

DRAFT MINUTES
Regular Meeting
Carson City Open Space Advisory Committee
Monday, February 25, 2019 ● 5:30 PM
Community Center Sierra Room
851 East William Street, Carson City, Nevada

Committee Members

Chair – Bruce Scott	Vice Chair – Alan Welch
Member – Margie Evans	Member – Jeremy Hall
Member – Donna Inversin	Member – Gerald Massad
Member – JoAnne Michael	Ex-Officio Member – Maritza Filson

Staff

Ann Bollinger, Open Space Administrator
Dan Earp, Recreation Superintendent
Lyndsey Boyer, Senior Natural Resource Specialist
Ben Johnson, Deputy District Attorney
Cheryl Eggert, Deputy Clerk
Minutes by: Tamar Warren, Deputy Clerk

NOTE: A recording of these proceedings, the board’s agenda materials, and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder’s Office, and are available for review during regular business hours.

An audio recording of this meeting is available on www.CarsonCity.org/minutes.

CALL TO ORDER

(5:30:26) – Chairperson Scott called the meeting to order at 5:30 p.m.

ROLL CALL AND DETERMINATION OF QUORUM

(5:30:41) – Roll was called and a quorum was present.

Attendee Name	Status	Arrived
Bruce Scott	Present	
Alan Welch	Present (Via Telephone)	
Margie Evans	Present	
Jeremy Hall	Present	
Donna Inversin	Present	
Gerald Massad	Absent	
JoAnne Michael	Present	
Maritza Filson (Ex-Officio Student Member)	Absent	

PUBLIC COMMENTS

(5:31:29) – Open Space Maintenance Coordinator Jared Whitaker introduced himself and noted he was “happy to be here”. Ms. Bollinger publicly acknowledged Michael Fagan who donated \$10,000 to the Open Space Program for the maintenance and management of the Open Space properties, following the City’s acquisition of 20 acres on Highway 50 from him.

1. FOR POSSIBLE ACTION ON APPROVAL OF MINUTES (JUNE 18, 2018 AND AUGUST 6, 2018)

(5:33:30) – Chairperson Scott introduced the item and entertained comments or corrections. Member Inversin noted a date correction in the October 15, 2018 minutes to indicate that the joint meeting with the Parks and Recreation Commission will take place on October 22, 2018. Member Evans indicated that she had abstained from the approval of the August 6, 2018 meeting minutes.

(5:35:15) – MOTION: I move to approve the October 15, 2018 meeting as corrected (indicating Member Evans’ abstention and Member Inversin’s date correction).

RESULT:	APPROVED (6-0-0)
MOVER:	Evans
SECONDER:	Hall
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

(5:36:18) – MOTION: I move to approve the October 22, 2018 meeting minutes.

RESULT:	APPROVED (5-0-1)
MOVER:	Hall
SECONDER:	Evans
AYES:	Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	Scott
ABSENT:	Massad

2. MODIFICATIONS TO THE AGENDA

(5:36:48) – Ms. Bollinger noted that there were no modifications to the agenda.

3. MEETING ITEMS

A. FOR POSSIBLE ACTION: TO ELECT A CHAIRPERSON AND VICE CHAIRPERSON OF THE OPEN SPACE ADVISORY COMMITTEE FOR 2019.

(5:36:56) – Chairperson Scott introduced the item. Ms. Bollinger gave background and thanked Chairperson Scott and Vice Chair Welch for their service. Chairperson Scott entertained nominations.

(5:37:34) – MOTION: I would like to nominate Bruce Scott for the position of OSAC Chair.

RESULT:	APPROVED (6-0-0)
MOVER:	Inversin
SECONDER:	Evans
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

(5:37:59) – MOTION: I nominate Alan Welch to the position of Vice Chair.

