

**CARSON CITY BOARD OF SUPERVISORS**  
**Minutes of the May 16, 2019 Meeting**  
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**DRAFT**

A regular meeting of the Carson City Board of Supervisors was scheduled for 8:30 a.m. on Thursday, May 16, 2019 in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Mayor Robert Crowell  
Supervisor Stacey Giomi, Ward 1  
Supervisor Brad Bonkowski, Ward 2  
Supervisor Lori Bagwell, Ward 3  
Supervisor John Barrette, Ward 4

**STAFF:** Nancy Paulson, City Manager  
Aubrey Rowlett, Clerk - Recorder  
Adriana Fralick, Deputy City Manager  
Jason Woodbury, District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the Board's agenda materials, and any written comments or documentation provided to the Clerk, during the meeting, are part of the public record. These materials are available for review, in the Clerk's Office, during regular business hours.

**1 - 4. CALL TO ORDER, ROLL CALL, INVOCATION, AND PLEDGE OF ALLEGIANCE** (8:30:24) - Mayor Crowell called the meeting to order at 8:30 a.m. Ms. Rowlett called the roll; a quorum was present. Salvation Army Captain Mark Cyr provided the invocation. At Mayor Crowell's request, Mr. Woodbury led the Pledge of Allegiance.

**5. PUBLIC COMMENT** (8:32:08) - Mayor Crowell entertained public comment. (8:32:32) In commemoration of National Police Week, Sheriff Ken Furlong thanked "all the public safety officers, from our courts all the way through our police and fire." Sheriff Furlong described the ceremony which took place yesterday at the Law Enforcement Officers Memorial. In response to a question, Sheriff Furlong described scheduled local and national activities to commemorate National Police Week.

Sheriff Furlong announced that the Cops and Kids event scheduled for Saturday, May 18<sup>th</sup> had been rescheduled and will be relocated to the Boys and Girls Clubs facility. Mayor Crowell entertained additional public comment; however, none was forthcoming.

**6. POSSIBLE ACTION ON APPROVAL OF MINUTES - April 18, 2019** (8:34:52) - Mayor Crowell introduced this item, and entertained a motion. **Supervisor Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

**7. POSSIBLE ACTION ON ADOPTION OF AGENDA** (8:35:33) - Mayor Crowell introduced this item, and entertained modifications to the agenda. When no requests for modifications were forthcoming, Mayor Crowell deemed the agenda adopted, as published.

**8. SPECIAL PRESENTATIONS:**

**8(A) PROCLAMATION TO RECOGNIZE MAY AS NATIONAL DRUG COURT MONTH** (8:35:56) - Mayor Crowell introduced this item and invited Judge Tom Armstrong to the meeting table. Mayor Crowell read into the record the Proclamation which was included in the agenda materials. Judge Armstrong presented historical and statistical information on the misdemeanor treatment court. He expressed appreciation to the Board, the Sheriff, the Public Defender's Office, and the District Attorney's

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Office for their support. At Mayor Crowell’s request, Judge Armstrong discussed the criteria for misdemeanor treatment court. In response to a question, he discussed distinctions between misdemeanor treatment and mental health court. Mayor Crowell thanked Judge Armstrong and everyone in the judicial system for being “ahead of the curve” to ensure the continued health and safety of the community.

**8(B) PROCLAMATION TO RECOGNIZE MAY 19 - 25, 2019 AS NATIONAL PUBLIC WORKS WEEK** (8:47:45) - Mayor Crowell introduced this item, and read into the record the Proclamation which was included in the agenda materials. Mayor Crowell encouraged community support of Public Works crews. (8:50:58) Deputy Public Works Director Curtis Horton thanked Mayor Crowell and the Board for recognizing National Public Works Week. “Critical operations take place on an almost daily basis and our staff does a great job. They put their hearts into it and they do it for the community. We appreciate your support very much.” Mayor Crowell requested Mr. Horton to convey the Board’s appreciation to the Public Works Department staff. Mayor Crowell related examples of Public Works Department crews’ prompt responses to address problems in the community, as expressed to him by several citizens. Supervisor Giomi commended the Public Works Department staff’s involvement in the area of emergency response. “... there are many things that go on in this community, from an emergency perspective, and you think first of police and fire and EMS and you don’t think of public works. But, in this community more than in any other that I’m aware of, Public Works is a critical component of that. I think of every disaster we’ve had in this community, whether it be a mass shooting event or a flood or a major fire and Public Works is right there at the hip of the first responders. This City is blessed to have that kind of cooperation ...” Supervisor Bagwell expressed appreciation for the opportunity to participate in the Paving for Pizza project with Public Works Department staff.

