TO THE BOARD OF SUPERVISORS

STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS (12:04:45) - Supervisor Bagwell requested additional information / discussion, for the benefit of the public, regarding the Waste Management contract. Discussion took place regarding affordable housing. Mayor Crowell requested Ms. Paulson to brief the Board regarding legislative procedures.

STAFF COMMENTS AND STATUS REPORTS

RECESS AND RECONVENE BOARD OF SUPERVISORS MEETING (12:11:34; 1:33:20) - Mayor Crowell recessed the meeting at 12:11 p.m., and reconvened at 1:33 p.m.

28. CITY MANAGER

28(A) POSSIBLE ACTION TO APPOINT TWO MEMBERS TO THE CARSON CITY OPEN SPACE ADVISORY COMMITTEE, EACH FOR A TERM THAT EXPIRES IN JANUARY 2023 (1:33:30) - Mayor Crowell introduced this item, and invited Bruce Scott to the meeting table. Ms. Paulson advised that Adam Woodrum had withdrawn his application. (1:34:22) Mr. Scott acknowledged a desire to be reappointed to the committee for "one more term." Mr. Scott commended the Open Space Advisory Committee, and expressed a desire "to be a part of it." Mr. Scott acknowledged having participated in developing Question #18. Mr. Scott responded to additional questions regarding his method for evaluating acquisitions versus management of existing open space; how to balance retaining sufficient funding to repair trails versus land acquisition and linkages between trails; new ideas or changes to be proposed at the committee level; and his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee. Mayor Crowell offered Mr. Scott the opportunity to comment further. Mr. Scott expressed appreciation for the opportunity to have served and reiterated the request for the Board's favorable consideration. Mayor Crowell thanked Mr. Scott for his service, and discussed the "wonders" done for the community by the Open Space Advisory Committee.

(1:46:06) Mayor Crowell welcomed Alan Welch to the meeting table, and thanked him for serving on the Open Space Advisory Committee. Mr. Welch responded to questions regarding his interest in being reappointed; his near-term and far-term vision; balancing limited funds and deciding between land acquisition and management of existing open space; how and when to ensure sufficient reserve funding for trail maintenance; his thoughts on the Carson Aquatic Trail and its construction timeline; proposed new

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ideas or changes to bring to the committee if appointed; and his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee. Mayor Crowell offered Mr. Welch the opportunity to comment further. Mr. Welch expressed appreciation for the Board's support of the Open Space Program, and requested the Board's consideration of his request to be reappointed. Mayor Crowell thanked Mr. Welch for his service.

(1:54:49) Mayor Crowell welcomed John Fry to the meeting table. Mr. Fry responded to questions regarding his background and his interest in serving; the method by which to evaluate the use of limited funds as pertinent to land acquisition versus management of existing open space; the vision for creating an account or a program to ensure sufficient funding for catastrophic repairs; the time table for improvements to the Carson Aquatic Trail; proposed new ideas or changes to bring to the committee, if appointed; his thoughts on having a Board liaison to the Open Space Advisory Committee. Mayor Crowell offered Mr. Fry the opportunity to comment further and he thanked the Board for the opportunity to interview. Mayor Crowell thanked Mr. Fry for participating in the interview process.

Following discussion of the Board members, Mayor Crowell entertained a motion to reappoint Bruce Scott and Alan Welch. **Supervisor Giomi moved to reappoint Bruce Scott and Alan Welch to the Carson City Open Space Advisory Committee, each for a term that expires in January 2023. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

28(B) POSSIBLE ACTION TO APPOINT ONE MEMBER TO THE CARSON CITY PARKS AND RECREATION COMMISSION TO FILL AN UNEXPIRED TERM SET TO EXPIRE JANUARY 2022 (2:09:20) - Mayor Crowell introduced this item, and Ms. Paulson advised that the applicants had been requested to arrive by 2:30. Mayor Crowell recessed the meeting at 2:09 p.m., and reconvened at 2:26 p.m.