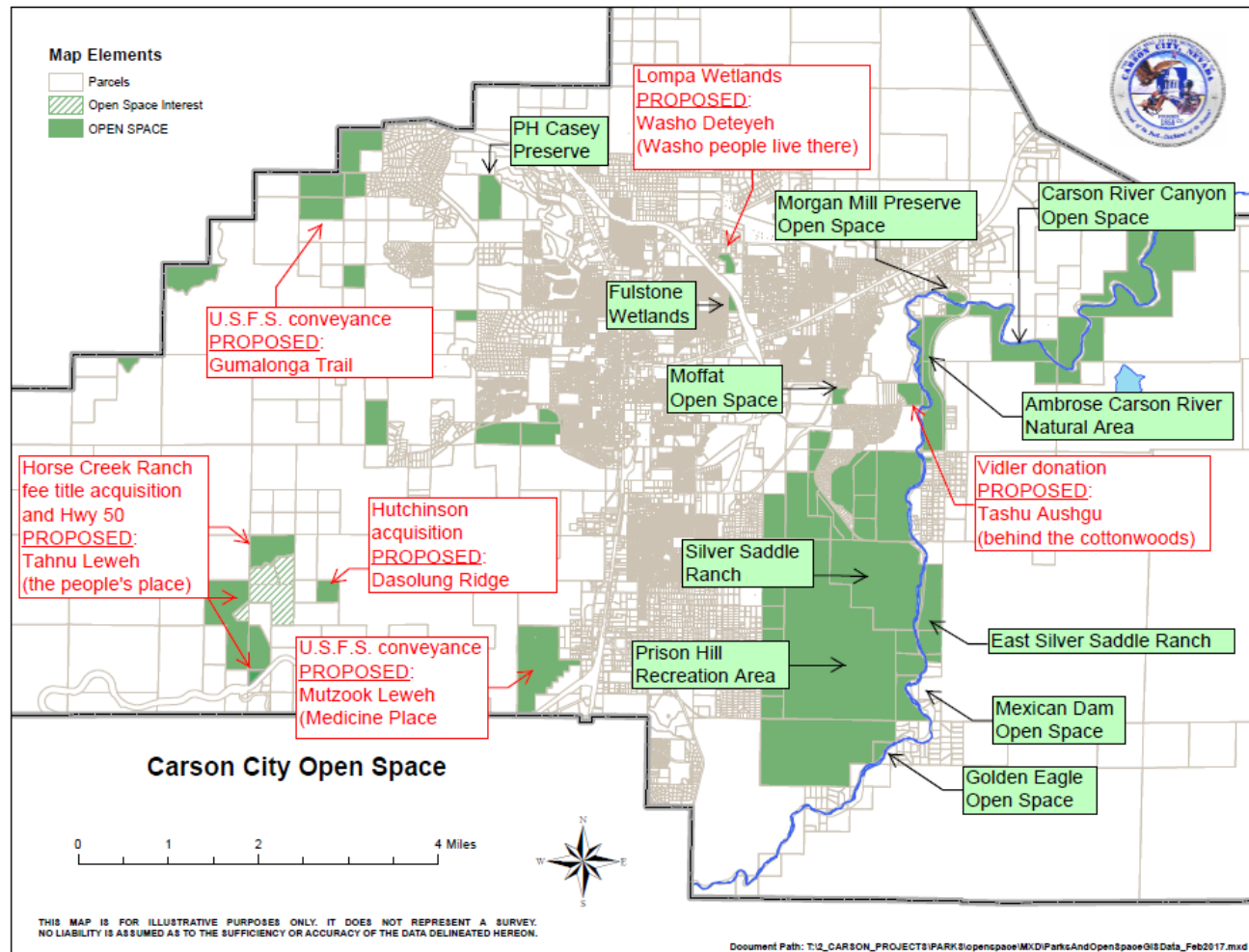
RESULT:	APPROVED (6-0-0)
MOVER:	Hall
SECONDER:	Scott
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

(5:38:43) – Member Evans thanked Chairperson Scott and Vice Chairperson Welch for willing to continue as Chair and Vice Chair and noted that the Committee was “really fortunate to have two great people at the helm”.

B. FOR DISCUSSION ONLY: PRESENTATION FROM THE WASHOE TRIBE OF NEVADA AND CALIFORNIA REGARDING PROPOSED NOMINATIONS FOR THE NAMING OF SELECT OPEN SPACE PROPERTIES.