**8(C) PRESENTATION OF LENGTH OF SERVICE CERTIFICATES TO CITY EMPLOYEES** (8:57:40) - Mayor Crowell introduced this item, and invited Skilled Trades Technician Kirt Benson to the meeting table. Mayor Crowell presented Mr. Benson with a Longevity Certificate commemorating five years of continuous, dedicated service to the City. Mayor Crowell presented Street Technician James Hacking with a Longevity Certificate commemorating ten years of continuous, dedicated service to the City. Mayor Crowell presented Senior Traffic Systems Technician Doug Fong with a Longevity Certificate commemorating twenty years of continuous, dedicated service to the City. The Board members, City staff, and citizens present applauded each of the honorees.

**CONSENT AGENDA**

(9:01:55) - Mayor Crowell introduced the consent agenda, and entertained requests to separately hear items. When no requests were forthcoming, Mayor Crowell entertained a motion. **Supervisor Bonkowski moved to approve the consent agenda, consisting of items 9 and 10. Supervisor Bagwell seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Lori Bagwell</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Bagwell, Giomi, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

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**9. CITY MANAGER - DISCUSSION AND POSSIBLE ACTION TO RATIFY THE APPROVAL OF BILLS AND OTHER REQUESTS FOR PAYMENTS BY THE CITY MANAGER FOR THE PERIOD OF APRIL 6, 2019 THROUGH MAY 3, 2019**

**10. FINANCE DEPARTMENT - DISCUSSION AND POSSIBLE ACTION REGARDING ACCEPTANCE OF THE REPORT ON THE CONDITION OF EACH FUND IN THE TREASURY, AND THE STATEMENTS OF RECEIPTS AND EXPENDITURES THROUGH MAY 3, 2019, PURSUANT TO NRS 251.030 AND NRS 354.290**

**ORDINANCES, RESOLUTIONS, AND OTHER ITEMS**

**11. ITEM(S) PULLED FROM THE CONSENT AGENDA WILL BE HEARD AT THIS TIME - None.**

**12. FINANCE DEPARTMENT - DISCUSSION AND POSSIBLE ACTION ON THE DESIGNATION OF PIERCY BOWLER TAYLOR & KERN AS THE AUDITING FIRM FOR FY 2018 - 19, WHICH IS THE SECOND YEAR OF A THREE-YEAR CONTRACT (9:02:28) - Mayor Crowell introduced this item, and Chief Financial Officer Sheri Russell presented the agenda materials. In response to a question, Ms. Russell advised of having provided suggestions for improvement to Piercy Bowler Taylor & Kern. She acknowledged the recommendation to continue with the contract for another year. She further acknowledged the Audit Committee's support. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to designate Piercy Bowler Taylor & Kern as the auditing firm for FY 2018 / 19. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.**

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor Stacey Giomi</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Giomi, Bonkowski, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**13. PURCHASING AND CONTRACTS**

**13(A) DISCUSSION AND POSSIBLE ACTION REGARDING AN AMENDMENT TO CONTRACT NO. 1819-001, A JOINDER CONTRACT WITH INTER-STATE OIL COMPANY, CARSON VALLEY OIL CO., FLYERS ENERGY, LLC, THROUGH THE STATE OF NEVADA RFQ / CONTRACT #3064, FOR BULK FUEL AND DELIVERY SERVICES, AND WITH THOMAS PETROLEUM, LLC, THROUGH THE STATE OF NEVADA RFQ / CONTRACT #3125, CARDLOCK FUELING NETWORK, FOR AN ADDITIONAL \$110,000 FOR A NEW NOT-TO-EXCEED AMOUNT OF \$962,140 FROM VARIOUS CITY FUEL ACCOUNTS, THROUGH JUNE 30, 2019 (9:04:25) - Mayor Crowell introduced this item, and Purchasing and Contracts Administrator Carol Akers presented the agenda materials. Fleet Services Manager Zach Good and Public Works Operations Manager Rick Cooley responded to questions of clarification. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bagwell moved to approve the contract amendment to increase the contract amount to a not-to-exceed amount of \$962,140, as approved in the FY 19 budget. Supervisor Bonkowski seconded the motion.** Mayor**

