



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: March 21, 2019

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Discussion Only: City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community. This will include an overview of Internal Finance Committee (IFC) and Community Development activities, as well as upcoming City events.

Agenda Action: Other / Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CITY MANAGER UPDATE

March 21, 2019

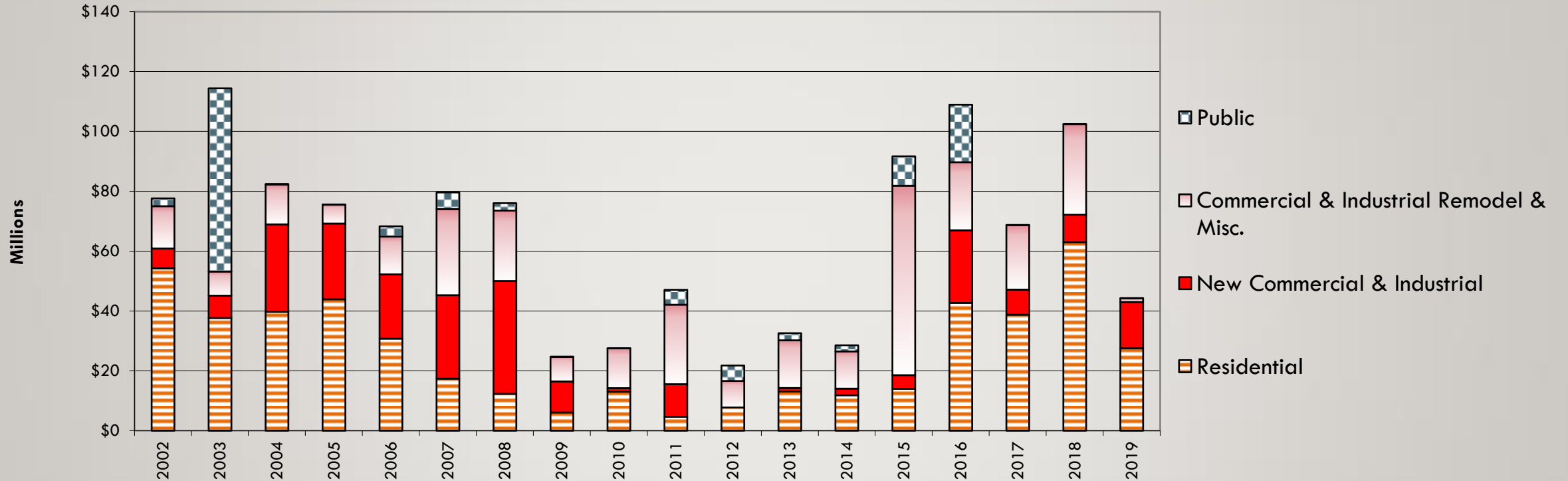
Upcoming Events

- April 1st – Budget Open House at the Community Center Sierra Room.
- 2019 Carson City Off-Road – Date change to June 28 – 30.
- New art exhibit is up at City Hall.