(2:27:03) Mayor Crowell welcomed Dave Whitefield to the meeting table and thanked him for his application. Mr. Whitefield responded to questions regarding his background, his interest in serving, and his vision for the commission. He expressed the opinion that the community is lacking in outdoor facilities. Mr. Whitefield responded to additional questions regarding key points in making an Adopt-A-Park Program work in Carson City; his thoughts on the method by which to determine funding priorities for playground equipment; the method by which to recommend policies on parks and recreation services; evaluation of existing services; his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee; his availability to attend commission meetings; and proposals to be submitted to the commission, if appointed. Mayor Crowell offered Mr. Whitefield the opportunity to comment further. Mr. Whitefield inquired as to how much the Board depends on the advice and recommendations of their advisory committees. Mayor Crowell expressed the position that the community's boards and

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commissions are “key to the community. They vet the issues before they come to us. They’re a very valuable portion of how decisions are made in this community and we do try our best to ... respect their decisions and follow them if we can. But we expect them to do their due diligence and present us with ... their best recommendations, with the understand that we appreciate their work and count on it.” Supervisor Bagwell discussed the Board’s responsibility to balance “each and every board’s requests and ideas.” Mr. Whitefield thanked the Board for the opportunity to interview, and requested their consideration of his application.

(2:46:12) Mayor Crowell welcomed Christopher Pattison to the meeting table, thanked him for his application, and provided an overview of the interview process. Mr. Pattison responded to questions regarding his background, his interest in serving, and his vision for the commission; key points to making an Adopt-A-Park program work in Carson City; his thoughts on the method by which to determine funding priorities for playground equipment; the method by which to recommend policies on parks and recreation services; evaluation of existing services; his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee; his availability to attend commission meetings; and proposals to be submitted to the commission, if appointed. Mayor Crowell offered Mr. Pattison the opportunity to comment further; however, he declined. Mayor Crowell thanked Mr. Pattison for participating in the interview process.

(2:54:50) Mayor Crowell welcomed Nathan Marcucci to the meeting table, thanked him for his application, and provided an overview of the interview process. Mr. Marcucci responded to questions regarding his background, his interest in serving, and his vision for the commission; key points to making an Adopt-A-Park program work in Carson City; his thoughts on the method by which to determine funding priorities for playground equipment; the method by which to recommend policies on parks and recreation services; evaluation of current services; his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee; his availability to attend meetings; and proposals to be submitted to the commission, if appointed. Mayor Crowell offered Mr. Marcucci the opportunity to comment further, and he expressed appreciation for the opportunity to interview.

(3:10:05) Mayor Crowell welcomed John Madson to the meeting table, thanked him for his application, and provided an overview of the interview process. Mr. Madson responded to questions regarding his background, his interest in serving, and his vision for the Parks and Recreation Commission; key points to making an Adopt-A-Park program in Carson City; his thoughts on the method by which to determine funding priorities for playground equipment; the method by which to recommend policies on parks and recreation services; evaluation of current services; his thoughts on whether a Board of Supervisors liaison should be appointed to the Open Space Advisory Committee; his availability to attend meetings; and proposals to be submitted to the commission, if appointed. Mayor Crowell offered Mr. Madson the opportunity comment further, and he assured the Board that he would give his best if appointed. Mayor Crowell thanked Mr. Madson for participating in the interview process.

Following discussion of the Board members, Mayor Crowell entertained a motion to appoint Dave Whitefield. **Supervisor Bagwell moved to appoint Dave Whitefield to the Parks and Recreation Commission to fill an unexpired term, set to expire January 2022. The motion was seconded.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

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RESULT:	Approved [5 - 0]
MOVER:	Supervisor Stacey Giomi
SECOND:	Supervisor Brad Bonkowski
AYES:	Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell
NAYS:	None
ABSENT:	None
ABSTAIN:	None

Mayor Crowell thanked all of the applicants and encouraged their continued involvement.

RECESS AND RECONVENE BOARD OF SUPERVISORS (3:32:17; 6:00:00) - Mayor Crowell recessed the meeting at 3:32 p.m.