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Crowell entertained discussion on the motion and when, none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Lori Bagwell</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors Bagwell, Bonkowski, Giomi, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**13(B) DISCUSSION AND POSSIBLE ACTION REGARDING A PROPOSED INTERLOCAL AGREEMENT, BETWEEN CARSON CITY AND THE NEVADA DEPARTMENT OF TRANSPORTATION, PROVIDING FOR THE USE OF THE STATEWIDE PUBLIC SAFETY RADIO COMMUNICATIONS SYSTEM, FOR AN AMOUNT NOT TO EXCEED \$5,076,000 FOR THE INITIAL TEN-YEAR TERM AND NOT TO EXCEED \$634,500 PER YEAR IN THE SUBSEQUENT RENEWAL TERMS (9:07:36)** - Mayor Crowell introduced this item. Public Works Operations Manager James Jacklett presented the agenda materials, and responded to questions of clarification. At Supervisor Bonkowski's request, Fire Chief Sean Slamon described the Fire Department radio communications system as "maxed out and we struggle to meet our needs with repeated channels which promotes firefighter safety. ... there is limited redundancy built into the system so we need to make a decision and move to a direction to improve our radio communications and I think the two choices are moving to a state model or to try and invest into our existing infrastructure. Relying on the experts, they have done a tremendous amount of work, they have kept us along. We have a radio users group that meets monthly. This is not a new system being brought forward to us. It's something that we've been involved in from the get-go. I believe this is our best option to move forward. It's an expensive option; however, I think we're going to be facing significant dollar costs regardless of the decision, whether we decide to go to the state and to the digital format or to continue on our VHF to reinvest in our infrastructure ... So, I believe the coverage is strong. For me, obviously firefighter safety and interoperability, our concerns have been met with that. We'll still be able to operate in the VHF world which is the world we operate in when we get into wild land fire situations and, obviously, with our quad county partners. It will improve our ability to communicate and ease our ability to communicate with the Washoe agencies, which we also have ... aid agreements. So, the dual compliance, ... it improves our options. It improves our abilities and ... we're looking at a large price tag regardless of the decision we make as we go forward. So I do support this."

Sheriff Ken Furlong advised of having questioned the detail throughout the process, and discussed the tremendous challenges faced by law enforcement. He expressed confidence "at this point that all of the considerations for operational needs, including ... major events ... are being accounted for." He expressed support for the program.

Mr. Jacklett and Sheriff Furlong responded to additional questions of clarification, and extensive discussion followed. At Mayor Crowell's request, Jim Wyndham of NDOT advised of "a lot of latitude in how we fashion this agreement. The only latitude that we don't have is things that are set by the legislature. ... the termination ... that's open. We can talk about that and come to an agreement." In response to a question, Mr. Wyndham advised that the City can have representation in the users group. "... you'll also be able to attend the technical meetings to voice your concerns." Mr. Wyndham acknowledged that these provisions could be specified in the agreement. He responded to additional questions of clarification.

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Mayor Crowell entertained public comment. (10:10:30) Denny French expressed concern “that there’s just one guy that’s going to be ... available to help with the technical issues.” He expressed additional concern that the City would be dependent “on NDOT or anybody else ... because then I don’t think you have the same position at the table ...” Mr. French urged “getting the basics done even if you have to fund it in consideration of its own. Get somebody at the table. Find out if you can get funding from legislators.” In response to a question, Mr. Jacklett listed relevant City staff and their responsibilities. He explained that “one advantage to this agreement is that the infrastructure would ... now be maintained by Washoe County, the State, and NV Energy. ... there’s multiple sites from multiple entities in our area that cover us. So that does increase our resilience here, our ability to overcome those issues because it expands the amount of people working and supporting that infrastructure around us without having to add support and staff internally.” Mr. French thanked Mr. Jacklett for his presentation.

