



STAFF REPORT

Report To: Board of Supervisors **Meeting Date:** October 3, 2019

Staff Contact: Sheri Russell, Chief Financial Officer (srussell@carson.org)

Agenda Title: For Possible Action: Discussion and possible action regarding the report on the condition of each fund in the treasury and the statements of receipts and expenditures through September 20, 2019, per NRS 251.030 and NRS 354.290. (Sheri Russell, srussell@carson.org)

Staff Summary: NRS 251.030 requires the Chief Financial Officer (for the purpose of the statute acting as the County Auditor) to report to the Board of Supervisors, at each regular meeting thereof, the condition of each fund in the treasury. NRS 354.290 requires the County Auditor to report to the Board of Supervisors a statement of revenues and expenditures based on the accounts and funds as were used in the budget. A more detailed accounting is available on the City's website – www.carson.org.

Agenda Action: Formal Action / Motion **Time Requested:** Consent

Proposed Motion

I move to accept the report.

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

A "Statement of Cash Receipts and Disbursements" is attached indicating the beginning balance, receipts, disbursements, and the ending balance of each cash account for every fund in the City as of September 20, 2019.

It is important to note that there will always be timing differences with these balances - for example, while all departments take deposits to the bank on a daily basis, there is usually a delay between when the reports are prepared and when they are entered into the system.

Applicable Statute, Code, Policy, Rule or Regulation

NRS 251.030 and 354.290

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact: N/A

Alternatives

N/A

Attachments:

[BOS Cash Report 09-20-19.pdf](#)

Board Action Taken:

Motion: _____

1) _____

2) _____

Aye/Nay

(Vote Recorded By)

CONDITION OF THE TREASURY REPORT

CASH ACTIVITY BETWEEN 9/7/2019 & 9/20/2019

FUND	FUND NAME	BEGINNING BALANCE	NET DEBITS	NET CREDITS	ENDING BALANCE
101	GENERAL FUND	\$ 10,991,290.04	\$ 447,879.61	\$ 646,093.49	\$ 10,793,076.16
201	AIRPORT FUND	16,228.07	-	-	16,228.07
202	COOPERATIVE EXTENSION FUND	319,309.24	3,066.02	208.95	322,166.31
208	SUPPLEMENTAL INDIGENT FUND	659,487.58	27,440.49	2.92	686,925.15
210	CAPITAL PROJECTS FUND	4,910,130.08	11,931.12	28,756.00	4,893,305.20
215	SENIOR CENTER FUND	354,434.03	11,922.98	2,708.10	363,648.91
225	CARSON CITY TRANSIT FUND	32,449.35	-	10,919.79	21,529.56
230	LIBRARY GIFT FUND	72,106.06	-	-	72,106.06
232	BUSINESS DEVELOPMENT FUND	230,008.49	-	3,796.66	226,211.83
235	LANDSCAPE MAINTENANCE FUND	97,928.50	886.35	1,135.01	97,679.84
236	AMINISTRATIVE ASSESSMENTS FUND	35,228.74	-	868.13	34,360.61
240	TRAFFIC/TRANSPORTATION FUND	13,308.89	-	86.68	13,222.21
245	CAMPO FUND	81,410.47	-	-	81,410.47
250	REGIONAL TRANSPORTATION FUND	7,457,391.90	-	12,327.87	7,445,064.03
253	V & T INFRASTRUCTURE FUND	1,088,783.47	-	1,660.00	1,087,123.47
254	QUALITY OF LIFE FUND	1,646,693.37	-	76,028.02	1,570,665.35
256	STREET MAINTENANCE FUND	558,445.53	-	268,222.71	290,222.82
275	GRANT FUND	488,106.19	59,774.56	19,914.28	527,966.47
280	COMMISSARY FUND	192,826.54	-	9,293.24	183,533.30
287	911 SURCHARGE FUND	835,124.67	-	12,386.75	822,737.92
295	ARTS & CULTURE FUND	32,532.63	-	3.35	32,529.28
310	INFRASTRUCTURE TAX FUND	1,581,283.30	-	54,872.98	1,526,410.32
340	EXTRAORDINARY MAINTENANCE FUND	173,743.00	-	15,850.00	157,893.00
350	RESIDENTIAL CONSTRUCTION TAX F	775,211.71	-	-	775,211.71
410	DEBT SERVICE FUND	1,431,035.47	-	700.00	1,430,335.47
501	AMBUALNCE FUND	2,667,317.15	-	13,922.63	2,653,394.52
505	STORMWATER FUND	5,336,931.89	25,912.39	5,314.38	5,357,529.90
510	WASTEWATER FUND	13,854,799.34	202,321.89	211,051.35	13,846,069.88
520	WATER FUND	30,281,785.29	445,269.70	209,953.51	30,517,101.48
525	BUILDING PERMITS FUND	989,288.11	-	95,741.10	893,547.01
530	CEMETERY FUND	292,408.28	-	9,168.34	283,239.94
560	FLEET MANAGEMENT FUND	2,263,786.21	57,069.16	29,215.79	2,291,639.58
570	GROUP MEDICAL INSURANCE FUND	449,726.69	-	36,868.22	412,858.47
580	WORKERS COMPENSATION FUND	3,364,793.08	-	3.85	3,364,789.23
590	INSURANCE FUND	1,055,818.66	-	6,908.25	1,048,910.41
602	REDEVELOPMENT ADMINISTRATIVE F	31,607.46	-	3,333.20	28,274.26
603	REDEVELOPMENT REVOLVING FUND	984,211.81	-	5,000.00	979,211.81
604	REDEVELOPMENT TAX INCREMENT FU	1,183,409.07	80,428.93	-	1,263,838.00
730	SCHOOL DEBT FUND	11,272,385.84	113,783.12	-	11,386,168.96
740	CARSON CITY TOURISM AUTHORITY	1,929,062.23	6,464.00	50,908.14	1,884,618.09
748	CARSON CITY SCHOOL OPERATING F	3,793,610.35	178,800.36	-	3,972,410.71
750	STATE OF NEVADA FUND	1,349,374.81	40,851.46	-	1,390,226.27
752	RANGE IMPROVEMENT FUND	131.71	-	-	131.71
756	EAGLE VALLEY WATER DISTRICT FU	2,977.77	107.04	-	3,084.81
760	WATER SUB-CONSERVANCY FUND	130,599.96	7,223.85	-	137,823.81
765	FISH AND GAME FUND	5,723.13	-	-	5,723.13
770	FORFEITURE ACCOUNT	73,634.84	-	-	73,634.84
780	DOWNTOWN NEIGHBORHOOD IMPROV D	128,608.56	880.18	-	129,488.74
793	CONTROLERS TRUST FUND	4,052.26	-	-	4,052.26
850	CARSON CITY OPEB TRUST FUND	1,353,298.22	-	-	1,353,298.22
TOTAL		\$ 116,873,840.04	\$ 1,722,013.21	\$ 1,843,223.69	\$ 116,752,629.56