**JOINT MEETING OF THE CARSON CITY BOARD OF SUPERVISORS
WITH THE CARSON CITY SCHOOL DISTRICT BOARD OF TRUSTEES**

29. CALL TO ORDER AND ROLL CALL - School District Board of Trustees President Stacie Wilke-McCulloch called the meeting to order at 6:00 p.m. Board President Wilke-McCulloch noted that all School Board Trustees were present, constituting a quorum. Mayor Robert Crowell noted that all Board members were present, and reconvened the Board of Supervisors at 6:00 p.m.

30. PLEDGE OF ALLEGIANCE - School Board Trustee Joe Cacioppo led the Pledge of Allegiance.

31. POSSIBLE ACTION TO ADOPT THE AGENDA - School Board Trustee Joe Cacioppo moved and School Board Trustee Mike Walker seconded a motion to adopt the agenda. Motion carried unanimously.

32. PUBLIC COMMENT - There was no public comment.

33. WELCOMING REMARKS - On behalf of the Board of Supervisors, Mayor Crowell thanked the School Board for having the joint meetings with the Board of Supervisors, and for coming together and meeting as a unified community.

On behalf of the School Board, Trustee Wilke-McCulloch thanked everyone for attending the meeting, and for their support of the Carson City School District and public schools. Trustee Wilke-McCulloch welcomed newly elected Supervisor Stacey Giomi and City Manager, Nancy Paulson. Trustee Wilke-McCulloch thanked former Carson City Library Director, Ms. Sena Loyd for her dedication to the students and families of the Carson City School District.

34. CARSON CITY SCHOOL DISTRICT AND CARSON CITY

34(A) DISCUSSION TO PRESENT INFORMATION TO THE BOARD OF SUPERVISORS AND THE CARSON CITY SCHOOL BOARD REGARDING THE PARTNERSHIP BETWEEN THE CARSON CITY SHERIFF'S OFFICE AND THE UNIVERSITY OF NEVADA RENO POLICE DEPARTMENT FOR THE EXPANSION OF THE UNR POLICE DEPARTMENT INTO THE WESTERN NEVADA COLLEGE, CARSON CITY CAMPUS - Sheriff Furlong provided

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information from the Carson City Sheriff's Office and the University of Nevada, Reno (UNR) Police Department on a partnership to provide additional security to Western Nevada College (WNC), Carson City campus. Assistant Chief Todd Renwick, Police Services, UNR explained that due to the successes of consolidating services in July 2016, with Truckee Meadows Community College (TMCC), the Board of Regents requested work begin for a proposal with WNC, which was ratified in November 2018. At this time the plan is to have everything in place and operating by July 1, 2019.

Supervisor Bagwell asked for additional information on how this partnership benefits the community. Assistant Chief Renwick explained that this opportunity provides uniformed police officers on campus during peak times. In addition, staff is looking at bringing back the Peace Officer Academy, part-time. Supervisor Giomi requested additional information associated with staffing. Assistant Chief Renwick explained that the current public safety officers will remain, however, their title may change. In addition, there will be a supervisor and a full-time officer; two sworn police officers during the week, along with public safety officers during weekends and non-peak times.

Supervisor Giomi asked for additional information regarding the Memorandum of Understanding (MOU). Sheriff Furlong explained that the MOU will integrate services between the two agencies. In addition, Sheriff Furlong will work closely with the District Attorney's Office regarding the MOU, which will likely be presented to the Board of Supervisors for final approval. Supervisor Giomi thanked the UNR Police Department for the partnership, and Assistant Chief Renwick thanked Sheriff Furlong.

Supervisor Bonkowski asked if the officers will have firearms or be unarmed. Assistant Chief Renwick explained that the sworn officers will be armed, and the public safety officers will carry Taser guns.

Mayor Crowell asked for additional information regarding communications with the officers. Sheriff Furlong explained that the officers will be dispatched from the Carson City Sheriff's Office.

Trustee Cacioppo thanked everyone for everything they do to keep all students safe. Mr. Mark Gahn, Vice President Special Projects and General Counsel, WNC expressed his appreciation of the partnership, and increased campus security.