Community Development

BUILDING PERMIT ACTIVITY REPORT

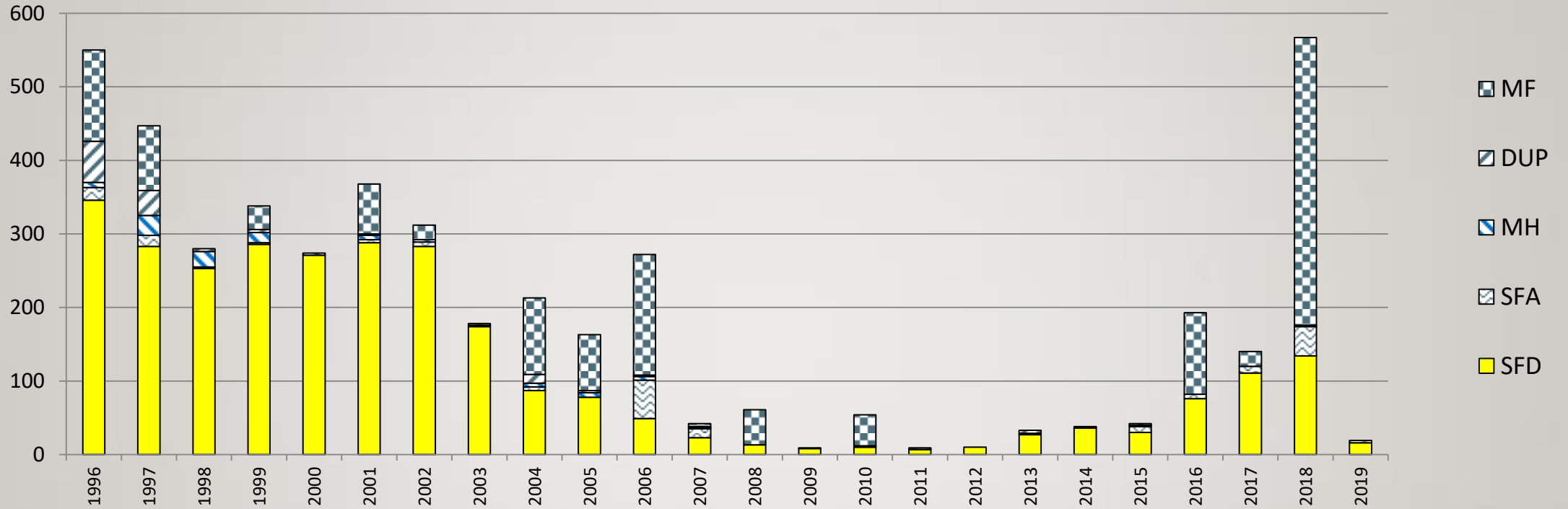
Building Permit Valuation



- February 2019 Total Permit Valuation: \$9.7 million
- 2019 Building Permit Valuation YTD: \$44.3 million

BUILDING PERMIT ACTIVITY REPORT