Mayor Crowell entertained additional public comment and, when none was forthcoming, noted the Board’s consensus, based on discussion, to defer action and further refine the provisions of the agreement.

**13(C) DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL TO PURCHASE SIX DISPATCH CONSOLES, SIX BACK-UP BASE RADIOS, INTEROP GATEWAY EQUIPMENT, SWITCHING EQUIPMENT AND ASSOCIATED SERVICES, AND SUPPORT THROUGH JOINDER CONTRACT #P697-16-016, BETWEEN HARRIS CORPORATION AND THE NEVADA DEPARTMENT OF TRANSPORTATION, FOR A NOT-TO-EXCEED AMOUNT OF \$615,946.45, TO BE FUNDED FROM THE FLEET RADIO EQUIPMENT ACCOUNT**

(10:18:36) - At Mayor Crowell’s suggestion, this item was deferred together with item 13(B). At Mr. Woodbury’s direction, Mayor Crowell entertained public comment. None was forthcoming. Mayor Crowell thanked staff for all their work on both items. He recessed the meeting at 10:19 a.m., and reconvened at 10:33 a.m.

**14. PUBLIC WORKS DEPARTMENT - DISCUSSION AND POSSIBLE ACTION REGARDING APPROVAL OF THE 60% DESIGN OF THE SOUTH CARSON COMPLETE STREETS PROJECT AND BOARD DIRECTION TO STAFF RELATING TO THE ADVANCEMENT OF THE PROJECT TO THE 90% DESIGN STAGE** (10:33:17) - Mayor Crowell introduced this item, and City Engineer Dan Stucky introduced Project Manager Tom Grundy. Mr. Stucky presented the agenda materials in conjunction with displayed slides. Mr. Stucky, Transportation Manager Lucia Maloney, and Mr. Grundy responded to questions of clarification, and discussion took place throughout the presentation.

Mayor Crowell entertained public comment. (11:24:07) Denny French suggested speed bumps or dips may more effectively slow traffic.

(11:25:40) George Higgins discussed safety concerns in the area “between Koontz [Lane] and Fairview [Drive.] He suggested installation of a traffic light “on either Moses, Sonoma, or Rhodes Street, somewhere on that section.”

In response to previous comments, Community Development Director Lee Plemel provided historic information on South Carson Street. Mr. Stucky presented traffic volume data from the time South Carson Street consisted of four lanes.

Mayor Crowell entertained additional public comment and, when none was forthcoming, a motion. **Supervisor Giomi moved to approve the 60% design of the South Carson Street Complete Streets Project, and to authorize staff to advance the project to the 90% design stage while considering input**

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from the Board provided during today’s meeting. Supervisor Barrette seconded the motion. Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	Approved [5 - 0]
<b>MOVER:</b>	Supervisor Stacey Giomi
<b>SECOND:</b>	Supervisor John Barrette
<b>AYES:</b>	Supervisors Giomi, Barrette, Bonkowski, Bagwell, and Mayor Crowell
<b>NAYS:</b>	None
<b>ABSENT:</b>	None
<b>ABSTAIN:</b>	None

**15. COMMUNITY DEVELOPMENT DEPARTMENT, PLANNING DIVISION**

**15(A) DISCUSSION AND POSSIBLE ACTION REGARDING HARDSHIP DETERMINATIONS RELATED TO THE FY 2020 DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT FOR APPLICANTS MEETING THE REQUIRED CONDITIONS, AND DIRECTING THE CITY ENGINEER TO POSTPONE THE ASSESSMENT FOR ANY APPROVED HARDSHIP DETERMINATION APPLICANTS, IN ACCORDANCE WITH NRS 271.360 (11:30:27)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel provided an overview of the subject and following three items. Mr. Plemel reviewed the agenda materials, and advised of having received no applications. Consensus of the Board was that no action was necessary.

**15(B) PUBLIC HEARING AND DISCUSSION ONLY TO TAKE PUBLIC COMMENT REGARDING THE FILING OF THE FY 2020 ASSESSMENT ROLL FOR THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT, TO CONSIDER WRITTEN OBJECTIONS CONCERNING THAT AREA TO BE ASSESSED, AND TO CONSIDER ALL COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT, PURSUANT TO NRS 271.385 (11:31:48)** - Mayor Crowell introduced this item, and opened the public hearing. Community Development Director Lee Plemel presented the agenda materials.

