



## STAFF REPORT

**Report To:** Board of Supervisors

**Meeting Date:** October 17, 2019

**Staff Contact:** Nancy Paulson, City Manager

**Agenda Title:** For Possible Action: Discussion and possible action to appoint one member to the Airport Authority to fill the "Pilot" position for a term ending in October, 2023. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The Airport Authority creates a seven member authority as appointed by the Board of Supervisors. The member categories are as follows: (1) three members who represent the general public – at least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport; (2) two members who are manufacturers in the Carson City industrial airport; and (3) two members who are fixed base operators at the airport. There is one vacancy on the Airport Authority for the "Pilot" position to be filled due to a member's expired term. New applications were submitted by Timothy Puliz and Michael Greedy.

**Agenda Action:** Formal Action / Motion

**Time Requested:** 30 minutes

---

### **Proposed Motion**

I move to appoint \_\_\_\_\_ to the "Pilot" position for a term ending in October, 2023.

### **Board's Strategic Goal**

Quality of Life

### **Previous Action**

N/A

### **Background/Issues & Analysis**

N/A

### **Applicable Statute, Code, Policy, Rule or Regulation**

The Airport Authority Act for Carson City, Chapter 844, Statutes of Nevada 1989, Section 4

### **Financial Information**

**Is there a fiscal impact?** No

**If yes, account name/number:** N/A

**Is it currently budgeted?** No

**Explanation of Fiscal Impact:** N/A

**Alternatives**

Open position for additional applicants.

**Attachments:**

[10-17-19 AA Packet - Pilot.pdf](#)

**Board Action Taken:**

Motion: \_\_\_\_\_

1) \_\_\_\_\_

2) \_\_\_\_\_

Aye/Nay

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Vote Recorded By)



Carson City, NV


## Airport Authority

### Board Details

Agrees to manage, control, operate, improve and maintain Carson City Airport.

---

### Overview

 **Size** 7 Seats

 **Term Length** 4 Years

 **Term Limit** 1 Term

---

### Additional

#### Meetings

•6:00 p.m. •Every third Wednesday of each month •Community Center, Sierra Room 851 East William Street, Carson City, Nevada

#### Powers & Duties

•Maintain and guide the growth of the Carson City Airport •Make all operational decisions for the Airport

#### Additional Information

[NRS\\_Ch\\_844.pdf](#)



Carson City, NV

# Airport Authority

## Board Roster



**John Barrette**

**1st Term** Jan 06, 2017 - Jan 31, 2021

**Position** Board of Supervisors

---



**Michael Golden**

**1st Term** Oct 19, 2017 - Oct 31, 2021

**Position** Fixed Based Operator

**Office/Role** Chair

---



**Paul Hamilton**

**1st Term** Nov 15, 2018 - Oct 01, 2020

**Position** Fixed Based Operator

---



**Bradley G Harris**

**1st Term** Oct 19, 2017 - Oct 31, 2021

**Position** Citizen at Large

**Office/Role** Vice Chair

---



**Linda Law**

**1st Term** Nov 19, 2015 - Oct 01, 2019

**Position** Pilot

---



**Jon Rogers**

**1st Term** Dec 07, 2017 - Oct 31, 2021

**Position** Manufacturer

**Office/Role** Treasurer

---



**Clyde Simmons**

**1st Term** Jun 20, 2019 - Oct 31, 2020

**Position** Manufacturer

---

**Profile**

Timothy

First Name

A.

Middle Initial

Puliz

Last Name

timpuliz@puliz.com

Email Address

1180 MILE CIRCLE DR

Street Address

Suite or Apt

RENO

City

NV

State

89511

Postal Code

Mobile: (775) 742-3253

Primary Phone

Home:

Alternate Phone

**Which Boards would you like to apply for?**

Airport Authority: Submitted

Question applies to Airport Authority

**Airport Authority Position I am applying for: \*** Pilot

Question applies to multiple boards

**Why would you like to serve of this Board/Committee/Commission?**

I'm currently a hanger tenant at Jet Ranch and have been for 9 years. I am a co-owner of a Piper Twin Comanche along with my partner Steve Lewis. I am a multi-engine, instrument rated private pilot. I am the Commander of the Carson City Sheriff's Aero Squadron and I'm just finishing up as a community board member of Wells Fargo Bank, Nevada. I'm a founder and co-owner of my family business; Puliz Moving & Storage/Puliz Records Management Services serving the residents of Northern & Southern Nevada since 1978. I'm very involved in my community and I believe my business experience and aviation enthusiasm would be of value to the Airport Authority of Carson City.