Residential Permits Issued by Type



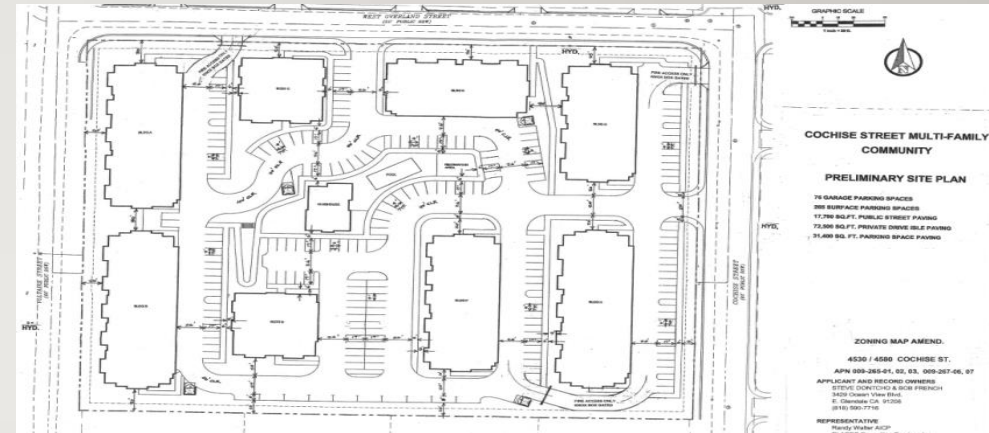
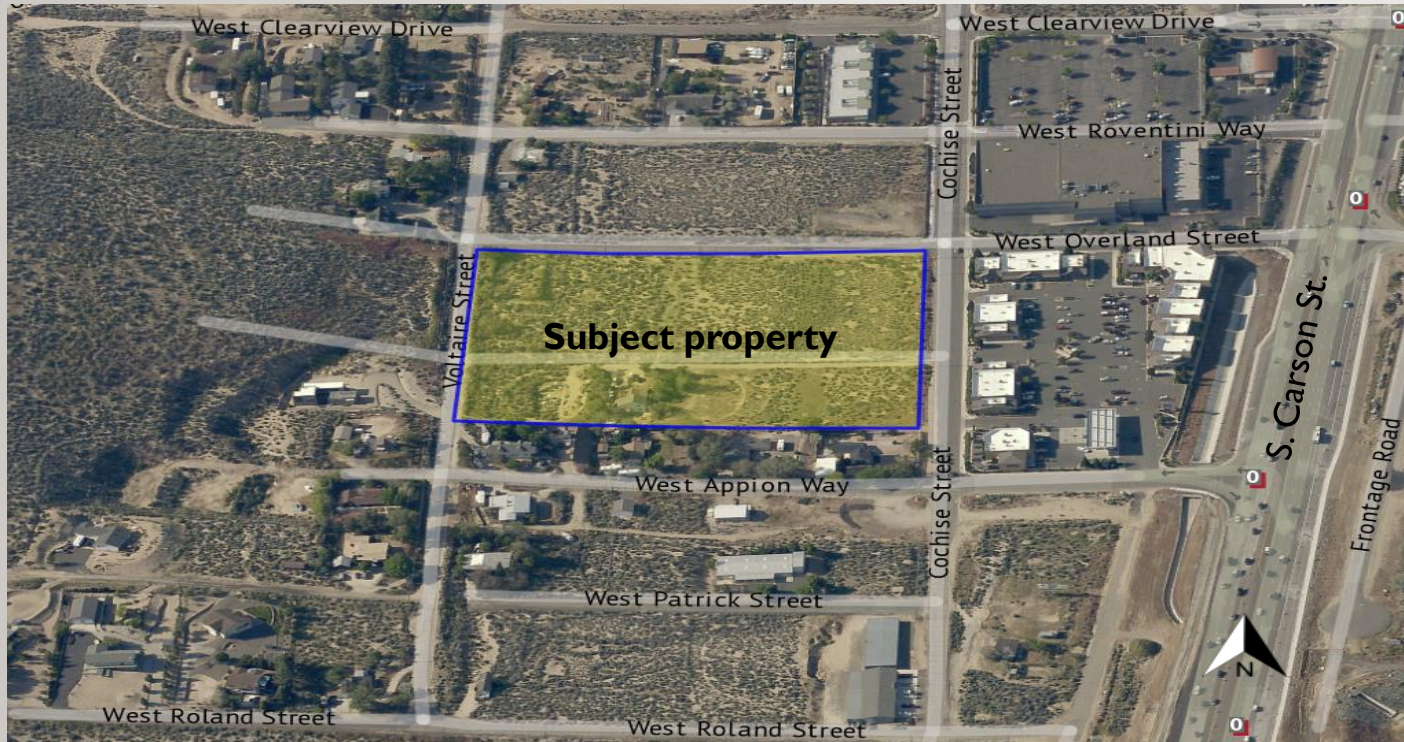
- Residential permits issued through February 2019: 19 units
- February 2019 Total Housing Unit Permits:
 - 7 Single Family Detached
 - 3 Single Family Attached