Mayor Crowell entertained public comment. (11:34:55) Stan Jones discussed concerns over transparency, and was unaware of any “minutes, agenda items or anything that’s ever been posted. I don’t think this is the way we want to run this operation.” Mr. Jones expressed the opinion that the district should be re-evaluated. “I think anything north of Washington Street should be eliminated. ... I get none of the services. I don’t want them to begin with and I take care of my own property and I just think this was a hurried project when it was first started and there was very little input from business owners and I think it needs to be revisited.” Mr. Jones acknowledged his concern over a lack of transparency was relative to the Neighborhood Improvement District Board of Directors and not the City. In response to a question, Mr. Woodbury advised that the NID Board of Directors is not required to comply with the Nevada Open Meeting Law.

Mayor Crowell entertained additional public comment; however, none was forthcoming. In response to previous comments, Mr. Plemel advised that City staff has heard other concerns regarding the NID Board’s transparency. “That’s going to be part of the communication that goes out is to put the property owners and businesses in contact with the NID Board. One thing to remember about this, this is a property owners board. It’s not a business board, by definition. It’s the property owners responsible for the assessment fully understand that the business owners are the ones that are affected by it and that’s why we’re going to get

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the notice to them and put them in contact. But ... from the property owners' side, there's a little bit of concern that they lose control of the businesses because it is truly the owners board. Nonetheless, we're going to get the information out to everybody and who to contact to get on the list to get their emails to the NID Board so that they can get notices very easy. So that's something we're going to do in the next month is get that information out there. In terms of re-evaluating the district, ... there are provisions in the ordinance of how to amend that by the ... property owners that are within the NID." Discussion followed.

Mayor Crowell entertained additional public comment and, when none was forthcoming, closed the public hearing.

**15(C) DISCUSSION AND POSSIBLE ACTION REGARDING RESOLUTION NO. 2019-R-CONFIRMING THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT, DISPENSING WITH COMPLAINTS, PROTESTS, AND OBJECTIONS TO THE ASSESSMENT, AND RATIFYING THE CITY ENGINEER'S ASSESSMENT ROLL FOR FY 2020 FOR THE DOWNTOWN NID FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT (11:42:46)** - Mayor Crowell introduced this item, and Community Development Director Lee Plemel presented the agenda materials. Mayor Crowell entertained public comment and, when none was forthcoming, a motion. **Supervisor Bonkowski moved to adopt Resolution No. 2019-R-8. Supervisor Giomi seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Brad Bonkowski</b>
<b>SECOND:</b>	<b>Supervisor Stacey Giomi</b>
<b>AYES:</b>	<b>Supervisors Bonkowski, Giomi, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

**15(D) DISCUSSION AND POSSIBLE ACTION TO INTRODUCE, ON FIRST READING, AN ORDINANCE RELATED TO IMPROVEMENT DISTRICTS, ESTABLISHING PROVISIONS TO LEVY THE DOWNTOWN NEIGHBORHOOD IMPROVEMENT DISTRICT ASSESSMENT FOR FY 2020 FOR THE MAINTENANCE OF THE DOWNTOWN STREETSCAPE ENHANCEMENT PROJECT (11:43:32)** - Mayor Crowell introduced this item, and entertained public and Board member comments. When no comments were forthcoming, Mayor Crowell entertained a motion. **Supervisor Giomi moved to introduce Bill No. 103. Supervisor Bonkowski seconded the motion.** Mayor Crowell entertained discussion on the motion and, when none was forthcoming, called for a vote.

<b>RESULT:</b>	<b>Approved [5 - 0]</b>
<b>MOVER:</b>	<b>Supervisor Stacey Giomi</b>
<b>SECOND:</b>	<b>Supervisor Brad Bonkowski</b>
<b>AYES:</b>	<b>Supervisors Giomi, Bonkowski, Bagwell, Barrette, and Mayor Crowell</b>
<b>NAYS:</b>	<b>None</b>
<b>ABSENT:</b>	<b>None</b>
<b>ABSTAIN:</b>	<b>None</b>

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**16. RECESS BOARD OF SUPERVISORS MEETING (11:44:18)** - Mayor Crowell recessed the Board of Supervisors meeting at 11:44 a.m.