34(B) INFORMATIONAL UPDATE REGARDING THE PARTNERSHIP BETWEEN THE BOYS & GIRLS CLUB OF WESTERN NEVADA AND THE CARSON CITY SCHOOL DISTRICT FOR THE USE OF THE MULTI-PURPOSE ATHLETIC CENTER FACILITY - For the record, Supervisor Bonkowski disclosed that his business and life partner, Ms. Andie Wilson, is a Board member for the Boys and Girls Club of Western Nevada.

Mr. Matt Sampson, Director of Operations, Boys & Girls Club of Western Nevada provided an update on the partnerships between the Boys and Girls Club and the District, which included a power point presentation. (A copy is included in the permanent record.)

History of the Boys and Girls Club:

- Doors opened in December 1993, and served 340 kids in Carson City. In 2018, the membership reached 1,395 kids in Carson City, as well as the Carson Valley area.
- Services provided to five sites; main office in Carson City; Pau Wa Lu Middle School in Gardnerville, Nevada, and three (3) 21st Century Community Learning Centers at Bordewich Bray,

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Mark Twain, and Empire Elementary Schools.

- Average daily attendance is 418 members, which includes 50 – 60 teen members, with an average member growth per year of 15-20%
- In 2019, will be celebrating 12 years serving youth in Minden/Gardnerville, and 26 years in Carson City

The Boys and Girls Club of Western Nevada have partnered with the District since they opened 25 years ago, and have provided various services; busing students to the Club every day after school, providing 16 years of 21st Century afterschool programs, and recently became a Pre-K site.

Mr. Sampson highlighted partnerships with the District:

- 21st Century Community Learning Centers at several elementary schools
- Afterschool program at Carson High School
- Greenhouse Project at Carson High School
- Carson High School Robotics students visit the Club

Mr. Sampson provided information regarding the 21st Century Community Learning Centers:

- A nationwide grant that provides enrichment and academic support after school
- Students are bused to the Club each day after the program for additional opportunities

Mr. Sampson introduced Ms. Durrell Clark, Pre-K Teacher, Boys and Girls Club of Western Nevada, and Mr. Dan Earp, Recreation Superintendent, Carson City Parks and Recreation. Mr. Sampson outlined the Pre-K partnership:

- Began in the 2017-2018 school year
- Pre-K has a dedicated space in a secure facility at no cost to the District
- First non-academic partner the District has used for a site
- Allows the District to serve 20 additional students each year
- Helps facilitate afterschool transition from Pre-K to kindergarten
- Informs parents and youth about the Club
- There are 20 Pre-K students, 2 para-professionals, a parent volunteer and the teacher for the 2018-2019 school year

The Club also has a partnership with the Carson City Multi-Use Athletic Center (MAC), which includes a joint-use agreement. The MAC is also utilized during the winter months when activities warrant the need for indoor space; two recess periods each day, and storage for the Pre-K physical education equipment.

Ms. Clark explained that the Club provides a safe environment for the Pre-K students to learn, and the MAC provides a secure location for students to play. Mr. Earp expressed his appreciation of having the partnership with the Club, and the MAC, which he believes is important to have as a resource for use by the entire community. Trustee Crossman thanked staff at the Club and the MAC for providing the opportunity to allow the Pre-K classes to be held at the Club.

Supervisor Bagwell confirmed that there are only 20 Pre-K students at the Club, along with other Pre-K classes at the other elementary schools. Mr. Stokes explained that families have to qualify for Pre-K. Supervisor Bonkowski recognized Mr. Sampson for his dedication to the Boys and Girls Club of Western Nevada.

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Mayor Crowell asked for additional information on the number of students in the District that are in a homeless environment. Mr. Stokes explained that there are approximately 325 students in transition without a permanent residence. Mr. Sampson explained that there are 37 student members in transition; living in motels, sleeping on couches, etc. Mr. Stokes explained that the District has a dedicated staff member that connects students in transition with various community resources. Supervisor Bagwell recognized Ms. Peggy Sweetland, McKinney-Vento Students in Transition Liaison for her hard work and dedication to students.