SFD – Single Family Detached
 SFA – Single Family Attached
 MH – Manufactured Home
 DUP – Duplex
 MF – Multi-Family (3+ attached units)

UNDER ZONING REVIEW

| 4530 & 4580 Cochise St. |

A Special Use Permit for an apartment complex with nine buildings and 143 total units.

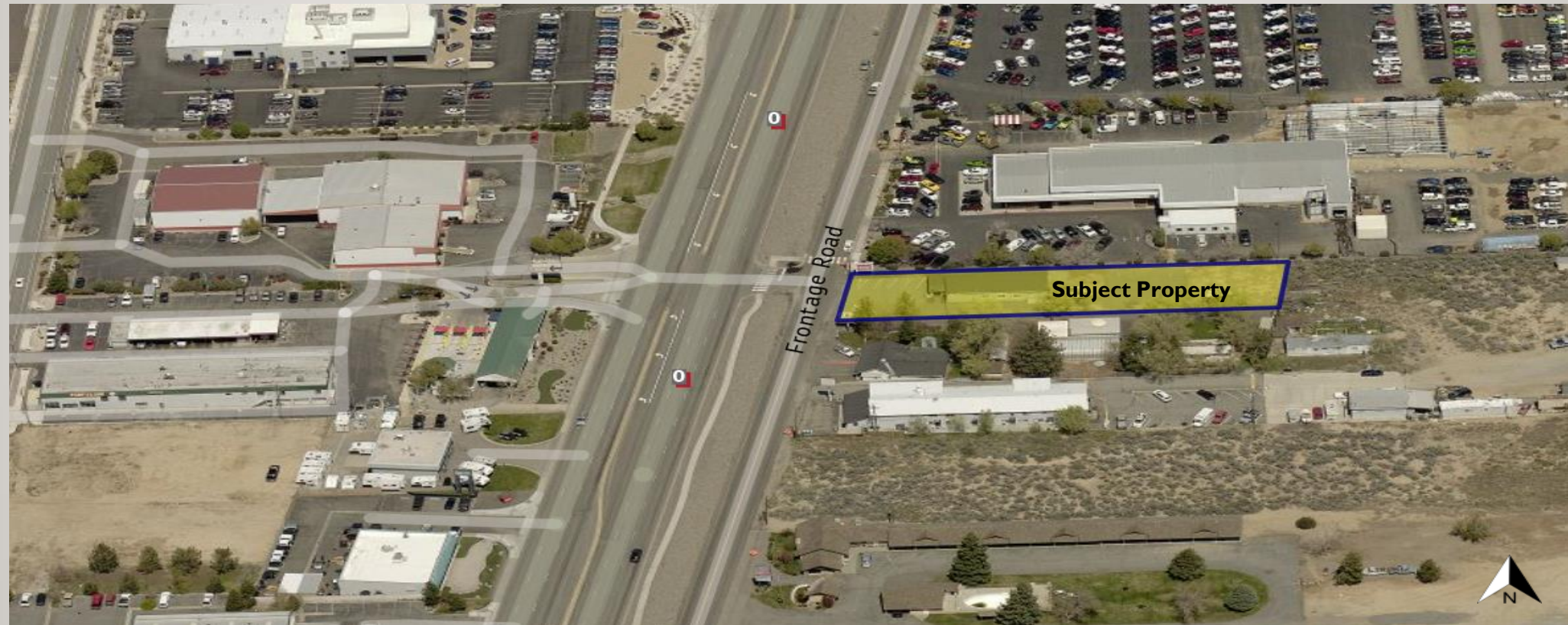


Scheduled for review by the [Planning Commission on March 27, 2019.](#)

UNDER ZONING REVIEW

Dog Boarding Facility | 3101 South Carson Street

A Special Use Permit for a dog boarding facility offering daycare, overnight boarding, and grooming.

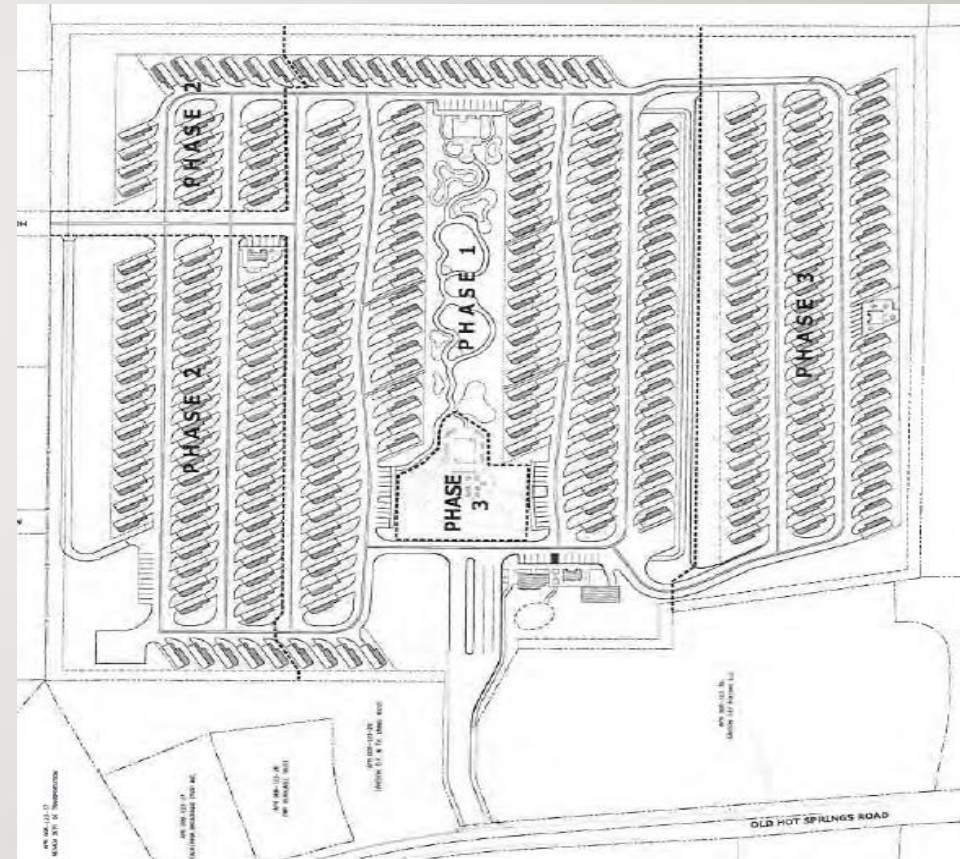


Scheduled for review by the [Planning Commission on March 27, 2019.](#)

UNDER ZONING REVIEW

Sierra Skies RV Resort | 1400 Old Hot Springs Rd.