(6:39:10) – Chairperson Scott introduced the item. Ms. Bollinger gave background and presented the Staff Report which is incorporated into the record. She also invited Washoe Tribe Cultural Resources Committee members Dorothy McCloud and Melba Rakow to present their recommendations for the naming of select Open Space properties on the accompanying maps. Ms. Rakow suggested a name for each of the properties and Member Evans was informed that “it’s okay” if people mispronounce the names should they be approved [by the Board of Supervisors]. Chairperson Scott thanked Member Hall for his coordination efforts with the [Washoe] Tribal Historic Preservation Officer Darrell Cruz. Ms. Bollinger reviewed the nomination public survey process, which she believed could be prepared “in a week or two” and have the results tabulated within a month. Member Hall suggested including the explanations provided by the Washoe Tribe and giving them preference.

[Please see the proposed names by Ms. Rakow on the next page.]



(5:56:29) – Recreation Superintendent Dan Earp reviewed the digital survey process and noted that it could be done by using cards as well. He also provided information on the most recent surveys for naming park properties and informed Chairperson Scott that the survey could include explanations of the suggestions by the Washoe Tribe and background information of the properties. The Chair stressed the importance of conveying the meanings of the names to the public to ensure they were not randomly chosen. Chairperson Scott entertained public comments.

PUBLIC COMMENT

(5:59:56) – Ron Moe introduced himself as a citizen of Carson City and explained that he was “working with the State Board on Geographic Names”. He also stated that some tribes did not want to use people’s names, since “it might stir up their spirit”.

(6:01:03) – Ms. Bollinger clarified that she would like to bring the survey results back to the April meeting for a recommendation to the Board of Supervisors. Ms. Rakow offered her help to Ms. Bollinger, especially with pronunciations.

C. FOR DISCUSSION ONLY: PRESENTATION FROM THE CARSON CITY RECREATION DIVISION REGARDING EVENTS AT SILVER SADDLE RANCH AND OTHER PROPERTIES MANAGED BY THE OPEN SPACE DIVISION.

(6:01:48) – Chairperson Scott introduced the item. Mr. Earp presented the Staff Report, incorporated into the record, which included several Holiday-related activity ideas at Silver Saddle Ranch. He also entertained ideas from the Committee members. Member Evans suggested not being discouraged if a poor showing is experienced in the first year, due to bad weather. Member Inversin recommended having a petting zoo and involving the local 4-H groups. Member Michael was in favor of the Adventure Triathlon idea.

(6:09:52) – Friends of the Silver Saddle Ranch President Nancy Santos indicated that they would continue having the daytime programs such as wagon rides, adding that they will work with Staff to coordinate all events. Member Inversin was in favor of incorporating “homestead” type demonstrations such as weaving and antique tractors. Member Evans stated that as a private citizen she wished to see the ranch become an interpretive location “to show what ranching was like back at the turn of the twentieth century”, such as blacksmithing. Ms. Santos noted that discussions had already started with 4-H groups. Ms. Rakow suggested getting in touch with reenactment groups such as butter churning and offered to provide contact names for Mr. Earp. Member Hall noted that the Rendezvous event at Mills Park featured many demonstrations such as blacksmithing. There were no public comments. The Committee was in favor of pursuing the Silver Saddle Ranch opportunities.

(6:16:20) – Mr. Earp reviewed the Adventure Triathlon idea as well for Spring 2020. He proposed considering the trails along the Prison Hill Recreation Area, Silver Saddle Ranch, Carson River Park, Carson River, and the Mexican Ditch Trail, adding that they were in discussions with private partners with areas of expertise at this time. Member Hall suggested getting in touch with Epic Rides promoters and Muscle Powered.

D. FOR POSSIBLE ACTION: TO APPROVE THE ANNUAL MONITORING REPORT FOR THE HORSE CREEK RANCH CONSERVATION EASEMENT FOR 2018.

(6:25:38) – Chairperson Scott introduced the item. Ms. Boyer presented the Staff Report, incorporated into the record, and responded to clarifying questions by the members. Chairperson Scott was pleased that “we’re moving from passive to active in some of those areas”. Discussion ensued regarding the road conditions, erosion, weed abatement, pastures and wetlands. Ms. Boyer also noted that a few weed reduction events were planned for this year. There were no public comments.