34(C) INFORMATIONAL UPDATE ON THE WORK-BASED LEARNING PROGRAM IN THE CARSON CITY SCHOOL DISTRICT - Mrs. Yette De Luca, Coordinator, Work-Based Learning Program provided an informational update on the Work-Based Learning (WBL) Program in the District. Mrs. De Luca referred to the handout provided in the Board packets, and explained that there are 296 estimated completers within the Career and Technical Education (CTE) program.

Mrs. De Luca provided a breakdown of WBL activities as of January 10, 2019:

- 134 seniors participating in career exploration as part of their senior project that breaks down into four categories; job shadowing, internships, workplace tours, and other
- 29 students participating in the EDU110 class in the District
- 17 students working as bank tellers at Greater Nevada Federal Credit Union at Carson High School
- 273 students qualify, based on their age for the WBL program

Senior Projects:

- Established a job shadow opportunity for several students to go to Renown Medical Center, and Nevada Health Centers
- Collaborated with Carson Tahoe Health Services to offer job shadowing opportunities for non-CTE students
- Sheriff's Academy has over 20 students enrolled in the program; 14 are seniors working to complete their senior project
- Students have the opportunity to obtain work based learning experience; personal development, and career exploration

Mrs. De Luca explained that she is working on several regional efforts associated with WBL; Partnership with Job Opportunities in Nevada (JOIN), Inc. Per Nevada Revised Statute (NRS), Career exploration begins in 4th grade, and goes through 12th grade, which also mirrors the Districts Strategic Plan, Empower Carson City 2022. Mrs. De Luca reported that February is national CTE Month, which will include a campaign on getting information out.

Trustee Crossman referred to the recent graduation cohort rate, and explained that students involved in CTE across the state had the highest graduation rate of any subgroup at 93%, other than Asian students, which was 94%.

Supervisor Barrette noted that the key word in the presentations is “partnerships” and “collaboration”, and thanked everyone for working together.

Mrs. De Luca recognized the Carson City Fire Department for their partnership, and Emergency Medical Technician (EMT) program.

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Supervisor Giomi asked if the District is doing anything regarding construction trades. Mr. Stokes explained that the District is making available to interested students the opportunity for them to obtain their Occupational Safety and Health Administration (OSHA) certification. The District relies on Western Nevada College (WNC) to provide counseling to students interested in the trades industry. At this time, the District does not have a formal construction class at Carson High School. Supervisor Giomi asked if it was cost prohibitive to provide such information to students. Trustee Wilke-McCulloch explained that Pioneer High School used to have a construction class, and asked Mr. Stokes to provide additional information as to why it was not brought over to Carson High School. Mr. Stokes referred to the growth in Carson City in the last twenty years, and the lack of opportunities where a high school student could walk on a job site and offer to clean the area or ask for a job, which has been disadvantageous. Mr. Stokes explained that the District is required to have licensed staff to teach classes. In addition, until recently, construction has not been an item of importance when looking at other professions or trades in the area. Mrs. De Luca explained that most trades require students to be over 18 years old. Trustee Ramirez asked if Latino students are taking advantage of these opportunities. Mrs. De Luca confirmed that the program is afforded to all students, and explained that UNR recently provided an opportunity for bilingual 11th grade students interested in the medical field to apply to their medical school summer school camp that resulted in 15 applicants. Trustee Cacioppo explained how the EDU110 class provides students the opportunity to be involved in what it takes to be a teacher. Trustee Varner thanked Sheriff Furlong for starting the Sheriff's Academy program.

34(D) INFORMATIONAL UPDATE REGARDING THE JOINT EFFORTS OF THE CARSON CITY SCHOOL DISTRICT AND THE CARSON CITY LOCAL EMERGENCY PLANNING COMMITTEE - Mrs. Ann Cyr, Risk Manager and Mr. Sean Slamon, Carson City Fire Chief and Emergency Manager presented an informational update regarding the joint efforts of the District and the Carson City Local Emergency Planning Committee (LEPC), which included a power point presentation. (A copy is included in the permanent record.)

Mrs. Cyr shared a quote from the U.S. Department of Education publication; Practical Information on Crisis Planning, a Guide for Schools and Communities: "Crisis plans should be developed in partnership with other community groups, including law enforcement, fire safety officials, emergency medical services, as well as health and mental health professionals. Do not reinvent the wheel. These groups know what to do in an emergency and can be helpful in the development of your plan. Get their help to develop a coordinated plan of response." The District, over the years has worked with the local emergency responders and community service agencies in Carson City.