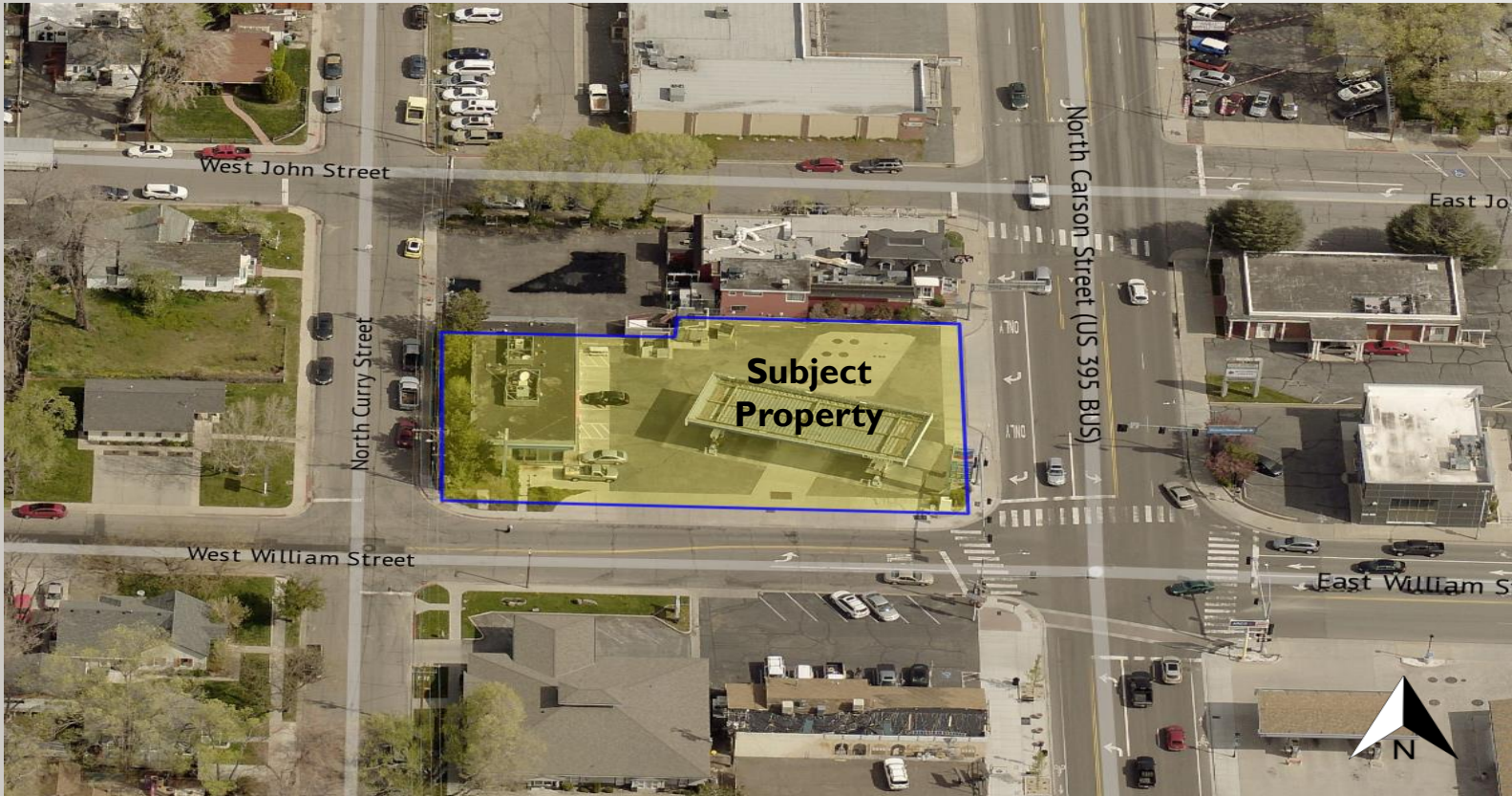
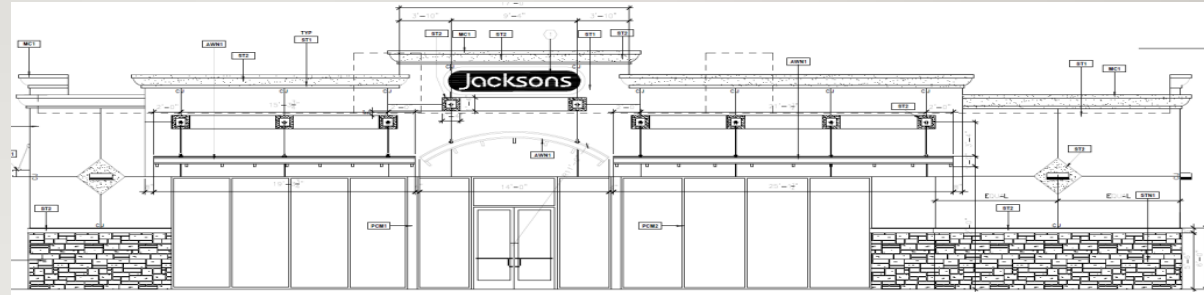
A Special Use Permit to allow an extended-stay (up to 180 days) RV park with up to 277 RV spaces on property zoned Tourist Commercial.



