



STAFF REPORT

Report To: Board of Supervisors

Meeting Date: October 17, 2019

Staff Contact: Nancy Paulson, City Manager

Agenda Title: For Discussion Only: Presentation and discussion regarding the City Manager update on current City projects, activities and other items of interest to the Board of Supervisors and the community. (Nancy Paulson, npaulson@carson.org)

Staff Summary: The City Manager will present an update on current City projects, activities and other items of interest to the Board of Supervisors and the community. This will include an overview of Internal Finance Committee (IFC) and Community Development activities, as well as upcoming City events.

Agenda Action: Other / Presentation

Time Requested: 10 minutes

Proposed Motion

N/A

Board's Strategic Goal

Efficient Government

Previous Action

N/A

Background/Issues & Analysis

Applicable Statute, Code, Policy, Rule or Regulation

N/A

Financial Information

Is there a fiscal impact? No

If yes, account name/number:

Is it currently budgeted?

Explanation of Fiscal Impact:

Alternatives

Attachments:

Board Action Taken:

Motion: _____

- 1) _____
- 2) _____

Aye/Nay

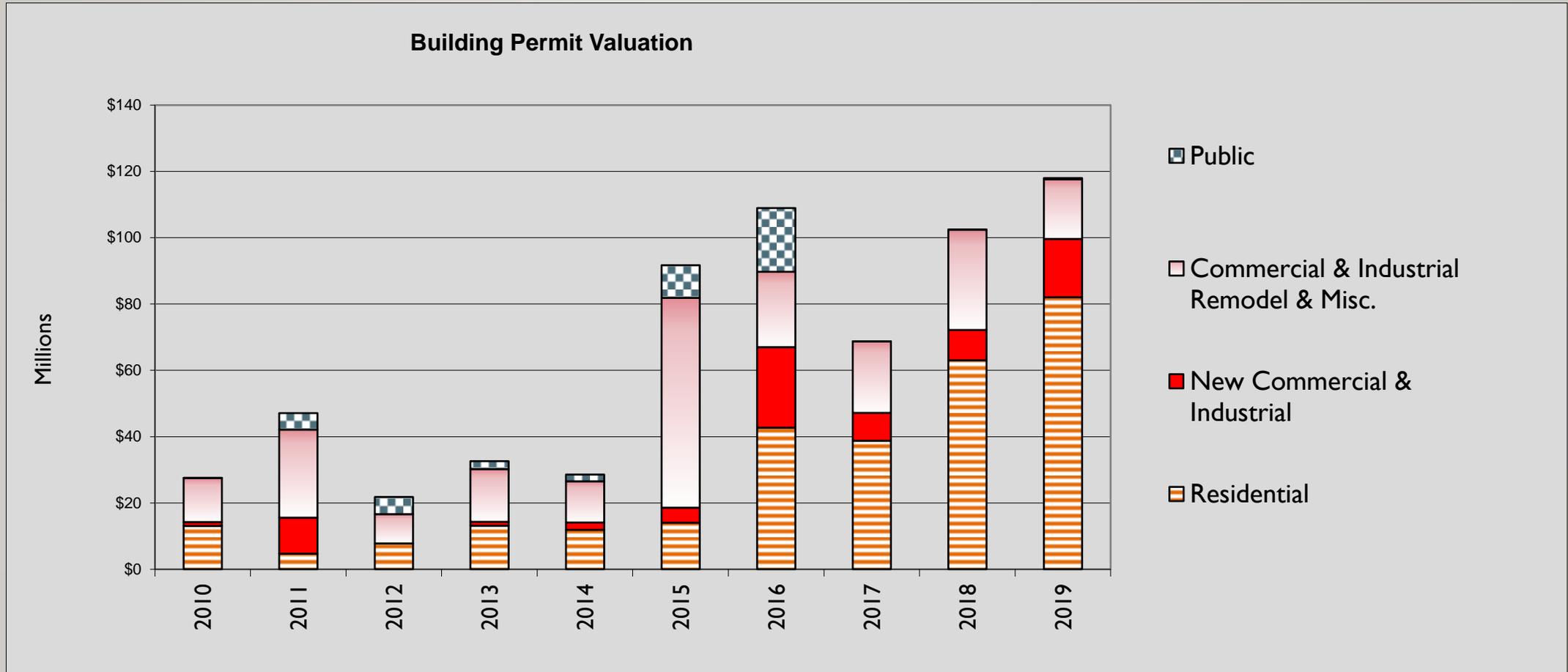
(Vote Recorded By)