**BOARD OF HEALTH**

**17. CALL TO ORDER AND ROLL CALL (11:53:03)** - Chairperson Pintar called the Board of Health meeting to order at 11:53 a.m. Ms. Rowlett called the roll; a quorum was present.

**18. PUBLIC COMMENTS (11:53:32)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**19. POSSIBLE ACTION ON APPROVAL OF MINUTES - February 21, 2019 (11:53:54)** - Chairperson Pintar introduced this item, and entertained a motion. **Member Bonkowski moved to approve the minutes, as presented. The motion was seconded and carried unanimously.**

**20. HEALTH AND HUMAN SERVICES DEPARTMENT**

**20(A) DISCUSSION AND POSSIBLE ACTION ON PROPOSED REVISIONS TO THE CARSON CITY BOARD OF HEALTH BYLAWS (11:54:20)** - Chairperson Pintar introduced and provided background information on this item. Health and Human Services Department Director Nicki Aaker presented the agenda materials in conjunction with displayed slides. Ms. Aaker and Chairperson Pintar responded to questions of clarification, and discussion followed.

Chairperson Pintar entertained public comment and, when none was forthcoming, a motion. **Member Giomi moved to approve the Carson City Board of Health Bylaws, as presented with the revisions discussed on the record. Member Barrette seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried unanimously.**

**20(B) DISCUSSION AND POSSIBLE ACTION ON NOMINATION AND APPOINTMENT OF CARSON CITY BOARD OF HEALTH VICE CHAIR (12:04:23)** - Chairperson Pintar introduced this item, and entertained nominations for vice chair. Member Furlong nominated Stacey Giomi as vice chair, and listed his qualifications. Member Bonkowski seconded the nomination. Chairperson Pintar entertained additional nominations; however, none were forthcoming. Chairperson Pintar called for a vote on the pending nomination. **Nomination carried unanimously.**

**20(C) DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT DIRECTOR'S REPORT WITH ANY DIRECTION OR FEEDBACK FROM THE BOARD (12:05:39)** - Chairperson Pintar introduced this item, and Health and Human Services Department Director Nicki Aaker presented her report. Ms. Aaker, Chairperson Pintar, and Ms. Fralick responded to questions of clarification regarding legislation.

Ms. Aaker commended Sandy Wartgow on receiving the 2019 Immunize Nevada Award for Outstanding Immunization Champion for her work with the School-Located Influenza Vaccine Program. (12:15:07) Ms. Wartgow provided additional information on the award. [Mayor Crowell left the meeting at 12:15 p.m. A quorum was still present.]

Ms. Aaker introduced Epidemiologist and Disease Control / Prevention Division Manager Dustin Boothe, who narrated a PowerPoint presentation which was displayed in the meeting room and copies of which



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were included in the agenda materials. Ms. Aaker presented costs associated with measles outbreaks. Chairperson Pintar responded to questions and discussion followed.

Chairperson Pintar entertained board member questions or comments and public comments. (12:37:57) Sandy Wartgow advised that measles, mumps and rubella have been added into the federal OSHA guidelines, and discussed the need for a plan to care for City employees who may be exposed to or transmit the diseases. Ms. Aaker advised that the Health Department has an infectious disease committee.

(12:39:29) Denny French expressed appreciation for the board's involvement in preventing measles outbreaks. In response to a comment, Chairperson Pintar acknowledged that vaccines are not 100% effective. "Having said that, we know that statistically, if 95% of the population has received the vaccine, that's considered herd immunity so it protects those people who maybe their immune system is not accepting the vaccine. So our goal is always to have at least 95% of the population immunized appropriately."

Chairperson Pintar entertained a motion to accept the report. **Member Bagwell moved to accept the Director's report. Member Barrette seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 6-0-1.**

**20(D) DISCUSSION AND POSSIBLE ACTION ON ACCEPTANCE OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT'S 2018 ANNUAL REPORT (12:41:23)**

- Chairperson Pintar introduced this item. Health and Human Services Department Director Nicki Aaker introduced University of Nevada Masters of Public Health Program Intern Gabrielle Irvin, and provided an overview of her involvement in developing the annual report. Ms. Irvin presented the agenda materials in conjunction with displayed slides. [Member Bonkowski left the meeting at 12:53 p.m. A quorum was still present.] Vice Chairperson Giomi commended the report format, and reviewed several necessary corrections. Discussion took place regarding additional revisions and corrections. Chairperson Pintar thanked Ms. Irvin for all her work. Ms. Aaker provided an overview of the research conducted by Ms. Irvin on health department annual reports from other jurisdictions.