Appeal of Planning Commission approval to be reviewed by the [Board of Supervisors on March 21, 2019.](#)

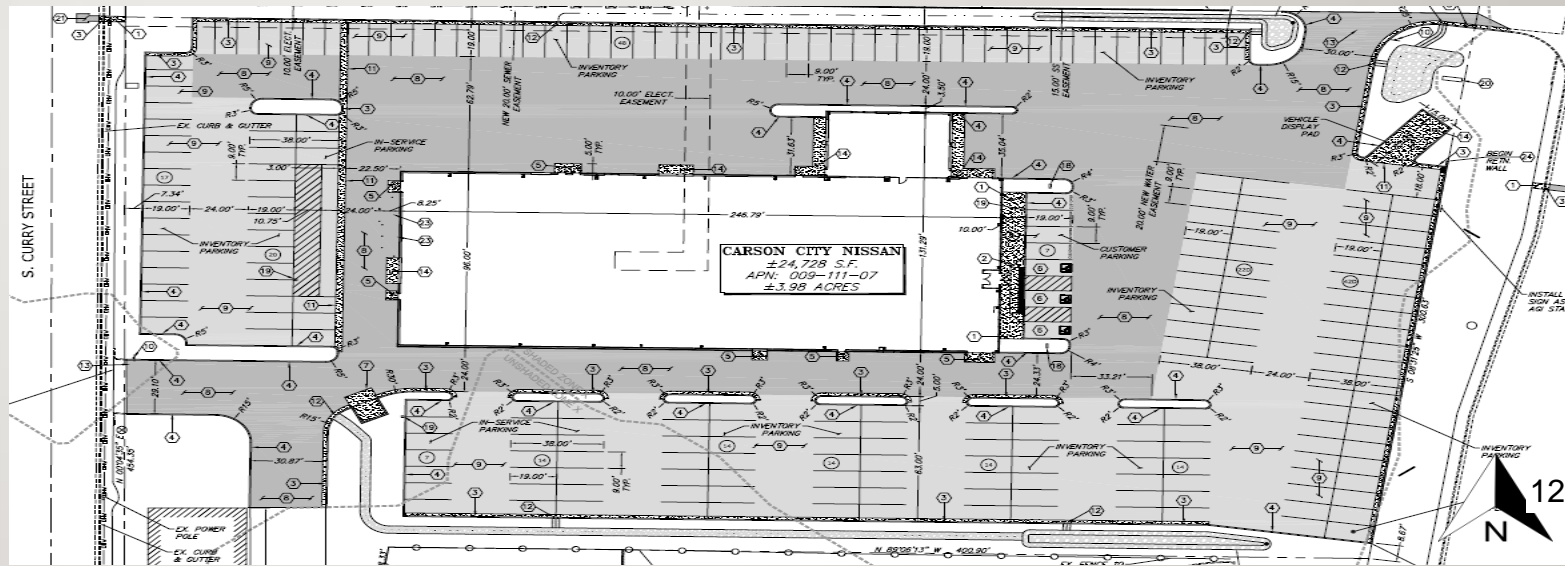
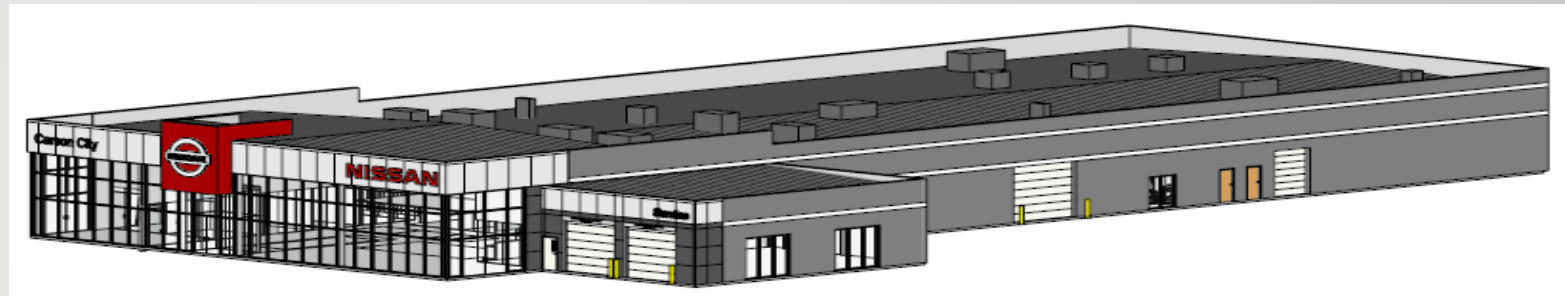
BUILDING PERMIT ISSUED

