

City of Carson City
Agenda Report

Item # 3A

Date Submitted: February 2, 2007

Agenda Date Requested: February 15, 2007

Time Requested: 5 minutes Liquor Board

To: Mayor and Liquor Board

From: Business License Department

Subject Title: Action to approve a full bar liquor license for Mr. Jeffery E. Donovan, owner of Scavo's Bar located at 4750 Hwy 50 Ste 1 in Carson City.

Staff Summary: Per CCMC 4.13 all liquor requests are to be brought before the liquor board.

Type of Action Requested: (check one)

☐ Resolution

☐ Ordinance

☒ Formal Action/Motion

☐ Other (Specify)

Does This Action Require A Business Impact Statement: ☐ Yes ☒ No

Recommended Board Action: I move to approve a full bar liquor license for Mr. Jeffery E. Donovan, owner of Scavo's Bar located at 4750 Hwy 50 Ste 1 in Carson City.

Explanation for Recommended Board Action: Mr. Jeffery E. Donovan, owner of Scavo's Bar, is requesting approval of a full on premise liquor license. This establishment is located at 4750 Hwy 50 Ste 1. All departmental approvals have been received except for the Health Department, which will need to complete a final inspection. Attached is the Sheriff's Summary for your review.

Applicable Statue, Code, Policy, Rule or Regulation: CCMC 4.13

Fiscal Impact: \$1000 for original new fee, \$500 for an investigation fee, \$200 for a quarterly fee

Explanation of Impact:

Funding Source:

Alternatives: Do not approve or approve with conditions

Supporting Material: Application and Sheriff's summary

Prepared By: Christine Burchiel, Business License Technician

Reviewed By:

(Department Head)

Date: 2-6-07

(City Manager)

Date: 2-6-07

(District Attorney)

Date: 2-6-07

(Finance Director)

Date: 2/6/7

Board Action Taken:

Motion: _____

1)

2)

Aye/Nay

(Vote Recorded By)

CITY OF CARSON CITY
LIQUOR LICENSE APPLICATION

201 N Carson Street #5
Carson City, NV 89701
(775)887-2092 #2 fax (775)887-2102

07-24036

Uig #

Full Name of Applicant(s) JEFFREY E. DONOVAN Account # _____
Corporate Name _____
Fictitious Firm Name SCAVO'S Date Filed _____
Business Location 1750 Hwy 50 E #1 Carson City NV 89701 Business Phone _____
Mailing Address 6530 Monticello Ct. Reno NV 89519 Home Phone 530-927-9482
Date Liquor Sales will start? _____ Management Agreement on file? _____

Type of Liquor Sales: (check all that apply)
☒ Full liquor sales
☐ Packaged Liquor
☐ Dining room w/full liquor
☐ Packaged beer & wine
☐ Dining room w/beer & wine
☐ Wholesaler
☐ Manufacturer
☐ Additional Bar(s) @ location (# _____)

List **ALL** owners, partners or corporate officers below:

JEFFREY E. DONOVAN 6530 Monticello Ct. Reno NV 89519 530-927-9482
Name & Title Address Phone #

Name & Title Address Phone #

Name & Title Address Phone #

Are you familiar with Nevada Liquor Laws? ☒ yes ☐ no
Have you ever obtained a liquor license before? ☐ yes ☒ no If yes, where? _____

Non-Refundable Investigation Fee \$ 500.00 Date Paid 01/09/07
Original New Application Fee \$ 1000.00 Date Paid "
Liquor License Per Quarter \$ 200.00 Date Paid "
\$ 1700.00

CERTIFICATION: I hereby certify that the above information is correct to the best of my knowledge and belief. I understand that this liquor license, if approved, may not be transferred to any other person or to any other location, without prior approval by the Liquor Board. I further understand the investigation period may be forty-five (45) days or longer for processing.

Signature [Signature] Date 11/9/07
Signature _____ Date _____
Signature _____ Date _____

Witnessed by: [Signature] Date 1/09/07

FOR SHERIFF'S DEPARTMENT USE ONLY

901 E Musser St. Carson City, NV 89701
(775)887-2020 x 1400

Date Applicant Fingerprinted _____ By _____ File # _____
Date Applicant Fingerprinted _____ By _____ File # _____
Date Applicant Fingerprinted _____ By _____ File # _____

**APPLICANT'S AFFIDAVIT TO CARSON CITY LIQUOR LICENSE APPLICATION
RULES & REGULATIONS
REGARDING LIQUOR LICENSES**

I/we, JEFFREY E. DONOVAN, _____
(Print applicant A's name) (Print applicant B's name)
_____, understand that:
(Print applicant C's name)

- Applicant(s) cannot sell alcohol until the Carson City Liquor Board, consisting of the Board of Supervisors and the Carson City Sheriff, approves liquor license OR there is a temporary management agreement with the present owner of the establishment (who has a valid liquor license) on file with the Carson City Treasurer's office.
- Applicant(s) may not take control of or transfer ownership of the liquor portion of said business before liquor license is approved OR a management agreement is on file with the Carson City Treasurer's Office. To take control of or transfer ownership of the liquor portion of said business before liquor license is approved could hinder the chances of getting a liquor license.
- If any changes are made after completing a liquor license application (i.e., change of business name, location, nature of business, partner or corporate officer change, etc.) the Carson City Business License Department MUST be notified and a new liquor license application MUST be completed BEFORE the change occurs.
- If a liquor license is issued, the fees for said liquor license MUST be paid on or before the 1st day of each quarter. If the quarterly liquor license fees are not paid by the 1st day of each quarter, a 50% penalty charge will be assessed, without exception, and this delinquency becomes grounds for revocation of the liquor license.
- Applicant(s) also understand that if liquor license is revoked by the Liquor Board, applicant(s) cannot reapply for a new liquor license for 6 (six) months from the date of the board's action. Applicant(s) also understand that after reapplying, applicant(s) MUST have the unanimous approval of all members of the Liquor Board.
- A liquor license is issued to a given owner at a specific location and is non-transferrable to a different owner or different location. A new liquor license application must be filed for ANY change.
- The \$ 500 investigation fee, paid at the time of application for a liquor license, is non-refundable.

I, [Signature] have read and fully understand the above and have received
(Applicant A's signature)
a copy thereof.

I, _____ have read and fully understand the above and have received
(Applicant B's signature)
a copy thereof.

I, _____ have read and fully understand the above and have received
(Applicant C's signature)
a copy thereof.

Date 1/9/07

Witnessed by [Signature]