

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the November 1, 2018 Meeting**

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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, November 1, 2018, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Lori Bagwell  
Member John Barrette  
Member Ken Furlong

**STAFF:** Nancy Paulson, City Manager  
Adriana Fralick, Deputy City Manager  
Dan Yu, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**16. CALL TO ORDER AND ROLL CALL (9:38:02)** - Chairperson Susan Pintar called the meeting to order at 9:38 a.m. Ms. King called the roll; a quorum was present. Member Furlong was absent.

**17. PUBLIC COMMENT (9:38:27)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**18. POSSIBLE ACTION ON APPROVAL OF MINUTES - July 19, 2018 (9:38:34)** - Chairperson Pintar introduced this item, and entertained a motion. **Member Abowd moved to approve the minutes, as presented. Member Barrette seconded the motion. Motion carried 6-0.**

**19. HEALTH AND HUMAN SERVICES DEPARTMENT**

**19(A) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO ACCEPT THE HEALTH OFFICER'S REPORT REGARDING THE ROLE OF THE HEALTH OFFICER AND CURRENT PROJECTS (9:38:55)** - Chairperson Pintar introduced this item, and presented her report which included a review of the flu immunization campaign and discussion of the adult immunization campaign which is currently being developed. Chairperson Pintar and Health and Human Services Department Director Nicki Aaker discussed public health funding relative to the upcoming legislative session. Chairperson Pintar entertained a motion to accept her report. **Member Bagwell moved to accept the Health Officer's report, as presented. Member Barrette seconded the motion. Motion carried 6-0.**

**19(B) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO ACCEPT THE BIENNIAL REPORT THAT IS REQUIRED BY CONTRACT 1718-118, BETWEEN CARSON CITY AND VITALITY UNLIMITED (9:45:58)** - Chairperson Pintar introduced this item. Vitality Carson City Program Coordinator Judith Ricketts Stookey presented the agenda materials. Ms. Stookey and Consultant Colleen Lawrence responded to questions of clarification. Chairperson Pintar entertained

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additional questions or comments of the board members and of the public and, when none were forthcoming, a motion. **Member Abowd moved to accept Vitality Unlimited’s report, as presented. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0.** Chairperson Pintar thanked the ladies for their presentation. Ms. Stookey invited the board members to visit Vitality Unlimited Carson City.

**19(C) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO ACCEPT THE COMMUNITY ASSESSMENT FOR PUBLIC HEALTH EMERGENCY RESPONSE (“CASPER”) SURVEY THAT WAS CONDUCTED SEPTEMBER 17 - 21, 2018 (10:04:56)** - Chairperson Pintar introduced this item, and Public Health Preparedness Manager Jeanne Freeman introduced CASPER Incident Commander Jessica Rapp. Ms. Rapp presented the agenda materials in conjunction with displayed slides. Ms. Rapp and Ms. Freeman responded to questions of clarification, and discussion followed. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion. **Vice Chairperson Crowell moved to accept the report. Member Bagwell seconded the motion. Motion carried 6-0.**

**19(D) PRESENTATION, DISCUSSION, AND POSSIBLE ACTION TO ACCEPT THE PRESENTATION REGARDING THE FLU VACCINATION POINT OF DISPENSING (“POD”) EXERCISE THAT WAS CONDUCTED OCTOBER 6, 2018 (10:21:39)** - Chairperson Pintar introduced this item, and Public Health Preparedness Manager Jeanne Freeman presented the agenda materials in conjunction with displayed slides. Chairperson Pintar entertained additional questions or comments and, when none were forthcoming, a motion. **Member Bagwell moved to accept the Flu Vaccination Point of Dispensing presentation. Member Abowd seconded the motion. Motion carried 6-0.**

**20. PUBLIC COMMENT (10:31:14)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**21. ACTION TO ADJOURN (10:31:20)** - Chairperson Pintar adjourned the meeting at 10:31 a.m.

The Minutes of the November 1, 2018 Carson City Board of Health meeting are so approved this \_\_\_\_\_ day of February, 2019.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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AUBREY ROWLATT, Clerk - Recorder