New Jacksons Food Store
1102 N. Carson Street
Valuation: \$1.4 million



BUILDING PERMIT ISSUED

New Nissan Dealership
2750 S. Carson Street
Valuation: \$4 million (building only)



IFC Activity (January 9, 2019 – March 6, 2019)

➤ Salaries and Benefits:

- Approved filling vacant Office Specialist position.
- Approved filling 2 vacant Landfill Worker positions and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Wastewater Plant Operator position.
- Approved filling vacant Sheriff Support Specialist position.
- Approved filling vacant BLS Patient Care Technician position.
- Approved filling vacant Judicial Clerk I position.
- Approved filling vacant Payroll Administrator position.
- Approved filling vacant Accounting Technician position.
- Approved filling vacant Accounting Clerk position.
- Approved filling vacant Victim-Witness Program Administrator position and the ability to hire above the entrance rate based on qualifications.

IFC Activity (January 9, 2019 – March 6, 2019)

➤ Salaries and Benefits (continued):

- Approved filling vacant Firefighter position.
- Approved filling vacant Transit Coordinator position and the ability to hire above the entrance rate based on qualifications.
- Approved filling 2 vacant Deputy DA positions and the ability to hire above the entrance rate based on qualifications.
- Approved filling vacant Youth Advisor position.
- Approved filling vacant Street Technician position.
- Approved filling vacant Cook position.
- Approved filling 4 vacant Deputy Sheriff positions.
- Approved filling 2 vacant Public Safety Communications Operator positions.
- Approved filling 2 vacant Senior Library Assistant positions.
- Approved filling vacant Legal Assistant position.

IFC Activity (January 9, 2019 – March 6, 2019)

➤ General Fund Contingency:

- Approved an augmentation to the Alternative Sentencing budget for hourly salaries that were approved as a supplemental request for FY 19 but not included in the Final Budget - \$12,000.
- Approved an augmentation to the Public Guardian's budget to cover travel for out of area case reviews and to replace broken copier/fax/printer - \$2,800.

➤ Capital Projects Fund (Undesignated):

- Approved additional funding to complete the fiber project at Juvenile Services - \$18,675. (Total project cost - \$78,675)
- Approved funding to replace door locks at Juvenile Detention - \$9,330.
- Approved additional funding for upgrades to counters and security glass for the Assessor & Treasurer Offices to address security / safety concerns - \$31,500.
(Total project cost - \$43,800)

Undesignated Account Balance - \$327,734