

**CARSON CITY BOARD OF HEALTH**  
**Minutes of the July 19, 2018 Meeting**  
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A meeting of the Carson City Board of Health was held during the regularly scheduled Carson City Board of Supervisors meeting on Thursday, July 19, 2018, in the Community Center Sierra Room, 851 East William Street, Carson City, Nevada.

**PRESENT:** Chairperson Susan Pintar  
Vice Chairperson Robert Crowell  
Member Karen Abowd  
Member Lori Bagwell  
Member John Barrette  
Member Ken Furlong

**STAFF:** Nick Marano, City Manager  
Nancy Paulson, Deputy City Manager  
Adriana Fralick, Chief Deputy District Attorney  
Kathleen King, Chief Deputy Clerk

**NOTE:** A recording of these proceedings, the board's agenda materials, and any written comments or documentation provided to the Clerk during the meeting are part of the public record. These materials are on file in the Clerk's Office, and available for review during regular business hours.

**18. CALL TO ORDER AND ROLL CALL (10:18:25)** - Chairperson Pintar called the meeting to order at 10:18 a.m. Ms. King called the roll; a quorum was present.

**19. PUBLIC COMMENT (10:18:44)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

**20. ACTION ON APPROVAL OF MINUTES - January 18, 2018 and April 19, 2018 (10:18:59)** - Chairperson Pintar introduced this item, and entertained a motion. **Member Abowd moved to approve the January 18, 2018 minutes, as presented. Member Barrette seconded the motion. Motion carried 7-0.** Chairperson Pintar entertained a motion for the April 19, 2018 minutes. **Member Abowd moved to approve the April 19, 2018 minutes, as presented. Member Barrette seconded the motion. Motion carried 6 - 0 - 1, Member Bonkowski abstaining.**

**21. HEALTH AND HUMAN SERVICES DEPARTMENT**

**21(A) PRESENTATION AND DISCUSSION REGARDING THE QUALITY IMPROVEMENT PROJECT CONDUCTED WITHIN THE HUMAN SERVICES DIVISION - COMMUNITY HEALTH WORKER WITHIN THE HOUSING PROGRAM (10:19:52)** - Chairperson Pintar introduced this item, and announced the flu clinic scheduled for October. Chairperson Pintar reminded everyone that last year had the highest number of hospitalizations for flu across the nation. Chairperson Pintar presented the staff report, noting that the project fits nicely with the City's strategic plan. Chairperson Pintar introduced Community Health Worker Faith Barber, who presented the Quality Improvement Project in conjunction with displayed slides. Ms. Aaker provided additional clarification throughout the presentation. Ms. Barber, Ms. Aaker, and Chairperson Pintar responded to questions of clarification. At Mayor Crowell's request, Sheriff Furlong provided an overview of MOST and FAST. Chairperson Pintar thanked Ms. Barber for her presentation.

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**21(B) PRESENTATION AND DISCUSSION REGARDING THE COMMUNITY ASSESSMENT FOR PUBLIC HEALTH EMERGENCY RESPONSE (“CASPER”) (10:49:44)** - Chairperson Pintar introduced this item. Public Health Preparedness Manager Jeanne Freeman provided an overview of CASPER, and introduced Public Health Preparedness Epidemiology Support Staff Jessica Rapp, who narrated a PowerPoint presentation which was displayed in the meeting room. Ms. Freeman provided additional clarification throughout the presentation, and responded to questions of clarification. Chairperson Pintar thanked Ms. Rapp and Ms. Freeman.

**21(C) POSSIBLE ACTION TO ACCEPT A PRESENTATION BY STAFF, WITH DISCUSSION AND POSSIBLE FURTHER ACTION TO PROVIDE FEEDBACK AND DIRECTION TO THE STAFF OF THE CARSON CITY HEALTH AND HUMAN SERVICES DEPARTMENT TOBACCO PREVENTION AND CONTROL PROGRAM CONCERNING THE ACTIVITIES WITHIN THE FUNDS FOR HEALTHY NEVADA’S 2018 - 2019 SCOPE OF WORK (11:14:59)** - Chairperson Pintar introduced and provided an overview of this item. Public Health Nurse Sandra Wartgow presented the agenda materials, and responded to questions of clarification. Chairperson Pintar entertained a motion. **Member Bagwell moved to accept the presentation from the Tobacco Prevention and Control Program’s Public Health Nurse. Vice Chairperson Crowell seconded the motion. Motion carried 7-0.**

Chairperson Pintar entertained discussion on possible uses of additional funding. Ms. Aaker provided background information on, and an overview of, the work plan to be submitted by August 1<sup>st</sup>. Extensive discussion followed.

**21(D) POSSIBLE ACTION TO ACCEPT A PRESENTATION BY STAFF, WITH DISCUSSION AND POSSIBLE FURTHER ACTION TO PROVIDE FEEDBACK AND DIRECTION TO STAFF CONCERNING THE COMMUNITY HEALTH IMPROVEMENT PLAN (“CHIP”) (11:59:16)** - Chairperson Pintar introduced this item, and Ms. Aaker presented the agenda materials in conjunction with displayed slides. Steve Messenger, of Nevada Primary Care Association, provided an overview of his responsibilities and presented the Access to Health Care portion of the CHIP which was included in the agenda materials. Mr. Messenger responded to questions of clarification.

At Chairperson Pintar’s request, Member Abowd presented the Food Security and Food Access portion of the draft CHIP. Chairperson Pintar advised that Public Health Preparedness Manager Jeanne Freeman is serving as the spokesperson for the Workforce Development Subcommittee. Ms. Freeman provided background information on the Workforce Development Subcommittee and its focus, and reviewed the corresponding portion of the draft CHIP. Ms. Aaker and Ms. Freeman responded to questions of clarification, and extensive discussion followed.

Chairperson Pintar entertained a motion. **Member Abowd moved to accept the presentation, with the additional direction given to staff on the nutrition, incorporated into the motion, concerning the Community Health Improvement Plan. Member Barrette seconded the motion. Motion carried 7-0.**

**22. PUBLIC COMMENT (12:43:11)** - Chairperson Pintar entertained public comment; however, none was forthcoming.

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**23. ACTION TO ADJOURN (12:43:19)** - Chairperson Pintar adjourned the meeting at 12:43 p.m.

The Minutes of the July 19, 2018 Carson City Board of Health meeting are so approved this 1<sup>st</sup> day of November, 2018.

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SUSAN PINTAR, M.D., Chair

ATTEST:

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SUSAN MERRIWETHER, Clerk - Recorder