(6:38:25) – MOTION: I move to approve the annual monitoring report for the Horse Creek Ranch Conservation Easement for 2018.

RESULT:	APPROVED (6-0-0)
MOVER:	Inversin
SECONDER:	Hall
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

E. FOR POSSIBLE ACTION: TO APPROVE THE ANNUAL REPORT FOR CALENDAR YEAR 2018 REGARDING ACTIVITIES OF THE OPEN SPACE DIVISION TO BE SUBMITTED TO THE BOARD OF SUPERVISORS.

(6:39:01) – Chairperson Scott introduced the item. Ms. Boyer referenced the Staff Report and gave background. She also reviewed the Annual Report, also incorporated into the record, highlighting staffing additions, grants, events and activities, and acquisitions. Chairperson Scott suggested adding an award received by Ms. Bollinger at the Trails Summit, in recognition of her service for trails. Member Michael suggested incorporating the OHV Plan which Ms. Bollinger noted was on the City’s website. Member Inversin called the report “great” and noted that people were driving around the bollards in the Carson River area. Mr. Whitaker explained that he was aware of that situation and was waiting for better weather to add another bollard to prevent drivers from going around them. There were no public comments.

(7:01:35) – MOTION: I move to approve the annual report for calendar year 2018 regarding activities of the Open Space Division to be submitted to the Board of Supervisors.

RESULT:	APPROVED (6-0-0)
MOVER:	Evans
SECONDER:	Inversin
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

E. FOR POSSIBLE ACTION: TO RECOMMEND TO THE BOARD OF SUPERVISORS A WORK PROGRAM OUTLINE AND BUDGET FOR FISCAL YEAR 2019-2020.

(7:02:14) – Chairperson Scott introduced the item. Ms. Bollinger called it “one the most important items on your agenda tonight because it’s our roadmap for the next fiscal year”, and clarified that she was using the previous year’s budget: however, she had been informed that revenues would be higher this year. Ms. Bollinger reviewed the proposed work plan budget which is incorporated into the agenda materials, and responded to clarifying questions by the members. She noted that the proposed personnel additions included a third park ranger, and a full-time trails coordinator position instead of the current half-time one. Chairperson Scott clarified that some of the headcount would be shared with the Parks Department. Members Hall, Inversin, and Evans were in favor of the added headcount and Member Evans was informed that the third park ranger position would be very helpful. Ms. Bollinger reminded the Committee that what they approve in this meeting is a recommendation to the Board of Supervisors for final budget approval. She also reviewed the budget obligations that have been added for this fiscal year. Vice Chair Welch received confirmation that public input will be received for Master Plans such as Prison Hill and external facilitators may be utilized. Member Inversin requested adding to the website how each of the properties is acquired and how the acquisition funds are used, informing the public “how we took a little bit of money and used it to get more money”. Chairperson Scott entertained public comments.

PUBLIC COMMENT

(7:41:32) – Larry Marinel introduced himself as a member of Muscle Powered and praised the work of Trails Coordinator Gregg Berggren. Robyn Orloff wanted “to thank you all...I think the breadth and depth of your

projects is just beyond impressive”. She also commended Staff for accomplishing so much and thanked the City for its Commitment. Chairperson Scott entertained a motion.

(7:43:34) – MOTION: I move to recommend to the Board of Supervisors a work plan and budget for Fiscal Year 2019-2020.

RESULT:	APPROVED (6-0-0)
MOVER:	Inversin
SECONDER:	Evans
AYES:	Scott, Welch, Evans, Hall, Inversin, Michael
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Massad

4. STAFF UPDATES - DISCUSSION ONLY

A. WORKING GROUPS: 1) SIGNAGE PLAN, 2) CULTURAL RESOURCES, 3) NAMING OF OPEN SPACE PROPERTIES, 4) OHV WORKING GROUP, AND 5) EVENTS.