Chairperson Pintar entertained additional discussion of the board members and public comment. (12:59:59) In response to a question, Chairperson Pintar advised Denny French that paper copies of the annual reports will be available at the Health Department. Chairperson Pintar entertained a motion. **Vice Chairperson Giomi moved to accept the CCHHS 2018 Annual Report, with the revisions discussed on the record and to include correction of non-substantive typographical errors. Member Bagwell seconded the motion.** Chairperson Pintar entertained discussion on the motion and, when none was forthcoming, called for a vote. **Motion carried 5-0-2.**

**21. PUBLIC COMMENT (1:02:36)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**22. ACTION TO ADJOURN BOARD OF HEALTH MEETING (1:02:43)** - Chairperson Pintar adjourned the meeting at 1:02 p.m.

**23. RECONVENE BOARD OF SUPERVISORS MEETING (1:02:57)** - Mayor *Pro Tem* Bagwell reconvened the Board of Supervisors meeting at 1:02 p.m. Mayor Crowell and Supervisor Bonkowski were absent. A quorum of the Board was present.

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**24. CITY MANAGER - CITY MANAGER UPDATE ON CURRENT CITY PROJECTS, ACTIVITIES, AND OTHER ITEMS OF INTEREST TO THE BOARD OF SUPERVISORS AND TO THE COMMUNITY (1:03:00)** - Mayor *Pro Tem* Bagwell introduced this item. Ms. Paulson presented her update in conjunction with displayed slides, and responded to questions of clarification. Mayor *Pro Tem* Bagwell entertained questions or comments of the Board members and of the public; however, none were forthcoming.

**25. BOARD OF SUPERVISORS NON-ACTION ITEMS:**

**LEGISLATIVE MATTERS (1:08:17)** - Ms. Paulson provided an update on legislative matters, and an overview of AB 309, AB 137, AB 345, the NACo 911 bill, SB 386, AB 136, AB 190, AB 533. Ms. Paulson and Mr. Woodbury responded to questions of clarification.

**FUTURE AGENDA ITEMS**

**STATUS REVIEW OF PROJECTS**

**INTERNAL COMMUNICATIONS AND ADMINISTRATIVE MATTERS (1:16:45)** - Supervisor Giomi reported on the most recent Carson Water Subconservancy Board meeting and a recent river float in Douglas County. Supervisor Barrette reported on the most recent NNDA Board meeting which he attended together with Ms. Paulson. Mayor *Pro Tem* Bagwell reported on the most recent meeting of the Range Task Force.

**CORRESPONDENCE TO THE BOARD OF SUPERVISORS**

**STATUS REPORTS AND COMMENTS FROM BOARD MEMBERS**

**STAFF COMMENTS AND STATUS REPORTS (1:14:03)** - Ms. Paulson reported that the Library Board of Trustees is planning to enter into an agreement with NNDA to create and maintain a dedicated business retention and expansion program. "This is in lieu of filling the business development manager position that is currently vacant ... This would be completely funded by an Adams Foundation donation. The contract ... is for \$5,000 a month. ... There is some savings in doing the contract versus hiring the position. So the Library would continue to operate the Adams Hub, the business education program and the other programs for entrepreneurs." Ms. Paulson responded to questions of clarification.

**26. PUBLIC COMMENTS (1:20:51)** - Mayor *Pro Tem* Bagwell entertained public comment; however, none was forthcoming.

**27. ACTION TO ADJOURN (1:20:57)** - Mayor *Pro Tem* Bagwell adjourned the meeting at 1:20 p.m.

The Minutes of the May 16, 2019 Carson City Board of Supervisors meeting are so approved this \_\_\_\_\_ day of June, 2019.

ATTEST:

\_\_\_\_\_  
ROBERT L. CROWELL, Mayor

\_\_\_\_\_  
AUBREY ROWLATT, Clerk - Recorder