Mrs. Cyr explained that the District's Emergency Operations Plan (EOP) is reviewed each year, and submitted to various agencies. In addition, all school districts in Nevada are required to use the Federal Emergency Management Agency (FEMA) model in developing their EOP. School district plans vary slightly from district to district, however the site specific plans vary; evacuation plan, emergency shut-off locations, emergency assembly area, etc.

Mrs. Cyr explained that members or representation of the District's Development Committee must consist of the following; a school board member, school administrator, licensed teacher, District staff, parent, local law enforcement, local emergency management, and state emergency management.

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Chief Slamon provided information on the National Incident Management System (NIMS), which ensures that all agencies work together. The Incident Command System (ICS) is the standardized approach to managing a need, and is adjustable based on a particular need.

Mrs. Cyr referred to a diagram of the School Emergency Operations within the presentation that outlines what the ICS might look like for a school emergency:

- Incident Unified Command; joint station that may consist of police, fire, emergency responders, representative from the District
- Incident Commander which may be the Superintendent or the Principal at a school who would oversee the situation of a school emergency
- District Public Information Officer, District Safety Coordinator, and/or District Liaison Officer who would interface with the joint information center
- Operations, Planning, Logistics, and Finance that are activated on an “as needed” basis at the District level, as well as the local emergency levels

Mrs. Cyr explained that all administrators received ICS training, and how to fill the roles in the event of an emergency.

As an Emergency Manager, Chief Slamon explained that an incident operates smoother if he knows everyone he’s working with prior to an event. On a regular basis, the Emergency Management Team, Fire Department, and Sheriff’s Department work together in various activities to evaluate plans, procedures, etc.; walkthroughs, workshops, drills, table exercises, etc.

Mrs. Cyr explained that a workshop is held at the beginning of each school year for all administrators and first responders, which includes various topics; parent reunification, Standard Response Protocol, etc. Chief Slamon provided information on training staff received prior to school starting called, “Stop the Bleed”, which provides lifesaving skills and initial care for someone who may be in need of medical attention.

Mayor Crowell asked if anything is missing; personnel, equipment, etc. that the City or District should have to respond to an event. Mrs. Cyr explained that discussions have taken place with representatives from the City regarding generators; provide heat, keep medication cold, etc.

Supervisor Giomi explained that approximately 6 to 7 years ago, a grant was completed to see about getting Carson High School on full generator power, however, due to the construction on the building over time, it is difficult to provide emergency power to the building.

Supervisor Giomi asked for additional information regarding the reunification plan; does it pertain to parents that may have been transported to a medical facility. Mrs. Cyr explained that the standard reunification method takes into account different scenarios, and is adjustable according to the incident. Supervisor Bonkowski referred to tabletop exercises, and asked if there are any plans for active shooter drills. Mrs. Cyr explained that discussions have taken place with staff at the Sheriff Office on a functional exercise, where members of the Sheriff’s Office would complete a simulation.

Supervisor Bagwell asked for additional information on a functional exercise regarding parent reunification. Mrs. Cyr explained that a functional exercise includes checking the District’s resources, and

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working through a scenario with staff. A full-scale event would include other response agencies, and invitations to others, etc. Supervisor Bagwell asked if there is an anticipated time when this might be scheduled. Mrs. Cyr explained that a full-scale event is not currently scheduled for this year.

Trustee Walker thanked everyone for the presentation, and for working together in preparation of an event. Chief Slamon explained that there are three firefighters who are trained Special Weapons and Tactical (SWAT) Team medics and deputized Sheriff Deputies as Reserve Officers.

35. PUBLIC COMMENT - None.

36. ACTION TO ADJOURN - The meeting adjourned by mutual consent.

The Minutes of the January 17, 2019 Carson City Board of Supervisors meeting are so approved this _____ day of February, 2019.

ROBERT L. CROWELL, Mayor

ATTEST:

AUBREY ROWLATT, Clerk - Recorder