CITY MANAGER UPDATE

October 17, 2019

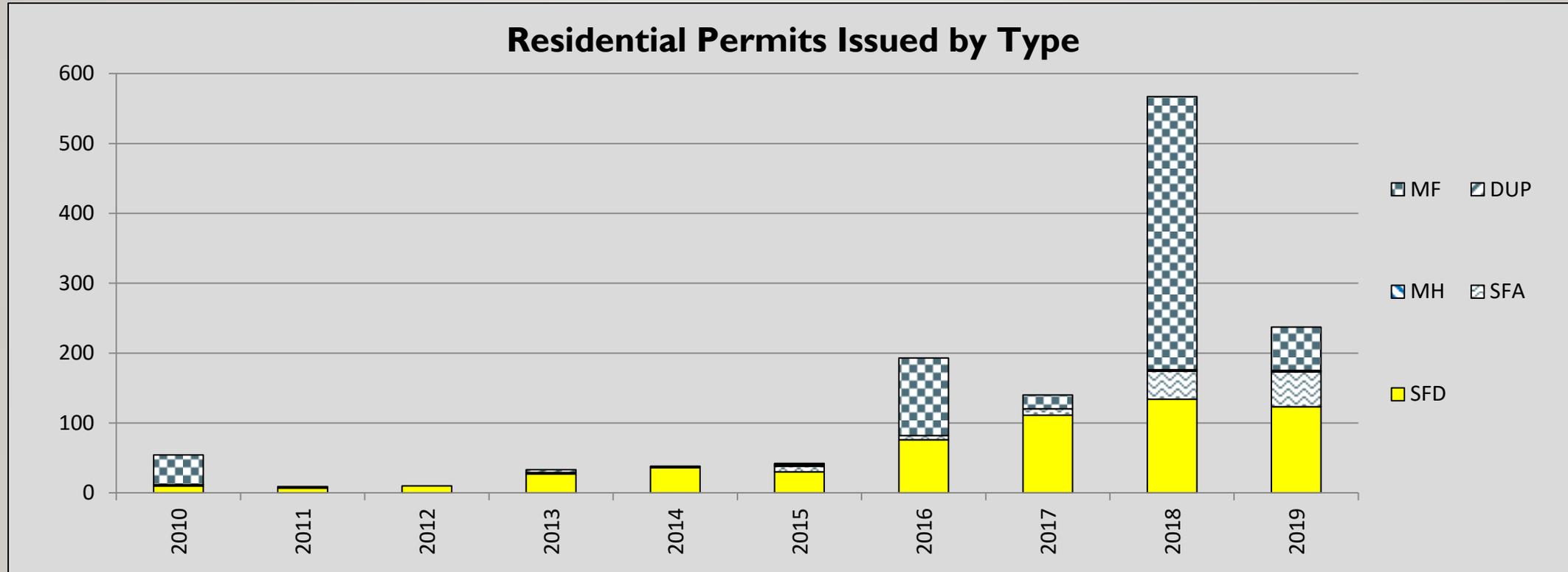
Community Development

BUILDING PERMIT ACTIVITY REPORT



- September 2019 Total Permit Valuation: \$7.5 million
- 2019 Building Permit Valuation YTD total: \$117.9 million

BUILDING PERMIT ACTIVITY REPORT



- Residential Permits issued through September 2019: **238** units
- September 2019 Total Housing Unit Permits:
 - 15 Single Family Detached
 - 6 Single Family Attached

SFD – Single Family Detached SFA – Single Family Attached
 MH – Manufactured Home DUP – Duplex
 MF – Multi-Family (3+ attached units)

UNDER ZONING REVIEW

| 2811 South Carson Street |

Amendment to a Special Use Permit for a Gaming (unlimited) use to allow an increased building size, a modified façade, and a modified site plan on 0.98± acres zoned Retail Commercial.



Scheduled for review by the [Planning Commission on October 30, 2019](#).

UNDER ZONING REVIEW

Emerson Drive & College Parkway

Tentative Subdivision Map and Special Use Permit to create 42 single family lots, known as Emerson Townhomes, on a 5.5 acre parcel zoned Neighborhood Business.



Scheduled for review by the [Planning Commission on October 30, 2019](#).

UNDER ZONING REVIEW

Little Lane & Janas Way

Special Use Permit for a residential use in a non-residential zoning district to construct 126 apartment units on a 6.13-acre parcel zoned Neighborhood Business.



Scheduled for review by the [Planning Commission on October 30, 2019](#).

BUILDING PERMIT UNDER REVIEW

3883 South Carson Street

Chase Bank
3883 South Carson Street
Valuation: \$1.8 million
(former I-Hop site)



BUILDING PERMIT UNDER REVIEW

| 211 Appion Way |

Dutch Bros. Coffee Shop
211 Appion Way
Valuation: \$425,000



IFC Activity (September 11, 2019 – October 2, 2019)

➤ Salaries and Benefits:

Finance

- Approved hiring an accountant through Marathon to assist Finance with the preparation of the Comprehensive Annual Financial Report.

Health

- Approved filling a temporary Community Health Worker through Marathon.
- Approved filling vacant Administrative Assistant position.

Sheriff

- Approved filling vacant Public Safety Communications Operator position.
- Approved filling vacant Public Safety Communications Supervisor position.
- Approved filling vacant Deputy Sheriff position.

IFC Activity (September 11, 2019 – October 2, 2019)

➤ Salaries and Benefits:

Public Works

- Approved filling the Transportation / Traffic Engineer position above the entrance rate based on qualifications.

Fire

- Approved filling 2 vacant Firefighter / Paramedic positions.
- Approved filling vacant BLS Patient Care Technician position.
- Approved hiring a Firefighter / Paramedic through Marathon in order for them to attend the Firefighter Academy in anticipation of an upcoming vacancy in the Fire Department.
- Approved filling vacant Fire Captain position.
- Approved filling vacant Driver / Operator position.

IFC Activity (September 11, 2019 – October 2, 2019)

➤ Salaries and Benefits:

Information Technology

- Approved filling the Business Systems Analyst position above the entrance rate based on qualifications.

Clerk / Recorder

- Approved filling vacant Recordation Technician position.

IFC Activity (September 11, 2019 – October 2, 2019)

➤ **General Fund Contingency:**

- Approved funding a contract accountant through Marathon to assist the Finance Department - \$18,800.
- Approved funding a contract firefighter / paramedic through Marathon to attend the Firefighter Academy - \$21,045.
- Approved potential augmentations to the Courts / Alternative Sentencing Budgets in the amount of \$30,000 for part-time bailiff staff and jury fees due to the Supreme Court mandate that now allows defendants charged with domestic violence to receive a jury trial.

➤ **Capital Projects Fund (Undesignated):**

- Approved additional funding to replace the Jail Video Security System that is outdated and will no longer be supported - \$136,500.

Estimated Undesignated Balance - \$363,115