(7:44:37) – Ms. Bollinger explained that the Signage Plan will be removed from the list as it had been completed and was already in the implementation stage. She also noted that the Architectural Historian portion of the Cultural Resources would be submitted to the State Historic Preservation Office (SHPO) within a month. Ms. Bollinger explained that she would be working with SHPO and Member Hall on the Architectural Resources and the Stewardship of the Silver Saddle Ranch, and reminded the Committee that they had heard the information on the naming of Open Space properties during agenda item 3-B. She indicated that an OHV-related field trip was planned for March 11, 2019 and announced the awarding of the submitted grants. Ms. Bollinger stated that she had already received six requests for Silver Saddle Ranch events, and noted that 12 events had taken place in 2018. She also requested assistance from the Committee in developing a questionnaire and an environmental checklist and stated that the Friends of Silver Saddle Ranch had offered to help as well to determine seasonal restrictions such as Golden Eagle nesting. Discussion ensued regarding the Conservation Easement exclusions. Members Evans and Michael offered their assistance, and Member Hall indicated he would help with the technical aspects.

PUBLIC COMMENT

(8:00:46) – Ms. Santos explained that she had prepared a checklist and offered to forward the information. Ms. Orloff was in favor of educating the public and suggested involving the Nevada Department of Wildlife.

B. DIRECTOR’S REPORT: NON-SUBSTANTIVE UPDATE REGARDING DEPARTMENTAL PROJECTS, PROGRAMS AND GRANTS; LEGISLATIVE UPDATE; OPEN MEETING LAW TRAINING VIDEO; AND BOARD OF SUPERVISOR’S ACTION ITEMS.

(8:04:47) – Ms. Bollinger reviewed the agenda materials, incorporated into the record, and noted that they were watching the upcoming bills being considered by the legislature. She noted that the Question One funding was “heavily leaning to the South” at this time and explained that many were fighting for “crumbs”. She also

encouraged the Committee members to testify as private citizens, adding that they were watching other bills very closely.

(8:08:18) – Mr. Johnson noted that the District Attorney’s Office had produced an Open Meeting Law training video available on the City’s website which should be viewed by all Board and Committee/Commission Members. He also offered to respond to questions any member may have after watching the video. There were no public comments.

C. ACTIVITIES, PROJECTS, AND GRANTS LOCATED ON OPEN SPACE PROPERTIES WITHIN THE CARSON RIVER AREA.

(8:10:33) – Ms. Bollinger referenced her report, incorporated into the record, and explained that all the events had been consolidated in this report. She also responded to clarifying questions. There were no public comments.

D. ACTIVITIES, PROJECTS, AND GRANTS THROUGHOUT OTHER AREAS MANAGED BY THE OPEN SPACE DIVISION.

(8:17:35) – Ms. Boyer referenced her report, incorporated into the record, and responded to clarifying questions. Chairperson Scott thanked the Board of Supervisors for their support of the Michael Fagan property acquisition. There were no public comments.

E. ACTIVITIES RELATED TO TRAIL PROJECTS MANAGED BY THE OPEN SPACE DIVISION.

(8:19:55) – Ms. Bollinger referenced the trails Staff Report by Mr. Berggren, incorporated into the record, and explained that it was listed in multiple reports because many different teams were working on it, including Public Works; however, Mr. Berggren was overseeing the project. She also responded to clarifying questions. There were no public comments.

5. MEMBERS’ ANNOUNCEMENTS AND REQUESTS FOR INFORMATION.

(8:21:15) – Chairperson Scott introduced the item. Member Inversin announced that the Virginia and Truckee Rail-Trail will now be named the Historic Virginia and Truckee Trail, adding that should AB-84 pass, “we should have a million dollars to start that trail”. There were no public comments.

6. FUTURE AGENDA ITEMS – DISCUSSION ONLY.

(8:23:19) – Ms. Bollinger explained that a list of future agenda items was included in the agenda materials and highlighted the upcoming joint meeting with the Parks and Recreation Commission on December 3, 2019. Member Hall recommended adding the naming of the Open Space properties to the April 15, 2019 meeting agenda.

7. PUBLIC COMMENTS

There were no public comments.

8. FOR POSSIBLE ACTION ON ADJOURNMENT

(8:25:22) – MOTION: Member Evans moved to adjourn. Chairperson Scott adjourned the meeting at 8:25 p.m.

The Minutes of the February 25, 2019 Carson City Open Space Advisory Committee meeting are so approved this, 15th day of April, 2019.

BRUCE SCOTT, Chair