---

**Conflict of Interest**

Question applies to multiple boards

**Within the past twelve (12) months, have you been employed by Carson City (including as an elected official)?** Yes  No

Question applies to multiple boards

**Do you currently have a contract with Carson City for services/good?**

---

Yes  No

Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

Under Graduate degree University of Puget Sound, 1976

**Major Subject:**

---

Business/Finance

**Degree Conferred:**

---

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

Previous board experience with the: -YMCA of Sparks, NV -Wells Fargo Nevada Community Board of Directors Commander of the Carson City Sheriff's Aero Squadron Long-term hanger tenant of the Carson City Airport Member of Experimental Aircraft Association, EAA, and volunteer pilot for Young Eagles Member of Aircraft owners and Pilot's Association Successful Nevada Businessman since 1978

**List the community organizations in which you have participated and describe participation:**

---

Previous board experience with the: -YMCA of Sparks, NV -Wells Fargo Nevada Community Board of Directors Commander of the Carson City Sheriff's Aero Squadron Long-term hanger tenant of the Carson City Airport Member of Experimental Aircraft Association, EAA, and volunteer pilot for Young Eagles Member of Aircraft owners and Pilot's Association

**List your affiliation with professional or technical societies: \*if required for the position.**

---

Upload a Resume

---

**Declaration to Accept Terms & Conditions**

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*





Question applies to multiple boards

**If yes, please provide contract details:**

---

Question applies to multiple boards

**Have you been convicted of a felony, domestic violence or gross misdemeanor involving moral turpitude (conduct contrary to community standards of justice, honesty and good morals)?**

---

Yes  No

---

## Education

Note: only complete this section if a degree is required for this position

**College, Professional, Vocational or Other Schools attended:**

---

California State University, Fullerton

**Major Subject:**

---

Economics

**Degree Conferred:**

---

B.A.

**Briefly describe the qualifications you possess which you feel would be an asset to this Board/Committee/Commission:**

---

I am familiar with airport planning, the Nevada budgeting process, and accounting reports. I was a Civil Air Patrol safety officer for ten year. I have made written comments in FAA rule making proceedings. I understand the Nevada open meeting law.

**List the community organizations in which you have participated and describe participation:**

---

Board of Directors, EAA 403; member AOPA; member CAP

**List your affiliation with professional or technical societies: \*if required for the position.**

---

See above

---

Upload a Resume

---

## Declaration to Accept Terms & Conditions

I understand that my submitted application is considered public information. I understand the Board of Supervisors may require a pre-appointment background check for any position if deemed warranted.

**I hereby declare that all statements given by me on this form are truthful and complete to the best of my knowledge.**

---

**I have read and understand the Carson City's Boards, Committees and Commissions Policies and Procedures.**

---

I Agree \*

**Sec. 4. Board: Number, appointment, qualifications and terms of members.**

1. The Authority is governed by the Board, which is composed of seven members appointed by the Board of Supervisors.

2. The Board of Supervisors shall appoint:

(a) Three members who represent the general public, but, except as otherwise provided in paragraph (b), not including any person described in paragraph (b) or (c). At least one of these members must be a city official selected by the Board of Supervisors and one must be a pilot who, at the time of appointment, owns and operates an aircraft based at the airport.

(b) Two members who are manufacturers and are within a 3-mile radius of the Carson City airport, but not including any person described in paragraph (c). If, after providing notice of a vacancy for the position of a member of the Board described in this paragraph, the Board of Supervisors is unable to find a qualified manufacturer to fill a position, the Board of Supervisors may appoint a member pursuant to this paragraph who represents the general public.

(c) Two members who are fixed base operators at the airport.

3. After the initial terms, the term of office of each member of the Board is 4 years. The city official who is appointed as a member of the Board is eligible for reappointment to the Board upon the expiration of his or her term. Each other member of the Board is eligible for reappointment to the Board 4 years after the expiration of his or her prior term.

(Ch. 844, [Stats. 1989 p. 2025](#); A — Ch. 439, [Stats. 1995 p. 1144](#); Ch. 16, [Stats. 2011 p. 30](#))

**Sec. 5. Board: Oath and compensation of members.**

1. Each member of the Board shall file with the Clerk of Carson City his or her oath of office.

2. The members of the Board serve without compensation, but any member may be reimbursed for expenses actually incurred by the member for travel authorized by the Board.

(Ch. 844, [Stats. 1989 p. 2025](#))

**Sec. 6. Board: Election of officers; duties of Secretary and Treasurer.**

1. The Board shall elect a Chair, Vice Chair, Secretary and Treasurer from its members. The Secretary and the Treasurer may be one person. The terms of the officers expire on July 1 of each odd-numbered year.

2. The Secretary shall keep audio recordings or transcripts of all meetings of the Board and a record of all of the proceedings of the Board, minutes of all meetings, certificates, contracts, bonds given by employees, and all other acts of the Board. Except as otherwise provided in [NRS 241.035](#), the records must be open to the inspection of all interested persons, at a reasonable time and place. A copy of the minutes or audio recordings must be made available to a member of the public upon request at no charge pursuant to [NRS 241.035](#).

3. The Treasurer shall keep an accurate account of all money received by and disbursed on behalf of the Board and the Authority. The Treasurer shall file with the Clerk of Carson City, at the expense of the Authority, a fidelity bond in an amount not less than \$10,000, conditioned for the faithful performance of his or her duties.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 373, [Stats. 2005 p. 1417](#); Ch. 98, [Stats. 2013 p. 334](#))

**Sec. 7. Board: Meetings; quorum; seal.**

1. The Board shall meet regularly at a time and in a place designated by the Board. Special meetings in an emergency may be held after notice to each member.

2. A majority of the members constitute a quorum at any meeting.

3. The Board shall adopt a seal.

(Ch. 844, [Stats. 1989 p. 2026](#))

**Sec. 8. Board: Compliance with certain laws.** The Board shall comply with the provisions of the Nevada Ethics in Government Law, [NRS 241.020](#), the Local Government Purchasing Act and the Local Government Budget and Finance Act.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 374, [Stats. 2001 p. 1829](#))

**Sec. 9. Board: General powers.** The Board may:

1. Acquire real and personal property by gift or devise for the purposes provided in this act.

2. With the approval of the Board of Supervisors:

(a) Acquire real and personal property by purchase or lease for the purposes provided in this act.

(b) Except as otherwise provided in this paragraph, lease, sell or otherwise dispose of any property. If the Board sells or otherwise disposes of real property, the sale or other disposal must be made by public auction.

3. Recommend to the Board of Supervisors any changes in the laws governing zoning necessary to comply with the regulations of the Federal Aviation Administration or to limit the uses of the area near the airport to those least affected by noise.

4. Use, in the performance of its functions, the officers, employees, facilities and equipment of Carson City, with the consent of Carson City and subject to such terms and conditions as may be agreed upon by the Board and the Board of Supervisors.

5. Provide emergency services for the Authority.

6. Contract with any person, including any person who transports passengers or cargo by air, to provide goods and services as necessary or desirable to the operation of the airport. Any contract between the Board and a fixed base operator must be submitted for approval by the Board of Supervisors.

7. Employ a manager of the airport, fiscal advisers, engineers, attorneys and other personnel necessary to the discharge of its duties.

8. Apply to any public or private source for loans, grants, guarantees or other financial assistance.

9. Establish fees, rates and other charges for the use of the airport.

10. Regulate vehicular traffic at the airport.

11. Adopt, enforce, amend and repeal any rules and regulations necessary for the administration and use of the airport.

12. Take such other action as is necessary to comply with any statute or regulation of this State or of the Federal Government.

(Ch. 844, [Stats. 1989 p. 2026](#); A — Ch. 381, [Stats. 2005 p. 1417](#); Ch. 496, [Stats. 2005 p. 2680](#))